DISTRICT OF ROXBURY TOWNSHIP BOARD OF EDUCATION January 27, 2025

REGULAR MEETING AGENDA LINCOLN ROOSEVELT SCHOOL 34 N. Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.

PUBLIC SESSION: 7:30 P.M.



I. <u>MEETING CALLED TO ORDER</u>

The Roxbury Township Board of Education is meeting in a Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to ensure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register - Newspaper Daily Record - Newspaper Star Ledger - Newspaper Roxbury Website – https://www.roxbury.org/domain/83 Municipal Clerk Roxbury Public Library

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on January 27, 2025, regarding personnel matters, student matters and attorney client privilege.

- IV. <u>ROLL CALL</u>
- V. <u>PUBLIC SESSION</u>
- VI. <u>PLEDGE OF ALLEGIANCE</u>

VII. <u>PRESENTATIONS</u>

- <u>JES TREP\$ Entrepreneurs</u>
- <u>Celebration of RHS' Marching Gaels</u> ~ Mr. William Crispino & Mr. Stuart Mason, see attachment
- Roxbury High School Bell Schedule Proposal ~ Mr. William Crispino
- VIII. <u>CORRESPONDENCE</u>
- IX. <u>STUDENT REPRESENTATIVE'S COMMENTS</u>
- X. <u>BOARD PRESIDENT'S COMMENTS</u>
- XI. <u>SUPERINTENDENT'S REPORT</u>
- XII. BUSINESS ADMINISTRATOR'S REPORT

XIII. <u>MINUTES</u>

- 1. Minutes of the Regular Meeting of December 9, 2024.
- 2. Minutes of the Executive Session of December 9, 2024.
- 3. Minutes of the Reorganization Session of January 6, 2025.

XIV. <u>COMMITTEE REPORTS</u>

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY
- XV. <u>PUBLIC COMMENTS</u> Action Items There is a three-minute time limit, per Board Policy.

XVI. <u>ACTION ITEMS</u>

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business, and will be voted on by one motion.

A. Finances (Resolutions 1-12)

STUDENT ACTIVITY ACCOUNTS

*1. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of December 2024 as follows:

Roxbury High School	\$0	Franklin School	\$0
Athletics	\$1,688.00	Kennedy School	\$0
Eisenhower Middle School	\$0	Jefferson School	\$0
Lincoln Roosevelt School	\$0	Nixon School	\$0

BILLS LIST

*2. RESOLVED, that the Roxbury Township Board of Education approve the January 2025 bills list totaling \$6,363,374.90.

TRANSFERS

*3. RESOLVED, that the Roxbury Township Board of Education approve the November 2024 and December 2024 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

*4. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Reports for November 2024 and December 2024.

TREASURER'S REPORT

*5. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Reports for November 2024 and December 2024.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

*6. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of November 2024 and December 2024 that no major accounts and fund balances in the 2024/2025 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

TRAVEL REQUESTS

*7. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities, and promotes the delivery of instruction or further the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place*	Date of Workshop	Registration Fee	Total Estimated Expenses
1	Ferrare, Lisa	NJASA Techspo 20255	4	Atlantic City, NJ	1/29/25-1/31/25	\$590.00	\$1152.88
2	Hellner, Tom	Techspo 2025	4	Atlantic City, NJ	1/29/25-1/31/25	\$590	\$1142.92
3	Pitzer, Wade	Techspo 2025	4	Atlantic City, NJ	1/29/25-1/31/25	\$590	\$1142.92
4	Katz, Robert	Director TransTable Meeting	4	Randolph, NJ	1/31/25	\$0	\$0
5	Maurer, Jennifer	Leading Early Literacy Instruction, Intervention & Assessment: What Principals & Supervisors Need to Know	4	Monroe Twp, NJ	1/31/25	\$150	\$173
6	Seipp, Charles	Leading Early Literacy Instruction, Intervention, & Assessment	4	Monroe, NJ	1/31/25	0	\$46.53
7	Gottsleben, Jeff	Plumbing CE	4	Hackettstown, NJ	2/1/25	\$250	\$264.38
8	Trokan, Matt	NJ SS Supervisors Assoc Winter Mtg	4	West Windsor, NJ	2/4/25	\$0	\$57.06
9	Mason, Stuart	NHSCC National High School Cheerleading Championships	4	Orlando, FL	2/5/25-2/11/25	\$1,892	\$1,892
10	Schneider-Vergara, Wendy	NHSCC National High School Cheerleading Championships	4	Orlando, FL	2/5/25-2/11/25	\$1,110	\$1,110
11	Riffel, Peter	Indoor air quality	4	Mahwah, NJ	2/7/25	0	0
12	Seminerio, Christine	Special Education Litigation Certificate Program Winter 2025	4	Monroe Township, NJ	2/13, 3/13, 5/1, 2025	\$435	\$569.80
13	Barry, Ken	NJ Music Educators Annual In-Service Conference	4	Atlantic City, NJ	2/20/25-2/22/25	\$200	\$381.99
14	Gonzalez, Victoria	Penn State's THON	4	University Park, PA	2/21/25-2/23/25	0	0
15	Diorio, Danny	NJAHPERD Annual Conference	4	Princeton, NJ	2/24/25	\$250	\$291.54
16	Meeth, Justin	NJAHPERD Annual Conference	4	Princeton, NJ	2/24/25	\$250	\$294.46
17	Monaco, David	NJAHPERD Annual Convention	4	Princeton, NJ	2/24/25-2/25/25	\$350	\$439.30
18	Biank, David	Glazier Coaching Clinic	4	Pittsburgh, PA	2/25/25-3/2/25	0	0
19	Peterson, Alexandra	NJAHPERD Annual Convention	4	Princeton, NJ	2/25/25	\$250	\$291.07
20	Reiser, Jeannette	NJAHPERD Annual Convention	4	Princeton, NJ	2/25/25	\$250	\$299.25
21	Jacobs, Samantha	Desmo Classroom Activities Gr 6-12	4	Online	2/27/25	\$295	\$295
22	Diorio, Danny	Glazier Coaching Clinic	4	Pittsburgh, PA	2/28/25-3/2/25	0	0
23	Misurelli, Frank	Glazier Coaching Clinic	4	Pittsburgh, PA	2/28/25-3/2/25	\$0	\$0
24	Roumes, Ryan	Glazier Coaching Clinic	4	Pittsburgh, PA	2/28/25-3/2/25	\$0	\$311.14

25	Spargo, Justin	Glazier Coaching Clinic	4	Pittsburgh, PA	2/28/25-3/2/25	0	0
26	Speronza, Izzy	Arts Ed Professional Learning	4	New Providence, NJ	2/28/25	0	\$45.03
27	Jacoby, Adam	NJSIAA Wrestling Tournament		Atlantic City, NJ	3/5/25-3/8/25	0	\$370.54
28	Miller, Tommy	NJSIAA Wrestling Tournament	4	Atlantic City, NJ	3/5/25-3/8/25	0	\$370.54
29	Roman, DJ	NJSIAA Wrestling Tournament	4	Atlantic City, NJ	3/5/25-3/8/25	0	\$370.54
30	Esposito, Geri	ASAP-Navigating Tomorrow Together	4	Princeton, NJ	3/6/25-3/7/25	\$300	\$342.68
31	Kenny, Jennifer	Navigating Tomorrow Together: Building Bridges with Today's Youth	4	Princeton, NJ	3/6/25-3/7/25	\$300	\$340.89
32	Mawn, Matthew	Insight Manville 2025	4	Manville, NJ	3/7/25	0	0
33	Seipp, Charles	Insight Manville	4	Manville, NJ	3/7/25	0	\$25.38
34	Santora, Frank	2025 AASA National Conference on Education	4	New Orleans, LA	3/5/25-3/8/25	\$1,030	\$3,114
35	Caivano, Roxana	NJECC Annual Conference	4	Montclair, NJ	3/11/25	0	\$30.08
36	Folkers, Caitlin	CEC Spring Conference at Ramapo University	4	Mahwah, NJ	3/17/25	\$190.00	\$213.69
37	Hancock, Jessie	CEC Spring Conference at Ramapo University	4	Mahwah, NJ	3/17/25	\$190.00	\$225.72
38	Neumann, Erin	CEC Spring Conference at Ramapo University	4	Mahwah, NJ	3/17/25	\$190.00	\$213.78
39	Lowery, Crystal	Payroll Quartley	4	Eatontown, NJ	3/18/25	0	\$62.13
40	Cordiero, Marcia	2025 FLENJ Annual Conference	4	New Brunswick, NJ	3/19/25	\$140	\$172.90
41	Hachey, Patrick	American Choral Directors National Conference	4	Dallas, TX	3/19/25-3/23/25	\$385	\$1745
42	Riffel, Peter	2025 NJSBGA Expo & Conference	4	Atlantic City, NJ	3/23/25-3/26/25	\$350.00	\$1054.22
43	Katz, Robert	2025 STS of NJ Pupil Transportation Conference	4	Atlantic City, NJ	3/26/25-3/28/25	\$500.00	\$1022.08
44	Del Rosario, Monica	Literacy with Multilingual Learners Strategies for Effective Literacy Instruction for K-12	4	N. Brunswick, NJ	3/27/25	\$180	\$213.65
45	Demarest, Karen	The Center for Literacy Development Workshop Series	4	Piscataway, NJ	3/27/25	\$180	\$214.22
46	Daly, Josh	Boiler License	4	Online	March	\$600	\$600
47	Mainiero, Melissa	Marine Educator Workshop	4	Parish Island, SC	4/1/25-4/4/25	0	\$125.02
48	Caccavale, Frank	ITEEA 87th Annual Conference	4	St. Louis, MO	4/2/25-4/5/25	\$599	\$1,948.37
49	Gottfried, Mike	ITEEA 87th Annual Conference	4	St. Louis, MO	4/2/25-4/5/25	\$795.00	\$2220.10*
50	Bednarcik, Sarah	Spring Band Trip	4	College Park, MD	4/11/25-4/13/25	0	0

51	Conrad, Jeffrey	Spring Band Trip	4	College Park, MD	4/11/25-4/13/25	0	0
52	Crispino, William	Spring Band Trip	4	College Park, MD	4/11/25-4/13/25	0	\$220.90
53	Monaghan, Mark	Spring Band Trip	4	College Park, MD	4/11/25-4/13/25	0	0
54	Sweer, Ryan	Spring Band Trip	4	College Park, MD	4/11/25-4/13/25	0	0
55	Krog, Deborah	NJ TESOL	4	New Brunswick, NJ	5/21/25-5/22/25	\$450	\$683.49
56	Schiesl, Pam	NJTESOL	4	East Brunswick, NJ	5/21/25-5/22/25	\$450	\$530.11

1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

*Amends Resolution XVI.B.7 originally approved on November 18, 2024, due to increase in registration fee.

CONTRACTS

- *8. RESOLVED, that the Roxbury Township Board of Education approve a contract with Brain Health Neuropsychology LLC, Dr. Christine S. Ghilain, 1 Gatehall Drive, Suite P011, Parsippany, NJ to provide neuropsychological/neurodevelopmental evaluations and school-based observations on as-needed and as-requested basis by the district. The services will commence on January 28, 2025, and expire on June 30, 2025.
- *9. RESOLVED, that the Roxbury Township Board of Education approve a contract with AssistiveTek, LLC, Brian S. Friedlander, Ph.D., 102 Mountain View Lane, Port Murray, NJ to provide assistive technology evaluations, training and consulting on as-needed and as-requested basis by the district. The services will commence on January 28, 2025, and expire on June 30, 2025.
- *10. RESOLVED, that the Roxbury Township Board of Education approve a contract with Ms. Marybeth Kopacz as a consultant to provide Educational Observations and Evaluations on an as-needed and as-requested basis by the district. The services will commence on January 28, 2025, and expire on June 30, 2025.

APPROVAL OF PURCHASES

- *11. RESOLVED, that the Roxbury Township Board of Education approve the purchase of new custom welded handrails for Roxbury High School from Challenger Fence, Inc., 53 Kentucky Avenue, Paterson, NJ in the amount of \$19,380.00 using MCCPC Contract #53 and funded through the Maintenance Reserve account.
- RESOLVED, that the Roxbury Township Board of Education approve the purchase of concrete/block sealing work at Lincoln Roosevelt School from First Onsite, 30 Abeel Road, Monroe Township, NJ in the amount of \$39,450.00 using Co-op #65MCESCCPS RFP No. ESCNJ 22/23-23 and funded through the Maintenance Reserve account.
- **B.** Education (*Resolutions 1-9*)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2024/2025 school year for Incident Nos. 12 through 17.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2024/2025 school year for Incident Nos. 18 through 26.

FIELD TRIPS

*3. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **same-day trip requests** to the destinations listed below pursuant to District Policy/Regulation 2340 for the 2024/2025 school year effective January 28, 2025 through June 30, 2025.

	Trip Destination	Location
1	Roxbury Food Pantry	Succasunna, NJ

*4. RESOLVED, that the Roxbury Township Board of Education approve staff and students in the Autism and Multiple Disabilities programs for participation in **community-based instructional trip requests** to the destinations listed below effective January 28, 2025 through June 30, 2025.

Trip Destination		Location
1	Frank's Pizza	Mt. Arlington, NJ

*5. RESOLVED, that the Roxbury Township Board of Education approve staff and students in the ERI programs for participation in **rewards-based trip requests** to the destinations listed below effective January 28, 2025 through June 30, 2025.

	Trip Destination	Location
1	Liberty Science Center	Jersey City, NJ
2	Monster Mini Golf	Fairfield, NJ

*6. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **overnight field trip requests** as listed.

	School	Group	Estimated # of Students	Trip Destination	Location	Faculty Sponsor(S) & Chaperones(C)	Total Estimated Expenses to District
1	EMS, RHS	Cheerleading	26	Walt Disney World Resort	Orlando, FL	M.Cacchio(C); A.McDermott(C); S.Mason(S)(C); W.Vergara(S)(C)	\$3,002.00 registration fees for W.Schneider & S.Mason
2	RHS	Rox-THON	21	Penn State (University Park)	State College, PA	V.Gonzalez(C)[See #]; M.Gottfried(S)(C); M.Richman(C);	\$183.20 for Mileage Reimb. for Admin Chaperone; plus Sub Coverage for 3[See #]

						Admin E.Posbergh(C)	staff for 1 day [#] Amendments to XVI.B.6.1 aprvd 10/14/24.
3	RHS	Wrestling Team	5	Boardwalk Hall	Atlantic City, NJ	A.Jacoby(C); T.Miller(C); D.Roman(S)(C)	\$2,318 for Chaperones' Travel Costs; plus Sub Coverage for 2 staff members for 2 days
4	RHS	Concert Band; Symphony Band; Honors Wind Symphony	80 - 100	University of Maryland	College Park, MD	S.Bednarcik(C); J.Conrad(S)(C); W.Crispino(C); M.Monaghan(C); R.Sweer(C); Nurse TBD(C); Parent chaperones if needed, TBD(C)	Subs needed for 1 day: 1 @ EMS, 1 @ RHS; \$220.90 for Admin Chaperone's travel costs; plus possible travel costs for Nurse Chaperone

OUT-OF-DISTRICT PLACEMENT/SERVICES - 2024/2025

*7. RESOLVED, that the Roxbury Township Board of Education approve the 2024/2025 School Year Out-Of-District Placements/Services listed below:

File Number	School or Provider	Total Cost	Dates
6174751322	Cornerstone Day Schools, LLC	\$53,893.50	1/6/25-6/30/25

APPROVAL OF SENIOR OPTION AND INDEPENDENT STUDY PROJECTS - RHS

*8 RESOLVED, that the Roxbury Township Board of Education accepts the Senior Option Projects for the classes at Roxbury High School listed below to be completed in the 2024/2025 school year.

Student	Research Focus	Credits
207166	Cybersecurity (Semester 2)	2.5
211710	Lab Assistant of Biological Sciences	4.0

INTERNATIONAL STUDENT EXCHANGE

*9. RESOLVED, that based on current and projected positive health conditions, the Roxbury Township Board of Education approve pupil #87490 from the ISE to be enrolled as a senior in a full course of study at Roxbury High School beginning August 27, 2025 through June 18, 2026, with enrollment also encompassing attendance at an orientation at the high school in August 2025.

C. Personnel (Resolutions 1-22)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed

below. All appointments are pending verification of employment history pursuant to New Jersey *P.L.* 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

	1	Name	Loc	Position	Action	Final day of employment	Discussion
	1 Cuff, Do	nna	NES	Special Services Paraprofessional	Retirement	6/30/2025	
ł	2 Delgado	, Cristian	RHS	Special Services Paraprofessional	Resignation	1/14/25	
	3 Engle, F	Rick	EMS	Special Education Teacher (SUMMIT)	Retirement	6/30/2025	
	4 Gulla, C	armel	LRS	Special Services Paraprofessional	Retirement	12/31/2024	
	5 Marzoc	ca, Michelle	FES	ISL Teacher	Retirement	9/30/25	
	6 Murdoc	h, James	KES	Leave-replacement Special Education Teacher (REACH)	Rescind appt		Term was to begin 12/10/24, pending documentation in XVI.D.8.3 aprvd 12/9/24.
	7 Tavares	, Diane	FES, JES, KES, NES	Physical Therapist	Resignation	1/9/25	
	8 Thomps	on, Carie	EMS	LDT-C	Resignation	2/13/2025	

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

REASSIGNMENTS / TRANSFERS

2. RESOLVED, that the Roxbury Township Board of Education approve the reassignment for the staff members listed below:

	Name	Former Position & Loc.	New Position & Loc.	Effective Date	Discussion
1	Bottona, Nancy	Special Education JES Paraprofessional AID.SPE.FT.NA.18	Special Education JES Paraprofessional AID.SPE.FT.NA.18		Change of Assignment from OCR/ICR to PSD
2	Kest, Michelle	Special Education JES Paraprofessional AUT AID.SPE.PT.NA.23	Special Education JES Paraprofessional AID.SPE.PT.NA.23		Change of Assignment from AUT to RC

LEAVES OF ABSENCE

3. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Employee	Leave Start Date	Paid Leave	Unpaid FMLA/ NJFLA ^	Return Date	Discussion
* 1	13209		Using 2 available personal days, then available sick days	FMLA, if needed	Upon release by physician	

2	13851	8/26/24	Using available sick days	FMLA	Upon release by physician	(#) Amendments to XVI.D.4.1 aprvd 8/19/24
* 3	16755	9/30/24	Using available sick days	FMLA/NJFLA	4/14/25 (##)	(##) Amendments to XVI.D.4.2 aprvd 8/19/24.
4	4 22956 1/13/25 Using 2 available Sick days, then 4 personal days		FMLA	1/22/25		
* 5	18021	1/2/25 (+)	Using two avail sick days (+)	FMLA/NJFLA	3/31/25 (+)	(+) Amendments to XVI.D.3.2 aprvd 11/18/24.
6	18267	9/9/24	Using available personal first, then sick	FMLA/NJFLA	5/16/25 (++)	(++) Amendments to XVI.D.5.1 aprvd 6/3/24.
* 7	22395	1/2/25	N/A	FMLA	3/31/25	
8	19374	11/1/24	Using avail sick & personal days	FMLA/NJFLA	4/1/25 (^^)	(^{^^}) Amendments to XV.C.4.1 aprvd 7/22/24.
* 9	20568	3/3/25 or sooner if nec	Using 1 avail personal day first, then 9 avail sick	FMLA/NJFLA	8/25/25	
10	20997	1/2/25	Using avail 0.5 sick then 3 personal days	FMLA	Upon release by physician	
11	22614	1/10/25	Using avail 19 sick days then 3 personal days	N/A	2/25/25	
12	22833	1/24/25	Using avail 6 sick days	FMLA, if needed	Upon release by physician	
^L	eave becor	nes unpaid wh	nen sick/personal days dep	leted or release	d by physicia	an, whichever occurs first.

4. RESOLVED, that Employee Number 6239 is placed on administrative leave with pay effective January 2, 2025 through January 9, 2025 in accordance with the provisions of NJSA 18A:6-8.3.

<u>APPOINTMENTS</u>

5. RESOLVED, that the Roxbury Township Board of Education approve the following:

		Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
*	1	Bacich, Andrea	RHS	Special Education Teacher (RC)	24/25 BA Step 1	\$56,980 prorated	1/28/25 ^	6/30/25	Tenure-track replacement in TCH.SPE.RES.NA.31.
	2	Bocchino, Kristina	JES	Special Education Paraprofessional	24/25 REA Step D	\$21.25 hourly	2/18/25	6/30/25	Replacement in position AID.SPE.PT.NA.35
*	3	Burleigh, Patrick	DIST	Maintenance Worker	RBDG	\$75,000 prorated	2/18/25^	6/30/25	Replacement in position B&G.DS.GRD.NA.01
*	4	Perrelli, Trent	TR	Transportation Bus Aide	N/A	\$17.00 hourly	1/28/25 ^	6/30/25	Replacement in position AID.BUS.TRN.NA.01
*	5	Solan, Deborah	TR	Bus Driver	24/25 RBDG	\$35.51 hourly	1/28/25 ^	6/30/25	Replacement in position BUS.TR.DRI.RE.24

				Step 4				
^ Pending completion of documentation in accordance with the law or district policy.								

6. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved appointments:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Prior BOE Aprvl	Discussion
* 1	Caggiano, Murvet	TR	Bus Driver	-	\$30.94 hourly	1/15/25	6/30/25		Replacement in position BUS.TR.DRI.RE.24

APPOINTMENTS - LEAVE REPLACEMENTS

7. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Brunner, Jessica	FES, JES	Leave-replacement School Social Worker	\$300.00 per diem	12/2/24	3/31/25 #	Replacement in position SPS.DS.SW.NA.01. # Amendments to XVI.E.5.1 aprvd 10/14/24.
2	Cohen, Alyson	KES	Leave-replacement Gr. 3 Teacher	\$300.00 per diem	9/9/24	5/15/25 (@)	Replacement in position TCH.KEN.GR3.NA.03. (@) Amendments to XVI.D.6.3 aprvd 8/19/24.
* 3	Gonzalez, Victoria	RHS	Leave-replacement H/PE Teacher	\$300.00 per diem	1/2/25 (+)	3/28/25 (+)	Replacement in position TCH.RHS.PEH.NA.01. (+) Amendments to XVI.D.8.1 aprvd 12/9/24.
4	Hosler, Margaret	EMS	Leave-replacement ISL Teacher (ELA)	\$300.00 per diem	3/24/25 or sooner if nec ^	6/19/25	Replacement in position TCH.EMS.BSI.NA.04.
* 5	Jones, Cheryl	RHS	Leave-replacement Special Education Teacher (RC)	\$300.00 per diem	9/30/24	4/11/25 (++)	Replacement in position TCH.SPE.RES.NA.26; excludes 10/14/24 thru 10/18/24. (++) Amendments to XVI.D.6.2 aprvd 9/16/24.
6	Schermerhorn, Devon	LRS	Leave-replacement Special Education Teacher (RC)	\$300.00 per diem	2/3/25 ^	6/19/25 or sooner upon return of staff member	Replacement in position TCH.SPE.RES.NA.10.
^	Pending receipt a	nd revie	ew of documentation in	accordance	with the law	or district polic	Ху.

APPOINTMENTS - TRANSITIONAL SUBSTITUTE STAFE

8. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions for the 2024/2025 school year on an as needed basis:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Murdoch, James	KES	Transitional Substitute Teacher (Special Education, REACH)	\$230.00 per diem	12/10/24 #	1/10/25 #	Coverage for position TCH.SPE.RCH.BD.05. # Amendments to XVI.D.9.3.

APPOINTMENTS - SUBSTITUTES

*9. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis at the board approved substitute rate of pay:

	Name	Loc	Position	Start Date	End Date
1	Attich, Ashley	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
2	Corrente, Carly	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
3	Davidson, Jessica	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
4	Dixon, Patricia	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
5	Haines, Glenn	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
6	Hosler, Margaret	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
7	Kandemir, Ebru	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
8	Murro, Tara	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
9	Osterman, Gianna	District	Substitute Teacher, Paraprofessional	1/28/25	6/30/25
10	Scalfani, Andrea	District	Substitute Teacher, Paraprofessional	1/28/25 ^	6/30/25
11	Snoke, Colby	District	Substitute Teacher, Paraprofessional	1/28/25	6/30//25
^ Pe	nding receipt and review	of documer	ntation in accordance with the law or distr	rict policy.	

- 10. RESOLVED, that Ms. Laura Andresky, District Permanent Substitute Nurse, be approved to serve as the Registered Nurse on the 2024/2025 Eisenhower Middle School Gr. 8 same-day trip to the United States Holocaust Memorial Museum in Washington, DC at an hourly rate of \$40.71 based on her per diem rate of \$285.00. This trip was previously approved by the Board at its July 22, 2024 meeting in Resolution XV.B.8, Exhibit E1, Row No. 197.
- 11. RESOLVED, that Ms. Laura Andresky, District Permanent Substitute Nurse, be approved to serve as the Registered Nurse on the 2024/2025 Eisenhower Middle School Gr. 7 & 8 Band, Choral, & Orchestral ensembles' same-day trip to the Music in the Parks Festival & Awards Ceremony held in the Dorney Park Area in Allentown, PA at an hourly rate of \$40.71 based on her per diem rate of \$285.00. This trip was previously approved by the Board at its July 22, 2024 meeting in Resolution XV.B.8, Exhibit E1, Row No. 31.

APPOINTMENTS - EXTRACURRICULAR

12. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2024/2025 school year.

24/25 Trial Club Appts								
		Trial Club	Loc of Trial Club	Role	Name	Payment	24/25 SY is:	
		Equal Rights Advocacy Club (ERA)	EMS	Advisor	Harrison Calderon, Jessica	Volunteer_	Yr 1 of 2-yr trial period for club aprvd 6/3/24.	

*13. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2024/2025 school year:

24	24/25 Specialized Consultants										
	Name	Position	Club	Loc. of Club	Payment	Start Date	Discussion				
1	Gonzalez, Victoria	Specialized Consultant	Rox-THON	RHS	Volunteer-basis	1/28/25					

APPROVAL OF SERVICE PAYMENTS

14. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for their services to the district as indicated below for the 2024/2025 school year.

		Name	24/25 Payment	Services Performed	Discussion	
*	1	Stoyanov, Aubrey \$200		Leading a 2-hour improvisation clinic with RHS' two Jazz Choirs- Revelation and Sensation	Hours to be completed outside of AS' contractual hours.	
*	2	Barry, Kenneth	\$700 #			
*	3	Goodwin, James	\$700 #	Playing in the pit orchestra at three	# The Board will be	
*	4	Monaghan, Mark	\$700 #	rehearsals and four performances for the Roxbury HS 2025 Spring Musical,	reimbursed through fundraising and ticket	
*	5	Sweer, Krista	\$700 #	"Little Shop of Horrors".	sales.	
*	6	Sweer, Ryan	\$700 #			

SALARY ADJUSTMENTS - EXTRA PAY

15. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2024/2025 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Effective	Salary Guide / Step	Addl. Salary not to exceed	Discussion
1	Blewitt, Jessica	EMS	Gr. 7 Math	1 period daily during Period 3	2/18/25^ - 6/18/25#	24/25 MA+15 Step 22	. ,	Coverage for TCH.EMS.M
2	Jacobs, Samanth a	EMS	Gr. 7 Math	1 period daily during Period 7	2/18/25^ - 6/18/25#	24/25 MA Step 4	\$5,178	AT.NA.04.
3	Gallo, Christine	EMS	Gr. 8 Math	1 period daily during Period 6	3/17/25^ - 6/18/25#	24/25 BA Step 12	\$4,273	Coverage for TCH.EMS.M
4	Pena,	EMS	Gr. 8	1 period daily	3/17/25^ -	24/25 BA+15	\$3,987	AT.NA.06.

Grouped by Discussion; then Organized by Name

	Rebecca		Algebra	during Period 2	6/18/25#	Step 8-9			
5	Trautz, Caryn	EMS	Gr. 8 Math	1 period daily during Period 5	3/17/25^ - 6/18/25#	24/25 MA+30 Step 13-15	\$5,062		
6	Tucker, Elizabeth	EMS	Gr. 8 Math	1 period daily during Period 1	3/17/25^ - 6/18/25#	24/25 MA+30 Step 20	\$5,734		
* 7	Bewalder , Kevin	RHS	Geometry B	1 block during Block 8 on B days w/in A/B day schedule @ RHS	1/28/25 - 2/24/25	24/25 BA+15 Step 23	\$1,445	Coverage for TCH.RHS.M AT.NA.03.	
* 8	Cappello , Natalia	RHS	Intro to Probability & Statistics	1 block during Block 2 on A days w/in A/B day schedule @ RHS	1/28/25 - 2/24/25	24/25 PHD Step 21	\$1,492		
* 9	Geary, Jason	RHS	Geometry B	1 block during Block 6 on B days w/in A/B day schedule @ RHS	1/28/25 - 2/24/25	24/25 BA+15 Step 10	\$1,003		
* 10	Hardy, Barbra	RHS	AP Statistics	1 block during Block 1 on A days w/in A/B day schedule @ RHS	1/28/25 - 2/24/25	24/25 MA Step 23	\$1,498		
* 11	McCrack en, Jennifer	RHS	Geometry B	1 block during Block 7AB on B days w/in A/B day schedule @ RHS	1/28/25 - 2/24/25	24/25 MA+30 Step 23	\$1,551		
* 12	Donegan , Brendan	RHS	Physics H	1 block during Block 6 on B days w/in A/B day schedule @ RHS	2/11/25 - 3/17/25	24/25 MA Step 23	\$1,664	Coverage for TCH.RHS.S CI.NA.14.	
* 13	Kulick, Justin	RHS	AP Physics	1 block during Block 4 on A days w/in A/B day schedule @ RHS	2/11/25 - 3/17/25	24/25 MA+30 Step 20	\$1,702		
* 14	Lenox, Thomas	RHS	Physics H	1 block during Block 8 on B days w/in A/B day schedule @ RHS	2/11/25 - 3/17/25	24/25 BA+30 Step 12	\$1,238		
* 15	Shaw, James	RHS	Physics A	1 block during Block 2 on A days w/in A/B day schedule @ RHS	2/11/25 - 3/17/25	24/25 MA Step 16-17	\$1,506		

*15. RESOLVED, that the Roxbury Township Board of Education approve payment to the

following individuals as indicated below for the 2024/2025 school year.

	Name	Title	Service	Effective	Hourly Rate based on individual's 24/25 Base salary	Hours conducted beyond contractual hours & not to exceed:
	Freeborn, Rebecca	Special Education Teacher (RC)		1/28/25 - 6/19/25	\$51.58	20
2	Arentowicz,	Special Services	Attendance at meetings for	1/28/25 -	\$23.75	10

	Scott Paraprofessional Carpentier, Special Services James Paraprofessional		Special Education Programs	6/19/25		
3			Attendance at meetings for Special Education Programs	1/28/25 - 6/19/25	\$23.00	10
4	Clevenger, Tracy	Special Services Paraprofessional	Attendance at meetings for Special Education Programs	1/28/25 - 6/19/25	\$23.75	10
5	Staszak, James	Special Services Paraprofessional	Attendance at meetings for Special Education Programs	1/28/25 - 6/19/25	\$20.00	10

MENTORING

16. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

			Novi	ce Teacher	Mentoring Term in Roxbury					
		Name Loc		No. of weeks of mentoring e Loc completed to date I		Start Date	End Date	No. of Wks	Fee	
*	1	Forlenza, Corey	RHS	n/a to 24/25 teaching assignment	Kulick, Justin	1/21/25	6/19/25	21	\$700	
	2	Orr, Zachary	JES	14 in Mt. Olive 8/2024-12/2024	Flammer, Suzanne	1/2/25	5/2/25	16	\$293	
	^ Pending receipt and review of documentation in accordance with the law or district policy.									

AUDIOVISUAL PRODUCTIONS

*17. RESOLVED, that Ms. Patricia Scalamoni be approved on an as-needed and as-requested basis to offer Audiovisual Production training after school hours during the 2024/2025 school year for district staff who are approved to perform the lighting and sound responsibilities for events within the district and those that are reimbursed by outside agencies. The total amount of training offered by Ms. Scalamoni shall not exceed 16 hours; and compensation for said hours is to be at a rate of \$60.00 per hour.

STUDENT TEACHERS/INTERNS

18. RESOLVED, that the following student teacher/intern assignment be approved as per the placement requirements in Policy 9541- Student Teachers/Interns.

		St	udent-Teacher/Intern		Roxbury Cooperating Teacher			
	Name College/Un iv Placement Sought Term		Name Position		Loc			
1	Garriques, Gillian	Centenary Univ	Clinical Int- Special Education	3/5/25 thru 5/2/25 for f/t	Derrick, Barbara #	Special Education Teacher (RC) #	JES	
# Am	endments to	8/19/24, XV	I.D.21.4.	-				

COMMUNITY SCHOOL

19. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved appointments:

	Name	Loc	Title	Rate	Start Date	End Date	Discussion (Min/Max Students)
1	Marantz, Anne	RCS	Sub Teacher	\$30/hour	1/28/25	6/30/25	*Not to exceed 29.5 hrs/wk with various district positions
2	Talty, Tania	RCS	Sub Aide Sub Teacher	\$22/hour \$30/hour	8/28/24	6/30/25	*Amends resolution 8/19/24; Not to exceed 29.5 hrs/wk with various district positions

20. RESOLVED, that the staff listed below be appointed for the 2024/2025 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Rate	Start Date	End Date	Discussion (Min/Max Students)
1	Zavala, Ernesto	K-4	Certified	\$35/hour	1/28/25		Not to exceed 29.5 hrs/wk with various district positions

21. RESOLVED, that the staff listed below be appointed for the 2024/2025 Roxbury Community School Programs. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Hourly Rate	Start Date	End Date	Discussion
1	Correnti, Alison	EMS	MS Volleyball Clinic	\$24/Student	4/1/25	5/8/25	Min: 15 Max: 100
2	Geary, Jason	EMS	MS Volleyball Clinic	\$24/Student	4/1/25	5/8/25	Min: 15 Max: 100

22. RESOLVED, that the staff listed below be appointed for the 2025/2026 Roxbury Community School Programs. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Rate	Start Date	End Date	Discussion (Min Max Students)
1	Hachey, Patrick	RHS	Broadway Bound/Behind the Curtain Coordinator	\$50/Hour	06/23/25	08/01/25	Min: 38 Max: N/A
2	Harrison Calderon, Jessica	RHS	Broadway Bound Teacher	\$45/Hour	06/23/25	08/01/25	Min: 38 Max: N/A
3	Otto, Alexandra	RHS	Broadway Bound Teacher	\$45/Hour	06/23/25	08/01/25	Min: 38 Max: N/A
4	Reingold, Ciera	RHS	Broadway Bound Teacher	\$45/Hour	06/23/25	08/01/25	Min: 38 Max: N/A
5	Rogers, Patricia	RHS	Broadway Bound/Behind the Curtain Costume Designer	\$1000	06/23/25	08/01/25	Min: 38 Max: N/A
6	Scire, Christopher	RHS	Broadway Bound Sub Teacher	\$45/Hour	06/23/25	08/01/25	Min: 38 Max: N/A
7	Speronza, Jane-Frances	RHS	Behind the Curtain Teacher	\$45/Hour	06/23/25	08/01/25	Min: 38 Max: N/A
8	Sweer, Krista	RHS	Broadway Bound Sub Teacher	\$45/Hour	06/23/25	08/01/25	Min: 38 Max: N/A Max 16 Hours
9	Hagemann, Regina	EMS	Summer Art Camp Week 1	\$202.50/ Student	06/23/25	06/27/25	Min: 5 Max: 25
10	Hagemann, Regina	EMS	Summer Art Camp Week 2	\$180.00/ Student	06/30/25	07/03/25	Min: 5 Max: 25
11	Barry, Kenneth	RHS	Summer Band I	\$45/Hour	07/14/25	07/18/25	Min: 10 Max: N/A
12	Bream, Samantha	RHS	Summer Band I	\$45/Hour	07/14/25	07/18/25	Min: 10 Max: N/A
13	Conrad, Jeffrey	RHS	Summer Band II	\$45/Hour	07/14/25	07/18/25	Min: 10 Max: N/A
14	Monaghan, Mark	RHS	Summer Band I & II	\$45/Hour	07/14/25	07/18/25	Min: 10 Max: N/A
15	Martino, Tiffany	EMS	Summer Cooking Camp Week 1	\$202.50/ Student	06/23/25	06/27/25	Min: 5 Max: 20
16	Martino, Tiffany	EMS	Summer Cooking Camp Week 2	\$180.00/ Student	06/30/25	07/03/25	Min: 5 Max: 20

D. Executive Session Regular Meeting

*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on February 24, 2025 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

- XVII. <u>PUBLIC COMMENTS</u> There is a three-minute time limit, per Board Policy.
- XVIII. BOARD MEMBER COMMENTS
- XIX. <u>EXECUTIVE SESSION</u> (IF NECESSARY)
- XX. <u>PUBLIC SESSION</u> (IF NECESSARY)
- XXI. <u>ADJOURNMENT</u>



Roxbury Township Board of Education January 27, 2025

CELEBRATION OF RHS' MARCHING GAELS

Rutgers~

COMPETITIONS & PLACEMENTS

8 Randolph "New Jersey Marching Band Directors Association" (NJMBDA) Competition~

1st Place in Division with Best Music, Effect, & Visual awards.

8 West Orange NJMBDA Competition~

- Ist Place in Division with Best Music, Effect, & Visual awards;
- named Best Overall Music, Overall Effect, & Overall Visual awards # for the show; and
- presented with the title of Grand Champion.

8 Verona NJMBDA Competition~

- # 1st Place in Division with Best Music, Effect, & Visual awards;
- named Best Overall Music, Overall Effect, & Overall Visual awards for the show; and

Sophomores

Brady Batsch

Sophia Colon

Adam Eresman

Cara Goldstein

Emily ladarola

Thomas Sargeant

Michael Tomassi

Annabelle Wilson

Louis Shadiack

Nora Vitcusky

Avery Maida

Sean Park

presented with the title of Grand Champion. #

ROSTER

∫ Gr. 8

- Eliza Billings
- Zachary Recchia

Freshmen

- Giuliana Abate
- Dylan Brady
- Liam Brady
- Sean Cully
- Derek Fullam
- Jericko Jaden Guerrero
- Jordan Hiraman
- Ava Kessler
- Jason Laffey
- Kailer Malafronte
- Connor Nilsen
- Daniel Osmundsen-Olsen
- Ethan Pineiro
- **Daniel Recchia**
- Cora Schwam
- Matthew Sellitto
- Sophia Tasama
- Sam Tillawi

- Seniors Luna Andrade **Dominick Cassella** Kendall Clark David Doherty Matthew Flannelly Abigail Entel **Raelyn Fincke** Jonathan Hernandez **Daphne Gallagher**

 - Michael Mineo
 - Kha Nguyen
 - Samantha Pizzuto
 - Gabriella Salvia
 - Anthony Sessa
 - Andres Tasama Restrepo
 - Rebecca Tso

Marching Band Leadership

8 Bands of America Regional Competition at

8 NJMBDA State Championships at TCNJ~

surrounding states.

& Visual awards; and

circuit.

2nd Place in group-size competition; and 5th Place overall out of 14 bands from

1st Place in Division with Best Music, Effect,

presented with the title of NJMBDA 2024 Class

AA State Champions! This is the Roxbury

Marching Gaels' second year in a row of

being the Class AA State Champion, both

years going undefeated in the NJ competitive

- Mr. Ryan Sweer, Director
- Mr. Justin Kulick, Assistant Director
- Mr. Mark Monaghan, Assistant Director
- Ms. Cindy Herrera, Front Color Guard Advisor
- Mr. Chris Jenkins. Percussion Advisor
- Mr. Jeffrey Conrad, Technician
- Mr. Andrew Denburg, Technician
- Ms. Lauren Kulick, Technician

...Congratulations on an extraordinary Marching Band season, and a special thank you to all of the families & supporters of these students & staff members, especially the Roxbury High School Band Parents Association!

- Murilo Candido Scaramal
- **Charles Hand**
- Josue Juarez Medina
- Priya Kashyap
- Sarah Kein
- Elizabeth Kelly
- Kate McDougal

- Anuj Vyas
- Landon Whitney
- Juniors Gabrielle Baron Logan Batsch Kaleigh Bodtmann Mike Chapman George Dauch
 - Alexander Fullam
 - Jenifer Meyer
 - Caden Scire
 - Juventino Torres
 - Gray Venos
 - Nina Watson