


DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
OCTOBER 17, 2022

REGULAR MEETING AGENDA
LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

<p style="text-align: center;">SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS</p> <p><i>Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, Speaker Request Form. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.</i></p>	<p style="text-align: center;">ACCESS AGENDA & EXHIBITS ONLINE:</p> 
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I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in a Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

- | | |
|---|------------------------|
| Roxbury Register - Newspaper | Municipal Clerk |
| Daily Record - Newspaper | Roxbury Public Library |
| Star Ledger - Newspaper | |
| Roxbury Website – https://www.roxbury.org/domain/83 | |

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

October 17, 2022

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on October 17, 2022 regarding personnel matters, student matters, and attorney client privilege.

IV. ROLL CALL

V. PUBLIC SESSION

VI. PLEDGE OF ALLEGIANCE

VII. PRESENTATIONS

- Dr. Mike Gottfried - Aviation
- Standardized Testing Data Presentation - Chuck Seipp

VIII. CORRESPONDENCE

IX. STUDENT REPRESENTATIVE'S COMMENTS

X. BOARD PRESIDENT'S COMMENTS

XI. SUPERINTENDENT'S REPORT

XII. BUSINESS ADMINISTRATOR'S REPORT

XIII. MINUTES

1. Minutes of the Regular Meeting of September 19, 2022
2. Minutes of the Executive Session of September 19, 2022

XIV. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

XVI. ACTION ITEMS

A. Finances (Resolutions 1-31)

BILLS LIST

- *1. RESOLVED, that the Roxbury Township Board of Education approve the September 2022 bills list totaling \$3,301,831.50 as presented.

TRANSFERS

- *2. RESOLVED, that the Roxbury Township Board of Education approve the September 2022 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *3. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for September 2022.

TREASURER'S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for September 2022.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of September 2022 that no major accounts and fund balances in the 2022/2023 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

TRAVEL REQUESTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	<i>Name</i>	<i>Workshop Title</i>		<i>Place*</i>	<i>Date of Workshop</i>	<i>Registration Fee</i>	<i>Total Estimated Expenses</i>
1.	Doyle, Robert	Rutgers Wrestling Clinic	4 S-1	Piscataway, NJ	10/7/22	\$0	\$34.78
2.	Roman, DJ	Rutgers Wrestling Clinic	4 S-1	Piscataway, NJ	10/7/22	\$0	\$34.78

3.	Jacoby, Adam	Rutgers Coaches Clinic	4 S-1	Piscataway, NJ	10/7/22	\$0	\$34.78
4.	Stoyanov, Aubrey	NNJOSA Workshop Series	4	Wayne, NJ	10/15/22, 11/19/22, 1/28/23, 3/25/23, 4/22/23	\$130.00	\$213.66
5.	Esposito, Geri	Practicing with Cultural Humility: A Focus on LGBTQ + Youth	4	Morristown, NJ	10/19/22	\$0	\$7.43
6.	LaCapra, Gina	Practicing with Cultural Humility: A Focus on LGBTQ + Youth	4	Morristown, NJ	10/19/22	\$0	\$9.34
7.	Lomuntad, Caroline	Practicing with Cultural Humility: A Focus on LGBTQ + Youth	4	Morristown, NJ	10/19/22	\$0	\$7.43
8.	Conlon, Kayla	Autism New Jersey	4 S-2	Atlantic City, NJ	10/20-10/21/22	\$500.00	\$632.47
9.	Heddy, Elizabeth	Dodge Poetry Festival	4 S-1	Newark, NJ	10/20/22	\$0	\$51.28
10.	Spargo, Allyson	Dodge Poetry Festival	4 S-1	Newark, NJ	10/20/22	\$0	\$51.28
11.	Caccavale, Frank	Housing and Community Development Network of New Jersey's Annual Conference	4 S-1	New Brunswick, NJ	10/21/22	\$0	\$34.50
12.	Schmidt, Eric	Empowering Student Artists	4	Monroe, NJ	10/26/22	\$150.00	\$196.25
13.	Mann, Monica	Morris County Directors of Guidance meeting	4	Denville, NJ	10/28/22	\$0	\$0
14.	Pinto, Joseph	IPM Training	4	Washington, NJ	10/28/22, 1/6/23	\$0	\$0
15.	Poisseroux, William	IPM Training	4	Washington, NJ	10/28/22, 1/6/23	\$0	\$0
16.	Giordano, Tessa	Treatment Solutions for Children with Severe Impairments	4	East Brunswick, NJ	11/2/22	\$259.00	\$293.14
17.	Rommel, Allison	Treatment Solutions for Children with Severe Impairments	4	East Brunswick, NJ	11/2/22	\$259.00	\$284.47
18.	Caccavale, Frank	Metropolitan Builders Association - General Membership Meeting	4	Bridgewater, NJ	11/17/22	\$0	\$18.71
19.	Christiansen, Emily	Model UN	4 S-2	New Brunswick, NJ	11/17-11/20/22	\$175.00	\$741.50
20.	McPhee, Michael	Rutgers Model United Nations	4 S-2	New Brunswick, NJ	11/17-11/20/22	\$175.00	\$774.96
21.	Poggi, Kevin	SOAR NYS AHPERD 84th Annual Conference	4 S-1	Verona, NY	11/18/22	\$0	\$226.07
22.	DiLorenzo, Sarah	NJASL Annual Fall Conference	4 S-2	Atlantic City, NJ	12/4-12/6/22	\$300.00	\$397.10
23.	Fasino, Karen	NJASL Annual Fall Conference	4 S-2	Atlantic City, NJ	12/4-12/6/22	\$357.00	\$499.98
24.	Palanchi, Kristin	NJASL Annual Fall Conference	4 S-2	Atlantic City, NJ	12/3-12/6/22	\$250.00	\$384.333
25.	Caivano, Roxana	NJASL Annual Fall Conference	4 S-2	Atlantic City, NJ	12/4-12/6/22	\$357.00	\$503.74
26.	McAuliffe, Katey	NJASL Annual Fall Conference	4 S-2	Atlantic City, NJ	12/4-12/6/22	\$250.00	\$383.00
27.	Jacobsen, Laura	PE Jam	4 S-1	Kinnelon, NJ	12/9/22	\$0	\$18.61

28.	Ferrare, Lisa	The Regional Women's Educational Leadership	4	Union, NJ	12/22/22, 2/28/23	\$100.00	\$157.42
29.	Radulic, Loretta	The Regional Women's Educational Leadership	4	Union, NJ	12/22/22, 2/28/23	\$100.00	\$167.87
30.	Hachey, Patrick	2023 American Choral Directors Association National Convention	4 S-3	Cincinnati, OH	2/22-2/26/23	\$349.00	\$682.00
31.	Estes, Stacey	Educational Ethics in Schools	4	Virtual	10/20/22	\$60.00	\$60.00
32.	Bocchino, Joseph	Governance IV: Legal Update	4	Virtual	11/14/22	\$0	\$0
33.	Del Rosario, Monica	41st Bilingual/ESL Conference	4 S-1	Virtual	12/9/22	\$49.99	\$49.99
1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.							

APPROVAL OF PURCHASES

- *7. RESOLVED, that the Roxbury Township Board of Education approve the purchase of paper supplied for the district from American Paper Towel, Co., 10 Industrial Road, Carlstadt, NJ in the amount of \$18,104.04 as per American Paper Towel Co., quote #0058824.
- *8. RESOLVED, that the Roxbury Township Board of Education approve the purchase of wireless points for the District from PBG Networks, 7 Lenape Trail, Wenonah, NJ in the amount of \$37,732.41 as per PBG Network quote #20222672.
- *9. RESOLVED, that the Roxbury Township Board of Education approve the purchase of an upgrade for Lincoln Roosevelt elevator from Kencor Elevator, 233 Glen Rock Road, Suite 225, Glen Rock, NJ in the amount of \$58,955.00. This purchase is being funded through the Maintenance Reserve account.
- *10. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the weight room equipment for Roxbury High School from Legend Fitness, 5901 Middlebrook Pike, Knoxville, TN in the amount of \$86,401.67.
- *11. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the weight room flooring for Roxbury High School from All American Fitness, Sports Flooring Specialist, PO Box 83, Schooleys Mountain, NJ in the amount of \$50,449.60 as per All American Fitness quote #2119. This purchase is being funded through the Maintenance Reserve account.
- *12. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the weight room upgrade for Roxbury High School from All American Fitness, Sports Flooring Specialist, PO Box 83, Schooleys Mountain, NJ in the amount of \$31,189.00 as per All American Fitness quote #2125.
- 13. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the new boiler for Nixon Elementary School from Manhattan Welding Company, Inc., 1434 Chestnut Avenue, Hillside, NJ in the amount of \$109,140.00. This purchase is funded through a Capital Reserve account.

CONTRACTS

- *14. RESOLVED, that the Roxbury Township Board of Education approve a contract with Lisa Castle to paint and set decor for the Roxbury High School Fall Drama “The Play that Goes Wrong”. The Services will commence on September 10, 2022 and expire on November 5, 2022 and not to exceed \$500.00.
- *15. RESOLVED, that the Roxbury Township Board of Education approve a contract with an author Kwame Alexander for three visits on November 30, 2022, December 1, 2022, December 2, 2022 and not to exceed \$30,000.00.

APPROVAL OF PROJECT PROPOSAL

- *16. RESOLVED, that the Roxbury Township Board of Education approve the provision of continuing architectural and engineering services by SSP Architectural Group, Board Architect, for the Partial Window Replacement at Roosevelt School. SSP Architectural Group will provide services as per the scope of services in their proposal dated April 5, 2021 for a lump sum fee of \$87,500 and funded through Capital Reserve account.

AND BE FURTHER RESOLVED, that this resolution amends Finance Resolution #20 dated April 26, 2021.

APPROVAL OF SUBMISSION OF GRANT

- *17. WHEREAS, the Roxbury Township Public Schools has been afforded the opportunity to apply for the School and Small Business Energy Efficiency Stimulus Program through New Jersey’s Cleanenergy.

ACCEPTANCE OF GRANT FUNDS

- *18. RESOLVED, that the Roxbury Township Board of Education approve the acceptance of the grant of \$500.00 from Northeast Carpenters Apprentice Fund.
- *19. RESOLVED, that the Roxbury Township Board of Education approve the acceptance of the grant of \$500.00 from Women’s Auxiliary of the Lake Hopatcong Yacht Club.

JOINT TRANSPORTATION AGREEMENT

- *20. RESOLVED, that the Roxbury Township Board of Education approve a Joint Transportation Agreement whereby the Roxbury Township Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the Wharton Board of Education.

2022-2023 Joint Transportation Agreement School Related Activities					
Start Date	End Date	Host District’s Identification Number	Destination	Basis of the Agreement Per Bus	Per Bus Cost
09/30/2022	06/30/2023	WTH	Various	\$85.00 per hour, per bus for Field Trips and Athletics	\$85.00 per hour per bus

21. RESOLVED, that the Roxbury Township Board of Education approve a Joint Transportation Agreement whereby the Roxbury Township Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the Mt. Arlington Board of Education.

2022-2023 Joint Transportation Agreement School Related Activities				
Start Date	End Date	Host District's Identification Number	Destination	Joiner Cost
08/29/2022	06/30/2023	EMS05	Eisenhower Middle School	\$9,900.00
			4% Administration Fee	\$396.00
			Joiner District To and From Total Route Cost:	\$10,296.00

MT. ARLINGTON BOARD OF EDUCATION - TUITION AGREEMENT

- *22 RESOLVED, that the Roxbury Township Board of Education approve a Tuition Contract Agreement with the Mt. Arlington Board of Education, 446 Howard Boulevard, Mt. Arlington, NJ. The Roxbury Township Public School District will provide educational services in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education for Mt. Arlington students in grades 9 through 12. This agreement shall be in effect for the 2022/2023 school year. The education services shall commence on August 29, 2022 and terminate on June 14, 2023. Tuition charges shall be \$18,403 per pupil.

MORRIS COUNTY VOCATIONAL SCHOOL - TUITION AGREEMENT

- *23. RESOLVED, that the Roxbury Township Board of Education approve the Tuition Contract Agreement with the Morris County Vocational School District Board of Education, 400 East Main Street Denville, NJ. The Morris County Vocational School District will provide educational services in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education for Roxbury students. This agreement shall be in effect for the 2022/2023 school year. The education services shall commence on September 6, 2022 and terminate on June 21, 2023. Tuition charges shall be as follows:

	<i>Regular Education</i>	<i>Special Education</i>
Full-time Student	\$9,551	\$13,262
Part-time Student	\$4,723	\$6,631

SUSSEX COUNTY VOCATIONAL SCHOOL - TUITION AGREEMENT

- *24. RESOLVED, that the Roxbury Township Board of Education approve the Tuition Contract Agreement with the Sussex County Technical School, 105 North Church Road, Sparta, NJ. The Sussex County Technical School will provide educational services in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education for Roxbury students. This agreement shall be in effect for the 2022/2023 school year. The education services shall commence on September 1, 2022 and terminate on June 30, 2023. The tentative tuition charge equals the estimated cost per pupil of \$11,795.00.

APPROVAL OF CHANGE ORDER

*25. WHEREAS, the Roxbury Township Board of Education awarded a contract for the Tank/Fuel Island upgrades at Roxbury High School in the total contract sum of \$158,850.00 at the April 26, 2021 board meeting, and;

WHEREAS, unforeseeable physical conditions and/or minor modifications to the project scope have arose, and as a result two Change Orders are listed below:

<i>Change Order</i>	<i>Amount</i>
Change Order #1 (State Contract #T0849/PO #42265)	\$4,500.00
Change Order #1 (State Contract #T0849/PO #42265)	\$17,850.00

NOW, THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education approve Change Order Number 1 and Change Order Number 2 which will increase the contract amount not to exceed \$181,200.00. The Township of Roxbury will contribute 50% of the total cost toward this purchase. The Board of Education contribution of 50% is being funded from the Capital Reserve.

ACCEPTANCE OF DONATION

*26. RESOLVED, that the Roxbury Township Board of Education approve the donation from Jefferson School PTA in the amount of \$33,000.00.

*27. RESOLVED, that the Roxbury Township Board of Education approve the donation from C&C Electrical Enterprises, LLC, 15A Upper Mountain Avenue, Rockaway, NJ of labor for Structural Design and Fabrication program. This donation is valued at \$5,000.00.

*28. RESOLVED, that the Roxbury Township Board of Education approve the donation from Rockaway Walmart, 220 Enterprise Drive, Rockaway, NJ of basic classroom supplies and daily living supplies in the amount of \$500.00.

COMPREHENSIVE GUIDANCE AND ACADEMIC COUNSELING PROGRAM

*29 RESOLVED, that the Comprehensive Guidance and Academic Counseling Program be approved for Roxbury High School for the 2022/2023 school year.

SCHOOL NURSING SERVICE PLAN

*30. RESOLVED, that the Roxbury Township Board of Education approve the 2022/2023 School Nursing Service Plan.

MEMORANDUM OF UNDERSTANDING WITH MORRIS HABITAT FOR HUMANITY

*31. RESOLVED, that the Roxbury Township Board of Education approve the Memorandum of Understanding with the Morris Habitat for Humanity whereby the Board's high school students will build a portion of a home for a Habitat project in Roxbury, NJ during the 2022/2023 and 2023/2024 school years.

B. Education (Resolutions 1-11)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the School and District Harassment, Intimidation and Bullying (HIB) Grade Report for the 2020/2021 school year provided by the New Jersey Department of Education.
- 2. RESOLVED, that the Roxbury Township Board of Education approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2021/2022 School Year for each of its schools listed below to the NJ Department of Education:
 - 1. Franklin Elementary School
 - 2. Jefferson Elementary School
 - 3. Kennedy Elementary School
 - 4. Nixon Elementary School
 - 5. Lincoln Roosevelt Elementary School
 - 6. Eisenhower Middle School
 - *7. Roxbury High School
- *3. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the district’s Student Safety Data System (SSDS) Report submitted to the New Jersey Department of Education for its Report Period 2 for the 2021/2022 school year. This report certifies both incident data collected from September 1, 2021 through June 30, 2022; and Harassment, Intimidation, and Bullying trainings and programs completed from July 1, 2021 through June 30, 2022.
- *4. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, beginning September 17, 2022 and ending October 14, 2022 for Incident Nos. 2 through 8.

FIELD TRIPS / COMPETITIONS

- *5. RESOLVED, that based on current and projected positive health conditions, the Roxbury Township Board of Education approve the staff and students below for participation in the following overnight field trips per Board policy and approve unavoidable travel costs as presented which are necessitated by these student activities/sports travel.

Overnight Field Trip / Competition Requests							
	School	Date of Trip	Faculty Sponsor ^(S) & Chaperones ^(C)	Group(s) & # of Students	Trip Dest	Purpose	Total Estimated Expenses
1	RHS	2022-11-09 (Wed) thru 2022-11-11 (Fri)	P.Hachey ^{(S)(C)}	Mixed Choir & Orchestra 14	Claridge Hotel Atlantic City, NJ	RHS students have been selected to perform with the NJ All State Music Ensembles	\$5,445

2	RHS	2023-02-17 (Fri) thru 2023-02-19 (Sun)	M.Gottfried ^{(S)(C)} ; M.Richman ^(C)	Rox-THON 20	Penn State (University Park) State College, PA	Rox-THON captains will be attending Penn State's THON, a 46-hr Dance Marathon that raises money to fight pediatric cancer and the event that the RHS Mini-THON has been based on	\$110
3	RHS	2022-11-17 (Thu) thru 2022-11-20 (Sun)	M.McPhee ^{(S)(C)} ; E.Christiansen ^{(S)(C)}	Academic Decathlon 12	Hyatt Regency in New Brunswick, NJ	To take part in a Rutgers Model United Nations Conference where students will reinforce 21st century skill building & have the opportunity to earn an award from the Institute for Domestic & International Affairs	\$4,161 plus Transportation & Sub Coverage for 2 staff for 1.5 days
4	RHS	2023-02-23 (Thu) thru 2023-02-25 (Sat)	P.Hachey ^(S)	Treble Choir 7	Claridge Hotel Atlantic City, NJ	RHS students have been selected to perform with the NJ All State Treble Choir	\$2,695

6. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Group, then by Trip Destination

	<i>School</i>	<i>Faculty Sponsor</i>	<i>Group</i>	<i># of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Date(s) of Trip</i>
1	EMS	T.Martino	VISTA	6	JOANN Fabric and Crafts Store	Succasunna, NJ	11/3/22 (Thu)
2	EMS	J.DeBarros	VISTA	11	YMCA	Randolph, NJ	11/30/22 (Wed); 1/4/23 (Wed); 2/8/23 (Wed); 3/15/23 (Wed); 4/19/23 (Wed); 5/17/23 (Wed)
3	NES	J.Perez	LLD; TIDES	14	JOANN Fabric and Crafts Store	Succasunna, NJ	11/3/22 (Thu)
4	NES	J.Perez	LLD; TIDES	19	Snip-its in Rockaway Town Plaza	Rockaway, NJ	12/12/22 (Mon)
5	NES	J.Perez	LLD; TIDES	14	Succasunna Post Office	Succasunna, NJ	11/17/22 (Thu)
6	NES	J.Perez	LLD; TIDES	19	Walmart; The Shops At Ledgewood Commons	Ledgewood, NJ	12/1/22 (Thu)
7	NES	J.DeBarros	LLD; TIDES	7-12	YMCA	Randolph, NJ	10/19/22 (Wed); 10/26/22 (Wed); 11/9/22 (Wed); 11/16/22 (Wed); 12/14/22 (Wed); 12/21/22 (Wed); 1/25/23 (Wed); 2/1/23 (Wed);

							3/1/23 (Wed); 3/8/23 (Wed); 3/29/23 (Wed); 4/5/23 (Wed); 5/3/23 (Wed); 5/10/23 (Wed)
* 8	RHS	B.McGinley ; A.Solotist	SUCCESS	11	Mt. Olive HS	Flanders, NJ	10/28/22 (Fri)
* 9	RHS	B.McGinley ; A.Solotist	SUCCESS	11	YMCA	Randolph, NJ	11/2/22 (Wed); 12/7/22 (Wed); 1/11/23 (Wed); 2/15/23 (Wed); 3/22/23 (Wed); 4/26/23 (Wed); 5/24/23 (Wed)
* 10	RHS	K.Conlon	VISTA	6	BJ's Wholesale Club	Ledgewood, NJ	10/18/22 (Tue)
* 11	RHS	K.Conlon	VISTA	6	Dollar Tree	Succasunna, NJ	11/1/22 (Tue)
* 12	RHS	K.Conlon	VISTA	6	JOANN Fabric and Crafts Store	Succasunna, NJ	11/2/22 (Wed)
* 13	RHS	K.Conlon	VISTA	8	Rockaway Townsquare Mall	Rockaway, NJ	10/27/22 (Thu)
* 14	RHS	K.Conlon	VISTA	7	Roxbury Diner	Succasunna, NJ	11/8/22 (Tue)
* 15	RHS	K.Conlon	VISTA	6	Roxbury Mall	Succasunna, NJ	Beginning 10/17/22 (Mon) thru 6/12/23 (Mon), every Monday when school is in session
* 16	RHS	K.Conlon	VISTA	8	Roxbury Public Library	Succasunna, NJ	10/25/22 (Tue)
* 17	RHS	K.Conlon	VISTA	8	Walgreens Shopping Center	Denville, NJ	10/19/22 (Wed)
* 18	RHS	K.Conlon	VISTA	6	Walmart; The Shops At Ledgewood Commons	Ledgewood, NJ	11/17/22 (Thu)

7. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Date of Trip:

	<i>School</i>	<i>Date of Trip</i>	<i>Faculty Sponsor</i>	<i>Group</i>	<i># of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Purpose</i>
1	EMS	2022-11-30 (Wed)	A.Somers	SUMMIT	12	Princeton-Blair stown Center	Hardwick Twp, NJ	Reward trip earned through class's behavioral-support program
2	EMS	2022-12-09 (Fri)	A.Somers	SUMMIT	12	Aspen Ice Center	Randolph, NJ	Reward trip earned through class's behavioral-support program
3	EMS	2023-04-26 (Wed)	J.Blewitt	Gr. 7 & 8	50 max	Sony Music Hall & Gershwin Theater	New York, NY	Students in the performing arts will take part in a Broadway workshop and see the Broadway show, "Wicked"

4	EMS	2023-05-19 (Fri)	J.Goodwin; M.Monaghan; R.Salyerds	Gr. 7 & 8 Band, Choral, & Orchestral ensembles	~160	Dorney Park Area	Allentown, PA	To attend the Music in the Parks Festival & Awards Ceremony, where all ensembles will have an adjudicated performance and have the opportunity to receive critical feedback from music professionals
5	EMS	2023-06-01 (Thu) [Rain date 2023-06-02 (Fri)]	J.Blewitt; M.Richman; S.Rodas	Gr. 8	266	Jefferson Lake Day Camp	Stanhope, NJ	8th Grade End-of-Year Trip/Celebration
6	JES	2022-10-26 (Wed) [Rain date 2022-10-27 (Thu)]	K.Lamont	Gr. K	62	Tranquility Farms	Andover, NJ	To encourage outdoor exploration in connection w/ our science curriculum, specifically Trees & Weather; trip is themed for the season and allow for hands-on learning in a new environment
7	JES	2023-05-12 (Fri)	B.Tiger	Gr. 1	66	Turtle Back Zoo	West Orange, NJ	Trip will enhance students' studies of science standards learned in class involving the characteristics & habitats of living things
8	KES	2022-12-01 (Thu)	R.Kelley; A.Somers	REACH	8	Princeton-Blair stown Center	Hardwick Twp, NJ	Reward trip earned through class's behavioral-support program
9	KES	2023-05-31 (Wed)	S.Goodyear; T.Leister; M.Storm	Gr. 4	56	Horseshoe Lake	Succasunn a, NJ	To provide a culminating celebration for the end of the students' school year & time @ KES
10	LRS	2022-12-01 (Thu)	E.Neumann; A.Somers	REACH	6	Princeton-Blair stown Center	Hardwick Twp, NJ	Reward trip earned through class's behavioral-support program
11	LRS	2023-04-28 (Fri)	T.North	Gr. 5	254	Liberty Science Center	Jersey City, NJ	To provide reinforcement as well as a hands-on, off-campus learning experience to enhance the 5th grade Science curriculum, including the units of study on: Planetarium; Living Systems; and Mixtures & Solutions
* 12	RHS	2022-10-26 (Wed)	A.McMichael	Contempor ary World Issues	7	Ramapo College	Mahwah, NJ	Students will be attending a TEEEM (The Empathy Equality Entrepreneurship Mission) Leadership Symposium, creating an opportunity to interact w/ local & international entrepreneurs who have first-hand experience promoting empathy & leadership in various fields
* 13	RHS	2022-10-28 (Fri)	B.Kroog	Teaching Young Children	20	Centenary Univ.	Hackettsto wn, NJ	Students will be partaking in a Future Educators Univ. Field Experience, consisting of a tour of Centenary's Education Facilities & speeches given by the Teacher of the Year from different NJ counties
* 14	RHS	2022-10-28 (Fri)	D.Burleigh	Tomorrow' s Teachers	16	Kean University	Union, NJ	Students will be attending the NJ Future Educators Association

								Conference, and will have the opportunity to meet students & faculty from colleges participating in this program from across NJ
* 15	RHS	2022-11-18 (Fri)	F.Caccavale	Structural Design/Fabrication	31	Lincoln Tech	Mahwah, NJ	Students will tour the Lincoln Tech Mahwah campus & learn about programs offered & the established articulation agreement w/ RHS and Lincoln Tech
* 16	RHS	2022-11-18 (Fri)	T.Hubert; David Hughes; A.Somers; C.Thompson	SUMMIT	27	Princeton-Blairstown Center	Hardwick Twp, NJ	Reward trip earned through class's behavioral-support program
* 17	RHS	2022-12-14 (Wed)	M.Gottfried	Physics & Technology class	26	New Providence HS	New Providence, NJ	Students will build cars powered by Hydrogen Fuel Cells and participate in a state-wide competition
* 18	RHS	2023-01-24 (Tue)	B.Demova	AP World History	34	Metropolitan Museum of Art	New York, NY	Students will be participating in a guided tour and examining artwork from Asia & Africa; trip will reinforce lessons learned in class
* 19	RHS	2023-06-01 (Thu)	T.Hubert; David Hughes; A.Somers; C.Thompson	SUMMIT	27	Meeker Street Pavilion	Succasunna, NJ	Reward trip earned through class's behavioral-support program

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2022/2023

8. RESOLVED, that the Roxbury Township Board of Education approve 2022/2023 Extended School Year and 2022/2023 School Year Out-Of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
211749	P.G. Chambers School	\$73,305.70	9/26/22-6/30/23
209534	Washington Township Board of Education	\$109,897.77	9/1/22-6/30/23
211609	Montgomery Academy	\$74,951.80	10/11/22-6/30/23

TUITION STUDENTS

9. RESOLVED, that the Roxbury Township Board of Education approve the following tuition contract agreements for the 2022/2023 school year.

<i>State ID</i>	<i>Sending District</i>	<i>Program</i>	<i>Total</i>
*3082436990	Netcong School District	Autism	\$35,454.00
*Amends the Sending District resolution XVI.B.8 originally approved on September 19, 2022			

INTERNATIONAL STUDENT EXCHANGE

- *10. RESOLVED, that based on current and projected positive health conditions, the Roxbury Township Board of Education approve pupil #75392 from the ISE to be enrolled as a senior in a full course of study at Roxbury High School beginning January 26, 2023 through June 15, 2023.

COMPREHENSIVE EQUITY PLAN

- *11. RESOLVED, that the Roxbury Township Board of Education approve the school district's Affirmative Action Team to develop and conduct an assessment of the school district's needs for achieving equity in educational programs, as per Policy 1523- Comprehensive Equity Plan. This is in preparation for the district's submission of its Comprehensive Equity Plan for School Years 2023-2024, 2024-2025, and 2025-2026 to the Morris County Office of Education.

C. Policies (Resolutions 1)

The following motion recommended by the Superintendent and School Business Administrator is non-controversial, a matter of routine business and will be voted on by one motion.

- *1. RESOLVED, that the Roxbury Township Board of Education approve the following for second reading:

	<i>Policy/Regulation Number</i>	<i>Policy/Regulation Title</i>	<i>Exhibit Number</i>
a	Policy 1648.13 Abolished	School Employee Vaccination Requirements	P1
b	Policy 2425 Revised	Emergency Virtual or Remote Instruction Program	P2
c	Regulation 2425 New	Emergency Virtual or Remote Instruction Program	P3

D. Personnel (Resolutions 1-21)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

- 1. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
1	Anderson, Christine	NES	Special Education Paraprofessional	Rescind appointment	n/a	App'd 9/19/22 E.9.1

* 2	Benson, Monica	RHS	School Counselor	Resignation for personal reasons	12/9/22	
* 3	Flannery, Julie	RHS	School Psychologist	Resignation for personal reasons	11/18/22	
* 4	Kennedy, Shannon	RHS	Special Education Teacher (RC)	Resignation for personal reasons	10/17/22	Amends <i>Final day of employment</i> app'd 9/19/22, XVI.E.2.1
* 5	Meeth, Justin	RHS	Special Education Paraprofessional	Resignation for personal reasons	10/21/22	To accept teaching position
6	Mollitor, Danielle	JES	Special Education Paraprofessional	Resignation for personal reasons	10/14/22	

LEAVES OF ABSENCE

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Employee</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA ^</i>	<i>Return Date</i>	<i>Discussion</i>
* 1	20913	8/25/22	Using 22 sick days	FMLA/NJFLA	1/3/23	Amends <i>Paid Leave and Return Date</i> previously app'd 6/13/22, XVI.D.3.4
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.						

REASSIGNMENTS / TRANSFERS

3. RESOLVED, that the staff members listed below be transferred to a new location and/or assignment as indicated:

	<i>Name</i>	<i>Former Assignment & Loc.</i>		<i>New Assignment & Loc.</i>		<i>Effective Date</i>	<i>Discussion</i>
* 1	Critelli, Paul	Special Education Teacher (SUMMIT)	RHS	Special Education Teacher (SUMMIT)	EMS	10/11/22	
* 2	Hubert, Travis	Special Education Teacher (SUMMIT)	EMS	Special Education Teacher (SUMMIT)	RHS	10/11/22	
		TCH.SPE.SMT.BD.02		TCH.SPE.SMT.BD.02			
3	Brown, Waheebah	Special Education Paraprofessional (GenEd)	NES	Special Education Paraprofessional (BD)	EMS	10/6/22	
4	Cox, Bruce	Special Education Paraprofessional (BD)	LRS	Special Education Paraprofessional (RC)	EMS	10/17/22	
* 5	Delgado, Cristian	Special Education Paraprofessional (RC)	EMS	Special Education Paraprofessional (MD)	RHS	10/17/22	
6	Gede, Stephanie	Special Education Paraprofessional (PSD)	JES	Special Education Paraprofessional (AUT)	NES	10/6/22	
7	Mele, AnnMarie	Special Education Paraprofessional (Gen Ed)	EMS	Special Education Paraprofessional (LLD/RC)	KES FES	10/17/22	
# 10-month employee shall start on the first day of the 2022-23 calendar for the bargaining unit / employee group							

ANNUAL REAPPOINTMENTS

5. RESOLVED, that the Roxbury Township Board of Education amends the tenure status acknowledged at its meeting of May 9, 2022 for Ms. Suzanne Flammer in Resolution XVI.C.11.2, Exhibit HR2, Row No. 102 from “Tenured 09/16/2022” to “Non-Tenured”.

APPOINTMENTS

6. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved appointments:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Prior BOE Aprvl	Discussion
1	Kajetzke, Brianna	LRS	Transitional Substitute Teacher (Gr. 5)	n/a	\$230.00 per diem	9/23/22	11/23/22	8/22/22	Updates Start Date and extends End Date app'd 8/22/22 XVI.19.1. Coverage for position TCH.LR.GR5.NA.06.

APPOINTMENTS - LEAVE REPLACEMENTS

7. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
* 1	Magnus, Meghan	RHS	Leave-repl Music Teacher	\$300.00 per diem	8/25/22	12/23/22	Amends End Date app'd 6/27/22, IX.C.7.1. Replacement in position TCH.RHS.MUS.VO.01.
^ Employment start date is pending completion of documentation in accordance with the law or district policy. ^^ Employment start date is pending release from current employer.							

APPOINTMENTS - HOURLY EMPLOYEES

8. RESOLVED, that the Roxbury Township Board of Education approve the following staff members:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
1	Ahrens, Jennifer	FES	Special Education Paraprofessional	REA Paraprof Step 2-4	\$18.31	10/10/22	6/30/23	LLD replacement in position AID.SPE.PT.NA.18; working less than 5 days/wk payable by timesheets (PH 9/19/22 E.9.12)
* 2	Johnson, Donald	TR	Bus Driver	RBDG	\$35.51	10/18/22 ^	6/30/23	Replacement in position BUS.TR.DRI.RE.36 (PH 8/22/22 D.12.2)
* 3	McClement, Janice	TR	Bus Aide	N/A	\$16.50	10/18/22 ^	6/30/23	Replacement in position AID.BUS.TRN.NA.05; not to exceed 29.5 hrs/wk

4	Orejuela, Paola	NES	Special Education Paraprofessional	REA Paraprof Step 7	\$19.13	10/18/22	6/30/23	RC replacement in position AID.SPE.PT.NA.08; not to exceed 29.5 hrs/wk
* 5	Siegel, Dylan	TR	Bus Aide	N/A	\$16.50	11/1/22 ^	6/30/23	Replacement in position AID.BUS.TRN.NA.10; not to exceed 29.5 hrs/wk
6	PLACE - HOLDER	NES	Special Education Paraprofessional	REA Paraprof Step TBD	TBD	10/17/22 ^	6/30/23	Full-time Autistic Program replacement in position AID.SPE.FT.NA.22
^ Employment start date is pending completion of documentation in accordance with the law or district policy. ^^ Employment start date is pending release from current employer. # 10-month employees shall start on the first day of the 2022-23 calendar for this bargaining unit / employee group.								

9. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved hourly appointments:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
1	Lorenzo, Adriana	NES	Special Education Paraprofessional	REA Paraprof Step 5	\$18.56	10/6/22	6/30/23	PSD Program replacement in position AID.SPE.PT.NA.46 not to exceed 29.5 hrs.wk; amends 9/19/22 E.9.6
* 2	Smith, Robert	Dist	District Courier	N/A	\$20.00	10/17/22	6/30/23	Replacement in position OTH.BO.COUR.NA.01; not to exceed 10 hrs/wk payable by timesheets; amends 9/19/22 E.9.9
* 3	Zimmerman, William	Dist	Security Guard (10mo)	N/A	\$26.00	10/6/22	6/30/23	Replacement in position GUA.DS.SEC.10M.01 not to exceed 560 hrs; amends 9/19/22 E.9.11

10. RESOLVED, that the Roxbury Township Board of Education approve summer hours for the following:

	Name	Loc	Position	Effective during July 2022 and August 2022 for a total time period not to exceed:	Hourly Rate	Discussion
1	Pedersen - Schnabel, Susan	LRS	Secretary (10m)	16 hours	\$27.69	Clerical duties as assigned

APPOINTMENTS - EXTRACURRICULAR

11. RESOLVED, that the following personnel be appointed to the positions shown below for the 2022/2023 school year at the stipend indicated. At this time, employment and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with the position indicated.

22/23 Club Appts							
	POS LOC	POS TYPE	POSITION	ASSIGN-MENT	NAME	22/23 TOTAL Stipend	22/23 Notes about Assignment

1	EMS	CLUB	Math League	Co-Advisor	Richardson, Kiley	\$1,130	
2	EMS	CLUB	Math League	Co-Advisor #	Thomas, Jaclyn	\$1,130 #	# Amends Assignment & Total Stipend app'd 6/13/22, XVI.D.14.3, Exhibit HR 1.3, Row No. 28

APPOINTMENTS - SUBSTITUTES

*12. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc.	Position	Salary	Start Date^	End Date	Discussion
1	Cancelliere, Joseph	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
2	Lefkofsky, Sally	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
3	Palmer, Deborah	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
4	Rebillion, Karoline	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
5	Scalfani, Andrea	District	Substitute Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
6	Weinstein, Julia	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
7	Wolenski, Sarah	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
8	Wood, Jacob	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	
9	Zeris, Lauren	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	10/18/22	6/30/22	

^Start date pending receipt of documentation in accordance with law and district policy.
Substitutes may start on the first student day of the 2022-23 calendar.

APPOINTMENTS - TRANSITIONAL SUBSTITUTE TEACHERS

13. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc.	Position	Salary	Start Date	End Date	Discussion
1	Bream, Samantha	LRS	Transitional Substitute Teacher (Music)	\$230.00 per diem	9/27/22	11/28/22	Extends End Date app'd 9/19/22

							XVI.E.15.1. Coverage for position TCH.LR.MUS.I N.02
*	2	Meeth, Justin	RHS	Transitional Substitute Teacher (H/PE)	\$230.00 per diem	10/24/22	11/22/22 Coverage for position TCH.RHS.HPE .NA.05

SALARY ADJUSTMENTS - CERTIFICATED STAFF

14. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2022/2023 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Effective	Salary Guide / Step	Addl. Salary not to exceed	Discussion
* 1	Basso, Gregory	RHS	Algebra I OCR, Block 5	1 block on B days w/in A/B day schedule @ RHS	10/18/22 - 11/14/22	22/23 MA+30 Step 21	\$1,444	^
2	Critelli, Paul	EMS	SUMMIT Science	1 block daily during Block 5	10/11/22 - 6/14/23	22/23 MA Step 21	\$15,350	
* 3	Damelio, Kellie	RHS	SUMMIT PE, Block 8	1 block on B days w/in A/B day schedule @ RHS	10/18/22 - 11/14/22	22/23 MA+30 Step 16-17	\$1,214	^
* 4	Fagan, Margaret	RHS	SUMMIT Biology, Block 1	1 block on A days w/in A/B day schedule @ RHS	10/18/22 - 11/14/22	22/23 MA+30 Step 23	\$1,536	^
* 5	Gibson, Ryan	RHS	Algebra I ICR, Block 3CD	1 block on A days w/in A/B day schedule @ RHS	10/18/22 - 11/14/22	22/23 BA+30 Step 11-13	\$1,051	^
6	Hubert, Travis	EMS	SUMMIT Science	1 block daily	8/29/22 - 10/10/22	22/23 BA Step 3-5	\$1,647	#
* 7	Hughes, David	RHS	SUMMIT Culinary, Block 5	1 block on B days w/in A/B day schedule @ RHS	10/18/22 - 11/14/22	22/23 MA+30 Step 18	\$1,262	^
* 8	Solotist, April	RHS	SUCCESS, Block 7A	Half block on B days w/in A/B day schedule @ RHS	10/17/22 - 6/14/23	22/23 MA+30 Step 23	\$6,398	
* 9	Thompson, Carie	RHS	SUMMIT PE, Block 4	1 block on A days w/in A/B day schedule @ RHS	10/18/22 - 11/14/22	22/23 MA+30 Step 16-17	\$1,214	^
# Amends & supersedes <i>Effective</i> dates and <i>Addl. Salary</i> app'd 7/11/22, XV.C.14.3. ^ Coverage for position TCH.SPE.RES.NA.17.								

- *15. RESOLVED, that for the purposes of a settlement contract approved January 24, 2022, XVII.A.13, the Roxbury Township Board of Education approve the following staff to perform the services indicated at the rates of pay shown.

	<i>Name</i>	<i>Services Performed</i>	<i>Effective</i>	<i>Hourly Rate based on 22/23 Base salary</i>	<i>Payment not to exceed</i>
1	Tavares, Diane	15 sessions, 30 minutes each of PT	10/18/22 - 12/31/22	\$75.17	\$563.78

SALARY ADJUSTMENTS - HOURLY EMPLOYEES

- *16. RESOLVED, that the Roxbury Township Board of Education amend the payment of salary by timesheets for the following part-time REA Paraprofessionals who are working less than five days per week:

	<i>Name</i>	<i>Step</i>	<i>Hourly Rate</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Murr, Nicole	10	\$20.88	10/10/22	6/30/23	Salary payable by timesheets; Title 1 funded

STIPENDS - ADMINISTRATORS' INNOVATIVE PROJECTS

17. RESOLVED, that the following Roxbury Administrators' Association members have been approved by the Superintendent of Schools for the following proposed Innovative Projects for the 2022/2023 school year. Payment of the stipend indicated will be made in the final payroll in June 2023 upon completion of the said project and approval of the Superintendent.

	<i>Name</i>	<i>Innovative Project</i>	<i>Stipend for 22/23 per RAA 2020-2023 Contract</i>
1	Cosgrove, Melissa	Elementary Student Advisory Project	\$800
*	2 DeBarros, Joel	Paraprofessional Evaluation	\$800
*	3 Fiscina, Jeffrey	Team SAT	\$800
4	Gallagher, Paul	National School of Character	\$800
*	5 Gallagher, Amy	Paraprofessional Handbook	\$800
6	Kelly, Erika	Reveal Math & Number Worlds Monthly Newsletters	\$800
7	LaMonica, Christina	Restorative Practices Alignment L/R to EMS & Integration at EMS	\$800
8	Lynch, Danielle	NES Crew	\$800
*	9 Mann, Monica	Digital Program of Studies on Website (two-year project)	\$800
*	10 Mason, Stuart	Academy for Sports Medicine - Higher Education Partnership	\$800
*	11 Miller, Dominick	A Day That Rox	\$800
*	12 Trokan, Matthew	Building Capacity for Spanish-Speaking Students and Families	\$800
13	Zegar, Christopher	Restorative Practices Alignment L/R to EMS & Integration at L/R	\$800

STIPENDS - STAFF DEVELOPMENT

- *18. RESOLVED, that the Roxbury Township Board of Education approve the following personnel as instructors of staff development taking place after school hours:

	Name	Loc.	Term	Salary Guide / Step	Salary	Discussion
1	Davenport, Melissa	District	One 1-hour session on: 4/5/23	2020-2023 REA Contract for Teaching Staff Development	\$37 per hour	Sessions associated w/ RAFT (Roxbury Academy for Teachers)
2	Mosher, Katherine	District	One 1-hour session on: 1/11/23			
3	Redwood, Susan	District	One 1-hour session on: 1/11/23			

APPROVAL OF SERVICE PAYMENTS

19. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for their services to the district as indicated below for the 2022/2023 school year.

	Name	22/23 Payment	Services Performed
1	Salyerds, R. Daniel	\$250	Piano Accompanist for the Lincoln Roosevelt Gr. 5 & 6 Winter Concert held on 12/13/22

COMMUNITY SCHOOL

- *20. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School Applied Music Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Program	Instructor	Loc	Pay Rate	Start Date	End Date	Discussion
1	Applied Music Program	Bream, Samantha	RHS	\$25/per half hour	10/18/22	6/30/23	

21. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Title	Hourly Pay Rate	Start Date	End Date	Discussion
1	Ahrens, Jennifer	K-4	Non-Certified	\$22.00	10/18/22	6/30/23	Not to exceed 29.5 hrs/wk with various district positions
2	Johnston, Michele	K-4	Certified	\$35.00	10/18/22	6/30/23	
3	Manney, Lynn	K-4	Certified	\$35.00	10/18/22	6/30/23	

E. Executive Session

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

October 17, 2022

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on November 14, 2022 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVII. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

XVIII. BOARD MEMBER COMMENTS

XIX. EXECUTIVE SESSION - (IF NECESSARY)

XX. PUBLIC SESSION – (IF NECESSARY)

XXI. ADJOURNMENT

POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Administration
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SCHOOL EMPLOYEE VACCINATION REQUIREMENTS (M)

1648.13 SCHOOL EMPLOYEE VACCINATION REQUIREMENTS (M)

M

~~In accordance with Executive Order No. 253 signed by the Governor of New Jersey on August 23, 2021, the Board shall adopt and maintain a policy that requires all covered workers to either provide adequate proof that they have been fully vaccinated or submit to COVID-19 testing at a minimum of one to two times each week.~~

~~This requirement shall take effect on October 18, 2021, at which time any covered workers that have not provided adequate proof to the school district that they are fully vaccinated must submit to COVID-19 testing at a minimum of one to two times each week on an ongoing basis until fully vaccinated.~~

~~For purposes of Executive Order 253 and this Policy, “covered workers” shall include all individuals employed by the Board of Education, both full and part-time, including, but not limited to, administrators; teachers; educational support professionals; individuals providing food, custodial, and administrative support services; substitute teachers, whether employed directly by the Board of Education or otherwise contracted; contractors; providers; and any other individuals performing work in the school district whose job duties require them to make regular visits to the school district, including volunteers. Covered workers do not include individuals who visit the school district only to provide one-time or limited duration repairs, services, or construction.~~

~~A covered worker shall be considered “fully vaccinated” for COVID-19 two weeks or more after they have received the second dose in a two-dose series or two weeks or more after they have received a single-dose vaccine. Individuals will only be considered fully vaccinated after they have received a COVID-19 vaccine that is currently authorized for Emergency Use Authorization (EUA) by the United States Food and Drug Administration (FDA) or the World Health Organization (WHO), or that are approved for use by the same.~~

~~Workers who are not fully vaccinated, or for whom vaccination status is unknown, or who have not provided sufficient proof of documentation, shall be considered unvaccinated in accordance with the provisions of Executive Order 253.~~

~~Covered workers shall demonstrate proof of full vaccination status by presenting any of the following documents if they list COVID-19 vaccines currently~~



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

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SCHOOL EMPLOYEE VACCINATION REQUIREMENTS (M)

~~authorized for EUA by the FDA or the WHO, or that are approved for use by the same, along with an administration date for each dose:~~

- ~~1. The Centers for Disease Control and Prevention (CDC) COVID-19 Vaccination Card issued to the vaccine recipient by the vaccination site, or an electronic or physical copy of the same;~~
- ~~-~~
- ~~2. Official record from the New Jersey Immunization Information System (NJIS) or other State immunization registry;~~
- ~~-~~
- ~~3. A record from a health care provider's portal/medical record system on official letterhead signed by a licensed physician, nurse practitioner, physician's assistant, registered nurse, or pharmacist;~~
- ~~-~~
- ~~4. A military immunization or health record from the United States Armed Forces; or~~
- ~~-~~
- ~~5. Docket mobile phone application record or any State specific application that produces a digital health record.~~
- ~~-~~

~~The Board of Education's collection of vaccination information from covered workers shall comport with all Federal and State laws, including, but not limited to, the Americans with Disabilities Act, that regulate the collection and storage of that information.~~

~~To satisfy the testing requirement of Executive Order 253 and this Policy, an unvaccinated covered worker must undergo screening testing at a minimum of one to two times each week, to be determined by the Superintendent of Schools.~~

~~An unvaccinated covered worker is required to submit proof of a COVID-19 test. The unvaccinated covered worker may choose either antigen or molecular tests that have EUA by the FDA or are operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services.~~

~~Where a Board of Education provides the unvaccinated covered worker with on-site COVID-19 test(s), the school district may similarly elect to administer or provide access to either an antigen or molecular test.~~

~~If the covered worker is not working on-site in the school district during a week when testing would otherwise be required, the Superintendent or designee may~~



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ROXBURY TOWNSHIP BOARD OF EDUCATION

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SCHOOL EMPLOYEE VACCINATION REQUIREMENTS (M)

~~not require the worker to submit to testing for that week. This requirement shall not supplant any requirement imposed by the Board of Education regarding diagnostic testing of symptomatic workers or screening testing of vaccinated workers.~~

~~The Board of Education shall track test results required by Executive Order 253 and must report those results to the local public health department.~~

~~Nothing in Executive Order 253 and this Policy shall prevent a Board of Education from revising this Policy to include additional or stricter requirements, as long as such revisions comport with the minimum requirements of Executive Order 253.~~

~~Executive Order 253 authorizes the Commissioner of the Department of Health (DOH) to issue a directive supplementing the requirements outlined in Executive Order 253, which may include, but not be limited to, any requirements for reporting vaccination and testing data to the DOH. Actions taken by the Commissioner of the DOH pursuant to Executive Order 253 shall not be subject to the requirements of the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq.~~

~~This Policy shall be supplemented by Policy 1648.11 – Appendix A, which shall include the school district's protocols implementing the provisions of this Policy.~~

~~The Superintendent is authorized to implement revisions to provisions in this Policy based on any subsequent Executive Orders or any additional mandates that affect any provisions of this Policy. Any such revisions in this Policy shall be submitted by the Superintendent to the Board of Education for ratification if the Board cannot approve such revisions before the effective date.~~

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~~Executive Order 253 – August 23, 2021~~

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Adopted: December 13, 2021



EMERGENCY VIRUTAL OR REMOTE INSTRUCTION PROGRAM (M)

2425 EMERGENCY VIRUTAL OR REMOTE INSTRUCTION PROGRAM (M)

M

The Board of Education is committed to providing a high quality educational program, virtually or remotely, in the event the State or local health department determines that it is advisable to close, or mandates closure of, the schools of a school district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for more than three consecutive school days, the Superintendent shall have the authority to implement the school district's program of virtual or remote instruction, pursuant to N.J.S.A. 18A:7F-9 a school or the schools of the district are required to close for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. The district's virtual or remote program of instruction shall be in accordance with N.J.S.A. 18A:7F-9. In addition, pursuant to N.J.S.A. 18A:7F-9.b. the Commissioner of Education shall allow the district to apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9.a., one or more days of virtual or remote instruction provided to students on the day or days the schools of the district were closed if the program of virtual or remote instruction meets such criteria as may be established by the Commissioner.

The school district's program of virtual or remote instruction shall be in accordance with the provisions of N.J.S.A. 18A:7F-9; N.J.A.C. 6A:32-13.1.; this Policy; and Regulation 2425.

“Remote instruction” means the provision of instruction occurring when the student and the instructor are in different locations due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

“Virtual instruction” means the provision of active instruction when the student and the instructor are in different locations and instruction is facilitated through the internet and computer technologies due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved



EMERGENCY VIRUTAL OR REMOTE INSTRUCTION PROGRAM (M)

private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

~~In the event the school district is required to close a school or the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner of Education shall allow the district to apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9, one or more days of virtual or remote instruction provided to students on the day or days the schools of the district were closed if the program of virtual or remote instruction meets such criteria as may be established by the Commissioner Education.~~

The Superintendent of Schools shall submit, with Board approval, the school district's program of virtual or remote instruction to the Commissioner of Education ~~by no later than October 29, 2021 and annually thereafter.~~ annually. If the Board is unable to complete and submit a proposed program of virtual or remote instruction to the Commissioner in accordance with the timeline established by the Commissioner and the school district is required to close its schools for a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner of Education may retroactively approve the program.

If provided under the district's ~~A day of virtual or remote instruction, if instituted under the district's Commissioner of Education's approved program of virtual or remote instruction that has been approved by the Commissioner, of student attendance for a day of virtual or remote instruction, shall be~~ accounted for in accordance with N.J.A.C. 6A:32-8.4 ~~considered the equivalent of a full day of school attendance~~ for the purposes of meeting State and local graduation requirements, the awarding of course credit, and other ~~such~~ matters as determined by the Commissioner of Education in accordance with the provisions of N.J.A.C. 6A:32-13.1(d).

Pursuant to N.J.A.C. 6A:32-13.1(b), if implemented by the Superintendent, Any the school district's program of virtual or remote instruction shall be provided to an enrolled ~~implemented for the general education~~ students- whether a general education student in preschool through grade twelve or a student with a disability



EMERGENCY VIRUTAL OR REMOTE INSTRUCTION PROGRAM (M)

aged three to twenty-one shall provide the same educational opportunities to students with disabilities. The school district shall provide students with a disability with the same educational opportunities provided to general education students to the extent appropriate and practicable. Special education and R-related services, including speech language services, counseling services, physical therapy, occupational therapy, and behavioral services, may be delivered to general education and students with a disability disabilities through the use of electronic communication or a virtual or online platform, as appropriate and as required by the student's Individualized Education Program (IEP), to the greatest extent practicable.

In the event the State or local health department determines it is advisable to close or mandates closure of the schools of the district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Superintendent shall have the authority to implement the school district's program of virtual or remote instruction. The Superintendent shall consult with the Board prior to such decision, if practicable. The Superintendent shall ensure that students, parents, staff, and the Board are informed promptly of the Superintendent's decision.

Nothing in N.J.S.A. 18A:7F-9.b., c., or d.; and this Policy; and Regulation 2425 shall be construed to limit, supersede or preempt rights, privileges, compensation, remedies, and procedures afforded to public employees or a collective bargaining unit under Federal or State law or any provision of a collective bargaining agreement entered into by the school district.

In the event of the closure of a school or the schools of the district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for a period longer than three consecutive school days:

1. District employees shall be entitled to compensation, benefits, and emoluments pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(1) and (2).
2. The district shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had



EMERGENCY VIRUTAL OR REMOTE INSTRUCTION PROGRAM (M)

remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(3).

3. The district shall be obligated to make payments for benefits, compensation, and emoluments and all payments required pursuant to N.J.S.A. 18A:6-51 et seq., to an educational services commission, county special services school district, and a jointure commission, and under any shared services agreement and cooperative contract entered into with any other public entity pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).
4. An educational services commission, county special services school district, and a jointure commission shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider or a shared services agreement in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).

The provisions of N.J.S.A. 18A:7F-9.e.(1) through (4) shall not apply to any employee whose weekly hours of work are reduced, and to whom unemployment benefits are provided, pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq. A contracted service provider, educational services commission, county special services school district, or jointure commission shall notify the district with which it has entered into a contract to provide services of its intent to reduce the hours of work of its employees pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq.

1. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(3), if a contracted service provider reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of workhours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the contracted service provider shall be reduced by the same amount.
2. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(4), if an educational services commission, county special services school



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district, or jointure commission reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of workhours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the educational services commission, county special services school district, or jointure commission shall be reduced by the same amount.

This Policy may be revised as necessary by the Superintendent in accordance with N.J.S.A. 18A:7F-9. The school district's emergency virtual or remote instruction program shall be **posted prominently available** on the school district's website.

N.J.S.A. 18A:7F-9

N.J.A.C. 6A:32-2.1; 6A:32-8.4; 6A:32-13.1

Adopted: 13 December 2021

Revised: 17 October 2022



REGULATION

EXHIBIT #P3 – SECOND READING

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Emergency Virtual or Remote
Instruction Program

R 2425 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM

M

A. Definitions

1. “Remote instruction” means the provision of instruction occurring when the student and the instructor are in different locations due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.
 2. “Virtual instruction” means the provision of active instruction when the student and the instructor are in different locations and instruction is facilitated through the internet and computer technologies due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.
- B. Pursuant to N.J.A.C. 6A:32-13.1, if the State or local health department determines that it is advisable to close, or mandates closure of, the schools of a school district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for more than three consecutive school days, the Superintendent shall have the authority to implement the school district’s program of virtual or remote instruction, pursuant to N.J.S.A. 18A:7F-9.



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1. If implemented by the Superintendent, the school district's program of virtual or remote instruction shall be provided to an enrolled student, whether a general education student in preschool through grade twelve or a student with a disability aged three to twenty-one.
 - a. The school district shall provide students with a disability with the same educational opportunities provided to general education students to the extent appropriate and practicable.
 - b. Related services may be delivered to general education students and students with a disability through the use of electronic communication or a virtual or online platform, as appropriate.

2. The Board of Education may apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9.b., one or more days of virtual or remote instruction under the following conditions and in accordance with N.J.A.C. 6A:32-13.1(c)1. through 4. and B.2.a. through d. below:
 - a. Virtual or remote instruction is provided to students on the day(s) that some or all of the programs of instruction of the district were closed to in-person instruction;
 - b. The virtual or remote instruction meets the Commissioner-established criteria for the occurrence of one of the events at N.J.A.C. 6A:32-13.1(b) and B. above;
 - c. The school district's program of virtual or remote instruction:
 - (1) Explains, to the greatest extent possible, the equitable delivery of, and access to, virtual and remote instruction, including descriptions of the following:



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- (a) The design of synchronous and/or asynchronous virtual or remote learning plans that will maximize student growth and learning;
 - (b) How the school district will continuously measure student growth and learning in a virtual or remote instruction environment; and
 - (c) The school district’s plan for measuring and addressing any ongoing digital divide issue(s), including a lack of access to the internet, network access, or devices;
- (2) Addresses the needs of students with disabilities and includes descriptions of the following:
- (a) The delivery of virtual or remote instruction in order to implement, to the greatest extent possible, students’ individualized education programs (IEPs), including material and platform access;
 - (b) The methods used to document IEP implementation, including the tracking of student progress, accommodations, and modifications;
 - (c) How case managers follow up with parents to ensure services are implemented, to the greatest extent possible, in accordance with IEPs; and
 - (d) How the school district plans to conduct IEP meetings, evaluations, and other meetings to identify, evaluate, and/or reevaluate students with disabilities;



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- (3) Addresses the needs of English language learners (ELLs) and includes descriptions of the following:
 - (a) How the school district includes an English as a Second Language and/or bilingual education program aligned with State and Federal requirements to meet the needs of ELLs;
 - (b) The process to communicate with parents of ELLs, including providing translation materials, interpretative services, and information available at the parent’s literacy level;
 - (c) The use of instructional adaptations, for example, differentiation, sheltered instruction, Universal Design for Learning, access to technology, and strategies to ensure that ELLs access the same standard of education as non-ELL peers; and
 - (d) The training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, social-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country;
- (4) Accounts for student attendance in accordance with N.J.A.C. 6A:32-13.1(d) and B.3. below and include the following:



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- (a) A description or copy of the school district's attendance policies, including how the school district will determine whether a student is present or absent during virtual or remote instruction, and how a student's attendance will factor into promotion, retention, graduation, discipline, and any other decisions that will reflect the student's performance;
 - (5) Describes how the school district is communicating with the parents when a student is not participating in virtual or remote instruction and/or submitting assignments;
 - (6) Includes a plan for the continued safe delivery of meals to eligible students;
 - (7) Includes an outline of how buildings will be maintained throughout an extended period of closure; and
 - (8) Includes district-specific factors, including, but not limited to, considerations for Title I extended learning programs, 21st Century Community Learning Center Programs, credit recovery, other extended student learning opportunities, accelerated learning, and social and emotional health of staff and students, transportation, extra-curricular programs, childcare, and community programming; and
- d. The Board of Education submitted a proposed program of virtual or remote instruction to the Commissioner annually.



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- (1) If the Board is unable to complete and submit a proposed program annually in accordance with the timeline established by the Commissioner, and the school district is required to close its schools for a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner may retroactively approve the program.
3. If provided under the Board's program that has been approved by the Commissioner, student attendance for a day of virtual or remote instruction shall be accounted for in accordance with N.J.A.C. 6A:32-8.4 for the purpose of meeting State and local graduation requirements, the awarding of course credit, and other matters as determined by the Commissioner.

Adopted: 17 October 2022

