

**DISTRICT OF ROXBURY TOWNSHIP  
MINUTES OF WORKSHOP MEETING OF THE BOARD OF EDUCATION  
MARCH 2, 2020**

LINCOLN ROOSEVELT SCHOOL - AUDITORIUM  
34 North Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

**I. MEETING CALLED TO ORDER**

The meeting was called to order at 6:38 p.m. in the auditorium of Lincoln Roosevelt School, President Scheneck presiding.

Mr. Mondanaro announced that this Workshop meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <http://www.roxbury.org/domain/43>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

**II. ROLL CALL**

The roll was taken and a quorum deemed present.

**MEMBERS PRESENT:** Mr. Joseph Bocchino, Mrs. Rachel Byrne, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson, Mr. Dan Masi, Mrs. Kathy Purcell, Ms. Carol Scheneck

**MEMBERS ABSENT:** Mrs. Danielle McCabe

**ADMINISTRATION PRESENT:** Mrs. Loretta Radulic, Dr. Charles Seipp, Mrs. Maryann Gibbs, Mr. Joseph Mondanaro

**OTHERS PRESENT:** Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC

**III. RESOLUTION TO MEET IN EXECUTIVE SESSION**

Mrs. Champagne motioned and Mr. Bocchino seconded the motion that the resolution to meet in Executive Session be approved as presented. The motion was approved by unanimous agreement.

IT IS RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on March 2, 2020 regarding personnel matters, student matters, negotiations and attorney client privilege.

March 2, 2020

IV. PUBLIC SESSION

Public Session was called to order at 7:30 p.m. in the auditorium at Lincoln Roosevelt School, President Scheneck presiding.

V. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration and the Public participated in the salute to the flag and a moment of silence for Maya Guberman.

VI. CORRESPONDENCE

None

VII. PRESENTATIONS

1. Osmo as an Instructional Tool presented by Dr. Seipp and Ms. Lynn Manney

Mrs. Purcell asked question regarding timing students

Mrs. Radulic expressed her appreciation to Dr. Seipp, Ms. Lynn Diaz and Mrs. Kira Westbrook

2. What's new with SEL in Roxbury presented by Dr. Seipp

After presentation on "Social Emotional Learning", Dr. Seipp responded to questions from the audience/public. Mr. Coakley asked a question.

3. Calendar Committee: School Start Date presented by Ms. Radulic and Ms. Theodoropoulos

Mr. Bocchino asked question regarding moving spring break.

Mrs. Champagne asked question regarding spring break.

Mr. Coakley discussed emergency days.

VIII. STUDENT REPRESENTATIVE COMMENTS

None

IX. BOARD PRESIDENT'S COMMENTS

Board President, Ms. Carol Scheneck, expressed sincerest condolences for Maya Guberman's family and friends.

Mrs. Scheneck commented regarding the following:

- Board member training
- Facilities tour survey
- Attended School Boards meeting on February 20, 2020
- Board members dinner tonight was provided by Maschio's
- Reminder that Financial Disclosure forms are due
- Roxbury High School's production of *Fiddler on the Roof* was unbelievable

March 2, 2020

X. SUPERINTENDENT'S REPORT

Superintendent, Mrs. Radulic, read the following statement:

*When faced with life's challenges, we look to our faith, loved ones, friends and even books for guidance and strength. I recently came across a quote while thinking about our recent loss. It's from a book called "The Strength of our Scars" by Diana Sparacino and it goes like this, "Be brave enough to heal yourself even when it hurts."*

*My shout out this evening goes to the counselors, staff, students and families who have worked to heal themselves and other and have shown how brave they are in their support, their kindness and their compassion.*

*It is important to remember that we continue to work to support all children and families, that we serve as ambassadors for kindness and compassion as we strive to strengthen our students' resilience, grit and determination to successfully navigate the challenges, obstacles and even the tragedies of life. I believe the Roxbury community has demonstrated its care and compassion and for that, I am truly grateful.*

Superintendent, Mrs. Loretta Radulic, reported the following:

- Acknowledgement of counselors and staff through this tragedy, our thoughts and prayers are with the Guberman family
- Roxbury High School's production of *Fiddler on the Roof* was phenomenal
- Shout out to Global Hi-5
- Shout out to RP Smith and Sons for donation of rocks
- Coronavirus

XI. BUSINESS ADMINISTRATOR'S REPORT

Business Administrator, Mr. Joseph Mondanaro, reported that this last Thursday our state aid numbers were released. We projected a \$1.2M loss in state aid, the reduction came in a little higher at \$1.5M. We are able to offset this loss by projecting our revenues next year more accurately while still being conservative.

XII. MINUTES

1. Minutes of the Executive Session of February 10, 2020

Mr. Coakley motioned and Mrs. Colucci seconded the motion that the minutes of the Executive Session of February 10, 2020 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchnio:** Yes; **Mrs. Byrne:** Yes; **Mrs. Champagne:** Yes; **Mrs. Colucci:** Yes;  
**Mr. Coakley:** Yes; **Mrs. Danielson:** Yes; **Mr. Masi:** Abstain; **Mrs. Purcell:** Yes;  
**Ms. Schneck:** Yes

2. Minutes of the Regular Meeting of February 10, 2020

Mr. Bocchino motioned and Mrs. Champagne seconded the motion that the minutes of the Regular Meeting of February 10, 2020 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchnio:** Yes; **Mrs. Byrne:** Yes; **Mrs. Champagne:** Yes; **Mrs. Colucci:** Yes;  
**Mr. Coakley:** Yes; **Mrs. Danielson:** Yes; **Mr. Masi:** Abstain; **Mrs. Purcell:** Yes;  
**Ms. Schneck:** Yes

3. Minutes of the Executive Session of February 19, 2020

Mr. Bocchino motioned and Mrs. Champagne seconded the motion that the minutes of the Executive Session of February 19, 2020 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchnio:** Yes; **Mrs. Byrne:** *Abstain*; **Mrs. Champagne:** *Abstain*; **Mrs. Colucci:** Yes; **Mr. Coakley:** Yes; **Mrs. Danielson:** Yes; **Mr. Masi:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes

4. Minutes of the Special Meeting of February 19, 2020

Mr. Coakley motioned and Mrs. Champagne seconded the motion that the minutes of the Special Meeting of February 19, 2020 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchnio:** Yes; **Mrs. Byrne:** *Abstain*; **Mrs. Champagne:** *Abstain*; **Mrs. Colucci:** Yes; **Mr. Coakley:** Yes; **Mrs. Danielson:** Yes; **Mr. Masi:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes;

XIII. COMMITTEE REPORTS

A. COMMUNITY RELATIONS/SHARED SERVICES

Mrs. Champagne reported that the committee met on February 3, 2020 and discussed the following:

- Distinguished Alumni update
- Steam Expo is being held from 9:00 to 1:30 this Saturday

B. EDUCATION

Mr. Bocchino reported the committee discussed the following:

- Summer PD in August
- Student satisfaction survey
- Curriculum badging game
- 52 student received seal of high proficiency
- Roxbury was a 'foundation' site for Morris County
- Teacher Mindfulness PD
- The next meeting is scheduled for April 6, 2020

C. FACILITIES

Mrs. Colucci reported the committee met February 25, 2020 and discussed the following:

- Custodial RFP
- Jefferson Elementary and Eisenhower Middle School Roof Replacement Project
- The next meeting is scheduled for March 10, 2020

March 2, 2020

D. FINANCE

Mrs. Scheneck reported the committee met on February 25, 2020 and discussed the following:

- Sage Contract
- Matheny Medical Contract
- Cisco Phone purchase
- Mennan Arena
- \$2.4M in Rod Grant Funds
- The next meeting is scheduled for March 10, 2020

E. PERSONNEL

Mrs. Purcell reported the committee met on February 26, 2020 and discussed all items on tonight's agenda. The next meeting is scheduled for March 11, 2020.

F. POLICIES/GOVERNANCE

Mr. Masi reported the committee met on February 20, 2020 and discussed the following:

- Goals and purpose of committee
- Order of agenda policy
- Upcoming policy update from Strauss Esmay
- The next meeting is scheduled for March 19, 2020

G. NEGOTIATIONS

Mr. Coakley reported meetings are ongoing with the Roxbury Education Association and a meeting with the Teamsters Local is scheduled for March 11, 2020.

H. SUSTAINABILITY

Nothing to report at this time.

XIV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy

Mr. Wine commented on Finance Resolution 10 and Personnel Resolutions 1, 4 and 11.

XV. ACTION ITEMS

A. **Finances** (*Resolutions 1-14*)

**Mrs. Colucci motioned and Mr. Coakley seconded the motion that Finance Resolutions 1 through 14 be accepted as presented.**

The motion was approved by roll call vote.

**Mr. Bocchnio:** Yes to all; **Mrs. Byrne:** Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all, however Recuse to item (13) only in Resolution 5; **Mr. Masi:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all, however Recuse to items (8) and (19) only in Resolution 5

TRANSFERS

- \*1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the January 2020 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- \*2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for January 2020.

TREASURER'S REPORT

- \*3. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for January 2020.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- \*4. IT IS RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

IT IS FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of January 2020 that no major accounts and fund balances in the 2019/2020 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

TRAVEL REQUESTS

- \*5. IT IS RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	<i>Name</i>	<i>Workshop Title</i>		<i>Place</i>	<i>Date of Workshop</i>	<i>Registration Fee</i>	<i>Total Estimated Expenses</i>
1	McCabe, Danielle	Governance III - Student Achievement	4	online	2/1/2020 thru 12/31/2020	\$0.00	\$0.00
2	Turner, Karisa	BLS Instructor Training Course	4	East Stroudsburg, PA	12/30/2019	\$125.00	\$125.00
3	Rehman, Teresa	2020 Statewide Assessment District Test Coordinator and District Tech Coordinator Trng	4	Whippany, NJ	2/26/2020	\$0.00	\$9.80
4	Iurato, Arcangelo	2020 Statewide Assessment District Test Coordinator and District Tech Coordinator Mtg	4	Whippany, NJ	2/26/2020	\$0.00	\$9.80
5	Poisseroux, William	2020 NEC Electrical Code Update Seminar	4	Parsippany, NJ	3/12/2020 3/13/2020	\$699.00	\$699.00
6	Oakes, Gwendolyn	School Bus Driver Seminar, Create a Smooth and Safe Ride	4	Morris Hills, NJ	3/14/2020	\$20.00	\$20.00

	Name	Workshop Title		Place	Date of Workshop	Registration Fee	Total Estimated Expenses
7	Gottfried, Michael*	AOPA - 9th Grade Training	4 S-1	Frederick, MA	3/19/2020 3/20/2020 3/21/2020 3/22/2020	\$250.00	\$854.25
8	Glenn, Denise*	AOPA - 9th Grade Training	4	Frederick, MA	3/19/2020 3/20/2020 3/21/2020 3/22/2020	\$250.00	\$854.25
9	Sciancalepore, Nicholas	NJASP Spring Conference 2020	4	Edison, NJ	3/20/2020	\$125.00	\$148.45
10	Webber, Kurt	NJVVMF Annual Interdisciplinary Forum: From the Frontline to Headline: Media and the Vietnam War	4 S-1	Holmdel, NJ	3/20/2020	\$75.00	\$116.71
11	Lutz, Jillian	NGSS-aligned Engineering Challenges, Grades K-5	4	Bloomfield, NJ	3/27/2020	\$150.00	\$171.21
12	Tunstead, Elena	NGSS-Aligned Engineering Challenges, Grades K-5	4 S-1	Bloomfield, NJ	3/27/2020	\$150.00	\$172.26
13	Danielson, Michelle	Analyzing and Constructing Salary Guides	4	Trenton, NJ	3/27/2020	\$149.00	\$186.45
14	Giordano, Tessa	AOTA Annual Conference & Expo	4	Boston, MA	3/28/2020	\$230.00	\$230.00
15	Mondanaro, Joseph	SAIF Regional Safety Seminar on Inappropriate Behavior	4	Phillipsburg, NJ	3/31/2020	\$0.00	\$32.90
16	Loeb, Jessica	IXL Live	4 S-1	Parsippany, NJ	4/2/2020	\$75.00	\$78.75
17	Farina, Kimberly	IXL Live	4 S-1	Parsippany, NJ	4/2/2020	\$75.00	\$78.75
18	Muller, Amy	IXL Live	4 S-1	Parsippany, NJ	4/2/2020	\$75.00	\$83.75
19	Radulic, Loretta	Human Resources: New Requirements, Best Practices, and the Law	4	Online Webinar	4/14/2020	\$40.00	\$0.00
20	Lynch, Danielle	Youth Mental Health Certification Course	4	Mt. Arlington, NJ	4/25/2020	\$45.00	\$51.65
21	Bellardino, Alyssa	Youth Mental Health Certification Course	4	Mt. Arlington, NJ	4/25/2020	\$45.00	\$54.94
22	Korovich, Kelly	2020-2021 Mini-College Fair Consortium	4	Kinnelon, NJ	4/29/2020	\$0.00	\$15.12
23	DelRusso, Stefanie	Youth Mental Health First Aid	4	Fair Lawn, NJ	5/8/2020	\$150.00	\$174.78
24	Cadena, Meaghan	Mental Health First Aid	4 S-1	Fair Lawn, NJ	5/8/2020	\$150.00	\$171.07
25	Darling, Samantha	Changing the ADHD Brain	4 S-1	Parsippany, NJ	5/13/2020	\$169.99	\$180.35
26	Trautz, Caryn	Changing the ADHD Brain	4 S-1	Parsippany, NJ	5/13/2020	\$169.99	\$180.35
27	Palanchi, Kristin	NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Educators	4 S-1	New Brunswick, NJ	5/27/2020	\$234.00	\$256.75
28	Del Rosario, Monica	NJ TESOL Conference	4 S-3 T-3	New Brunswick, NJ	5/27/2020 5/28/2020 5/29/2020	\$279.00	\$363.42
29	Caivano, Roxana	Book Expo America	4 S-2	NYC, NY	5/28/2020 5/29/2020	\$75.00	\$138.00
30	LaPara, Angela	NJTESOL Spring Conference 2020	4 S-3 T-3	New Brunswick, NJ	5/29/2020	\$234.00	\$260.67

	Name	Workshop Title		Place	Date of Workshop	Registration Fee	Total Estimated Expenses
31	Arms, Victoria	Teacher's College June Reading Institute	4 T-2	New York, NY	6/29/2020 6/30/2020 7/1/2020 7/2/2020 7/3/2020	\$850.00	\$1,076.75
32	McNemar, Theresa	June Reading Institute	4 T-2	New York, NY	6/29/2020 6/30/2020 7/1/2020 7/2/2020 7/3/2020	\$850.00	\$1,090.05
33	Manney, Lynn	Teacher's College Summer Institute	4 T-2	New York, NY	6/29/2020 6/30/2020 7/1/2020 7/2/2020 7/3/2020	\$850.00	\$1,082.20
34	Lamont, Kelly	Elevate - Take Teaching to New Heights	4	East Rutherford, NJ	7/16/2020	\$100.00	\$136.90
35	Cope, Katie	Elevate! NJ	4	East Rutherford, NJ	7/17/2020	\$100.00	\$126.95
36	Carroll, Stacey	Teacher's College August Writing Institute	4 T-2	New York, NY	8/3/2020 8/4/2020 8/5/2020 8/6/2020 8/7/2020	\$850.00	\$1,106.70
37	Goodyear, Sarah	TC Summer Institute August Reading Institute	4 T-2	New York, NY	8/10/2020 8/11/2020 8/12/2020 8/13/2020 8/14/2020	\$850.00	\$1,106.65
38	Rex, Jean	Writing Institute	4 T-2	New York, NY	8/3/2020 8/4/2020 8/5/2020 8/6/2020 8/7/2020	\$850.00	\$1,314.65
39	Start, Kurtis	August Writing Institute	4 T-2	New York, NY	8/3/2020 8/4/2020 8/5/2020 8/6/2020 8/7/2020	\$850.00	\$1,405.65
40	Olcott, Nicole	Teacher's College Summer Institute	4 T-2	New York, NY	8/10/2020 8/11/2020 8/12/2020 8/13/2020 8/14/2020	\$850.00	\$1,069.20
41	Kim, Erica	TC Summer Institute August Reading Institute	4 T-2	New York, NY	8/10/2020 8/11/2020 8/12/2020 8/13/2020 8/14/2020	\$850.00	\$982.60

Notes: \*Approved 2/10/2020 (XV.A.3) revision to registration fee.  
 1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.



APPROVAL OF SETTLEMENT AGREEMENT

6. IT IS RESOLVED, upon the recommendation of the Superintendent of Schools and Board Attorney, that the Settlement Agreement and Release in the matter of Docket MRS-L-2502-17 be approved and the Business Administrator is authorized to sign the same on behalf of the Board.

CONTRACTS

- \*7. IT IS RESOLVED, that the Roxbury Township Board of Education approve a contract with Matheny Medical and Educational Center with an address at 65 Highland Avenue, Peapack, New Jersey to provide occupational therapy services for the 2019/2020 school year. Therapy services will be provided 90 minutes per week at the rate of \$95.00 per hour not to exceed \$2,850.00.

APPROVAL OF PAYMENT APPLICATION

8. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following payment to the following contractor:

	Contractor	Project	Payment No.	Amount
1	D&E Window and Door, LLC	EMS Window Replacement	7 - Final	51,143.89

APPROVAL OF PURCHASES

- \*9. IT IS RESOLVED, that the Roxbury Township Board of Education approve the purchase of Cisco phones for the district from CoreBTS, Inc. with an address at 4419 Solutions Center, PO Box 774419, Chicago, IL in the amount of \$42,940.21 as per Quote Q-03025 This purchase is being made through NASPO Value Point NJ Cisco Contract #87720, Master Agreement #AR-233 (14-19).

REJECTION OF BIDS

10. A Notice to Bidders for sealed proposals for the Jefferson Elementary School and Eisenhower Middle School Roof Replacement project was advertised in accordance with the provisions of the Public Contracts Law N.J.S.A. 18A:18A-1. Proposals were received, opened and read publicly at 11:00 a.m. on Wednesday, February 19, 2020, by the School Business Administrator at the Board of Education Office, 42 North Hillside Avenue, Succasunna, New Jersey as follows:

Bidders	Base Bid Single Overall Lump Sum Bid	Alternate Bid A-1 Removal of ACM Soffit Panels (ADD)	
Barrett Roofs, Inc. 21 Ise St., South Hackensack, NJ	\$1,966,000	\$50,000	\$2,016,000
Billy Contracting & Restoration, Inc. 12 Maple Ave., Pine Brook, NJ	\$1,518,000	\$25,000	\$1,543,000
Integrity Roofing, Inc. 1385 Witherspoon St., Rahway, NJ	\$2,168,340	\$42,000	\$2,210,340
Jottan, Inc. P.O. Box 166, Florence, NJ	\$2,043,667	\$35,169	\$2,078,836

Bidders	Base Bid Single Overall Lump Sum Bid	Alternate Bid A-1 Removal of ACM Soffit Panels (ADD)	
Mak Group, LLC 40 Summit Ave., Clifton, NJ	\$1,829,758	\$125,000	\$1,954,758
D.A. Nolt, Inc. 53 Cross Keys Rd., Berlin, NJ	\$2,604,908	\$56,506	\$2,661,414
Northeast Roof Maintenance, Inc. 649 Catherine St., Perth Amboy, NJ	\$1,688,000	\$159,600	\$1,847,600
Patwood Roofing Company 3 Peckman Road, Little Falls, NJ	\$1,789,000	\$35,000	\$1,824,000
USA General Contractors Corp. 980 Dehart Place, Elizabeth, NJ	\$1,962,000	\$27,000	\$1,989,000
VMG Group 288 Cox Street, Roselle, NJ	\$2,038,000	\$109,000	\$2,147,000

IT IS RESOLVED, that in conjunction with the recommendations of the Project Architect, SSP Architectural Group, and the Board's legal counsel, the Roxbury Township Board of Education reject all proposals for the Jefferson Elementary School and Eisenhower Middle School Roof Replacement project for the reasons indicated below:

Low bidder, Billy Contracting & Restoration, Inc. withdrew their bid.  
 Next lowest bidder, Northeast Roof Maintenance, Inc. is rejected due to a material defect.  
 Next lowest bidder, Patwood Roofing Company, is rejected due to a material defect.  
 Next lowest bidder, Mak Group, LLC and all remaining bids are rejected due to being over budget.

Bids are available for review at the Board Office during regular business hours.

IT IS FURTHER RESOLVED, that the Roxbury Township Board of Education authorizes the Business Administrator to conduct another Request for Bids for the Jefferson Elementary and Eisenhower Middle School Roof Replacement project in accordance with the terms of the Public Contract Law.

APPROVAL OF DISPOSAL OF PROPERTY

\*11. WHEREAS several attempts have been made to sell the property listed below through GovDeals online auction without success and Board Policy 7300-Disposition of Property allows for property to be declared scrap and waste, and

WHEREAS, it is appropriate to scrap this vehicle due to no transmission, rotted body, age, and no longer viable for repair, now therefore be it

IT IS RESOLVED, that the Roxbury Township Board of Education approve the declaration of a 2006 Thomas EF 54-passenger school bus, VIN #1T88P4E2471278774 as scrap and waste for disposal.

COMMUNITY SCHOOL

- \*12. IT IS RESOLVED, that the instructors listed below be appointed for the 2019/2020 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuitions and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Tuition	Program / Location / Dates
FLO Yoga and Wellness	\$45/Participant	Intro to Yoga Series / Kennedy School / April-May 2020
FLO Yoga and Wellness	\$45/Participant	Intro to Yoga Series / Kennedy School / June 2020

- \*13. IT IS RESOLVED, that the instructors listed below be appointed for the 2020/2021 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuitions and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Tuition	Program / Location / Dates
FLO Yoga and Wellness	\$70/Student	Kids FLO: Yoga and Mindfulness Camp (Ages 4-6) Kennedy School / July-August 2020
FLO Yoga and Wellness	\$75/Student	Kids FLO: Yoga and Mindfulness Camp (Ages 7-9) Kennedy School / July-August 2020
Trinity Martial Arts	\$49/Participant	Krav Maga / Nixon School / April-May 2020
Voice Coaches	\$15/Participant	Getting Paid to Talk / Roxbury HS / August 2020

APPROVAL OF DISPOSAL OF TEXTBOOKS

- \*14. IT IS RESOLVED, that textbooks listed below for the Roxbury Township School District, which have been identified to be outdated, etc., be disposed of according to Regulation 7300.3, Disposition of Personal Property.

Organized by title:

	Textbook Title	Publisher	Copyright	ISBN	No. of Copies	School
1	AGS Geometry	AGS Publishing	2001	0-7854-2221-8	15	RHS
2	AGS Geometry	AGS Publishing	2005	0-7854-3829-7	17	RHS

**B. Education (Resolutions 1-5)**

**Mr. Bocchino motioned and Mr. Masi seconded the motion that Education Resolutions 1 through 5 be accepted as amended.**

The motion was approved by roll call vote.

**Mr. Bocchnio:** Yes to all; **Mrs. Byrne:** Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all

SCHOOL CALENDAR FOR THE 2021/2022 SCHOOL YEAR

\*1. IT IS RESOLVED, that the school calendar be adopted for the 2021/2022 school year as presented. (Exhibit E1)

HIB REPORT

\*2. IT IS RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2019/2020 school year, ending as of February 6, 2020 for Incident Nos. 18 through 23.

\*3. IT IS RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2019/2020 school year, beginning February 7, 2020 and ending February 27, 2020 for Incident Nos. 24 through 31.

FIELD TRIPS

4. IT IS RESOLVED, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

*Organized by School, then by Date of Trip:*

	School	Date of Trip	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Purpose
1	EMS	2020-06-03 (Wed)	P.Moskowitz, E.Tucker	Sports Statistics & STEAM	40	TD Bank Ballpark	Bridgewater, NJ	Trip will supplement & provide real-life connections to classroom studies
2	JES	2020-06-01 (Mon)	S.Carroll	Gr. 4	92	Lincoln Roosevelt Elem School	Succasunna, NJ	Orientation to 5th Grade
3	KES	2020-04-03 (Fri)	A.Davis, L.Deeb	REACH	7	Fuddruckers	Succasunna, NJ	Reward trip earned through class's behavioral-support program
4	NES	2020-06-01 (Mon) [Rain date 2020-06-08 (Mon)]	S.Ralston	Gr. 1	44	Turtle Back Zoo	West Orange, NJ	Trip will enhance students' studies of science standards learned in class involving the habitats & behaviors of animals
5	NES	2020-05-07 (Thu)	L.Brajer, S.Cassella, J.Molnar, A.Scales	Kindergarten	52	Growing Stage Theater	Netcong, NJ	To see a live theater performance of Dr. Seuss's "Go Dog, Go!", which relates to the students' author study on Dr. Seuss P.D. Eastman (Author)

	School	Date of Trip	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Purpose
* 6	RHS	2020-03-17 (Tue); 2020-03-18 (Wed); 2020-04-23 (Thu); 2020-05-05 (Tue)	F.Caccavale	Structural Design/ Fabrication	12-15	Habitat for Humanity	121 Main St., Succasunna, NJ	Students will be helping the community by utilizing skills learned in class on a local, large-scale residential construction site
* 7	RHS	2020-03-20 (Fri)	C.Forlenza, J.Koch	AT/PT Academy	37	Roxbury HS	In-school field trip	Students enrolled in Sports Medicine programs in surrounding districts will be invited to RHS to attend an interactive learning program on athletic training & physical therapy hosted by Roxbury AT/PT students
* 8	RHS	2020-03-27 (Fri)	S.Baker, C.Hubbard, L.Schmidt	Junior AP and A-Level English	~150	Park Theater	Union City, NJ	To see the musical "Frankenstein"; students will have completed the study of the novel
* 9	RHS	2020-04-22 (Wed) [Rain date 2020-04-23 (Thu)]	R.Dunn, M.Fagan, M.Gottfried	Geophysical Science	120	Mohican Outdoor Center	Blairstown, NJ	To observe geologic/ meteorologic processes that supplement labs performed in class involving rocks & minerals; weathering & erosion; and folding & faulting. Trip also coincides w/ the 50th annivers. of Earth Day.

5. IT IS RESOLVED, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by Group, then by Trip Destination:

	School	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Date(s) of Trip
1	EMS	T.Martino	TIDES	3	Roxbury Diner	Succasunna, NJ	3/25/20 (Wed); 5/27/20 (Wed); 6/17/20 (Wed)
* 2	RHS	D.Rose	TIDES	5	Weis Supermarket	Flanders, NJ	4/22/20 (Wed); 5/27/20 (Wed)

**C. Personnel (Resolutions 1-15)**

**Mrs. Purcell motioned and Mr. Bocchino seconded the motion that Personnel Resolutions 1 through 15 be accepted as presented in the agenda.**

Ms. Schneck congratulated Diane Decot and Mary Santucci on their retirements and wished them well.

The motion was approved by roll call vote.

**Mr. Bocchnio:** Yes to all, however Recuse to Item (1) only in Resolution 2; **Mrs. Byrne:** Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Schneck:** Yes to Resolutions 2 through 15 and Recuse to Resolution 1

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

**JOB DESCRIPTIONS**

- \*1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the revised job description for Director for Planning/Research & Evaluation. (Exhibit HR1)

**RESIGNATIONS, RETIREMENTS, TERMINATIONS**

- 2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

*Organized by Name*

	Name	Loc	Position	Action	Final day of employment	Discussion
1	Balzer, Jo Anne	FES	Special Education Paraprofessional	Rescind appointment	--	Declined position app'd 1/27/20 C.8.2
2	Castillo, Stephanie	NES	Special Education Paraprofessional	Rescind appointment	--	Declined position app'd 1/27/20 C.8.5
3	Chmura, Lois	EMS	Cafeteria / Lunchroom Aide	Resignation for retirement	3/31/20	
* 4	Corliss, Lisa	RHS	Special Education Teacher (VISTA)	Resignation for personal reasons	4/19/20	
* 5	Decot, Diane	TR	Bus Driver	Resignation for retirement	6/30/20	
6	Happe, Julia	NES	Gr. 4 Teacher	Resignation for personal reasons	6/30/20	
* 7	Santucci, Mary	TR	Bus Driver	Resignation for retirement	6/30/20	
8	Scudder, Suzanne	EMS	Special Education Teacher	Resignation for personal reasons	10/31/20	

**LEAVES OF ABSENCE**

- 3. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc.	Position	Leave Start Date	Paid Leave	Unpaid FMLA/ NJFLA^	Return Date	Discussion
1	Bremer, Jaclyn	JES	Gr. 1 Teacher	10/15/19	Using 36 sick then 5 personal days	FMLA/ NJFLA	5/11/20	Amends Return Date of 3/16/20 app'd 11/18/19.
* 2	Belfiore, Christina	RHS	School Counselor	4/9/20 or sooner if nec	Using available sick days	FMLA/ NJFLA	11/16/20	
3	Wade, Jessica	JES	Special Education Paraprof	2/20/20	N/A	N/A	Upon release by physician	
4	Weaver, Dennis	LRS	Special Education Teacher	4/20/20	N/A	FMLA/NJFLA	5/18/20	Amends Return Date of 5/15/20 app'd 2/10/20.

^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.

4. IT IS RESOLVED, that Employee Number 4164 is placed on administrative leave with pay retroactive to February 27, 2020 through October 31, 2020 in accordance with the provisions of NJSA 18A:6-8.3.

**APPOINTMENTS**

5. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

*Organized by Name*

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary Guide / Step</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Diorio, Danny	FES	PE Teacher	19/20 BA Step 7	\$56,497 prorated	5/1/20	6/30/20	Replacement in position TCH.FRA.PEH.NA.01
2	Turner, Karisa	EMS	H/PE Teacher	19/20 BA Step 1 of 1-2	\$54,017 prorated	2/26/20	6/30/20	Replacement in position TCH.EMS.PEH.NA.02.

**APPOINTMENTS - HOURLY EMPLOYEES**

6. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Guide / Step</i>	<i>Hourly Rate</i>	<i>Hrs / Day</i>	<i>Days / Wk</i>	<i>Days / Year</i>	<i>Annual Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Cintron, Kelly	EMS	Special Education Paraprof	REA Paraprof Step 6	\$18.05	5.9	5	185	\$19,702 prorated	3/3/20	6/30/20	RC Program replacement in position AID.SPE.PT. NA.66
* 2	Feller, Jeffrey	RHS	Special Education Paraprof	REA Paraprof Step 9	\$20.00	5.75	5	185	\$21,275 prorated	3/3/20	6/30/20	One-one replacement in position AID.SPE.PT. NA.42
3	Gaydos, Jennifer	NES	Special Education Paraprof	REA Paraprof Step 6	\$18.05	5.75	5	185	\$19,201 prorated	3/3/20	6/30/20	One-one replacement in position AID.SPE.PT. NA.06
4	Johnston, Michele	FES	Special Education Paraprof	REA Paraprof Step 9	\$20.00	5.75	5	185	\$21,275 prorated	3/3/20	6/30/20	RC Program replacement in position AID.SPE.PT. NA.84
^ Employment start date is pending completion of documentation in accordance with the law or district policy.												

**APPOINTMENTS - LEAVE REPLACEMENTS**

7. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
* 1	LaBadie, Keith	RHS	Leave-repl School Counselor	19/20 Leave Replacement Teacher Rate Bd. aprvd 5/6/19: \$54,000 prorated	4/20/20 or sooner if nec	6/30/20	Non-tenure track. Replacement in position TCH.RHS.GUI.NA.02
2	Uccello, Vanessa	JES	Leave-repl Gr. 1 Teacher	19/20 Leave Replacement Teacher Rate Bd. aprvd 5/6/19: \$54,000 prorated	10/15/19	5/8/20	Amends <i>End Date</i> of 3/13/20 app'd 9/16/19.  Non-tenure track. Replacement in position TCH.JEF.GR1.NA.03
* 3	Vignali, Dominic	RHS	Leave-repl School Counselor	19/20 Leave Replacement Teacher Rate Bd. aprvd 5/6/19: \$54,000 prorated	3/16/20 or sooner if nec	6/30/20	Related to Placeholder app'd 2/10/20.  Non-tenure track. Replacement in position TCH.RHS.GUI.NA.01

**APPOINTMENTS - ATHLETICS**

\*8. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following for the 2019/2020 school year:

*Grouped by Sport, then organized by Name*

19/20 Coaching Appts										
	POSITION LOC	POSITION	ASSIGNMENT	SEASON	19/20 LAST NAME	19/20 FIRST NAME	19/20 Base Stipend	# of Consec Yrs thru 19/20 Season	19/20 Longevity Stipend	19/20 TOTAL Stipend
1	RHS	Lacrosse - Girls'	Asst Coach	Spring	Shulkowski^	Deborah	\$ 5,409	1	\$ -	\$ 5,409
2	RHS	Outdoor Track - Boys'	Asst Coach	Spring	Roman	Daniel	\$ 5,127	1	\$ -	\$ 5,127
3	RHS	Outdoor Track - Girls'	Asst Coach	Spring	Stellingwerf	Kaitlin	\$ 5,127	1	\$ -	\$ 5,127
4	RHS	Softball	Asst Coach	Spring	Smarz	Alan	\$5,409	1	\$ -	\$ 5,409

^Pending receipt of County Substitute Credential.



- \*9. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following for the 2019/2020 school year. A Certification for School Volunteer form has been signed and is on file:

*Grouped by Sport, then organized by Name*

19/20 Specialized Athletic Consultants							
	<i>Name</i>	<i>Position</i>	<i>Sport</i>	<i>Season</i>	<i>Loc of Sport</i>	<i>Payment</i>	<i>Discussion</i>
1	Boyd, Joshua	Specialized Consultant	Baseball	Spring	RHS	\$1,000	Payment to be paid by RHS Baseball Parent Booster Club.
2	Murray, Kevin	Specialized Consultant	Baseball	Spring	RHS	Volunteer-basis	
3	Roumes, Ryan	Specialized Consultant	Baseball	Spring	RHS	Volunteer-basis	

APPOINTMENTS - SUBSTITUTES

10. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following on an as needed basis:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
* 1	Diorio, Danny	District	Substitute Teacher	19/20 Sub Rate Bd. aprvd 5/6/19	4/1/20#	4/30/20	#Start date is pending completion of documentation in accordance with the law or district policy.
* 2	Livingston, William	District	Substitute Teacher	19/20 Sub Rate Bd. aprvd 5/6/19	2/11/20	6/30/20	Retroactive appointment prior to and after leave replacement assignment
* 3	Burgoyne, Shauna	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	3/3/20	6/30/20	
* 4	Mayer, Cynthia	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	3/3/20	6/30/20	
* 5	Petrakian, Jodi	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	3/3/20	6/30/20	

- \*11. IT IS RESOLVED, that Ms. Rosemary Bowers be approved to serve as the Registered Nurse on the Roxbury High School Rox-THON club's trip to Penn State in State College, PA from Friday, February 21, 2020 through Sunday, February 23, 2020 at a total payment of \$1,065.00. This resolution amends and supersedes in its entirety Resolution XV.C.9 approved on February 10, 2020.

**MENTORING**

12. IT IS RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

Novice Teacher					Mentoring Term in Roxbury				
	Name	Loc	Instr. Cert.	No. of weeks of mentoring completed to date	Mentor	Start Date	End Date	No. of Wks	Fee
1	Turner, Karisa	EMS	CE#	n/a	Richman, Margery	3/2/20	6/26/20	16	\$293
#Out-of-state reciprocity; mentoring terms based on mentoring reqs for CEAS.									

**STIPENDS - STAFF DEVELOPMENT**

13. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following personnel as instructors of staff development taking place after school hours:

	Name	Loc.	Salary Guide / Step	Salary	Term	Discussion
*1	Kovarik, Karen	District	2017-2020 REA Contract for Teaching Staff Development	Not to exceed \$296	Four 2-hour sessions^ 3/18/20, 3/25/20, 4/1/20, 4/8/20	Course title: G Suite for Dummies
^Session must meet minimum participant requirement to run.						

**COMMUNITY SCHOOL**

- \*14. IT IS RESOLVED, that the instructors listed below be appointed for the 2019/2020 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuition and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Fees		Program / Location / Dates
	Compensation	Tuition	
Reiser, Jeannette	\$40/Student	\$50/Student	Tone, Stretch, Meditate Roxbury High School April-May 2020
Reiser, Jeannette	\$40/Student	\$50/Student	Tone, Stretch, Meditate Roxbury High School May-June 2020

- \*15. IT IS RESOLVED, that the instructors listed below be appointed for the 2020/2021 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuition and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Fees		Program / Location / Dates
	Compensation	Tuition	
Goodwin, James	\$25/Hour	\$100/Student	Summer Strings Roxbury High School July 2020
Rodgers, Susanna			
Hoopes, Casey	\$25/Hour	\$35/Student	TREP\$ / Jefferson School April-June 2020
Saul, Joanne	\$25/Hour	\$35/Student	TREP\$ / Kennedy School April-June 2020

**D. Executive Session (Resolution 1)**

Mr. Coakley motioned and Mrs. Champagne seconded the motion that Executive Session Resolution 1 be accepted as presented.

The motion was approved by unanimous agreement.

- \*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on March 16, 2020 at 6:30 at Lincoln Roosevelt School, 34 North Hillside Avenue, Succasunna, New Jersey; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Sessions; and

IT IS FURTHER IT IS RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

**XVI. PUBLIC COMMENTS**

Mr. Wine commented on State Aid, LGBT Curriculum and 5-year tax rate projection.

March 2, 2020

XVII. BOARD MEMBERS COMMENTS

Mrs. Colucci thanked the Town Council for their donation.

Mr. Coakley reminded everyone about the Training Meeting on March 12, 2020 at Roxbury High School. It is a public meeting. He also reminded everyone about RoxTHON on March 13, 2020.

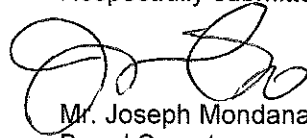
Mr. Masi commented that both his son and daughter participate in raising funds for RoxTHON.

Mrs. Champagne commented on Freshman parent orientation, the play at the high school was fantastic and encourage everyone to see Frozen Jr. at Eisenhower Middle School and thanked the administration for keeping school open on that tragic day.

XVIII. ADJOURNMENT

Mrs. Colucci motioned and Mrs. Purcell seconded the motion to adjourn the meeting at this time, 9:00 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Mondanaro', written in a cursive style.

Mr. Joseph Mondanaro  
Board Secretary

2/18 7:56am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
General Fund - Fund 10  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/2020

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$8,628,241.71
116	Capital reserve Account		\$7,926,730.48
117	Maint. Reserve Account		\$1,975,104.32
118	Investments - Cur. Exp. Emergency Rsrv.		\$216,105.87
	Accounts receivable:		
132	Interfund	\$8,679.41	
141	Intergovernmental - State	\$142,211.24	
143	Intergovernmental - Other	(\$64,251.60)	
			\$86,639.05
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$73,992,657.00	
302	Less Revenues	(\$41,667,874.59)	
			\$32,324,782.41
	Total assets and resources		\$51,157,603.84

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
General Fund - Fund 10  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/2020

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$1,354,438.95
	Other current liabilities	(\$870.13)
	<b>TOTAL LIABILITIES</b>	<b>\$1,353,568.82</b>

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$24,884,506.98
754	Reserve for Encumbrance - Prior Year	\$29,876.21
	Reserved fund balance:	
761	Capital reserve account -	\$7,926,730.48
		\$7,926,730.48
766	Reserve for Current Expense Emergencies	\$216,105.87
		\$216,105.87
764	Reserve for Maintenance	\$1,975,104.32
		\$1,975,104.32
601	Appropriations	\$76,444,149.41
602	Less : Expenditures	\$42,498,781.39
603	Encumbrances	\$24,914,383.19 (\$67,413,164.58)
		\$9,030,984.83
	Total Appropriated	\$44,063,308.69
---	U n a p p r o p r i a t e d ---	
770	Unreserved Fund Balance -	\$6,717,231.90
303	Budgeted Fund Balance	(\$976,505.57)
	<b>TOTAL FUND BALANCE</b>	<b>\$49,804,035.02</b>
	<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$51,157,603.84</b>

Roxbury Public Schools  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 7 Month Period Ending 01/31/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$76,444,149.41	\$67,413,164.58	\$9,030,984.83
Revenues	(\$73,992,657.00)	(\$41,667,874.59)	(\$32,324,782.41)
	<u>\$2,451,492.41</u>	<u>\$25,745,289.99</u>	<u>(\$23,293,797.58)</u>
Less: Adjust for prior year encumb.	<u>(\$1,474,986.84)</u>	<u>(\$1,474,986.84)</u>	
Budgeted Fund Balance	<u>\$976,505.57</u>	<u>\$24,270,303.15</u>	<u>(\$23,293,797.58)</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$976,505.57	\$24,270,303.15	(\$23,293,797.58)
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$976,505.57</u>	<u>\$24,270,303.15</u>	<u>(\$23,293,797.58)</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/2020

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$60,992,719.00	\$35,260,092.49		\$25,732,626.51
3XXX	From State Sources	\$12,935,286.00	\$6,386,991.00		\$6,548,295.00
4XXX	From Federal Sources	\$64,652.00	\$20,791.10		\$43,860.90
TOTAL REVENUE/SOURCES OF FUNDS		\$73,992,657.00	\$41,667,874.59		\$32,324,782.41
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$21,661,788.96	\$11,106,081.29	\$9,309,691.93	\$1,246,015.74
11-2XX-100-XXX	Special Education - Instruction	\$6,423,018.70	\$3,089,238.33	\$3,005,059.35	\$328,721.02
11-230-100-XXX	Basic Skills - Remedial Instruction	\$590,842.00	\$311,296.31	\$274,545.69	\$5,000.00
11-240-100-XXX	Bilingual Education - Instruction	\$296,719.00	\$139,809.36	\$155,694.10	\$1,215.54
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$338,095.05	\$99,555.21	\$14,461.01	\$224,078.83
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,308,502.15	\$613,969.18	\$132,602.17	\$561,930.80
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$3,408,624.25	\$2,114,152.48	\$1,045,994.60	\$248,477.17
11-000-211-XXX	Attendance and Social Work Services	\$103,105.00	\$49,954.45	\$41,291.27	\$11,859.28
11-000-213-XXX	Health Services	\$687,133.00	\$358,948.70	\$303,922.81	\$24,261.49
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$1,528,394.70	\$758,167.27	\$659,108.49	\$111,118.94
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$1,635,908.71	\$941,739.02	\$643,979.92	\$50,189.77
11-000-218-XXX	Guidance	\$1,283,847.70	\$637,595.32	\$552,898.83	\$93,353.55
11-000-219-XXX	Child Study Teams	\$1,631,981.93	\$890,322.37	\$634,070.78	\$107,588.78
11-000-219-592	Misc Purch Ser	\$7,500.00	\$1,835.06	\$1.72	\$5,663.22
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$664,502.50	\$441,035.45	\$166,335.36	\$57,131.69
11-000-222-XXX	Educational Media Serv/School Library	\$486,220.66	\$275,804.94	\$200,844.66	\$9,571.06
11-000-223-XXX	Instructional Staff Training Services	\$568,509.68	\$327,146.29	\$191,215.37	\$50,148.02
11-000-230-XXX	Supp. Serv.-General Administration	\$1,252,726.34	\$645,686.12	\$333,152.47	\$273,887.75
11-000-240-XXX	Supp. Serv.-School Administration	\$3,101,599.16	\$1,653,617.45	\$1,123,783.22	\$324,198.49
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$2,469,196.42	\$1,443,728.57	\$576,395.70	\$449,072.15
11-000-261-XXX	Require Maint. for School Facilities	\$3,367,608.26	\$1,916,108.70	\$350,200.47	\$1,101,299.09
11-000-262-XXX	Custodial Services	\$4,864,222.88	\$2,996,649.24	\$1,397,704.69	\$469,868.95
11-000-263-XXX	Care and Upkeep of Grounds	\$450,661.00	\$217,434.91	\$127,841.31	\$105,384.78
11-000-266-XXX	Security	\$235,445.00	\$126,559.30	\$101,519.66	\$7,366.04
11-000-270-XXX	Student Transportation Services	\$4,857,638.82	\$3,105,007.31	\$1,423,025.93	\$329,605.58
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$10,395,071.07	\$6,536,170.78	\$1,969,221.73	\$1,889,678.56
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$73,618,862.94	\$40,797,613.41	\$24,734,563.24	\$8,086,686.29



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<b>*** CAPITAL OUTLAY ***</b>				
12-XXX-XXX-73X Equipment	\$1,599,502.97	\$1,429,911.48	\$128,182.95	\$41,408.54
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$902,890.00	.00	.00	\$902,890.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	<u>\$2,502,392.97</u>	<u>\$1,429,911.48</u>	<u>\$128,182.95</u>	<u>\$944,298.54</u>
<b>*** SPECIAL SCHOOLS ***</b>				
13-4XX-100-XXX Other spec. schools-instruction	\$169,061.00	\$169,061.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	<u>\$169,061.00</u>	<u>\$169,061.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
10-000-100-56X Transfer of Funds to Charter Schools	\$149,510.00	\$97,873.00	\$51,637.00	.00
TOTAL GENERAL FUND EXPENDITURES	<u>\$76,439,826.91</u>	<u>\$42,494,458.89</u>	<u>\$24,914,383.19</u>	<u>\$9,030,984.83</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED  
For 7 Month Period Ending 01/31/2020

	ESTIMATED	ACTUAL	UNREALIZED
	<u>          </u>	<u>          </u>	<u>          </u>
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$56,487,374.00	\$32,950,974.00	\$23,536,400.00
1320 Tuition from LEAs Within State	\$3,679,345.00	\$1,227,549.42	\$2,451,795.58
1410 Transp Fees from Individuals	\$500,000.00	\$422,773.30	\$77,226.70
1420-1440 Transp Fees from Other LEAs		\$243,336.90	(\$243,336.90)
1910 Rents and Royalties	\$30,000.00	\$28,164.54	\$1,835.46
1XXX Miscellaneous	\$296,000.00	\$387,294.33	(\$91,294.33)
TOTAL	<u>\$60,992,719.00</u>	<u>\$35,260,092.49</u>	<u>\$25,732,626.51</u>
--- STATE SOURCES ---			
3116 School Choice Aid	\$309,388.00	\$154,694.00	\$154,694.00
3121 Categorical Transportation Aid	\$558,875.00	\$279,437.50	\$279,437.50
3132 Categorical Special Education Aid	\$2,433,575.00	\$1,216,787.50	\$1,216,787.50
3176 Equalization	\$9,572,015.00	\$4,656,345.50	\$4,915,669.50
3177 Categorical Security	\$61,433.00	\$30,716.50	\$30,716.50
3190 Other Unrestricted State Aid		\$49,010.00	(\$49,010.00)
TOTAL	<u>\$12,935,286.00</u>	<u>\$6,386,991.00</u>	<u>\$6,548,295.00</u>
--- FEDERAL SOURCES ---			
4200 Federal Grants including Medicaid Reimbursement	\$64,652.00	\$20,791.10	\$43,860.90
TOTAL	<u>\$64,652.00</u>	<u>\$20,791.10</u>	<u>\$43,860.90</u>
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$73,992,657.00</u>	<u>\$41,667,874.59</u>	<u>\$32,324,782.41</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$829,486.00	\$411,412.98	\$374,861.64	\$43,211.38
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$5,973,477.00	\$2,925,857.49	\$2,711,003.57	\$336,615.94
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$4,002,509.00	\$1,933,451.72	\$1,983,375.78	\$85,681.50
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$8,382,203.20	\$3,999,946.00	\$4,042,673.42	\$339,583.78
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$30,000.00	\$2,849.70	\$0.00	\$27,150.30
11-150-100-320 Purchased Prof.-Ed. Services	\$46,805.00	\$21,303.90	\$16,952.00	\$8,549.10
--- Regular Programs - Undistr. Instruction ---				
11-190-100-320 Purchased Prof.-Ed. Services	\$40,350.00	\$21,150.00	\$11,175.00	\$8,025.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$1,123,407.89	\$946,368.00	\$116,676.22	\$60,363.67
11-190-100-610 General Supplies	\$1,090,735.42	\$787,103.95	\$51,239.31	\$252,392.16
11-190-100-640 Textbooks	\$127,105.45	\$45,162.55	\$1,734.99	\$80,207.91
11-190-100-800 Other Objects	\$15,710.00	\$11,475.00	\$0.00	\$4,235.00
TOTAL	\$21,661,788.96	\$11,106,081.29	\$9,309,691.93	\$1,246,015.74
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$387,910.20	\$255,247.11	\$131,612.48	\$1,050.61
11-204-100-106 Other Salaries for Instruction	\$238,216.20	\$86,949.62	\$151,266.58	\$0.00
11-204-100-610 General Supplies	\$3,300.00	\$2,041.40	\$0.00	\$1,258.60
11-204-100-640 Textbooks	\$1,800.00	\$1,094.50	\$0.00	\$705.50
TOTAL	\$631,226.40	\$345,332.63	\$282,879.06	\$3,014.71
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$466,891.90	\$240,567.41	\$226,324.49	\$0.00
11-209-100-106 Other Salaries for Instruction	\$253,402.00	\$116,273.35	\$137,128.65	\$0.00
11-209-100-610 General supplies	\$4,250.00	\$1,510.19	\$0.00	\$2,739.81
11-209-100-800 Other Objects	\$6,467.00	\$1,448.55	\$0.00	\$5,018.45
TOTAL	\$731,010.90	\$359,799.50	\$363,453.14	\$7,758.26
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$139,314.00	\$69,657.00	\$69,657.00	\$0.00
11-212-100-106 Other Salaries for Instruction	\$103,712.90	\$87,567.49	\$0.00	\$16,145.41
11-212-100-320 Purchased Prof.-Ed. Services	\$205,722.50	\$69,186.00	\$130,814.00	\$5,722.50
11-212-100-610 General supplies	\$20,400.00	\$10,892.54	\$953.59	\$8,553.87
11-212-100-640 Textbooks	\$800.00	\$0.00	\$0.00	\$800.00
11-212-100-800 Other Objects	\$10,866.00	\$5,810.37	\$0.00	\$5,055.63
TOTAL	\$480,815.40	\$243,113.40	\$201,424.59	\$36,277.41
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$3,301,557.85	\$1,551,330.84	\$1,610,289.38	\$139,937.63
11-213-100-106 Other Salaries for Instruction	\$464,072.06	\$222,008.55	\$197,481.65	\$44,581.86
11-213-100-610 General supplies	\$17,100.00	\$14,217.76	\$248.36	\$2,633.88
11-213-100-640 Textbooks	\$10,000.00	\$240.77	\$0.00	\$9,759.23

Roxbury Public Schools  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$3,792,729.91	\$1,787,797.92	\$1,808,019.39	\$196,912.60
Autism:				
11-214-100-101 Salaries of Teachers	\$248,494.00	\$119,180.00	\$129,314.00	\$0.00
11-214-100-106 Other Salaries for Instruction	\$157,035.18	\$38,960.03	\$97,388.97	\$20,686.18
11-214-100-610 General Supplies	\$2,250.00	\$1,047.55	\$285.90	\$916.55
11-214-100-640 Textbooks	\$3,000.00	.00	.00	\$3,000.00
11-214-100-800 Other Objects	\$5,667.00	\$221.70	.00	\$5,445.30
TOTAL	\$416,446.18	\$159,409.28	\$226,988.87	\$30,048.03
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	\$54,017.00	\$0.00	\$54,017.00	\$0.00
11-215-100-106 Other Salaries for Instruction	\$55,468.80	.00	\$55,468.80	.00
11-215-100-600 General Supplies	\$1,100.00	\$202.39	.00	\$897.61
TOTAL	\$110,585.80	\$202.39	\$109,485.80	\$897.61
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$128,285.00	\$124,584.50	\$3,700.50	\$0.00
11-216-100-106 Other Salaries for Instruction	\$57,709.11	\$57,709.11	.00	.00
11-216-100-600 General Supplies	\$550.00	\$447.19	.00	\$102.81
11-216-100-800 Other Objects	\$2,500.00	\$1,242.91	.00	\$1,257.09
TOTAL	\$189,044.11	\$183,983.71	\$3,700.50	\$1,359.90
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$15,000.00	\$3,447.50	\$0.00	\$11,552.50
11-219-100-320 Purchased Prof.-Ed. Services	\$56,160.00	\$6,152.00	\$9,108.00	\$40,900.00
TOTAL	\$71,160.00	\$9,599.50	\$9,108.00	\$52,452.50
TOTAL SPECIAL ED - INSTRUCTION				
	\$6,423,018.70	\$3,089,238.33	\$3,005,059.35	\$328,721.02
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$585,842.00	\$311,296.31	\$274,545.69	\$0.00
11-230-100-610 General Supplies	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$590,842.00	\$311,296.31	\$274,545.69	\$5,000.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$293,719.00	\$138,024.90	\$155,694.10	\$0.00
11-240-100-500 Other Purch. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
11-240-100-610 General Supplies	\$2,500.00	\$1,784.46	.00	\$715.54
TOTAL	\$296,719.00	\$139,809.36	\$155,694.10	\$1,215.54
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$234,154.10	\$43,846.65	.00	\$190,307.45
11-401-100-500 Purchased Services (300-500 series)	\$25,972.20	\$14,736.75	\$5,558.51	\$5,676.94
11-401-100-600 Supplies and Materials	\$28,878.75	\$12,402.81	\$3,114.00	\$13,361.94
11-401-100-800 Other Objects	\$49,090.00	\$28,569.00	\$5,788.50	\$14,732.50
TOTAL	\$338,095.05	\$99,555.21	\$14,461.01	\$224,078.83
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$776,839.80	\$306,895.90	\$61,919.90	\$408,024.00

Roxbury Public Schools  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-500 Purchased Services (300-500 series)	\$241,424.00	\$141,798.41	\$13,697.90	\$85,927.69
11-402-100-600 Supplies and Materials	\$148,761.11	\$95,864.40	\$18,890.12	\$34,006.59
11-402-100-800 Other Objects	\$141,477.24	\$69,410.47	\$38,094.25	\$33,972.52
TOTAL	\$1,308,502.15	\$613,969.18	\$132,602.17	\$561,930.80
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$69,720.82	\$46,544.70	\$23,176.12	.00
11-000-100-562 Tuition to Other LEAs within State Special	\$563,662.96	\$330,938.78	\$203,738.00	\$28,986.18
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$430,000.00	\$237,225.60	\$171,224.40	\$21,550.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$42,338.00	\$12,960.00	\$11,644.20	\$17,733.80
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$50,721.37	.00	.00	\$50,721.37
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,860,435.88	\$1,264,574.41	\$533,398.55	\$62,462.92
11-000-100-569 Tuition - Other	\$391,745.22	\$221,908.99	\$102,813.33	\$67,022.90
TOTAL	\$3,408,624.25	\$2,114,152.48	\$1,045,994.60	\$248,477.17
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$102,445.00	\$49,863.80	\$41,023.00	\$11,558.20
11-000-211-600 Supplies and Materials	\$660.00	\$90.65	\$268.27	\$301.08
TOTAL	\$103,105.00	\$49,954.45	\$41,291.27	\$11,859.28
--- Health services ---				
11-000-213-100 Salaries	\$625,013.00	\$320,750.64	\$295,504.14	\$8,758.22
11-000-213-300 Purchased Prof. & Tech. Svc.	\$38,125.00	\$24,533.08	\$6,375.00	\$7,216.92
11-000-213-600 Supplies and Materials	\$23,995.00	\$13,664.98	\$2,043.67	\$8,286.35
TOTAL	\$687,133.00	\$358,948.70	\$303,922.81	\$24,261.49
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$913,445.00	\$426,796.00	\$407,417.80	\$79,231.20
11-000-216-320 Purchased Prof. Ed. Services	\$599,681.70	\$324,829.22	\$248,881.19	\$25,971.29
11-000-216-600 Supplies and Materials	\$15,268.00	\$6,542.05	\$2,809.50	\$5,916.45
TOTAL	\$1,528,394.70	\$758,167.27	\$659,108.49	\$111,118.94
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$877,115.80	\$496,144.08	\$362,707.63	\$18,264.09
11-000-217-320 Purchased Prof. Ed. Services	\$758,792.91	\$445,594.94	\$281,272.29	\$31,925.68
TOTAL	\$1,635,908.71	\$941,739.02	\$643,979.92	\$50,189.77
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$1,041,088.33	\$516,741.01	\$448,096.49	\$76,250.83
11-000-218-105 Sal Sec. & Clerical Asst.	\$142,120.00	\$69,152.81	\$72,966.91	\$0.28
11-000-218-199 Unused Vac Payment to Term/Ret Staff	\$600.00	\$595.62	.00	\$4.38
11-000-218-320 Purchased Prof. - Ed. Services	\$58,569.00	\$25,299.00	\$28,213.00	\$5,057.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$6,350.00	\$704.66	\$3,000.00	\$2,645.34
11-000-218-500 Other Purchased Services (400-500 series)	\$19,270.00	\$14,591.30	.00	\$4,678.70
11-000-218-600 Supplies and Materials	\$13,190.37	\$8,918.21	\$622.43	\$3,649.73
11-000-218-800 Other Objects	\$2,660.00	\$1,592.71	.00	\$1,067.29

Roxbury Public Schools  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,283,847.70	\$637,595.32	\$552,898.83	\$93,353.55
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,245,211.36	\$710,064.16	\$530,835.62	\$4,311.58
11-000-219-105 Sal Secr. & Clerical Asst.	\$210,274.75	\$115,138.97	\$95,135.26	\$0.52
11-000-219-199 Unused Vac Payment to Term/Ret Staff	\$510.05	\$510.05	.00	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$65,176.80	\$25,040.00	\$3,640.00	\$36,496.80
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$52,587.15	\$13,846.00	\$2,980.00	\$35,761.15
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$9,420.00	\$1,835.06	\$1.72	\$7,583.22
11-000-219-600 Supplies and Materials	\$54,485.82	\$23,907.48	\$1,479.90	\$29,098.44
11-000-219-800 Other Objects	\$1,816.00	\$1,815.71	.00	\$0.29
TOTAL	\$1,639,481.93	\$892,157.43	\$634,072.50	\$113,252.00
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$386,229.00	\$200,868.84	\$154,540.04	\$30,820.12
11-000-221-104 Salaries Other Prof. Staff	\$60,000.00	\$43,550.50	.00	\$16,449.50
11-000-221-105 Sal Secr. & Clerical Asst.	\$28,273.50	\$16,452.52	\$11,751.80	\$69.18
11-000-221-600 Supplies and Materials	\$190,000.00	\$180,163.59	\$43.52	\$9,792.89
TOTAL	\$664,502.50	\$441,035.45	\$166,335.36	\$57,131.69
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$386,146.00	\$193,073.00	\$193,073.00	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$21,045.00	\$17,192.50	.00	\$3,852.50
11-000-222-600 Supplies and Materials	\$79,029.66	\$65,539.44	\$7,771.66	\$5,718.56
TOTAL	\$486,220.66	\$275,804.94	\$200,844.66	\$9,571.06
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$380,567.00	\$200,869.13	\$154,540.47	\$25,157.40
11-000-223-105 Sal Secr. & Clerical Asst.	\$28,273.50	\$16,452.66	\$11,751.90	\$68.94
11-000-223-11X Other Salaries	\$25,662.00	\$25,662.00	.00	.00
11-000-223-320 Purchased Prof. - Ed. Services	\$65,350.00	\$46,220.00	\$17,085.00	\$2,045.00
11-000-223-500 Other Purchased Services (400-500 series)	\$68,257.18	\$37,757.50	\$7,838.00	\$22,661.68
11-000-223-600 Supplies and Materials	\$400.00	\$185.00	.00	\$215.00
TOTAL	\$568,509.68	\$327,146.29	\$191,215.37	\$50,148.02
--- Support services-general administration ---				
11-000-230-100 Salaries	\$666,293.09	\$322,586.33	\$195,102.11	\$148,604.65
11-000-230-331 Legal Services	\$108,000.00	\$53,469.44	\$39,384.65	\$15,145.91
11-000-230-332 Audit Fees	\$58,580.00	\$58,580.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$67,660.73	\$30,752.82	\$32,433.13	\$4,474.78
11-000-230-339 Other Purchased Prof. Svc.	\$154,979.16	\$68,862.40	\$35,271.60	\$50,845.16
11-000-230-530 Communications/Telephone	\$99,687.49	\$46,087.77	\$28,806.00	\$24,793.72
11-000-230-585 BOE Other Purchased Prof. Svc.	\$8,815.65	\$4,262.34	.00	\$4,553.31
11-000-230-590 Other Purchased Services	\$24,728.47	\$22,180.70	\$1,241.20	\$1,306.57
11-000-230-610 General Supplies	\$14,016.75	\$2,796.84	\$35.78	\$11,184.13
11-000-230-890 Misc. Expenditures	\$19,965.00	\$9,415.03	\$878.00	\$9,671.97
11-000-230-895 BOE Membership Dues and Fees	\$30,000.00	\$26,692.45	.00	\$3,307.55
TOTAL	\$1,252,726.34	\$645,686.12	\$333,152.47	\$273,887.75

Roxbury Public Schools  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,465,341.07	\$829,829.17	\$623,823.42	\$11,688.48
11-000-240-104 Salaries Other Prof. Staff	\$552,288.00	\$310,382.89	\$209,377.71	\$32,527.40
11-000-240-105 Sal. Secr. & Clerical Asst.	\$779,204.67	\$409,648.11	\$268,632.77	\$100,923.79
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$168,429.61	\$18,429.61	.00	\$150,000.00
11-000-240-300 Purchased Prof. & Tech. Svc.	\$12,309.00	\$5,100.00	\$3,350.00	\$3,859.00
11-000-240-500 Other Purchased Services	\$5,200.00	\$120.44	\$1,760.00	\$3,319.56
11-000-240-600 Supplies and Materials	\$65,946.00	\$42,152.42	\$8,414.92	\$15,378.66
11-000-240-800 Other Objects	\$52,880.81	\$37,954.81	\$8,424.40	\$6,501.60
TOTAL	\$3,101,599.16	\$1,653,617.45	\$1,123,783.22	\$324,198.49
--- Central Services ---				
11-000-251-100 Salaries	\$868,702.89	\$395,843.00	\$259,829.62	\$213,030.27
11-000-251-199 Unused Vac Payment to Term/Ret Staff	\$57,886.50	\$7,886.50	.00	\$50,000.00
11-000-251-330 Purchased Prof. Services	\$4,720.00	.00	.00	\$4,720.00
11-000-251-340 Purchased Technical Services	\$88,884.07	\$82,764.07	\$6,120.00	.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$102,389.41	\$43,637.58	\$54,607.95	\$4,143.88
11-000-251-600 Supplies and Materials	\$25,945.81	\$23,328.84	\$116.97	\$2,500.00
11-000-251-89X Other Objects	\$3,945.62	\$1,870.00	\$100.00	\$1,975.62
TOTAL	\$1,152,474.30	\$555,329.99	\$320,774.54	\$276,369.77
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$516,855.00	\$331,221.00	\$179,675.00	\$5,959.00
11-000-252-199 Unused Vac Payment to Term/Ret Staff	\$3,438.15	\$3,438.15	.00	.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$600,673.00	\$441,905.75	\$42,980.44	\$115,786.81
11-000-252-600 Supplies and Materials	\$192,550.97	\$110,568.68	\$32,965.72	\$49,016.57
11-000-252-800 Other Objects	\$3,205.00	\$1,265.00	.00	\$1,940.00
TOTAL	\$1,316,722.12	\$888,398.58	\$255,621.16	\$172,702.38
TOTAL Cent. Svcs. & Admin IT	\$2,469,196.42	\$1,443,728.57	\$576,395.70	\$449,072.15
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$597,614.00	\$323,700.45	\$197,198.80	\$76,714.75
11-000-261-420 Cleaning, Repair & Maint. Svc	\$2,258,405.91	\$1,401,049.59	\$121,638.30	\$735,718.02
11-000-261-610 General Supplies	\$509,588.35	\$191,358.66	\$31,363.37	\$286,866.32
11-000-261-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$3,367,608.26	\$1,916,108.70	\$350,200.47	\$1,101,299.09
--- Custodial Services ---				
11-000-262-1XX Salaries	\$284,362.33	\$164,797.45	\$62,224.07	\$57,340.81
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$6,923.17	\$6,923.17	.00	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$61,400.00	\$51,577.00	\$3,374.00	\$6,449.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$2,260,495.40	\$1,508,111.63	\$745,172.21	\$7,211.56
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$32,000.00	\$19,613.22	\$11,292.46	\$1,094.32
11-000-262-490 Other Purchased Property Svc.	\$162,880.97	\$91,965.59	\$58,502.06	\$12,413.32
11-000-262-520 Insurance	\$398,309.00	\$372,649.52	.00	\$25,659.48
11-000-262-590 Misc. Purchased Services	\$7,500.00	\$150.00	.00	\$7,350.00
11-000-262-610 General Supplies	\$190,000.00	\$103,092.25	\$8,474.67	\$78,433.08

Roxbury Public Schools  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-621 Energy (Natural Gas)	\$322,500.00	\$210,761.27	\$111,315.71	\$423.02
11-000-262-622 Energy (Electricity)	\$643,789.51	\$344,067.39	\$277,818.26	\$21,903.86
11-000-262-8XX Other Objects	\$10,000.00	\$3,409.50	\$0.00	\$6,590.50
11-000-262-837 Interest-Energy Savings Bonds	\$239,062.50	\$119,531.25	\$119,531.25	.00
11-000-262-917 Principal-Energy Savings Bonds	\$245,000.00	.00	.00	\$245,000.00
TOTAL	\$4,864,222.88	\$2,996,649.24	\$1,397,704.69	\$469,868.95
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$251,233.00	\$141,958.04	\$101,398.60	\$7,876.36
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$139,360.00	\$52,841.00	\$25,410.00	\$61,109.00
11-000-263-610 General Supplies	\$60,068.00	\$22,635.87	\$1,032.71	\$36,399.42
TOTAL	\$450,661.00	\$217,434.91	\$127,841.31	\$105,384.78
--- Security ---				
11-000-266-100 Salaries	\$222,268.00	\$120,559.30	\$101,519.66	\$189.04
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$5,927.00	.00	.00	\$5,927.00
11-000-266-610 General Supplies	\$7,250.00	\$6,000.00	.00	\$1,250.00
TOTAL	\$235,445.00	\$126,559.30	\$101,519.66	\$7,366.04
TOTAL Oper & Maint of Plant Services	\$8,917,937.14	\$5,256,752.15	\$1,977,266.13	\$1,683,918.86
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$2,439,435.74	\$1,419,645.42	\$1,000,770.82	\$19,019.50
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$246,643.50	\$106,524.83	\$113,116.77	\$27,001.90
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$71,038.80	\$31,092.52	.00	\$39,946.28
11-000-270-163 Sal Pupil Trans(Bet Home & Sch)NonPublic	\$91,085.40	\$36,584.72	.00	\$54,500.68
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$13,000.00	\$5,205.00	\$4,975.00	\$2,820.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$65,565.50	\$39,112.48	\$23,022.90	\$3,430.12
11-000-270-443 Lease Purch Payments - School Buses	\$139,181.00	\$139,180.89	.00	\$0.11
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	.00	.00	\$10,000.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$30,000.00	\$8,101.40	\$21,898.60	.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	\$10,509.23	\$3,940.15	\$5,550.62
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$850,000.00	\$749,617.77	\$100,382.23	.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$100,000.00	\$75,689.60	\$9,310.40	\$15,000.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$89,000.00	\$39,088.89	\$39,350.00	\$10,561.11
11-000-270-580 Travel	\$1,037.60	\$864.00	\$173.60	.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$183,362.56	\$136,010.56	.00	\$47,352.00
11-000-270-610 General Supplies	\$502,826.32	\$304,742.00	\$105,293.46	\$92,790.86
11-000-270-800 Misc. Expenditures	\$5,462.40	\$3,038.00	\$792.00	\$1,632.40
TOTAL	\$4,857,638.82	\$3,105,007.31	\$1,423,025.93	\$329,605.58
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$900,381.92	\$492,635.72	\$407,746.20	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$254,879.49	(\$410.80)	.00	\$255,290.29
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$116,853.00	\$57,297.23	\$22,702.77	\$36,853.00
11-XXX-XXX-250 Unemployment Compensation	\$127,000.00	\$1,416.00	.00	\$125,584.00
11-XXX-XXX-260 Workman's Compensation	\$350,079.52	\$350,079.52	.00	.00



Roxbury Public Schools  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$7,962,962.14	\$5,336,459.82	\$1,538,772.76	\$1,087,729.56
11-XXX-XXX-280 Tuition Reimbursement	\$157,515.00	\$66,295.41	.00	\$91,219.59
11-XXX-XXX-290 Other Employee Benefits	\$325,400.00	\$153,438.34	.00	\$171,961.66
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$200,000.00	\$78,959.54	.00	\$121,040.46
TOTAL	\$10,395,071.07	\$6,536,170.78	\$1,969,221.73	\$1,889,678.56
 Total Undistributed Expenditures	 \$42,999,897.08	 \$25,437,663.73	 \$11,842,508.99	 \$5,719,724.36
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$73,618,862.94	\$40,797,613.41	\$24,734,563.24	\$8,086,686.29
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$73,618,862.94	\$40,797,613.41	\$24,734,563.24	\$8,086,686.29

Roxbury Public Schools  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance	
<b>*** CAPITAL OUTLAY ***</b>					
<b>--- EQUIPMENT ---</b>					
Regular programs-instruction					
12-120-100-730	Grades 1-5	\$21,000.00	\$17,778.99	.00	\$3,221.01
12-130-100-730	Grades 6-8	\$15,365.00	\$13,043.00	\$2,321.96	\$0.04
12-140-100-730	Grades 9-12	\$17,473.00	\$16,956.89	.00	\$516.11
Special education - instruction					
12-212-100-730	Multiple Disabilities	\$10,000.00	\$3,846.25	.00	\$6,153.75
12-4XX-100-730	School-spons. & oth instr prog	\$73,536.00	\$62,177.17	\$10,785.00	\$573.83
12-000-252-730	Admin. Info. Tech.	\$214,559.79	\$175,066.00	\$8,549.99	\$30,943.80
12-000-261-730	Undist. Exp.-Req. Maint. Schl Facilities	\$76,245.79	\$66,075.79	\$10,170.00	.00
12-000-262-730	Undist. Exp.-Custodial Services	\$31,841.50	\$31,841.50	.00	.00
12-000-263-730	Undist. Exp.-Care and Upkeep of Grnds	\$102,056.00	\$5,700.00	\$96,356.00	.00
Undist. Exp. - Non-instructional Services					
12-000-270-732	Non-instructional equip.	\$520,806.25	\$520,806.25	.00	.00
12-000-270-733	School buses - regular	\$516,619.64	\$516,619.64	.00	.00
TOTAL		\$1,599,502.97	\$1,429,911.48	\$128,182.95	\$41,408.54
<b>--- Facilities acquisition and construction services ---</b>					
12-000-400-450	Construction Services	\$830,500.00	.00	.00	\$830,500.00
12-000-400-800	Other objects	\$72,390.00	.00	.00	\$72,390.00
Sub Total		\$902,890.00	\$0.00	\$0.00	\$902,890.00
TOTAL		\$902,890.00	\$0.00	\$0.00	\$902,890.00
TOTAL CAPITAL OUTLAY EXPENDITURES		\$2,502,392.97	\$1,429,911.48	\$128,182.95	\$944,298.54
<b>*** SPECIAL SCHOOLS ***</b>					
<b>--- Other special schools - instruction ---</b>					
13-4XX-100-101	Salaries of Teachers	\$95,156.00	\$95,156.00	\$0.00	\$0.00
13-4XX-100-106	Other salaries of instruction	\$73,905.00	\$73,905.00	\$0.00	\$0.00
TOTAL		\$169,061.00	\$169,061.00	\$0.00	\$0.00
TOTAL OTHER SPECIAL SCHOOLS		\$169,061.00	\$169,061.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES		\$169,061.00	\$169,061.00	\$0.00	\$0.00

Roxbury Public Schools  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$149,510.00	\$97,873.00	\$51,637.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$76,439,826.91	\$42,494,458.89	\$24,914,383.19	\$9,030,984.83

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
General Fund - Fund 10

For 7 Month Period Ending 01/31/2020

I, JOE MONDANO, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
\_\_\_\_\_  
Board Secretary/Business Administrator

2/18/2020  
Date

2/18 7:56am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/20

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$83,397.95)
	Accounts receivable:		
142	Intergovernmental - Federal	\$9,249.84	
143	Intergovernmental - Other	\$979.07	
153,154	Other (net of estimated uncollectible of \$____)	\$7,942.48	
		<hr/>	\$18,171.39

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,496,367.00	
302	Less Revenues	(\$348,296.79)	
		<hr/>	\$1,148,070.21
			<hr/>
	Total assets and resources		<u>\$1,082,843.65</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/20

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

411	Intergovernmental accounts payable - State	\$101,329.49
412	Intergovernmental accounts payable - Federal	\$4,191.00
421	Accounts Payable	\$114,560.25
481	Deferred revenues	\$54,345.20
TOTAL LIABILITIES		\$274,425.94

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$362,909.96
754	Reserve for encumbrances - Prior Year	\$9.30
601	Appropriations	\$1,507,667.00
602	Less: Expenditures	\$687,958.59
603	Encumbrances	\$362,909.96 (\$1,050,868.55)
		\$456,798.45
TOTAL FUND BALANCE		\$819,717.71
TOTAL LIABILITIES AND FUND EQUITY		\$1,094,143.65

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$53,108.00	\$22,927.79		\$30,180.21
3XXX	From State Sources	\$263,401.00	\$169,283.00		\$94,118.00
4XXX	From Federal Sources	\$1,179,858.00	\$156,086.00		\$1,023,772.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,496,367.00	\$348,296.79		\$1,148,070.21
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:		\$64,408.00	\$17,771.43	\$8,908.24	\$37,728.33
STATE PROJECTS:					
	Nonpublic textbooks	\$14,179.00	\$13,817.79	.00	\$361.21
	Nonpublic auxiliary services	\$72,950.00	\$24,394.32	\$6,646.14	\$41,909.54
	Nonpublic handicapped services	\$98,196.00	\$17,568.04	\$3,603.70	\$77,024.26
	Nonpublic nursing services	\$27,742.00	\$10,514.80	\$2,628.70	\$14,598.50
	Nonpublic Technology Aid	\$9,684.00	\$2,853.75	.00	\$6,830.25
	Nonpublic School Programs	\$40,650.00	\$11,462.22	\$20,446.44	\$8,741.34
	Other State Projects	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL STATE PROJECTS		\$263,401.00	\$80,610.92	\$33,324.98	\$149,465.10
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$197,701.00	\$101,879.01	\$8,441.97	\$87,380.02
	I.D.E.A. Part B (Handicapped)	\$896,952.00	\$434,842.04	\$305,929.06	\$156,180.90
	NCLB Title II - Part A/D	\$57,321.00	\$47,629.10	\$5,223.03	\$4,468.87
	NCLB Title III - English Language Enhancement	\$15,566.00	\$248.60	\$1,082.68	\$14,234.72
	NCLB Title IV	\$12,318.00	\$4,977.49	.00	\$7,340.51
	Other Federal Projects	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FEDERAL PROJECTS		\$1,179,858.00	\$589,576.24	\$320,676.74	\$269,605.02
*** TOTAL EXPENDITURES ***		\$1,507,667.00	\$687,958.59	\$362,909.96	\$456,798.45

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 7 Month Period Ending 01/31/20

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$53,108.00	\$22,927.79	\$30,180.21
	-----	-----	-----
Total Revenues from Local Sources	\$53,108.00	\$22,927.79	\$30,180.21
	=====	=====	=====
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$263,401.00	\$169,283.00	\$94,118.00
	-----	-----	-----
Total Revenue from State Sources	\$263,401.00	\$169,283.00	\$94,118.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$197,701.00	\$51,116.00	\$146,585.00
4451-55 Title II	\$57,321.00	\$8,620.00	\$48,701.00
4491-94 Title III	\$27,884.00	.00	\$27,884.00
4420-29 I.D.E.A. Part B (Handicapped)	\$896,952.00	\$96,350.00	\$800,602.00
	-----	-----	-----
Total Revenues from Federal Sources	\$1,179,858.00	\$156,086.00	\$1,023,772.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,496,367.00	\$348,296.79	\$1,148,070.21
	=====	=====	=====



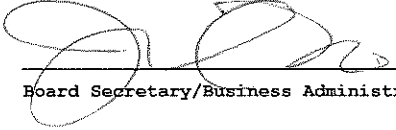
REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Roxbury Public Schools  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/20

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,507,667.00	\$687,958.59	\$362,909.96	\$456,798.45
<b>TOTAL EXPENDITURE</b>	<b>\$1,507,667.00</b>	<b>\$687,958.59</b>	<b>\$362,909.96</b>	<b>\$456,798.45</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools

Special Revenue Fund - Fund 20  
For 7 Month Period Ending 01/31/20

I, JOE MONSANTO, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
\_\_\_\_\_  
Board Secretary/Business Administrator

2/18/2020  
Date

2/18 7:56am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/20

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

101	Cash in bank		(\$310,777.13)
	Accounts receivable:		
141	Intergovernmental - State	\$2,913,076.52	
153,154	Other (net of estimated uncollectible of \$ ??)	\$24,168.00	
		-----	\$2,937,244.52
	Other Current Assets		\$605.00

## --- R E S O U R C E S ---

302	Less Revenues	(\$2,093,830.52)	
		-----	(\$2,093,830.52)
	Total assets and resources		----- \$533,241.87 -----

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/20

LIABILITIES AND FUND EQUITY

FUND BALANCE

-----

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$260,873.73
754	Reserve for encumbrances - Prior Year		\$20,425.15
601	Appropriations	\$1,670,355.21	
602	Less : Expenditures	\$1,567,615.45	
603	Encumbrances	\$281,298.88	(\$1,848,914.33)
			<u>(\$178,559.12)</u>
	Total Appropriated		\$102,739.76

--- Unappropriated ---

770	Fund balance		\$1,996,802.11
303	Budgeted Fund Balance		(\$1,566,300.00)

TOTAL FUND BALANCE \$533,241.87

TOTAL LIABILITIES AND FUND EQUITY \$533,241.87

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools

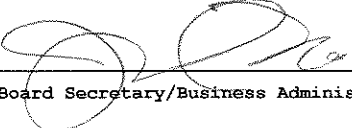
Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/20

	<u>BUDGETED</u> <u>ESTIMATED</u>	<u>ACTUAL TO</u> <u>DATE</u>	<u>NOTE: OVER</u> <u>OR (UNDER)</u>	<u>UNREALIZED</u> <u>BALANCE</u>
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
3255 Addtl. State Schl Building Aid-EDA Grant		\$2,093,830.52		(\$2,093,830.52)
	<u>\$0.00</u>	<u>\$2,093,830.52</u>		<u>(\$2,093,830.52)</u>
TOTAL REVENUE/SOURCES OF FUNDS				
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE</u> <u>BALANCE</u>
<b>*** EXPENDITURES ***</b>				
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$50,272.74	\$102,955.51	\$82,175.15	(\$134,857.92)
30-000-4XX-450 Construction services	\$1,620,082.47	\$1,464,659.94	\$199,123.73	(\$43,701.20)
	<u>\$1,670,355.21</u>	<u>\$1,567,615.45</u>	<u>\$281,298.88</u>	<u>(\$178,559.12)</u>
Total fac.acq.and constr. serv.				
	<u>\$1,670,355.21</u>	<u>\$1,567,615.45</u>	<u>\$281,298.88</u>	<u>(\$178,559.12)</u>
TOTAL EXPENDITURES				
	<u>\$1,670,355.21</u>	<u>\$1,567,615.45</u>	<u>\$281,298.88</u>	<u>(\$178,559.12)</u>
<b>*** TOTAL EXPENDITURES AND TRANSFERS</b>				

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools

Capital Projects Fund - Fund 30  
For 7 Month Period Ending 01/31/20

I, JOE MONDANARO, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
\_\_\_\_\_  
Board Secretary/Business Administrator

2/18/2020  
\_\_\_\_\_  
Date

2/18 7:56am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Roxbury Public Schools  
 Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 7 Month Period Ending 01/31/20

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,701,600.00	
302	Less Revenues	(\$1,626,000.00)	
		<hr/>	\$75,600.00
			<hr/>
	Total assets and resources		\$75,600.00
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Roxbury Public Schools

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 7 Month Period Ending 01/31/20

=====  
 LIABILITIES AND FUND EQUITY  
 =====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,701,600.00	
602	Less : Expenditures	\$1,626,000.00		
			(\$1,626,000.00)	
				\$75,600.00
	Total Appropriated			\$75,600.00

--- Unappropriated ---

TOTAL FUND BALANCE				\$75,600.00
TOTAL LIABILITIES AND FUND EQUITY				\$75,600.00

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,701,600.00	\$1,626,000.00	\$75,600.00
Revenues	(\$1,701,600.00)	(\$1,626,000.00)	(\$75,600.00)
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Roxbury Public Schools

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 7 Month Period Ending 01/31/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
*** REVENUES/SOURCES OF FUNDS ***					
--- Local Sources ---					
1210	Local tax levy	\$1,701,600.00	\$1,626,000.00		\$75,600.00
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
	Total Local Sources	\$1,701,600.00	\$1,626,000.00		\$75,600.00
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,701,600.00	\$1,626,000.00		\$75,600.00
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/20

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	_____	_____	_____
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$181,600.00	\$106,000.00	\$75,600.00
40-701-510-910 Redemption of Principal	\$1,520,000.00	\$1,520,000.00	.00
	_____	_____	_____
TOTAL	\$1,701,600.00	\$1,626,000.00	\$75,600.00
	=====	=====	=====
	_____	_____	_____
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,701,600.00	\$1,626,000.00	\$75,600.00
	=====	=====	=====
*** TOTAL USES OF FUNDS ***	\$1,701,600.00	\$1,626,000.00	\$75,600.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Roxbury Public Schools  
Debt Service Fund - Fund 40

For 7 Month Period Ending 01/31/20

I, JOE MONDANARO, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


  
\_\_\_\_\_  
Board Secretary/Administrator

2/18/2020  
Date

**ROXBURY TOWNSHIP  
SCHOOL DISTRICT  
Treasurer's Report  
ALL FUNDS  
Month Ending  
JANUARY 31, 2020**

FUNDS	Beginning Cash Balances	Cash Adjustments	Cash Receipts	Cash Disbursements	Ending Cash Balances
<b>GOVERNMENT FUNDS</b>					
General Fund - Fund 10-101/111	8,990,492.64		7,420,880.75	7,783,131.68	8,628,241.71
General Fund - Petty Cash 10-103	0.00				0.00
Capital Reserve - Fund 10-116	7,926,730.48				7,926,730.48
Maintenance Reserve - Fund 10-117	1,975,104.32				1,975,104.32
Emergency Reserve - Fund 10-118	216,105.87				216,105.87
Special Revenue - Fund 20	36,144.62		19,788.16	139,330.73	(83,397.95)
Capital Projects - Fund 30	(241,027.13)			69,750.00	(310,777.13)
Debt Service Fund - Fund 40	0.00				0.00
Food Service Fund - Fund 60	135,036.22		121,232.36	115,472.54	140,796.04
Community School - Fund 61	187,490.05		41,707.00	29,711.82	199,485.23
<b>TOTAL GOVERNMENT FUNDS</b>	<b>19,226,077.07</b>	<b>0.00</b>	<b>7,603,608.27</b>	<b>8,137,396.77</b>	<b>18,692,288.57</b>
<b>TRUST &amp; AGENCY FUNDS</b>					
Payroll	0.00	0.00	2,419,304.72	2,419,304.72	0.00
Payroll Agency	233,920.50	0.00	1,833,510.20	1,826,023.50	241,407.20
SUI Fund					
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	<b>233,920.50</b>	<b>0.00</b>	<b>4,252,814.92</b>	<b>4,245,328.22</b>	<b>241,407.20</b>
Student Activities Fund					
Enterprise Fund					
Petty Cash					
<b>TOTAL ALL FUNDS</b>	<b>19,459,997.57</b>	<b>0.00</b>	<b>11,856,423.19</b>	<b>12,382,724.99</b>	<b>18,933,695.77</b>

Prepared and signed by:

  
Treasurer of School Monies

2/14/20  
Date

**BANK RECONCILIATION**

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 2/14/20
Account Number	7866118636	
Bank Name	TD Bank, N.A.	
Account Number	7866118669	
Statement Date	1/31/20	
Fund/Funds	Government Funds	

1		Balance per Bank							\$21,308,268.05
		Reconciling Items							
		Additions							
		Deposits in Transit							
		Date	Amount						
2a		2016-2020	4,014.43						
2b									
2c									
2d									
2		Total D.I.T.'s							
3		Total Additions					4,014.43		
		Deductions							
		Outstanding Checks							
4		(Attach list)		2,619,993.91					
5									
6		Total Deductions					2,619,993.91		
7		Net Reconciling Items							(2,615,979.48)
8		Adjusted Balance per Bank as of		1/31/20		*			\$18,692,288.57
9		Balance per Board Secretary's Records as of		1/31/20		**			\$18,692,288.57
		Reconciling Items:							
		Additions							
10		Interest Earned							
11		Other (Explain)							
12		Total Additions							
		Deductions							
13		Bank Charges							
14		Other (Explain)							
15		Total Deductions							
16		Net Reconciling Items							
17		Adjusted board Secretary's Balance as of		1/31/20		*			\$18,692,288.57

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**BANK RECONCILIATION**

<b>Bank Name</b>		TD Bank, N.A.		<b>Prepared By:</b> LP <b>Date:</b> 2/14/20		
<b>Account Number</b>		7866118651				
<b>Statement Date</b>		1/31/20				
<b>Fund/Funds</b>		Net Payroll				
<b>1</b>	<b>Balance per Bank</b>					<b>\$7,962.12</b>
<b>Reconciling Items</b>						
<b>Additions</b>						
<b>Deposits in Transit</b>						
	<b>Date</b>	<b>Amount</b>				
<b>2a</b>	4/24/18	(2.51)				
<b>2b</b>						
<b>2c</b>						
<b>2d</b>						
<b>2</b>	<b>Total D.I.T.'s</b>		(2.51)			
<b>3</b>	<b>Total Additions</b>			(2.51)		
<b>Deductions</b>						
<b>Outstanding Checks</b>						
<b>4</b>	<b>(Attach list)</b>		7,959.61			
<b>5</b>						
<b>6</b>	<b>Total Deductions</b>			7,959.61		
<b>7</b>	<b>Net Reconciling Items</b>				(7,962.12)	
<b>8</b>	<b>Adjusted Balance per Bank as of</b>		1/31/20	*	<b>\$0.00</b>	
<b>9</b>	<b>Balance per Board Secretary's Records as of</b>		1/31/20	**	<b>\$0.00</b>	
<b>Reconciling Items:</b>						
<b>Additions</b>						
<b>10</b>	<b>Interest Earned</b>					
<b>11</b>	<b>Other (Explain)</b>					
<b>12</b>	<b>Total Additions</b>					
<b>Deductions</b>						
<b>13</b>	<b>Bank Charges</b>					
<b>14</b>	<b>Other (Explain)</b>					
<b>15</b>	<b>Total Deductions</b>					
<b>16</b>	<b>Net Reconciling Items</b>					
<b>17</b>	<b>Adjusted board Secretary's Balance as of</b>		1/31/20	*	<b>\$0.00</b>	
<p>* Line 8 <b>MUST EQUAL</b> line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.</p> <p style="text-align: center;">Page 3</p>						

**BANK RECONCILIATION**

<b>Bank Name</b>	TD Bank, N.A.		<b>Prepared By:</b> LP
<b>Account Number</b>	7866118610		<b>Date:</b> 2/14/20
<b>Statement Date</b>	1/31/20		
<b>Fund/Funds</b>	Payroll Agency		

<b>1</b>	<b>Balance per Bank</b>		<b>\$252,113.09</b>
	<b>Reconciling Items</b>		
	<b>Additions</b>		
	<b>Deposits in Transit</b>		
	Date	Amount	
<b>2a</b>			
<b>2b</b>			
<b>2c</b>			
<b>2d</b>			
<b>2</b>	<b>Total D.I.T.'s</b>	<b>0.00</b>	
<b>3</b>	<b>Total Additions</b>		<b>0.00</b>
	<b>Deductions</b>		
	<b>Outstanding Checks</b>		
<b>4</b>	(Attach list)	<b>10,705.89</b>	
<b>5</b>			
<b>6</b>	<b>Total Deductions</b>		<b>10,705.89</b>
<b>7</b>	<b>Net Reconciling Items</b>		<b>(10,705.89)</b>
<b>8</b>	<b>Adjusted Balance per Bank as of</b>	<b>1/31/20</b>	<b>* \$241,407.20</b>
<b>9</b>	<b>Balance per Board Secretary's Records as of</b>	<b>1/31/20</b>	<b>** \$241,407.20</b>
	<b>Reconciling Items:</b>		
	<b>Additions</b>		
<b>10</b>	<b>Interest Earned</b>		
<b>11</b>	<b>Other (Explain)</b>		
<b>12</b>	<b>Total Additions</b>		
	<b>Deductions</b>		
<b>13</b>	<b>Bank Charges</b>		
<b>14</b>	<b>Other (Explain)</b>		
<b>15</b>	<b>Total Deductions</b>		
<b>16</b>	<b>Net Reconciling Items</b>		
<b>17</b>	<b>Adjusted board Secretary's Balance as of</b>	<b>1/31/20</b>	<b>* \$241,407.20</b>

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**ROXBURY TOWNSHIP**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF JANUARY 31, 2020**

Balance per Books - January 1, 2020	19,226,077.07
Add: Receipts	7,603,608.27
	<u>26,829,685.34</u>
Less: Disbursements	8,137,396.77
	<u>18,692,288.57</u>
Balance per Books - January 31, 2020	<u>18,692,288.57</u>
Balance per Bank	
TD Bank, N.A. #7866118636 (Capital Reserve Increase)	2,828,941.41
TD Bank, N.A. #4739260399 (General - Certificate of Deposit)	0.00
TD Bank, N.A. #7866118669 (General)	18,479,326.64
	<u>21,308,268.05</u>
Add: Bank Error - Check #77244 dated 4/30/13, cashed 6/14/16 (previous write-off)	180.77
Add: Bank Error - Check #87869 for \$45.00 cashed as \$48.15	3.15
Add: Due from Tax & Agency 9/9/19 transfer difference	3.00
Add: Deposit in Transit - Credit Card Receipts - Community School	650.00
Add: Deposit in Transit - Credit Card Receipts - Food Service	3,341.01
	<u>21,312,445.98</u>
Less: Outstanding Credit Card Fees - Community School	(163.50)
Less: Outstanding Checks	<u>(2,619,993.91)</u>
	<u>18,692,288.57</u>



**ROXBURY TOWNSHIP**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF JANUARY 31, 2020**

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
2/14/17	94055	65.05	1/28/20	104700	80.09	1/28/20	104775	328.34
8/29/17	95599	19.96	1/28/20	104701	15,340.01	1/28/20	104776	129.00
10/17/17	96288	3,132.32	1/28/20	104703	3,300.00	1/28/20	104777	181.17
12/19/17	97058	200.00	1/28/20	104704	108.78	1/28/20	104778	322.22
1/23/18	97243	50.00	1/28/20	104709	28,557.08	1/28/20	104779	6.10
3/20/18	97765	69.94	1/28/20	104712	1,754.00	1/28/20	104781	249.99
5/22/18	98503	100.00	1/28/20	104714	195.00	1/28/20	104783	1,505.99
6/19/18	98772	22.25	1/28/20	104715	2,096.16	1/28/20	104784	114.14
6/19/18	98895	24.49	1/28/20	104717	2,032.22	1/28/20	104785	300.00
6/29/18	99114	8.43	1/28/20	104718	103.19	1/28/20	104786	631.00
7/24/18	99233	27.00	1/28/20	104720	1,532,633.98	1/28/20	104787	110.00
10/16/18	99944	400.00	1/28/20	104721	5,281.50	1/28/20	104790	770.00
12/18/18	100717	25.00	1/28/20	104723	469.51	1/28/20	104791	206.61
1/29/19	100880	VOID	1/28/20	104726	285.00	1/28/20	104792	2,550.00
2/12/19	101294	49.50	1/28/20	104727	170.00	1/28/20	104793	640.04
3/19/19	101623	800.00	1/28/20	104729	167.47	1/28/20	104794	1,359.00
4/16/19	101887	625.00	1/28/20	104730	175.00	1/28/20	104796	2,264.10
4/16/19	101931	19.78	1/28/20	104734	52.08	1/28/20	104797	34.76
4/16/19	102023	19.78	1/28/20	104735	210.00	1/28/20	104798	171.50
5/21/19	102051	80.00	1/28/20	104737	2,535.00	1/28/20	104799	50.00
6/18/19	102306	15.69	1/28/20	104738	1,069.12	1/28/20	104800	1,600.00
6/18/19	102344	25.00	1/28/20	104739	627.00	1/28/20	104801	64.09
6/18/19	102432	22.75	1/28/20	104741	3,262.54	1/28/20	104802	129.00
6/18/19	102552	25.73	1/28/20	104742	262.50	1/28/20	104803	3,000.00
6/28/19	102852	44.59	1/28/20	104743	95.29	1/28/20	104804	3,983.00
6/28/19	102884	9.73	1/28/20	104745	600.00	1/28/20	104806	1,000.00
7/23/19	102905	250.00	1/28/20	104747	420.30	1/28/20	104807	914.71
8/27/19	103256	VOID	1/28/20	104748	245.00	1/28/20	104808	544.63
8/27/19	103397	18,216.00	1/28/20	104749	400.00	1/28/20	104811	1,019.42
9/17/19	103454	7.74	1/28/20	104753	423.50	1/28/20	104812	1,463.98
9/17/19	103631	4.30	1/28/20	104756	269.00	1/28/20	104813	6,088.32
11/19/19	104136	516.00	1/28/20	104758	832.62	1/28/20	104814	601.98
11/19/19	104187	290.00	1/28/20	104759	107.49	1/28/20	104815	2,303.56
11/19/19	104375	127.50	1/28/20	104761	61,662.92	1/28/20	104816	195.00
12/17/19	104448	160.00	1/28/20	104762	2,686.42	1/28/20	104819	42.00
12/17/19	104455	1,190.00	1/28/20	104763	293.05	1/28/20	104820	14,733.09
12/17/19	104476	225.00	1/28/20	104764	170.00	1/28/20	104822	2,965.00
12/17/19	104528	95.90	1/28/20	104765	150.00	1/28/20	104823	325.00
12/17/19	104530	4,596.00	1/28/20	104766	100.00	1/28/20	104825	50,977.60
12/17/19	104569	484.64	1/28/20	104767	200.00	1/28/20	104826	1,625.00
12/17/19	104665	1,225.00	1/28/20	104769	1,080.00	1/28/20	104827	4,603.50
1/28/20	104694	375,042.71	1/28/20	104770	2,901.45	1/28/20	104829	100.00
1/28/20	104695	5,349.06	1/28/20	104772	325.00	1/28/20	104830	2,106.00
1/28/20	104696	189.49	1/28/20	104773	50.00	1/28/20	104832	1,373.21
1/28/20	104697	20,759.40	1/28/20	104774	762.86	1/28/20	104834	16,479.00
		<u>434,610.73</u>			<u>1,674,542.13</u>			<u>130,161.05</u>

**ROXBURY TOWNSHIP**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - GENERAL ACCOUNT**  
**AS OF JANUARY 31, 2020**

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
1/28/20	104836	9,509.40	1/28/20	104929	989.00			
1/28/20	104839	1,404.00	1/28/20	104932	3,325.00			
1/28/20	104841	475.00	1/28/20	104933	3,380.00			
1/28/20	104847	500.00	1/28/20	104936	266.52			
1/28/20	104848	492.00	1/28/20	104937	140.67			
1/28/20	104849	102.00	1/28/20	104938	550.00			
1/28/20	104851	55.79	1/28/20	104939	4,168.50			
1/28/20	104852	1,840.00	1/28/20	104942	9,346.00			
1/28/20	104854	95.09	1/28/20	104945	15,112.84			
1/28/20	104855	6,000.00	1/28/20	104946	150.00			
1/28/20	104861	366.00	1/28/20	104947	8,340.66			
1/28/20	104864	3,277.77	1/28/20	104948	200.00			
1/28/20	104865	675.40	1/28/20	104949	450.00			
1/28/20	104866	64.61	1/28/20	104950	37.75			
1/28/20	104867	1,094.50	1/28/20	104951	213.14			
1/28/20	104868	618.15	1/28/20	104952	13.75			
1/28/20	104869	1,500.00	1/28/20	104953	224.66			
1/28/20	104870	100.00	1/28/20	104955	105.23			
1/28/20	104873	3,079.00	1/28/20	104957	1,633.51			
1/28/20	104874	6,902.39	1/28/20	104958	359.20			
1/28/20	104876	1,276.30	1/28/20	104962	2,325.00			
1/28/20	104879	2,500.52	1/28/20	104964	225.00			
1/28/20	104882	450.00	1/28/20	104965	4,732.05			
1/28/20	104883	10,195.20	1/28/20	104967	200.00			
1/28/20	104884	292.49	1/28/20	104970	104.97			
1/28/20	104885	248.93	1/28/20	104971	103.96			
1/28/20	104886	901.00	1/28/20	104973	125.00			
1/28/20	104887	2,480.00	1/28/20	104975	856.34			
1/28/20	104888	6,355.00	1/28/20	104979	118.00			
1/28/20	104889	137.80	1/28/20	104980	468.48			
1/28/20	104890	400.00	1/28/20	104981	1,955.00			
1/28/20	104892	1,428.00	1/28/20	104982	3,359.60			
1/28/20	104895	5,077.72	1/28/20	104985	354.00			
1/28/20	104897	1,056.00	1/28/20	104986	155.00			
1/28/20	104899	21,309.00	1/28/20	104988	131.78			
1/28/20	104901	321.67	1/28/20	104990	83,395.20			
1/28/20	104903	7,172.90	1/28/20	104991	11,076.10			
1/28/20	104905	1,481.20	1/28/20	104995	3,741.67			
1/28/20	104906	1,116.00	1/28/20	104998	14,870.16			
1/28/20	104908	253.76	1/28/20	105003	13,130.00			
1/28/20	104909	1,596.00	1/28/20	105004	8,533.00			
1/28/20	104910	745.20	1/28/20	105006	168.80			
1/28/20	104915	13,360.59	1/31/20	105276	100.00			
1/28/20	104918	1,123.20						
1/28/20	104926	62,014.88						
		<u>181,444.46</u>			<u>199,235.54</u>			<u>0.00</u>

ROXBURY TOWNSHIP  
BOARD OF EDUCATION  
BANK RECONCILIATION - GENERAL ACCOUNT  
AS OF JANUARY 31, 2020

**RECAP:**

434,610.73
1,674,542.13
130,161.05
181,444.46
199,235.54
<u>0.00</u>

**TOTAL**    2,619,993.91    Total outstanding checks as of January 31, 2020

**ROXBURY TOWNSHIP**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - PAYROLL ACCOUNT**  
**AS OF JANUARY 31, 2020**

Balance per Books - January 1, 2020	0.00
Add: Receipts	<u>2,419,304.72</u>
	2,419,304.72
Less: Disbursements	<u>2,419,304.72</u>
Balance per Books - January 31, 2020	<u><u>0.00</u></u>
Balance per Bank:	
TD Bank, N.A. - #7866118651	7,962.12
Less: Class Action Settlement 8/7/18 due to General Fund	(0.33)
Less: Class Action Settlement 4/24/18 due to General Fund	(2.18)
Less: Outstanding Checks	<u>(7,959.61)</u>
	<u><u>0.00</u></u>

**ROXBURY TOWNSHIP**  
**BOARD OF EDUCATION**  
**BANK RECONCILIATION - PAYROLL ACCOUNT**  
**AS OF JANUARY 31, 2020**

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
10/30/14	12335	1,946.30						
12/15/14	12409	82.04						
12/22/14	12434	41.32						
12/22/14	12435	199.16						
11/30/15	12757	495.23						
1/15/16	702129	230.38						
8/16/16	703069	89.09						
11/15/16	703239	1.95						
11/15/16	703245	1.87						
11/15/16	703248	18.05						
11/15/16	703256	1.55						
11/15/16	703258	2.37						
2/15/19	703546	41.33						
6/26/19	703622	81.31						
9/13/19	703684	2,530.35						
9/13/19	703701	1,118.72						
1/30/20	703828	424.33						
	703829	81.24						
	703831	163.09						
	703836	409.93						

	<u>7,959.61</u>		<u>0.00</u>		<u>0.00</u>
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**RECAP:**

7,959.61
0.00
<u>0.00</u>

7,959.61 TOTAL OUTSTANDING CHECKS AS OF JANUARY 31, 2020

**ROXBURY TOWNSHIP BOARD OF EDUCATION**  
**BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT**  
**AS OF JANUARY 31, 2020**

	Balance 1/1/20	Add: Receipts	Less: Disbursements	Balance 1/31/20
Federal Withholding - Employee	0.00	348,762.54	348,762.54	0.00
FICA/MED	0.00	575,111.22	575,111.22	0.00
NJ GIT	0.00	128,558.15	128,558.15	0.00
PA GIT	0.23	1,598.25	1,598.25	0.23
Family Leave/SUI/DIS	0.03	23,098.88	23,098.88	0.03
NJ Catastrophic Illness	1,419.00			1,419.00
TPAF Pension	131,956.49	269,390.00	269,390.00	131,956.49
Pension - Annual Liability	0.00			0.00
PERS Pension	8,997.73	44,476.58	44,476.58	8,997.73
DCRP	32.34	28,139.12	28,139.12	32.34
Custodial Dues	4.20			4.20
Teamsters/Bus Driver Dues	0.00	3,016.00	3,016.00	0.00
NJEA Dues	50,296.96	51,411.04	50,296.96	51,411.04
CIGNA	(0.25)	66.78	66.78	(0.25)
UNUM DIS/UNUM LTD	5,907.24	5,341.58		11,248.82
AFLAC	6,588.46	2,651.56	2,651.56	6,588.46
Tax Shelter Annuity	2,025.00	136,806.17	136,806.17	2,025.00
Prudential	0.00	6,730.34	6,730.34	0.00
Colonial Supplemental	7,630.41	7,767.58	7,628.62	7,769.37
Garnishments	2,249.88	2,181.86	2,181.86	2,249.88
Medical Insurance	(376.77)	185,193.10	185,193.10	(376.77)
Medical Insurance Non Group	0.03			0.03
Credit Union	980.00			980.00
Scholarship	496.00	58.00	58.00	496.00
Health Savings Account (HSA)	0.00	100.00	100.00	0.00
Flexible Spending Acct. (FSA)	0.00	2,978.92	2,978.92	0.00
Dental	0.10	9,180.45	9,180.45	0.10
Mentor	15,713.42	892.08		16,605.50
	<u>233,920.50</u>	<u>1,833,510.20</u>	<u>1,826,023.50</u>	<u>241,407.20</u>

**ROXBURY TOWNSHIP BOARD OF EDUCATION**  
**BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT**  
**AS OF JANUARY 31, 2020**

Balance per Bank:

TD Bank, N.A. #786-6118610	252,113.09
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Less: Outstanding Checks/Wires:

#30596 - Garnishment	175.35	
#30636 - Scholarship	64.00	
#30782 - Health Savings Account	50.00	
#30783 - Cigna	66.78	
#30784 - Garnishment	230.70	
#30785 - Garnishment	198.91	
#30786 - Garnishment	173.81	
#30789 - Prudential	6,730.34	
#30790 - Teamsters Dues	3,016.00	
	<u>10,705.89</u>	
		<u><u>241,407.20</u></u>

# Roxbury Public Schools

## Monthly Transfer Report

va\_s1701\_8919  
01/01/2020

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	21,648,925.06	37,301.90	21,686,226.96	2,168,622.70	( 24,438.00)	-0.11	2,144,184.70	1,246,015.74
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	10,459,883.11	0.00	10,459,883.11	1,045,988.31	15,000.00	0.14	1,060,988.31	496,245.27
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,587,507.91	58,725.29	1,646,233.20	164,623.32	( 9,910.00)	-0.60	154,713.32	775,735.63
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>UNDISTRIBUTED EXPENDITURES</b>		<b>33,696,316.08</b>	<b>96,027.19</b>	<b>33,792,343.27</b>		<b>( 19,348.00)</b>			<b>2,517,996.64</b>
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	3,582,007.75	0.00	3,582,007.75	358,200.78	( 173,383.50)	-4.84	184,817.28	248,477.17
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,191,743.44	11,017.03	4,202,760.47	420,276.05	( 2,972.18)	-0.07	417,303.87	252,297.38
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,229,000.00	0.00	1,229,000.00	122,900.00	4,012.18	0.33	126,912.18	107,279.71
General Administration	1X-000-230-XXX	1,073,338.09	73,272.64	1,146,610.73	114,661.07	106,115.61	9.25	220,776.68	273,887.75
School Administration	1X-000-240-XXX	2,817,840.50	8,926.81	2,826,767.31	282,676.73	274,831.85	9.72	557,508.58	324,198.49
Central Services & Administrative Information Technology	1X-000-25X-XXX	2,176,162.07	30,771.60	2,206,933.67	220,693.37	219,322.54	9.94	440,015.91	406,131.94
Operation and Maintenance of Plant Services	1X-000-26X-XXX	8,390,310.40	696,059.11	9,086,369.51	908,636.95	( 168,432.37)	-1.85	740,204.58	1,683,918.86
Student Transportation Services	1X-000-270-XXX	4,855,247.00	6,826.32	4,862,073.32	486,207.33	( 4,434.50)	-0.09	481,772.83	329,605.58



# Roxbury Public Schools Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	10,944,665.49	1,275.00	10,945,940.49	1,094,594.05	( 550,869.42)	-5.03	543,724.63	1,889,678.56
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>39,260,314.74</b>	<b>828,148.51</b>	<b>40,088,463.25</b>		<b>( 295,809.79)</b>			<b>5,515,475.44</b>
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	949,857.75	550,811.14	1,500,668.89	150,066.89	141,774.29	9.45	291,841.18	84,348.75
Facilities Acquisition and Construction Services	12-000-4XX-XXX	913,164.00	0.00	913,164.00	0.00	0.00	0.00	0.00	913,164.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>1,863,021.75</b>	<b>550,811.14</b>	<b>2,413,832.89</b>		<b>141,774.29</b>			<b>997,512.75</b>
<b>TOTAL SPECIAL SCHOOLS</b>	13-XXX-XXX-XXX	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>173,383.50</b>	<b>0.00</b>	<b>173,383.50</b>	<b>0.00</b>
Transfer of Funds to Charter Schools	10-000-100-56X	149,510.00	0.00	149,510.00	14,951.00	0.00	0.00	14,951.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>74,969,162.57</b>	<b>1,474,986.84</b>	<b>76,444,149.41</b>		<b>0.00</b>			<b>9,030,984.83</b>

  
 \_\_\_\_\_  
 School Business Administrator Signature

2/15/2020  
 \_\_\_\_\_  
 Date

# Roxbury Public Schools

## Expense Account Adjustment Analysis By Adjustment#

Current Cycle : January

va\_exaa2.111317  
01/01/2020

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000157	SKI CLUB ADDITIONAL	61-423-200-590-000-960-	CS PRINTING	01/01/2020	JMONDANAR	\$2,000.00	(\$31.00)	\$1,969.00
					O			
	SKI CLUB ADDITIONAL	61-425-100-500-002-950-	CS CAMELBACK	01/01/2020	JMONDANAR	\$3,780.00	\$91.00	\$3,871.00
					O			
	SKI CLUB ADDITIONAL	61-425-100-500-003-950-	CS SHAWNEE	01/01/2020	JMONDANAR	\$8,400.00	(\$60.00)	\$8,340.00
					O			
<b>Total for Adjustment # 000157</b>							<b>\$0.00</b>	
000158	**admin	11-000-230-105-000-100-	SAL ADMN SECTY	01/01/2020	JMONDANAR	\$69,426.00	\$50,000.00	\$119,426.00
					O			
	**admin	11-000-230-105-900-100-	SAL SECTY SUBS	01/01/2020	JMONDANAR	\$0.00	\$50,000.00	\$50,000.00
					O			
	**admin	11-000-230-110-000-100-	SAL TREAS/CS DIRECTOR	01/01/2020	JMONDANAR	\$88,422.00	\$10,000.00	\$98,422.00
					O			
	**admin	11-000-240-104-000-100-	SAL DIRECTORS	01/01/2020	JMONDANAR	\$523,288.00	\$29,000.00	\$552,288.00
					O			
	**admin	11-000-240-105-900-100-	SALARIES OF SECRET. SUB	01/01/2020	JMONDANAR	\$5,352.88	\$50,000.00	\$55,352.88
					O			
	**admin	11-000-240-105-999-100-	LEAVE REPLACE SECRETARY	01/01/2020	JMONDANAR	\$1,712.00	\$50,000.00	\$51,712.00
					O			
	**admin	11-000-240-199-000-100-	UNUSED VAC. PAYMENT TO T	01/01/2020	JMONDANAR	\$18,429.61	\$150,000.00	\$168,429.61
					O			
	**admin	11-000-251-104-001-100-	SAL BA/ASST BA	01/01/2020	JMONDANAR	\$213,983.89	\$78,000.00	\$291,983.89
					O			
	**admin	11-000-251-104-004-100-	SAL HUMAN RESOURCE	01/01/2020	JMONDANAR	\$130,729.00	\$50,000.00	\$180,729.00
					O			
	**admin	11-000-251-105-004-100-	SAL BO SECTY	01/01/2020	JMONDANAR	\$302,181.00	\$50,000.00	\$352,181.00
					O			
	**admin	11-000-251-199-001-100-	SALARIES-UNUSED VACATION	01/01/2020	JMONDANAR	\$7,886.50	\$50,000.00	\$57,886.50
					O			
	**admin	11-000-291-241-000-900-	PERS LIABILITY	01/01/2020	JMONDANAR	\$855,879.49	(\$617,000.00)	\$238,879.49
					O			
<b>Total for Adjustment # 000158</b>							<b>\$0.00</b>	
000159	**admin	11-000-251-104-001-100-	SAL BA/ASST BA	01/01/2020	JMONDANAR	\$291,983.89	\$16,000.00	\$307,983.89
					O			
	**admin	11-000-291-241-000-900-	PERS LIABILITY	01/01/2020	JMONDANAR	\$238,879.49	(\$16,000.00)	\$222,879.49
					O			
<b>Total for Adjustment # 000159</b>							<b>\$0.00</b>	

# Roxbury Public Schools

## Expense Account Adjustment Analysis By Adjustment#

Current Cycle : January

va\_exaa2.111317  
01/01/2020

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000160	**admin	11-000-251-104-001-100-	SAL BA/ASST BA	01/01/2020	JMONDANAR O	\$307,983.89	(\$32,000.00)	\$275,983.89
	**admin	11-000-291-241-000-900-	PERS LIABILITY	01/01/2020	JMONDANAR O	\$222,879.49	\$32,000.00	\$254,879.49
<b>Total for Adjustment #</b>						<b>000160</b>	<b>\$0.00</b>	
000161	rhs soundboard	12-000-400-800-890-900-	CAPTIAL RES. INTEREST	01/01/2020	JMONDANAR O	\$26,000.00	(\$10,274.00)	\$15,726.00
	rhs soundboard	12-401-100-730-000-007-	SCHOOL-SPONSORED AND OTH	01/01/2020	JMONDANAR O	\$24,762.00	\$10,274.00	\$35,036.00
<b>Total for Adjustment #</b>						<b>000161</b>	<b>\$0.00</b>	
000162	reclassify furniture	11-190-100-610-003-008-	JFRSN FRN SUPPLIES	01/01/2020	JMONDANAR O	\$5,482.80	\$1,160.11	\$6,642.91
	reclassify furniture	11-190-100-610-713-008-	JEFFRSN PHYS ED SUPP	01/01/2020	JMONDANAR O	\$3,000.00	(\$1,160.11)	\$1,839.89
<b>Total for Adjustment #</b>						<b>000162</b>	<b>\$0.00</b>	
000163	increase pd line	11-000-223-590-878-008-	JFRSN STF DVL TRVL	01/01/2020	JMONDANAR O	\$2,000.00	\$1,000.00	\$3,000.00
	increase pd line	11-000-240-610-000-008-	JFRSN SUPPLIES	01/01/2020	JMONDANAR O	\$7,180.00	(\$1,000.00)	\$6,180.00
<b>Total for Adjustment #</b>						<b>000163</b>	<b>\$0.00</b>	
000164	increase home instr serv	11-150-100-101-000-100-	SAL HOME INSTRUCTION	01/01/2020	JMONDANAR O	\$40,000.00	(\$10,000.00)	\$30,000.00
	increase home instr serv	11-150-100-320-000-250-	HOME INSTRCN PRCH SV	01/01/2020	JMONDANAR O	\$31,250.00	\$10,000.00	\$41,250.00
<b>Total for Adjustment #</b>						<b>000164</b>	<b>\$0.00</b>	
000165	lrs core furniture	11-190-100-610-000-600-	DW FURN SPLS	01/01/2020	JMONDANAR O	\$40,000.00	\$11,500.00	\$51,500.00
	lrs core furniture	11-190-100-610-404-300-	SOC STUDIES GEN SUPPL	01/01/2020	JMONDANAR O	\$44,777.00	(\$11,500.00)	\$33,277.00
<b>Total for Adjustment #</b>						<b>000165</b>	<b>\$0.00</b>	
000166	incr trans co-op	11-000-270-515-000-700-	TRANSP JNT HME SCHL SP	01/01/2020	JMONDANAR O	\$850,000.00	\$400,000.00	\$1,250,000.00
	incr trans co-op	12-000-400-450-001-900-	CONSTRUCTION SERVICES	01/01/2020	JMONDANAR O	\$830,500.00	(\$400,000.00)	\$430,500.00
<b>Total for Adjustment #</b>						<b>000166</b>	<b>\$0.00</b>	

# Roxbury Public Schools

## Expense Account Adjustment Analysis By Adjustment#

Current Cycle : January

va\_exaa2.111317  
01/01/2020

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000167	reverse	11-000-270-515-000-700-	TRANSP JNT HME SCHL SP	01/01/2020	JMONDANAR O	\$1,250,000.00	(\$400,000.00)	\$850,000.00
	reverse	12-000-400-450-001-900-	CONSTRUCTION SERVICES	01/01/2020	JMONDANAR O	\$430,500.00	\$400,000.00	\$830,500.00
<b>Total for Adjustment #</b>						<b>000167</b>	<b>\$0.00</b>	
000168	furniture ems	11-190-100-610-003-005-	EMS FURN SUPPLIES	01/01/2020	JMONDANAR O	\$25,838.00	\$3,320.00	\$29,158.00
	furniture ems	11-190-100-610-204-005-	EMS SCI GEN SPLS	01/01/2020	JMONDANAR O	\$8,000.00	(\$3,320.00)	\$4,680.00
<b>Total for Adjustment #</b>						<b>000168</b>	<b>\$0.00</b>	
000169	increase in CBI	11-209-100-890-000-250-	BD TRIPS	01/01/2020	JMONDANAR O	\$1,467.00	\$5,000.00	\$6,467.00
	increase in CBI	11-212-100-890-008-250-	MD TRIPS	01/01/2020	JMONDANAR O	\$5,866.00	\$5,000.00	\$10,866.00
	increase in CBI	11-214-100-890-000-250-	AUTISM TRIPS	01/01/2020	JMONDANAR O	\$667.00	\$5,000.00	\$5,667.00
	increase in CBI	12-212-100-731-000-250-	MD EQUIP	01/01/2020	JMONDANAR O	\$25,000.00	(\$15,000.00)	\$10,000.00
<b>Total for Adjustment #</b>						<b>000169</b>	<b>\$0.00</b>	
000170	phones	11-000-252-600-002-707-	CMPTR CTR SUPPLIES	01/01/2020	JMONDANAR O	\$141,200.00	\$42,940.21	\$184,140.21
	phones	12-000-252-730-000-707-	COMPUTER CENTER EQUIPMEN	01/01/2020	JMONDANAR O	\$257,500.00	(\$42,940.21)	\$214,559.79
<b>Total for Adjustment #</b>						<b>000170</b>	<b>\$0.00</b>	
000171	nurse	11-000-213-104-001-100-	SAL NURSE SUB	01/01/2020	JMONDANAR O	\$12,567.50	\$2,232.50	\$14,800.00
	nurse	11-000-213-104-091-100-	PERM SUB NURSE	01/01/2020	JMONDANAR O	\$34,390.50	(\$2,232.50)	\$32,158.00
<b>Total for Adjustment #</b>						<b>000171</b>	<b>\$0.00</b>	
000172	leave sw	11-000-218-104-000-100-	SAL GUIDANCE	01/01/2020	JMONDANAR O	\$1,019,452.57	(\$5,383.94)	\$1,014,068.63
	leave sw	11-000-218-104-999-100-	LEAVE REPLACEMENT SW	01/01/2020	JMONDANAR O	\$21,535.76	\$5,383.94	\$26,919.70
<b>Total for Adjustment #</b>						<b>000172</b>	<b>\$0.00</b>	
000173	cst leave	11-000-219-104-999-100-	LEAVE REPLACEMENT CST	01/01/2020	JMONDANAR	\$21,684.00	\$5,421.00	\$27,105.00



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Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Total for Adjustment # 000179</b>							<b>\$0.00</b>	
000180	sec stip	11-000-266-100-999-100- -	SECURITY EXTRA STIPEND	01/01/2020	JMONDANAR	\$3,500.00	\$336.00	\$3,836.00
					O			
	sec stip	11-000-266-420-000-800- -	SECURITY PURCHASED SERV	01/01/2020	JMONDANAR	\$6,263.00	(\$336.00)	\$5,927.00
					O			
<b>Total for Adjustment # 000180</b>							<b>\$0.00</b>	
000181	trans ot	11-000-270-160-001-100- -	SAL TRANSP OT	01/01/2020	JMONDANAR	\$41,365.66	\$12,749.39	\$54,115.05
					O			
	trans ot	11-000-270-162-080-000- -	TRANS TRIPS - OTHER	01/01/2020	JMONDANAR	\$274.81	\$68.70	\$343.51
					O			
	trans ot	11-000-270-162-080-100- -	TRANSP TRPS SP SVCS	01/01/2020	JMONDANAR	\$11,853.25	\$4,233.95	\$16,087.20
					O			
	trans ot	11-000-270-593-000-900- -	TRANSP INSURANCE	01/01/2020	JMONDANAR	\$119,000.00	(\$17,052.04)	\$101,947.96
					O			
<b>Total for Adjustment # 000181</b>							<b>\$0.00</b>	
000182	prep-leave repl	11-120-100-101-000-101- -	GR.1-5 PREP/DUTY	01/01/2020	JMONDANAR	\$33.00	\$363.00	\$396.00
					O			
	prep-leave repl	11-120-100-101-003-100- -	SAL FRNKLN 1-5 TCHR	01/01/2020	JMONDANAR	\$986,512.51	(\$18,665.00)	\$967,847.51
					O			
	prep-leave repl	11-120-100-101-999-100- -	GR 1-5 - LEAVE REPLACEME	01/01/2020	JMONDANAR	\$78,718.56	\$18,302.00	\$97,020.56
					O			
<b>Total for Adjustment # 000182</b>							<b>\$0.00</b>	
000183	6-8 prep/block cov	11-130-100-101-000-101- -	GR.6-8 PREP/DUTY	01/01/2020	JMONDANAR	\$33.00	\$66.00	\$99.00
					O			
	6-8 prep/leave repl	11-130-100-101-090-100- -	SAL 6-8 SUBSTITUTES	01/01/2020	JMONDANAR	\$57,297.00	(\$4,266.00)	\$53,031.00
					O			
	6-8 prep/leave repl	11-130-100-101-999-100- -	GRADES 6-8 - LEAVE REPLA	01/01/2020	JMONDANAR	\$0.00	\$4,200.00	\$4,200.00
					O			
<b>Total for Adjustment # 000183</b>							<b>\$0.00</b>	
000184	rhs prep/sat det	11-140-100-101-000-100- -	RHS EX BLOCK COVERAGE	01/01/2020	JMONDANAR	\$90,727.00	(\$6,171.00)	\$84,556.00
					O			
	rhs prep/sat det	11-140-100-101-000-101- -	PREP/DUTY RHS	01/01/2020	JMONDANAR	\$8,778.00	\$5,775.00	\$14,553.00
					O			
	rhs prep/sat det	11-140-100-101-000-102- -	RHS SAT. DETENTION	01/01/2020	JMONDANAR	\$495.00	\$396.00	\$891.00
					O			
<b>Total for Adjustment # 000184</b>							<b>\$0.00</b>	
000185	lld leave	11-204-100-101-000-100- -	SAL LLD	01/01/2020	JMONDANAR	\$347,756.11	(\$16,369.50)	\$331,386.61



**Roxbury Public Schools**  
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Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000192	sewer	11-000-262-520-062-900- -	PROPERTY/LIAB INS	01/01/2020	JMONDANAR	\$398,309.00	(\$0.10)	\$398,308.90
						Total for Adjustment # 000192	<u>\$0.00</u>	
<b>Total Current Appropriation Adjustments</b>							<u><u>\$0.00</u></u>	



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Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>YTD Disbursement Adjustments</b>								
000001	transp insurance	11-000-262-520-062-900- -	PROPERTY/LIAB INS	01/01/2020	JMONDANAR O	\$427,245.48	(\$54,595.96)	\$372,649.52
	transp insurance	11-000-270-593-000-900- -	TRANSP INSURANCE	01/01/2020	JMONDANAR O	\$0.00	\$54,595.96	\$54,595.96
Total for Adjustment # 000001							<u>\$0.00</u>	
<b>Total YTD Disbursement Adjustments</b>							<u><u>\$0.00</u></u>	