


**DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
JULY 11, 2022
REGULAR MEETING AGENDA
ROXBURY HIGH SCHOOL
1 Bryant Drive, Succasunna, NJ 07876**

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

<p style="text-align:center">SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS</p> <p><i>Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, Speaker Request Form. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.</i></p>	<p><i>ACCESS AGENDA & EXHIBITS ONLINE:</i></p> 
--	--

I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register – Newspaper	Municipal Clerk
Daily Record – Newspaper	Roxbury Public Library
Roxbury Website – https://www.roxbury.org/domain/83	

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on July 11, 2022 regarding personnel matters, student matters, and attorney client privilege.

IV. ROLL CALL

July 11, 2022

- V. PUBLIC SESSION
- VI. PLEDGE OF ALLEGIANCE
- VII. CORRESPONDENCE
- VIII. STUDENT REPRESENTATIVE'S COMMENTS
- IX. BOARD PRESIDENT'S COMMENTS
- X. SUPERINTENDENT'S REPORT
- XI. BUSINESS ADMINISTRATOR'S REPORT
- XII. MINUTES

- 1. Minutes of the Regular Meeting of June 13, 2022
- 2. Minutes of the Executive Session of June 13, 2022
- 3. Minutes of the Regular Meeting of June 27, 2022
- 4. Minutes of the Executive Session of June 27, 2022

XIII. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XIV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

XV. ACTION ITEMS

A. Finances (Resolutions 1-31)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

STUDENT ACTIVITY ACCOUNTS

- *1. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of June 2022 as follows:

Roxbury High School	\$59,786.58	Franklin School	\$457.28
Athletics	\$0.00	Kennedy School	\$0.00
Eisenhower Middle School	\$6,139.01	Jefferson School	\$0.00
Lincoln Roosevelt School	\$0.00	Nixon School	\$1,491.81

BILLS LIST

- *2. RESOLVED, that the Roxbury Township Board of Education approve the June 2022 bills list totaling \$988,838.85 as presented.
- *3. RESOLVED, that the Roxbury Township Board of Education approve the July 2022 bills list totaling \$1,204,906.52 as presented.

TRAVEL REQUESTS

- *4. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	<i>Name</i>	<i>Workshop Title</i>		<i>Place*</i>	<i>Date of Workshop</i>	<i>Registration Fee</i>	<i>Total Estimated Expenses</i>
1.	Cosgrove, Melissa	School Safety Symposium - Northern Region	4	Hackettstown, NJ	7/12/22	\$0.00	\$7.70
2.	Riffel, Peter	EPA LEAD RRP Renovator Initial Training in English	4	Mount Olive, NJ	7/14/22	\$225.00	\$225.00
3.	Connelly, Sheila	Genesis User Group Meeting	4	Montville, NJ	7/28/22	\$0.00	\$14.91
4.	McInnes, Cathy	Comprehensive Orton-Gillingham Plus	4	Virtual	8/29-9/2/22	\$1,275.00	\$1,275.00
5.	Miller, Dominick	2022 NJPSA/FEA/ASCD Fall Conference	4	Atlantic City, NJ	10/13-10/14/22	\$320.00	\$506.50
6.	Radulic, Loretta	AASA National Conference on Education 2023	4	San Antonio, TX	2/15-2/18/23	\$880.00	\$2,612.54

Notes: *If in-person session is held, attendance will require employee to follow all safety and social distancing protocols. 1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

MEAL PRICES FOR 2022/2023

- *5. RESOLVED, that the Roxbury Township Board of Education approve the following prices for student meals for the 2022/2023 school year as allowed by the National School Lunch program.

Lunch Programs			
	Paid	Reduced Price	Adult
High School	\$4.25	\$0	\$4.75
Middle School	\$3.75	\$0	\$4.50
Elementary School	\$3.25	\$0	\$4.00

Breakfast Programs			
	Paid	Reduced Price	Adult
High School	\$2.25	\$0	\$3.00
Middle School	\$2.25	\$0	\$3.00
Elementary School	\$2.25	\$0	\$3.00

AND BE FURTHER RESOLVED, that this resolution for the Breakfast Programs portion of it amends Finance Resolution #4 originally approved on April 4, 2022.

APPROVAL OF PURCHASES

- *6. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Production Support/Subscription VMware Software renewal from PBG Networks, 7 Lenape Trail, Wenonah, NJ in the amount of \$14,749.19 as per PBG Networks quote #2022561.
- *7. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Sophos Licenses from CDI LLC, 696 US Highway 46, Teterboro, NJ in the amount of \$47,167.48 as per CDI LLC quote #Q-2822-1.
- *8. RESOLVED, that the Roxbury Township Board of Education approve the purchase of ManageEngine ADManager Plus Professional Edition License from Zoho Corp., 4141 Hacienda Drive, Pleasanton, CA in the amount of \$32,383.00 as per Zoho Corp. quote dated May 17, 2022.
- 9. RESOLVED, that the Roxbury Township Board of Education approve the purchase and installation of flooring at Kennedy Elementary School from Hannon Floor Covering Corp., 1119 Springfield Road, Union, NJ in the amount of \$22,995.32 as per Hannon Floor Covering Corp. quote dated June 13, 2022. This purchase is being made using state contract #65MCECCPS and ESCNJ #19/20-05.
- 10. RESOLVED, that the Roxbury Township Board of Education approve the purchase and installation of flooring at Jefferson Elementary School from Hannon Floor Covering Corp., 1119 Springfield Road, Union, NJ in the amount of \$20,185.24 as per Hannon Floor Covering Corp. quote dated June 14, 2022. This purchase is being made using state contract #65MCECCPS and ESCNJ #19/20-05.
- 11. RESOLVED, that the Roxbury Township Board of Education approve the purchase and installation of flooring at Jefferson Elementary School from Hannon Floor Covering Corp., 1119 Springfield Road, Union, NJ in the amount of \$3,412.50 as per Hannon Floor Covering Corp. quote dated June 13, 2022. This purchase is being made using state contract #65MCECCPS and ESCNJ #19/20-05.
- *12. RESOLVED, that the Roxbury Township Board of Education approve the purchase and installation of flooring at Roxbury High School from Hannon Floor Covering Corp., 1119 Springfield Road, Union, NJ in the amount of \$33,759.20 as per Hannon Floor Covering

Corp. quote dated June 2, 2022. This purchase is being made using state contract #65MCECCPS and ESCNJ #19/20-05.

13. RESOLVED, that the Roxbury Township Board of Education approve the purchase and installation of flooring at Lincoln Roosevelt School from Hannon Floor Covering Corp., 1119 Springfield Road, Union, NJ in the amount of \$23,835.00 as per Hannon Floor Covering Corp. quote dated June 2, 2022. This purchase is being made using HCESC Commercial Floor Covering and Related Services BID #208.
14. RESOLVED, that the Roxbury Township Board of Education approve the purchase and installation of flooring at Franklin Elementary School from Hannon Floor Covering Corp., 1119 Springfield Road, Union, NJ in the amount of \$20,185.24 as per Hannon Floor Covering Corp. quote dated June 14, 2022. This purchase is being made using state contract #65MCECCPS and ESCNJ #19/20-05.
15. RESOLVED, that the Roxbury Township Board of Education approve the purchase and installation of flooring at Nixon Elementary School from Hannon Floor Covering Corp., 1119 Springfield Road, Union, NJ in the amount of \$35,060.40 as per Hannon Floor Covering Corp. quote dated June 16, 2022. This purchase is being made using state contract #65MCECCPS and ESCNJ #19/20-05.
- *16. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Premises Pollution Liability Insurance Policy from CHUBB, ACE American Insurance Company, 1133 Avenue of the Americas, 35th Floor, New York, NY in the amount of \$17,220.00 effective July 1, 2022 and expiring on July 1, 2023.
- *17. RESOLVED, that the Roxbury Township Board of Education approve the purchase of School Alliance Insurance Fund, C/O Public Entity Group Administrative Services, 51 Everett Drive, Suite B-40, West Windsor, NJ in the amount of \$912,407.00 fund year 2022/2023.
- *18. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Amy Rubin of MindfulSELFF, 53 Alcrest Ave., Budd Lake, NJ of Mindfulness Consulting services for the 2022-2023 School Year as per MindfulSELFF Quote #2-3060 in the total amount of \$32,050.00.
- *19. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Campbell Freightliner, P.O. Box 7600, Monroe, NJ of bus parts for all vehicles in the amount of \$43,999.00. This purchase is being made using state contract #42074.
- *20. RESOLVED, that the Roxbury Township Board of Education approve the purchase from H.A. Dehart & Son, 311 Crown Point Road, Thorofare, NJ of all Freightliner and Thomas parts in the amount of \$35,000.00. This purchase is being made using state contracts #s 40816, #89272, #42122.
- *21. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Service Tire Truck Centers, Inc., 280A Old Ledgewood Road, Flanders, NJ of tires in the amount of \$35,000.00.
- *22. RESOLVED, that the Roxbury Township Board of Education approve the purchase from National Fuel Oil, Inc., 175 Orange Street, Newark, NJ of diesel fuel for the 2022/2023 school year in the amount of \$120,000.00. This purchase is being made using state contract #82768.

- *23. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Allied Oil Company, 25 Old Camplain Road, Hillsborough, NJ of unleaded gasoline fuel for the 2022/2023 school year in the amount of \$120,000.00. This purchase is being made using state contract #80914.
- *24. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Sussex County Regional Co-Op, P.O. Box 1029, Hopatcong, NJ Special Education Transportation Services for 2022/2023 school year in the amount of 1,110,750.00.
- *25. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Educational Service Commission of Morris County, P.O. Box 1944, Morristown, NJ of Special Education Transportation Services for 2022/2023 school year in the amount of \$100,000.00.
- *26. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Educational Service Commission of Morris County, P.O. Box 1944, Morristown, NJ of Transportation Services for Academies for 2022/2023 school year in the amount of \$300,000.00.
- *27. RESOLVED, that the Roxbury Township Board of Education approve the purchase of ManageEngine Endpoint Security Software License from ZOHO Corp., 4141 Hacienda Drive, Pleasanton, CA in the amount of \$13,390.00 as per ZOHO Corp. quote ID 191209.

MEMBERSHIP IN THE NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

- *28. RESOLVED, that the Roxbury Township Board of Education, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Roxbury High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

Administration Responsibility - The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

In addition, a school must maintain a status of "Member in Good Standing" as outlined in the Principal's Affidavit to remain eligible for NJSIAA activities and tournaments.

DONATIONS

- *29. RESOLVED, that the Roxbury Township Board of Education approve the donation from Little Giant Ladder Systems, 1198 North Spring Creek Place, Springville, UT of ladders for Structural Design and Fabrication program. This donation is valued at \$1,852.00.

APPROVAL OF CHANGE ORDER

- 30. WHEREAS, the Roxbury Township Board of Education awarded a contract for partial window replacement at Lincoln Roosevelt Elementary School in the total contract sum of \$498,000.00 at the February 28, 2022 board meeting, and;

WHEREAS, the contract awarded to D&E Window & Door, LLC, 24 Cokesbury Road, Suite #1, Lebanon, NJ included an allowance for general repair in the amount of \$50,000.00 and;

WHEREAS, unforeseeable physical conditions and/or minor modifications to the project scope arose, and;

WHEREAS, N.J.A.C. 6A:26-4.9(a)1 permits district boards of education to approve change orders to the contract;

NOW, THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education approve Change Order Number CO-01 which will increase the contract amount by \$3,297.80.

APPROVAL OF DISPOSAL OF PROPERTY

- *31. RESOLVED, that the Roxbury Township Board of Education approve discontinued use of technology equipment listed in Exhibit F-1. This equipment has been identified as obsolete, broken and/or no longer functioning. The items have been identified as obsolete, broken and/or no longer functioning, if unsellable, items will be discarded.

B. Education (Resolutions 1-6)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2021/2022 school year, ending as of June 24, 2022 for Incident Nos. 113, 116, and 117.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, beginning July 1, 2022 and ending July 8, 2022.

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2022/2023

3. RESOLVED, that the Roxbury Township Board of Education approve 2022/2023 Extended School Year and 2022/2023 School Year Out-Of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
207216	Windsor School	\$89,586.00	7/5/22-6/30/23
208936	Windsor Learning Center	\$60,300.00	9/7/22-6/30/23
208788	Windsor Learning Center	\$70,350.00	7/5/22-6/30/23
208858	Windsor Learning Center	\$70,350.00	7/5/22-6/30/23
205524	Bergen County Special Services School District	\$13,200.00	9/1/22-6/30/23
209407	Bergen County Special Services School District	\$6,600.00	9/1/22-6/30/23
207985	Bergen County Special Services School District	\$6,600.00	9/1/22-6/30/23
208873	Bergen County Special Services School District	\$13,200.00	9/1/22-6/30/23
208982	Bergen County Special Services School District	\$13,200.00	9/1/22-6/30/23
209335	Bergen County Special Services School District	\$13,200.00	9/1/22-6/30/23
207469	Bergen County Special Services School District	\$1,980.00	9/1/22-6/30/23
204522	Somerset County Educational Services Commission	\$6,890.00	7/1/22-8/12/22
210835	Celebrate the Children	\$109,080.00	9/7/22-6/30/23
208680	Celebrate the Children	\$109,080.00	9/7/22-6/30/23
204683	Celebrate the Children	\$109,080.00	9/7/22-6/30/23
206933	Celebrate the Children	\$109,080.00	9/7/22-6/30/23
206194	Celebrate the Children	\$109,080.00	9/7/22-6/30/23
*208779	Home & Hospital Medical Personnel Inc.	\$126,000.00	7/7/22-6/30/23

*Amends Resolution XVI.B.4 (item #3) originally approved on June 13, 2022

TUITION STUDENTS

- *4. RESOLVED, that the Roxbury Township Board of Education approve the following tuition contract agreements for the 2022/2023 school year and/or extended school year.

<i>State ID</i>	<i>Sending District</i>	<i>Program</i>	<i>Total</i>
1313820583	Mount Arlington	BD	\$30,858.00

FALL SPORTS OPENING DAY

- *5. RESOLVED, that the official first day of practice for the 2022/2023 school year for the following fall sports be as indicated below, as mandated by the NJSIAA. As of these dates, these athletic teams may practice in accordance with the NJSIAA By-Laws. These dates are subject to change based on any additional guidance from the NJSIAA:

	Roxbury High School Sports	First Practice as of:
1	Cross Country - Boys'	Mon. 08/22/22
2	Cross Country - Girls'	Mon. 08/22/22
3	Field Hockey	Mon. 08/22/22
4	Football	Wed. 08/10/22 #
5	Gymnastics	Mon. 08/22/22
6	Soccer - Boys'	Mon. 08/22/22
7	Soccer - Girls'	Mon. 08/22/22
8	Tennis - Girls'	Wed. 08/17/22
9	Volleyball - Girls'	Mon. 08/22/22
# First Practice/Heat Acclimatization Begins		

- *6. RESOLVED, that the official first day of practice for the 2022/2023 school year for the fall sport of Cheerleading at Roxbury High School be Monday, August 22, 2022.

C. Personnel (Resolutions 1-18)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

- 1. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
1	Davis, Amber	KES	Special Education Teacher (REACH)	Resignation for personal reasons	6/30/22	Completing ESY assignment ending 8/4/22
* 2	DiGerolamo, Kathleen	RHS	FCS Teacher	Resignation for personal reasons	6/30/22	
* 3	DiGerolamo, Kathleen	RHS	22/23 Lead Teacher of Industrial Arts & Technology; Family & Consumer Science; and Business & Marketing Gr. 9 - 12	Rescind appt	--	App'd 6/13/22, XVI.D.13.1
* 4	Glenn, Denise	DIST	Supervisor of Science; Engineering, Design, & Technology; & Visual Arts, Gr. 7 - 12	Resignation for personal reasons	7/15/22	

5	Ruiz, Idalis	EMS	Special Education Paraprofessional	Resignation for personal reasons	6/30/22	
6	Russo, Patricia	FES, NES	Occupational Therapist	Resignation for retirement purposes	9/30/22	
* 7	Simonetti, James	DIST	Director of Security	Resignation for personal reasons	7/31/22	
8	Wyckoff, Amanda	NES	Title 1 Paraprofessional	Resignation for personal reasons	6/30/22	To accept f/t teaching position in district

LEAVES OF ABSENCE

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Employee	Leave Start Date	Paid Leave	Unpaid FMLA/ NJFLA ^	Return Date	Discussion
* 1	18651	9/26/22	n/a	FMLA/NJFLA	12/19/22	
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.						

REASSIGNMENTS / TRANSFERS - CERTIFICATED STAFF

3. RESOLVED, that the staff listed below be transferred to a new location and/or assignment as indicated:

Grouped by related transfers

	Name	Former Assignment & Loc.		New Assignment & Loc.		Effective Date	Discussion
1	Biank, David	H/PE Teacher TCH.EMS.PEH.NA.04	EMS	H/PE Teacher TCH.LR.PEH.NA.03	LRS	8/25/22	
2	Miller, Ryan	H/PE Teacher TCH.LR.PEH.NA.03	LRS	H/PE Teacher TCH.FRA.PEH.NA.01	FES	8/25/22	
3	Spargo, Justin	H/PE Teacher TCH.FRA.PEH.NA.01	FES	H/PE Teacher TCH.EMS.PEH.NA.04	EMS	8/25/22	
4	Krumenaker, Terry	Special Education Teacher (RC) TCH.SPE.RES.NA.03	JES	Special Education Teacher (RC) TCH.SPE.RES.NA.03	LRS	8/25/22	Movement of TCH.SPE.RES.NA.03 position from JES to LRS
* 5	Solotist, April	Special Education Teacher (RC) TCH.SPE.RES.NA.14	LRS	Special Education Teacher (Success) TCH.SPE.RES.NA.18	RHS	8/25/22	
* 6	McGinley, Birsen	Special Education Teacher (Success)	RHS	Transition Coordinator	RHS	8/25/22	

		TCH.SPE.RES.NA.18		TCH.SPE.RHS.TC.01			
* 7	Toupet, Jennifer	Transition Coordinator TCH.SPE.RHS.TC.01	RHS	Special Education Teacher (RC) TCH.SPE.RES.NA.14	EMS	8/25/22	Transfer encompasses movement of TCH.SPE.RES.NA.14 position from LRS to EMS

REASSIGNMENTS / TRANSFERS - NON-CERTIFICATED STAFF

4. RESOLVED, that the staff listed below be transferred to a new location and/or assignment as indicated:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Effective Date	Discussion
1	Hakhamaneshi, Lenore	Teacher's Assistant AID.REG.JES.TA.02	JES Special Education Paraprofessional AID.SPE.PT.NA.15	JES 8/25/22	RC Program replacement

- *5. RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Salary Guide / Step	Salary	Effective Date	Discussion
1	Poissant, Alan	Mechanic BUS.TR.MECH.NA.02	TR Head Mechanic BUS.TR.MECH.NA.01	REA	\$67,885 prorated	7/12/22	Position reinstated; salary incl \$385 CDL stipend

APPOINTMENTS

6. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
1	Vespucci, Elizabeth	NES	Kindergarten Teacher	22/23 BA Step 1	\$55,440	8/25/22	6/30/23	Tenure track replacement in position TCH.NIX.KIN.NA.02
2	Wyckoff, Amanda	NES	Gr. 2 Teacher	22/23 MA Step 11-13	\$71,155	8/25/22	6/30/23	Tenure track replacement in position TCH.NIX.GR2.NA.02
* 3	PLACE-HOLDER	RHS	Assistant Principal	n/a	TBD	TBD ^	6/30/23	Tenure track replacement in position ADM.RHS.APR.NA.01

^ Employment start date is pending completion of documentation in accordance with the law or district policy.
Employment start date is pending release from current employer

APPOINTMENTS - HOURLY EMPLOYEES

7. RESOLVED, that the Roxbury Township Board of Education approve the following staff members:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
1	Brown, Waheebah	KES	Special Education Paraprofessional	REA Paraprof Step 11	\$21.48	9/1/22#	6/30/23	RC Program replacement in position AID.SPE.PT.NA.32
* 2	Corrente, Frank	TR	Bus Driver	RBDG	\$35.51	9/1/22#	6/30/23	Replacement in position BUS.TR.DRI.RE.02
* 3	Roushinko, Craig	TR	Bus Driver	RBDG	\$28.25	9/1/22#	6/30/23	Replacement in position BUS.TR.DRI.RE.63
^ Employment start date is pending completion of documentation in accordance with the law or district policy. # 10-month employee shall start on the first day of the 2022-23 calendar for this bargaining unit								

- *8. RESOLVED, that the Roxbury Township Board of Education approve the following Summer Staff members:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
1	O'Connor, Christine	ESY	ESY Substitute Teacher	N/A	\$30.00	7/12/22	8/4/22	County Substitute Certificate
2	Ryall, Mary	ESY	ESY Paraprofessional	N/A	\$17.00	7/5/22	8/4/22	Not to exceed 20 hrs/wk; ESY Bus Aide as needed up to 5 hrs/wk at \$17.00 hourly
^ Employment start date is pending completion of documentation in accordance with the law or district policy.								

APPOINTMENTS - EXTRACURRICULAR

- *9. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2022/2023 school year. At this time, employment and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with the positions indicated.

22/23 Coaching Appts									
	POS LOC	POSITION	ASSIGNMENT	SEASON	NAME	22/23 Base Stipend	# of Consec Yrs thru 22/23 Season	22/23 Longevity Stipend	22/23 TOTAL Stipend
1	RHS	Tennis - Girls'	Head Coach	Fall	Doyle, Robert	\$ 7,720	3 #	\$ -	\$ 7,720 #
2	RHS	Tennis - Girls'	Asst Coach	Fall	Miller, Ryan	\$ 5,282	1	\$ -	\$ 5,282
^ Amends & supersedes Resolution XVI.D.14.1, Exhibit HR 1.1, Row No. 31 app'd 6/13/22. # Fall Asst Coach for Girls' Tennis @ RHS for 20/21 & 21/22. Fall Head Coach for Girls' Tennis @ RHS as of 22/23.									

- *10. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2022/2023 school year. At this time, employment and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with the positions indicated.

22/23 Club Appts							
	POS LOC	POS TYPE	POSITION	ASSIGNMENT	NAME	22/23 TOTAL Stipend	22/23 Notes about Assignment
1	RHS	CLUB/MBAND	Marching Band	Technician No. 2	Denburg, Andrew	\$3,175	

APPOINTMENTS - TITLE I SUMMER SCHOOL PROGRAM

11. RESOLVED, that the Roxbury Township Board of Education approve the appointment of the staff listed below for the 2022 Title I Summer School Program. This program will run according to Resolution XVI.B.8 that was approved February 28, 2022. At this time, employment and payment are contingent upon the status of school closures and enrollment numbers.

	Name	Position	Hourly Rate #	Not to exceed:	Start	End
1	Hornung, Desiree	Substitute Nurse	\$45	20 hrs/wk	7/5/22	7/29/22
# To be paid from Title I funds.						

SUMMER 2022 EMPLOYMENT FOR MANDATED SPECIAL EDUCATION

12. RESOLVED, that the staff listed below be approved on an as-needed basis effective July 12, 2022 through August 24, 2022 at the rate indicated to conduct mandated meetings with parents and staff to determine evaluative status, IEPs, and other appropriate activities required under the New Jersey law governing Special Education.

	Name	22/23 Loc	22/23 Position	22/23 Hourly Rate
1	Betz, Chelsea	JES, KES, LRS	OT	\$44.88

CURRICULUM WRITING

13. RESOLVED, that the staff listed below be approved to write curriculum for the 2022/2023 school year as indicated at a salary of \$46 per hour per course, not to exceed thirty-five (35) hours per course by August 24, 2022. Unless otherwise noted, proposed hours provided is the total amount allotted for the grade level or grade span shown.

	Course	School/ Course Level	Grade Level	Course Duration (FY, Sem, Q)	New, Revision, or Rewrite	Proposed hours	Teachers to be Board-approved to write
1	Strings	LRS	5	Sem	Rewrite	10	Krista Sweer (KS is in addition to J.Goodwin app'd 6/13/22)
2	Strings	LRS	6	Sem	Rewrite	10	Krista Sweer (KS is in addition to J.Goodwin app'd 6/13/22)
3	String Orchestra	EMS	8	FY	Rewrite	20	Krista Sweer (KS is in addition to J.Goodwin app'd 6/13/22)

* 4	Strings	RHS	9	FY	Rewrite	20	Krista Sweer (KS is in addition to J.Goodwin app'd 6/13/22)
* 5	Strings	RHS	10 - 12	FY	Rewrite	20	Krista Sweer (KS is in addition to J.Goodwin app'd 6/13/22)

SALARY ADJUSTMENTS - CERTIFICATED STAFF

14. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2022/2023 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Effective	Salary Guide / Step	Addl. Salary not to exceed
1	Billeci, Jennifer	EMS	Supplemental Reading	1 block daily	8/29/22 - 6/14/23	22/23 MA+30 Step 11-13	\$14,416
2	Darling, Samantha	EMS	ICR Gr. 7 Social Studies	1 block daily	8/29/22 - 6/14/23	22/23 BA Step 3-5	\$10,983
3	Hubert, Travis	EMS	SUMMIT Gr. 8 Science	1 block daily	8/29/22 - 6/14/23	22/23 BA Step 3-5	\$10,983
4	Martino, Tiffany	EMS	VISTA Life Skills	1 block daily	8/29/22 - 6/14/23	22/23 BA+30 # Step 6-7	\$12,050 #
# 22/23 Salary Guide & Addl Salary to become 22/23 MA, \$12,225 pending aprvl of TM's movement-on-guide @ BOE 8/22/22.							

MENTORING

15. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

	Novice Teacher				Mentoring Term in Roxbury				
	Name	Loc	Instr. Cert.	No. of weeks of mentoring completed to date	Mentor	Start Date	End Date	No. of Wks	Fee
1	Culleny, Kaitlyn	LRS	CEAS	n/a	Sheplak-Le wis, Jacqueline	8/25/22	3/31/23	30	\$550
2	Vespucci, Elizabeth	NES	CEAS	n/a	Montano, Ashley	8/25/22	3/31/23	30	\$550

STUDENT TEACHERS/INTERNS

16. RESOLVED, that the following student teacher/intern assignments be approved as per the placement requirements in Policy 9541- Student Teachers/Interns:

Student-Teacher/Intern					Roxbury Cooperating Teacher		
	Name	College/Univ	Placement Sought	Term	Name	Position	Loc
1	Blanchard, Benjamin	Rutgers	Clinical Int- Elem General Music	8/25/22 thru 12/23/22 for 2 days/wk	Stoyanov, Aubrey	Music Teacher	JES, KES
* 2	Blanchard, Benjamin	Rutgers	Clinical Int- High School Choir	1/3/23 thru 5/5/23 for f/t	Hachey, Patrick	Music Teacher	RHS

HOME INSTRUCTION

- *17. RESOLVED, that the following substitutes be approved to provide home instruction on an as needed basis[^]. These instructors hold appropriate NJ teaching certifications and have completed a background check, as required by State law.

	Name	Start Date	End Date	Hourly Rate
1	Dunn, Francis	6/1/22	6/30/22	\$35.00

COMMUNITY SCHOOL

18. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Title	Hourly Pay Rate	Start Date	End Date	Discussion
1	Berta, Yvette	K-4	Sub Certified	\$25.00	8/1/22	6/30/23	Not to exceed 29.5 Hrs/Wk with various district positions.
2	Clark-Molnar, Jennifer	K-4	Certified	\$35.00	8/1/22	6/30/23	
3	Colditz, Dawn M	K-4	Non-Certified	\$22.00	8/1/22	6/30/23	
4	Gabloff, Kris	K-4	Non-Certified	\$22.00	8/1/22	6/30/23	Not to exceed 29.5 Hrs/Wk with various district positions.
5	Martini, Ann	K-4	Certified	\$35.00	8/1/22	6/30/23	

D. Executive Session

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Retreat Meeting on July 20, 2022 at 6:00 p.m. and;

July 11, 2022

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Retreat Meeting will commence at 7:00 p.m.

- XVI. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.
- XVII. BOARD MEMBER COMMENTS
- XVIII. EXECUTIVE SESSION - (IF NECESSARY)
- XIX. PUBLIC SESSION – (IF NECESSARY)
- XX. ADJOURNMENT

<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Year</u>	<u>Serial #</u>	<u>Asset Tag #</u>	<u>Quantity</u>	<u>Working Condition</u>
Monitor	Dell	P1911t				1	no
Monitor	Dell	P1913sf				1	no
Document Camera	Smart		450	a102gw25a1352	1723/4229	1	yes
16GB iPad mini	Apple	A1432		F4MK25JF193		1	
16 GB iPad	Apple	A1458	2012	DMQKW6X5F182	007444/37556000032944	1	Y
16 GB iPad	Apple	A1458	2012	DMQKW9R9F182	007442/37556000034288	1	Y
16 GB iPad	Apple	A1458	2012	DMQKWAZYF182	007440/37556000032936	1	Y
16 GB iPad	Apple	A1458	2012	DMQKWAE4F182	37556000027977	1	Y
16 GB iPad	Apple	A1458	2012	DMPK1DZ3F182	007781	1	Y
Box of very old projector lamps, pre-2000s	Various	Various		Various	Various	1 box	No
Desktop Computer Tower	Dell		390	Various	Various	12	Yes, need to be wiped first
Monitor	Dell	E170Sb				1	Yes
Printer	HP	LaserJet P1006		VND4803833	Rox BOE: 1779 Atlantic: 21565	1	No
Projector	Epson	Powerlite 82c		GYBG651155F	Rox BOE: 4068 Rox Tech: 1979	1	Yes
Monitor	Dell	P2419H	2019	5PK0YW2	N/A	1	No, cracked screen
Monitor	Dell	E170Sb				1	Yes
Document Camera	Smart		450	a102gw25a1384	1864/4240	1	no-no power
Projector bulb	Epson					1	No
Desktop, scrapped	Dell	Optiplex		DCW15V1	IT: 271 BOE: 4520	1	No
Desktop	Dell	Optiplex 390		DBNV4V1	IT: 1905 BOE: 1095	1	Yes, need to be wiped first
Chromebook	Dell		3120	6DNNKD2	37556000030625	1	No, cracked screen
iPad	Apple	A1458		dmtl4n7df182	n/a	1	No, cracked screen, no power
Chromebook	Acer		720	NXMJAAA004409047387600	37555000383588	1	Yes, missing key
iPad	Apple	A1395		F5RK0URDFHW	n/a	1	No, cracked screen, no power
Battery	Dell				N/A	1	No, dead battery
Projector	Epson	696ui		X3VJ740623L	1379	1	No
Wyse Cloud 5030	Dell		5030				Yes
Chromebook	Acer	C720		NXMJAAA004433254567600	37556000012755	1	No, cracked screen
Chromebook	Acer	C720		NXMJAAA0045131915E7600	37556000025039	1	No, cracked screen
External DVD Drive	Dell	PD01S				4	No
Chromebook	Dell	Chromebook 3120				1	No. no power
Desktop Computer Tower	Dell	Optiplex 390	2012	DBN35V1	1418/1091	1	No, no boot, took HDD and RAM
Desktop Computer Tower	Dell	Optiplex 390	2012	DCQ15V1	231/2715	1	No, bad power, took HDD and RAM

<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Year</u>	<u>Serial #</u>	<u>Asset Tag #</u>	<u>Quantity</u>	<u>Working Condition</u>
Desktop Computer Tower	Dell	Optiplex 990	2011	5Z6D1R1	753	1	No, bad power, took HDD and RAM
Chromebook	Acer	C771T		NXGP6AA0047370F0087600		1	No
Chromebook	Acer		720				
DELL 390/3010	Dell	390/3010		8C93CY1		1	Yes
DELL 390/3010	Dell	390/3010		9BW47Y1		1	Yes
DELL 390/3010	Dell	390/3010		DC9V4V1		1	Yes
DELL 390/3010	Dell	390/3010		DCMR4V1		1	Yes
DELL 390/3010	Dell	390/3010		DBPR4V1		1	Yes
DELL 390/3010	Dell	390/3010		J5LCSW1		1	Yes
DELL 390/3010	Dell	390/3010		7JJMYR1		1	Yes
DELL 390/3010	Dell	390/3010		DBN45V1		1	Yes
DELL 390/3010	Dell	390/3010		DC065V1		1	Yes
DELL 390/3010	Dell	390/3010		936NYR1		1	Yes
DELL 390/3010	Dell	390/3010		9FQ57Y1		1	Yes
DELL 390/3010	Dell	390/3010		FW1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		9D547V1		1	Yes
DELL 390/3010	Dell	390/3010		9F047Y1		1	Yes
DELL 390/3010	Dell	390/3010		J5M8SW1		1	Yes
DELL 390/3010	Dell	390/3010		DT1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		J5LMSW1		1	Yes
DELL 390/3010	Dell	390/3010		5X1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		9CR57V1		1	Yes
DELL 390/3010	Dell	390/3010		9CW37Y1		1	Yes
DELL 390/3010	Dell	390/3010		3Q1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		8P1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		FR51LS1		1	Yes
DELL 390/3010	Dell	390/3010		6Q1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		FQV1LS1		1	Yes
DELL 390/3010	Dell	390/3010		9DK47V1		1	Yes
DELL 390/3010	Dell	390/3010		9D057V1		1	Yes
DELL 390/3010	Dell	390/3010		FRSZKS1		1	Yes
DELL 390/3010	Dell	390/3010		6N081R1		1	Yes
DELL 390/3010	Dell	390/3010		FR63LS1		1	Yes
DELL 390/3010	Dell	390/3010		936MYR1		1	Yes
DELL 390/3010	Dell	390/3010		9CZ57Y1		1	Yes
DELL 390/3010	Dell	390/3010		7JRRYR1		1	Yes

<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Year</u>	<u>Serial #</u>	<u>Asset Tag #</u>	<u>Quantity</u>	<u>Working Condition</u>
DELL 390/3010	Dell	390/3010		5T1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		FQPOLS1		1	Yes
DELL 390/3010	Dell	390/3010		5W1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		3P1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		506XC1		1	Yes
DELL 390/3010	Dell	390/3010		J5M3SW1		1	Yes
DELL 390/3010	Dell	390/3010		DBY35V1		1	Yes
DELL 390/3010	Dell	390/3010		8C90CY1		1	Yes
DELL 390/3010	Dell	390/3010		55DC1R1		1	Yes
DELL 390/3010	Dell	390/3010		DD355V1		1	Yes
DELL 390/3010	Dell	390/3010		DCXS4V1		1	Yes
DELL 390/3010	Dell	390/3010		DBY55V1		1	Yes
DELL 390/3010	Dell	390/3010		BT1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		DBZ15V1		1	Yes
DELL 390/3010	Dell	390/3010		DD135V1		1	Yes
DELL 390/3010	Dell	390/3010		92VQYR1		1	Yes
DELL 390/3010	Dell	390/3010		GS1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		46YJHX1		1	Yes
DELL 390/3010	Dell	390/3010		936QYR1		1	Yes
DELL 390/3010	Dell	390/3010		DCG35V1		1	Yes
DELL 390/3010	Dell	390/3010		935RYR1		1	Yes
DELL 390/3010	Dell	390/3010		DCHPV4V1		1	Yes
DELL 390/3010	Dell	390/3010		J5MC8W1		1	Yes
DELL 390/3010	Dell	390/3010		931NYR1		1	Yes
DELL 390/3010	Dell	390/3010		92VR1R1		1	Yes
DELL 390/3010	Dell	390/3010		DC145V1		1	Yes
DELL 390/3010	Dell	390/3010		DD1Z4V1		1	Yes
DELL 390/3010	Dell	390/3010		J5J4SW1		1	Yes
DELL 390/3010	Dell	390/3010		DBWQ4V1		1	Yes
DELL 390/3010	Dell	390/3010		55FC1R1		1	Yes
DELL 390/3010	Dell	390/3010		DBT55V1		1	Yes
DELL 390/3010	Dell	390/3010		D4V1BWR		1	Yes
DELL 390/3010	Dell	390/3010		DBW35V1		1	Yes
DELL 390/3010	Dell	390/3010		DBSP4V1		1	Yes
DELL 390/3010	Dell	390/3010		DBS45V1		1	Yes
DELL 390/3010	Dell	390/3010		DBRX4V1		1	Yes

<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Year</u>	<u>Serial #</u>	<u>Asset Tag #</u>	<u>Quantity</u>	<u>Working Condition</u>
DELL 390/3010	Dell	390/3010		DCC35V1		1	Yes
DELL 390/3010	Dell	390/3010		55GB1R1		1	Yes
DELL 390/3010	Dell	390/3010		DBWQ4V1		1	Yes
DELL 390/3010	Dell	390/3010		9B267Y1		1	Yes
Monitors	Dell					32	Yes
Chromebook	Acer	C720		NXMJAAA00443324EB676	37556000011955	1	No
Chromebook	Acer	C720		NXMJAAA004513191AA76	37556000026557	1	No
Chromebook	Acer	C720		NXMJAAA0044332404576	37556000020774	1	No
Chromebook	Acer	C720		NXMJAAA0044260F95776	37556000009785	1	No
Chromebook	Acer	C720		NXMJAAA00444109A3F76	37556000021442	1	No
Chromebook	Dell		3120	2FNKND2	37556000032746	1	No
Chromebook	Dell		3120	BLNNDK2	37556000030716	1	No
Chromebook	Dell		3120	DVNNKD2	37556000032191	1	No
Monitors	Dell					39	Yes
Smart speakers	Smart					1 pair	No
Assorted cables and wires	misc						
Keyboards	misc					34	
Mice	misc					30	
DELL 390/3010	Dell	390/3010		DBKS4V1		1	Yes
DELL 390/3010	Dell	390/3010		DBQ05V1		1	Yes
DELL 390/3010	Dell	390/3010		FS1JPV1		1	Yes
DELL 390/3010	Dell	390/3010		DBL45V1		1	Yes
DELL 390/3010	Dell	390/3010		DBQT4V1		1	Yes
DELL 390/3010	Dell	390/3010		DBPS4V1		1	Yes
DELL 390/3010	Dell	390/3010		DBQX4V1		1	Yes
DELL 390/3010	Dell	390/3010		DBLX4V1		1	Yes
Desktop	Dell		390	J5M5SW1	2514	1	Yes
Desktop	Dell		390	J5M9SW1	2511	1	Yes
Desktop	Dell		390	7W1JPV1	101	1	Yes
Desktop	Dell		390	J5MRSW1	88/3625	1	Yes
Desktop	Dell		390	J5MMSW1	2537	1	Yes
Desktop	Dell		390	J5MNSW1	2530	1	Yes
Desktop	Dell		390	9BW57Y1	2526	1	Yes
Desktop	Dell		390	J5LTSW1	2525	1	Yes
Monitors	Dell	17"		na	na	120	N