

**DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
JANUARY 25, 2021
REGULAR MEETING AGENDA**

**LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876**

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

**ACCESS AGENDA & EXHIBITS
ONLINE:**



I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <http://www.roxbury.org/domain/43>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on January 25, 2021 regarding personnel matters, student matters, negotiations and attorney client privilege.

IV. PUBLIC SESSION

V. PLEDGE OF ALLEGIANCE

VI. PRESENTATIONS

VII. CORRESPONDENCE

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VIII. STUDENT REPRESENTATIVE'S COMMENTS

IX. BOARD PRESIDENT'S COMMENTS

X. SUPERINTENDENT'S REPORT

XI. BUSINESS ADMINISTRATOR'S REPORT

XII. MINUTES

1. Minutes of the Executive Session of December 14, 2020
2. Minutes of the Regular Meeting of December 14, 2020
3. Minutes of the Reorganization Meeting of January 4, 2021
4. Minutes of the Executive Session of January 4, 2021

XIII. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XIV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

XV. ACTION ITEMS

A. Finances (Resolutions 1-21)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

SCHOOL BOARD RECOGNITION MONTH

- *1. WHEREAS, the New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Roxbury Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Roxbury Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

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WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, that the Roxbury Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, that the Roxbury Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

BILLS LIST

- *2. RESOLVED, that the Roxbury Township Board of Education approve the January 2021 bills list totaling \$2,675,151.47 as presented.

TRANSFERS

- *3. RESOLVED, that the Roxbury Township Board of Education approve the November 2020 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.
- *4. RESOLVED, that the Roxbury Township Board of Education approve the December 2020 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *5. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for November 2020.
- *6. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for December 2020.

TREASURER'S REPORT

- *7. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for November 2020.

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- *8. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for December 2020.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *9. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of November 2020 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- *10. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of December 2020 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *11. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bill lists for the month of December 2020 as follows:

Roxbury High School	\$0.00	Franklin School	\$0.00
Athletics	\$75.00	Kennedy School	\$0.00
Eisenhower Middle School	\$0.00	Jefferson School	\$0.00
Lincoln Roosevelt School	\$0.00	Nixon School	\$0.00

TRAVEL REQUESTS

- *12. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place*	Date of Workshop	Registration Fee	Total Estimated Expenses
1	Radulic, Loretta	Human Resource Professional Series, Session #3: Critical Mid-year HR Challenges	4	Virtual	1/26/2021	\$150.00	\$150.00
2	Masullo, Kristen	Stop the Bleed Training	4 S-1	Virtual	1/26/20/21	\$0.00	\$0.00

3	Speronza, Jane Frances	Arts Professional Learning Institute	4 S-3	Virtual	1/26/2021 2/25/2021 3/15/2021 4/17/2021 4/18/2021	\$0.00	\$0.00
4	Kenny, Jennifer	ASAP Conference	4	Virtual	2/3/2021 2/4/2021	\$0.00	\$0.00
5	Esposito, Geri	ASAP Conference	4	Virtual	2/3/2021 2/4/2021	\$0.00	\$0.00
6	Barry, Ken	2021 New Jersey Music Educators Association State Conference	4	Virtual	2/18/2021 2/19/2021	\$0.00	\$0.00
7	Katz, Kate	2021 New Jersey Music Educators Association State Conference	4	Virtual	2/18/2021 2/19/2021 2/20/2021	\$0.00	\$32.00
8	Zegar, Christopher	NJLA Series 7: Leading for an Equity Revolution	4	Virtual	2/18/2021 3/3/2021 6/7/2021	\$450.00	\$0.00
9	Hamer, Brian	Next Year Scheduling for Administrators and Master Schedule Builder	4	Virtual	3/18/2021	\$0.00	\$0.00
10	Sweer, Krista	American Choral Directors Association Diversity in Music National Convention	4 S-2	Virtual	3/18/2021 3/19/2021 3/20/2021	\$179.00	\$179.00
11	Salyerds, R. Daniel	American Choral Directors Association Diversity in Music National Convention	4 S-2	Virtual	3/18/2021 3/19/2021 3/20/2021	\$179.00	\$179.00
12	Hachey, Patrick	American Choral Directors Association Diversity in Music National Convention	4 S-2	Virtual	3/18/2021 3/19/2021 3/20/2021	\$179.00	\$179.00
13	Demarest, Karen	NJTESOL/NJBE 2021 Virtual Spring Conference	4	Virtual	5/25/21 5/26/21 5/27/21	\$299.00	\$299.00
<p>Notes: *If in-person session is held, attendance will require employee to follow all safety and social distancing protocols. 1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.</p>							

APPROVAL OF PROJECT PROPOSAL

13. RESOLVED, that the Roxbury Township Board of Education approve the provision of continuing architectural and engineering services by SSP Architects, Board Architect, for the design through construction administration of the replacement of exterior windows at Nixon and Kennedy Elementary Schools along the front, north side, and rear elevations. Windows expected to not be replaced would be limited to those included in the Mid-2000s gym and classroom addition at both schools. SSP Architects will undertake these projects for a fee of \$34,500. Funding for this project will be from the Capital Reserve.

BE IT FURTHER RESOLVED, that this resolution supersedes in its entirety Finance Resolution #10 dated December 14, 2020.

APPROVAL OF PURCHASES

- *14. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Shi International Corp., 290 Davidson Avenue, Somerset, NJ of Microsoft license renewals and assurances as per Shi International Corp. Quote #199014797 in the amount of \$17,521.12.
- *15. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Johnstone Supply, PO Box 239, Kenilworth, NJ of districtwide motor repairs and HVAC filter replacement in the amount of \$15,000.00. This purchase is being made through NJ Smarts Contract #T0537.
- *16. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Supplyworks, PO Box 2317, Jacksonville, FL of districtwide repairs and maintenance supplies in the amount of \$15,000.00. This purchase is being made through ESCNJ bid #18/19-33.
- *17. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Gillespie Group, 5 Chris Court, Suite G, Dayton, NJ of carpeting for the Administrative building in the amount of \$36,651.64. This purchase is being made as through ESCNJ Bid #19/20-05 .
- *18 RESOLVED, that the Roxbury Township Board of Education approve the purchase from BSN Sports, PO Box 660176, Dallas, TX of L-Shaped hurdles in the amount of \$22,680.00. This purchase is being made as per BSN Sports Quote #6720469.

ACCEPTANCE OF GRANT

- *19. RESOLVED, that the Roxbury Township Board of Education accept funding from the FY 2020 New Jersey National School Lunch Program (NJSLP) Equipment Assistance Grant allocated to the State of New Jersey from the US Department of Agriculture (USDA). The final, non-negotiable determination of the grant award for Roxbury Township Board of Education is in the amount of \$1,735.00 to cover the cost of obtaining a commercial blender for use at Eisenhower Middle School.

SALE OF SURPLUS EQUIPMENT

- *20. RESOLVED, that the Roxbury Township Board of Education approve the sale of property no longer usable for school purposes.
 - (a) The sale of this surplus property shall be conducted through GovDeals pursuant to Local Finance Notice 2008-9.
 - (b) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
 - (c) The Roxbury Township Board of Education reserves the right to accept or reject any bid submitted.
 - (d) Property not sold thru auction shall, if possible, be recycled.
 - (e) The property to be sold includes the items listed below:

Mita DC 1435 Copier (RSD #000802)
Vehicle #75 - 15-Passenger Wheelchair Van - Vin #1GBJG312471180335

CONTINUATION OF COOPERATIVE PRICING AGREEMENTS

*21. Whereas the Roxbury Township Board of Education has previously entered into Cooperative Pricing Agreements with the following list of providers hereinafter referred to as "Lead Agency" for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions, and

Whereas the Lead Agency entering into contracts on behalf of the Roxbury Township Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1) et seq. and all other provisions of the revised statutes of the State of New Jersey, now, therefore, be it

RESOLVED, that the Roxbury Township Board of Education approve continuation of the use of the contracts awarded by the following organizations for the 2021/2022 school year in accordance with Public Contracts law

Morris County Cooperative Pricing Council	County of Bergen
Educational Services Commission of New Jersey, ESCNJ	NJEDge
Hunterdon County Educational Services Commission	Sourcewell National Cooperative

B. Education (Resolutions 1-5)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2020/2021 school year, ending as of December 10, 2020.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2020/2021 school year, beginning December 11, 2020 and ending January 21, 2021.

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2020/2021

*3. RESOLVED, that the Roxbury Township Board of Education approve the 2020/2021 Extended School Year and 2020/20201 School Year Out-of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
209534	Gloucester County Special Services SD	\$47,166.00*	1/14/2021-6/30/2021
*Tuition (\$22,400.00) will be deducted from our State Aid; other fees and services to be paid by the Board of Education.			

APPROVAL OF COLLEGE OPTION PROJECTS - RHS

- *4. RESOLVED, that the Roxbury Township Board of Education accepts the College Option Program for the classes at Roxbury High School listed below to be completed in the 2020/2021 school year.

Student	Research Focus	Credits
210824	Music in Early Childhood	3

CURRICULUM WRITING

- *5. RESOLVED, that the Roxbury Township Board of Education approves up to six (6) teachers to prepare digital learning games. Teachers will be paid \$46 per hour, and the total cost for up to six (6) teachers will not exceed \$2,000.

C. Personnel (Resolutions 1-15)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	Name	Loc	Position	Action	Final day of employment	Discussion
1	Carnevale, Michelle	JES	Special Education Paraprofessional	Resignation for personal reasons	1/15/21	
2	Gwinnett, Courtney	EMS	Special Education Paraprofessional	Resignation for personal reasons	1/29/21	
3	Matz, Justine	KES	Kindergarten teacher	Resignation for personal reasons	3/9/21	

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

Stipend Positions						
	<i>Name</i>	<i>Pos Loc</i>	<i>Pos Type</i>	<i>Position</i>	<i>Action</i>	<i>Discussion</i>
1	Boccuti, Gregory	EMS	CLUB/PA	20/21 Jazz Band Ensemble Co-Advisor	Rescind appt	Initially app'd 11/23/20
* 2	Boccuti, Gregory	RHS	CLUB/PA	20/21 Jazz Band Advisor	Rescind appt	Initially app'd 9/21/20

LEAVES OF ABSENCE

3. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA^</i>	<i>Return Date</i>	<i>Discussion</i>
* 1	4731	12/16/20	Using 24 sick days	FMLA	Upon release by physician	
2	5316	11/23/20	Using 66 sick days	n/a	Upon release by physician	Amends <i>Paid Leave</i> previously app'd
3	5834	2/5/21	Using available sick & personal days	n/a	3/1/21	
4	6227	4/12/21 or sooner if nec	Using available sick days	FMLA/NJFLA	11/29/21	
5	6674	1/26/21	N/A	FMLA/NJFLA	2/5/21	
* 6	6997	1/19/21	N/A	FMLA/NJFLA	4/13/21	
* 7	7040	1/25/21	N/A	FMLA/NJFLA	4/26/21	
8	7224	4/19/21 or sooner if nec	Using 15 sick & 4 personal days	FMLA/NJFLA	11/22/21	
9	7247	1/20/21	N/A	FMLA/NJFLA	2/1/21	

[^]Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.

REASSIGNMENTS / TRANSFERS

4. RESOLVED, that the certificated staff listed below be transferred to a new location and/or assignment as indicated:

	<i>Name</i>	<i>Former Assignment & Loc.</i>		<i>New Assignment & Loc.</i>		<i>Effective Date</i>	<i>Discussion</i>
1	Lovi, Marjorie	Special Education Paraprofessional - RC	RHS	Special Education Paraprofessional - RC	EMS	12/1/20	Student needs
2	Rice, Kathleen	ISL Teacher (FTE 0.73) TCH.DS.BSI.NA.09	KES	ISL Teacher (FTE 0.73) TCH.DS.BSI.NA.09	JES	1/7/21	Student needs

APPOINTMENTS

5. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary Guide / Step</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	<i>Place - holder</i>	Dist	Interim Supervisor of Humanities & Art K-6	N/A	\$400 per diem	2/1/20	6/30/21	Coverage for position SUP.DS.SUP.NA.01

APPOINTMENTS - LEAVE REPLACEMENTS

6. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Sabella, Keri	KES	Leave-repl Gr. K Teacher	\$54,000 prorated ^	12/21/20	3/9/21	Amends <i>End Date</i> app'd 12/14/20. Replacement in position TCH.KEN.KIN.NA.01
2	Scalfani, Andrea	EMS	Leave-repl Gr. 7 ELA Teacher	\$54,000 prorated^	2/16/21 or sooner if nec	6/30/21	Replacement in position TCH.EMS.LA.NA.03
* 3	Tencza, Andrew	RHS	Leave-repl Art Teacher	\$54,000 prorated^	1/5/21	6/30/21	Replacement in position TCH.RHS.ART.NA.02 Appt supersedes appt as TST app'd 12/14/20.
4	Volz, Michael	EMS	Leave-repl Gr. 7 Soc Studies Teacher	\$54,000 prorated^	2/22/21 or sooner if nec	6/30/21	Replacement in position TCH.EMS.SST.NA.07
5	Wroblewski, Zachary	EMS	Leave-repl Music Teacher	\$54,000 prorated^	11/23/20	4/1/21	Amends <i>End Date</i> app'd 11/23/20. Replacement in position TCH.EMS.MUS.IN.01
^ 20/21 Leave Replacement Teacher Rate Bd. aprvd 1/4/21							

APPOINTMENTS - HOURLY EMPLOYEES

7. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Hourly Rate	Hrs / Day	Days / Wk	Days / Year	Annual Salary	Start Date	End Date	Discussion
1	Curtiss, Karen	NES	Lunchroom / Cafeteria Aide	N/A	\$14.85	2.5	5	180	\$6,683 prorated	1/27/21	6/30/21	Rehire in position AID.CAF.NI X.NA.02; amends start date app'd 1/4/21 C.7.1
2	Diaz, Martha	Dist	Special Education Paraprof	REA Paraprof Step 12	\$21.86	-	-	-	-	11/16/20	6/30/21	New position AID.OOD.P T.NA.01; not to exceed 10 hrs/wk payable by timesheets
3	Ruvolo, Gina	JES	Special Education Paraprof	REA Paraprof Step 7	\$18.81	4 on M, 6 on T-F	5	187	\$19,901 prorated	2/1/21 [^]	6/30/21	PK Program replacement in position AID.SPE.PT .NA.87
4	Torres, Lori	LRS	Special Education Paraprof	REA Paraprof Step 11	\$21.21	4 on M, 6 on T-F	5	187	\$22,441 prorated	2/8/21 [^]	6/30/21	LLD Program replacement in position AID.SPE.PT .NA.47

[^] Employment start date is pending completion of documentation in accordance with the law or district policy.
^{*} Salary and hourly rate pending completion of negotiations.

APPOINTMENTS - EXTRACURRICULAR

8. RESOLVED, that the following personnel be appointed to the positions shown below for the 2020/2021 school year at the stipend indicated:

20/21 Club Appts							
	POS LOC	POS TYPE	POSITION	ASSIGNMENT	NAME	20/21 TOTAL Stipend	20/21 Notes about Assignment
1	EMS	CLUB/PA	Jazz Band	Advisor	Monaghan, Mark	\$3,415	Amends Assignment and 20/21 Total Stipend app'd 11/23/20.
* 2	RHS	CLUB/PA	Jazz Band	Advisor	Conrad, Jeffrey	\$3,385	

APPOINTMENTS - SUBSTITUTES

9. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
* 1	Bhend, Hannah	District	Substitute Teacher, Paraprofessional and Secretary	20/21 Sub Rate Bd. aprvd 1/04/2021	01/26/21	6/30/21	
2	Curtiss, Karen	NES	Substitute Teacher exceeding 20 consecutive days	\$200.00 per diem	11/12/20	1/26/21	Amends end date app'd 11/23/20 D.15.2; coverage for position TCH.DS.BSI.NA.04
3	Horincewich, Thomas	KES	Interim Substitute Teacher (Gr. 2)	\$291.90 per diem	1/20/21	2/26/21	Coverage for position TCH.KEN.GR2.NA.01
* 4	Leonardi, Michael	District	Substitute Teacher, Paraprofessional and Secretary	20/21 Sub Rate Bd. aprvd 1/04/2021	01/26/21^^	6/30/21	
5	Reinknecht, Cindy	JES	Interim Substitute Teacher (Special Ed, RC)	\$291.90 per diem	12/15/20	6/30/21	Amends end date app'd 1/4/21 C.8.1; coverage for position TCH.SPE.RES.NA.40
6	Sabella, Keri	KES	Interim Substitute Teacher (Kindergarten)	\$291.90 per diem	3/10/21	6/30/21	Coverage for position TCH.KEN.KIN.NA.01
7	Volz, Michael	EMS	Substitute Teacher	\$100.00 per diem	2/1/21	2/19/21	3 transition days prior to LRT assignment
^^Start date pending receipt of documentation in accordance with law and district policy.							

APPOINTMENTS - EXTRACURRICULARS

- *10. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2020/2021 school year. At this time these positions and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with these positions:

20/21 Specialized Athletic Consultants							
	<i>Name</i>	<i>Position</i>	<i>Sport</i>	<i>Season for the 20/21 School Year per NJSIAA</i>	<i>Loc. of Sport</i>	<i>Payment</i>	<i>Discussion</i>
1	Kuper, Jeffrey	Specialized Consultant	Ice Hockey	Season 2	RHS	\$650	Payment to be paid by RHS Ice Hockey Booster Club
2	Sannipoli, Christopher	Specialized Consultant	Ice Hockey	Season 2	RHS	\$1,450	

APPROVAL OF SERVICE PAYMENTS

- *11. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for services to the district for the 2020/2021 school year as indicated below. At this time, use of the services and payment for services is contingent upon the status of school closures and the ability to fulfill the responsibilities associated with provision of services. Payment to be paid out of Roxbury High School's student activities account; the Board will be reimbursed through fundraising and ticket sales.

	<i>Name</i>	<i>Services performed</i>	<i>Payment</i>
1	Goodwin, James	Play in the pit orchestra at rehearsals and performances for the Roxbury High School Spring Musical, <i>Godspell</i> , during the week of March 1, 2021	\$700
2	Monaghan, Mark		\$700
3	Salyerds, Robert Daniel		\$700
4	Sweer, Krista		\$700

SALARY ADJUSTMENTS - CERTIFICATED STAFF

12. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2020/2021 school year:

	<i>Name</i>	<i>Loc</i>	<i>Program/Class</i>	<i>Extra Blocks assigned:</i>	<i>Dates of Coverage</i>	<i>Addl. Salary</i>	<i>Salary Guide</i>
1	Curet, Carlos	EMS	Gr. 7 Spanish	2 blocks daily	8 days: 12/16/20, 12/21/20, 12/23/20, 1/6/21, 1/8/21, 1/11/21, 1/13/21, 1/15/21 #	\$720	2020-21 REA Sidebar for Middle School Class Coverages
2	Curet, Carlos	EMS	Gr. 8 Spanish	2 blocks daily	8 days: 12/16/20, 12/21/20, 12/23/20, 1/6/21, 1/8/21, 1/11/21, 1/13/21, 1/15/21 #	\$720	
4	Solis, Merced	EMS	Gr. 7 Spanish	2 blocks daily	7 days: 12/15/20, 12/18/20, 12/22/20, 1/4/21, 1/5/21, 1/12/21, 1/14/21 #	\$630	
5	Solis, Merced	EMS	Gr. 8 Spanish	2 blocks daily	7 days: 12/15/20, 12/18/20, 12/22/20, 1/4/21, 1/5/21, 1/12/21, 1/14/21 #	\$630	
# Coverage for position TCH.EMS.WL.SP.02.							

SALARY ADJUSTMENTS - HOURLY EMPLOYEES

13. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Hourly Rate	Hrs / Day	Days / Wk	Days / Year	Annual Salary	Start Date	End Date	Discussion
1	Cintron, Kelly	EMS	Special Education Paraprof	REA Paraprof Step 6	\$18.21	6	W, Th, F	-	\$12,565 prorated	1/25/21	6/30/21	Reduction in work days & hours from M(4), T-F(6)
2	Stark, Marnie	KES	Special Education Paraprof	REA Paraprof Step 10	\$20.61	6	T, W, Th	-	\$15,211 prorated	1/18/21	6/30/21	Change in work days & increase in hours from M(4), T(6), Th(6)

* Salary and hourly rate pending completion of negotiations.

MENTORING

14. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

Novice Teacher					Mentoring Term in Roxbury				
	Name	Loc	Instr. Cert.	No. of weeks of mentoring completed to date	Mentor	Start Date	End Date	No. of Wks	Fee
* 1	Masullo, Kristen	RHS	CE	23 (in Madison 9/2020-1/2021)	Schmidt, Laura	2/1/21	3/19/21	7	\$233
* 2	Tencza, Andrew	RHS	CE	n/a	Zengel, Renee	1/25/21	6/24/21	21	\$700

STUDENT TEACHERS/INTERNS

15. RESOLVED, that the following student teacher/intern assignment be approved as per the placement requirements in Policy 9541- Student Teachers/Interns:

Student-Teacher/Intern					Roxbury Cooperating Teacher		
	Name	College/Univ	Placement Sought	Term	Name	Position	Loc
1	Libertino, Alessandra	Seton Hall Univ.	SLS	1/29/21# - 6/11/21	Rommel, Alison	SLS	JES
2	Reiffert, Bridget	Seton Hall Univ.	SLS	1/29/21# - 6/11/21	Murray, Alexandra	SLS	JES, KES, EMS
3	Santiago, Heather	TCNJ	Elementary Education	2/3/21 - 5/7/21	Leister, Tina	Gr. 4 Teacher	KES
4	Yermal, Amy	Caldwell Univ	School Counseling	100 hours from 1/26/21# - 5/18/21	Cicchino, Ashley	School Counselor	JES

Start date is pending receipt of County Substitute Credential.

D. Executive Session

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a hybrid, virtual or in-person as conditions allow Regular Meeting on February 22, 2021 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

- XVI. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.
- XVII. BOARD MEMBER COMMENTS
- XVIII. EXECUTIVE SESSION - (IF NECESSARY)
- XIX. PUBLIC SESSION – (IF NECESSARY)
- XX. ADJOURNMENT