

**DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION
DECEMBER 13, 2021**

Lincoln Roosevelt School
34 North Hillside Avenue, Succasunna, New Jersey

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

I. MEETING CALLED TO ORDER

The meeting was called to order at 6:37 p.m. in the auditorium at Lincoln Roosevelt School. Board President, Ms. Carol Scheneck, presiding.

Mrs. Kolbusch announced that this Regular meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register – Newspaper
Municipal Clerk
Daily Record – Newspaper
Roxbury Public Library
Roxbury Website – <http://www.roxbury.org/domain/83>

The notice of tonight's meeting has been posted in the Board's Business Office.

II. ROLL CALL

The roll was taken and a quorum deemed present.

MEMBERS PRESENT: Mr. Edwin Botero, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson, Mrs. Kathy Purcell (left the meeting at 7:42 p.m.), Ms. Carol Scheneck

MEMBERS ABSENT: Mr. Joseph Bocchino, Mr. Dan Masi, Mrs. Danielle McCabe

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs Maryann Gibbs, Mrs. M. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

Mrs. Danielson motioned and Mrs. Champagne seconded the motion that the resolution to meet in Executive Session be approved as presented. The motion was approved by unanimous agreement.

IT IS RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on December 13, 2021 regarding personnel matters, student matters, and attorney client privilege.

IV. PUBLIC SESSION - Public Session Reconvened at 7:30 p.m.

V. ROLL CALL

MEMBERS PRESENT: Mr. Edwin Botero, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson, Mrs. Kathy Purcell, Ms. Carol Scheneck

MEMBERS ABSENT: Mr. Joseph Bocchino, Mr. Dan Masi, Mrs. Danielle McCabe

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs. Maryann Gibbs, Mrs. M. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC
Delaney Scalera, Student Representative

VI. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration and the Public participated in the salute to the flag. Ms. Scheneck asked for a moment of silence in respectful memory of a former Football Coach, Mr. Jim Fiorello, and teacher, Nicole Barbato. Ms. Scheneck spoke about the importance of school community and Roxbury.

A motion was heard from Mr. Botero to amend the order of tonight's agenda. The motion was seconded by Mr. Coakley and approved by unanimous agreement. Public session continued in the order shown in these minutes.

VII. MOTIONS/VOTING FOR ALL ACTION ITEMS – Resolutions shown following Committee Reports

A. Finance

Mrs. Colucci motioned and Mr. Coakley seconded the motion that Finance Resolutions 1 through 23 be accepted as presented.

The motion was approved by roll call vote:

Mr. Botero: *Yes to all* **Mrs. Champagne:** *Yes to all* **Mr. Coakley:** *Yes to all*
Mrs. Colucci: *Yes to all* **Mrs. Danielson:** *Yes to all* **Mrs. Purcell:** *Yes to all*
Ms. Scheneck: *Yes to all, however, Recuse to purchase orders 22-2603 and 22-2466 only in Resolution 1 and Recuse to item (1) only in Resolution 11*

BILLS LIST

*1. RESOLVED, that the Roxbury Township Board of Education approve the December 2021 bills list totaling \$2,805,039.90 as presented.

TRANSFERS

*2. RESOLVED, that the Roxbury Township Board of Education approve the October 2021 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

*3. RESOLVED, that the Roxbury Township Board of Education approve the November 2021 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for October 2021.
- *5. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for November 2021.

TREASURER'S REPORT

- *6. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for October 2021.
- *7. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for November 2021.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *8. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of October 2021 that no major accounts and fund balances in the 2021/2022 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- *9. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of November 2021 that no major accounts and fund balances in the 2021/2022 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *10. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of November 2021 as follows:

Roxbury High School	\$9,829.50	Franklin School	\$1,902.50
Athletics	\$922.00	Kennedy School	\$150.00
Eisenhower Middle School	\$1,894.00	Jefferson School	\$0.00
Lincoln Roosevelt School	\$0.00	Nixon School	\$0.00

TRAVEL REQUESTS

- *11. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery

of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place*	Date of Workshop	Registration Fee	Total Estimated Expenses
1	Miller, Dominick	Defusing Anger, Anxiety and Aggression: Improving Student Behavior	4	Newark, NJ	1/4/2022	\$279.00	\$296.43
2	Curtiss, Karen	Intermediate Virtual IMSE Orton-Gillingham Training	4 S-4	Virtual	1/17/2022 1/18/2022 1/19/2022 1/20/2022 1/21/2022	\$1,275.00	\$1,275.00
3	Kelly, Erika	Differentiate Instruction in Math: "It's not as hard as you think!"	4	Bloomfield, NJ	1/24/2022	\$175.00	\$179.20
4	Sheila Connelly	TECHSPO '22	4	Atlantic City, NJ	1/26/2022 1/27/2022 1/28/2022	\$490.00	\$928.50
5	Estes, Stacey	Foundations and Models of Crisis Intervention and Trauma Response	4	Virtual	1/27/2022 1/28/2022	\$160.00	\$160.00
6	Rommel, Allison	Feeding First 2021 Conference	4	On Demand	through 1/31/2022	\$375.00	\$375.00
7	Palmieri, Kristen	Clinical Supervision & Liability	4	Virtual	2/3/2022 2/4/2022 2/11/2022	\$0.00	\$0.00
8	Hopper, JoEllen	The Scottsboro Trials of the 1930's and the Trial of the Men Accused of Emmett Till's Murder	4 S-1	New Brunswick, NJ	2/4/2022	\$35.00	\$59.99
9	Hachey, Patrick	American Choral Directors Association Eastern Regional Conference	4	Boston, MA	2/9/2022 2/10/2022 2/11/2022 2/12/2022	\$288.50	\$486.00
10	Urban, Alexandra	2022 Shape NJ Convention	4 S-1	Long Branch, NJ	2/15/2022	\$149.00	\$198.07
11	LaPosta, Christine	National Art Educators Association National Convention and Expo	4 S-2	New York City, NY	3/3/2022 3/4/2022	\$270.00	\$351.86
12	Speronza, Izzy	National Art Educators Association Conference	4 S-2	New York City, NY	3/3/2022 3/4/2022	\$195.00	\$288.32
13	Caccavale, Frank	ITEEA Conference	4 S-3	Orlando, FL	3/9/2022 3/10/2022 3/11/2022	\$395.00	\$548.00
14	Connelly, Sheila	Classlink User Group	4	Edison, NJ	3/15/2022	\$0.00	\$10.99
15	Bellardino, Alyssa	NJPSA Conference	4 T-2	Atlantic City, NJ	3/24/2022 3/25/2022	\$320.00	\$431.00
16	Kelly, Erika	NJPSA Conference	4 T-2	Atlantic City, NJ	3/24/2022 3/25/2022	\$320.00	\$432.40
17	Weber, Kurt	Bolshevik Russia: Ground Zero of Nazi Germany's War of Annihilation	4 S-1	New Brunswick, NJ	3/25/2022	\$35.00	\$59.99
18	Buckler, Jennifer	Legal One - Anti-Bullying Specialist (ABS) Online Certificate Program	4	Online	Self paced	\$500.00	\$500.00

Notes: *If in-person session is held, attendance will require employee to follow all safety and social distancing protocols. 1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the

number of days for which a substitute is needed.

ACCEPTANCE OF THE 2020-2021 AUDIT

*12. The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board accept the Comprehensive Annual Financial Report and Auditor's Management Report for the period July 1, 2020 through June 30, 2021 as prepared by Nisivoccia LLP, Certified Public Accountants & Advisors, inclusive of the following recommendations:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

The District reviews the estimated related services costs for reasonableness and take extra care to ensure that all related services costs are reported on the ExAid application.

3. School Purchasing Program

None

4. School Food Service

The District implement a standard meal counting system at each site location and take extra care to ensure that the daily meal count tally sheets maintained by each site location are complete and accurate and agree to the monthly reimbursement claim.

5. Student Body Activities

None

6. Application for State School Aid

Speech only students be reported as regular education students.

7. Pupil Transportation

None

8. Facilities and Capital Assets

The District continue to update its capital assets inventory records.

9. Travel Expense and Reimbursement Policy

None

10. Status of Prior Year's Finding/Recommendation

The prior year recommendation regarding the bank reconciliations for student activity accounts was resolved in the current year. The prior year recommendation regarding fixed assets was not resolved and remains as a current year recommendation.

AND BE IT FURTHER RESOLVED, that the Roxbury Township Board of Education approve the Corrective Action Plan. (Exhibit #F1)

APPROVAL OF PURCHASES

- *13. RESOLVED, that the Roxbury Township Board of Education approve the purchase of replacement tablets for Zonar from SHI International Corporation, 290 Davidson Avenue, Somerset, NJ in accordance with SHI Quote #21270671 in the total amount of \$11,929.50.
- *14. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Microsoft software licenses from SHI International Corporation, 290 Davidson Avenue, Somerset, NJ in accordance with SHI Quote #21259386 in the total amount of \$17,521.12.
- *15. RESOLVED, that the Roxbury Township Board of Education approve the purchase of replacement zonar units from SHI International Corporation, 290 Davidson Avenue, Somerset, NJ in accordance with SHI Quote #21305158 in the total amount of \$7,953.00.

APPROVAL OF PETTY CASH FUND AND CUSTODIAN OF FUNDS

*16. WHEREAS, Community Based Instruction (CBI) is an opportunity for students to take the skills they are learning and apply them beyond the four walls of the classroom, and for students with learning differences, this experience is imperative as application and repetition is critical to ensure mastery. Students in our Autism and Multiple Disabilities programs participate in a calendar of events/trips throughout the year that are aligned with four specific areas of focus: Domestic, Vocational, Recreation/Leisure and Community. Money management is a complex skill that our students work on throughout their educational experience and one that is needed in each of the four focus areas. In order to ensure students have access to the money needed, a petty cash account is necessary for the specific application of this curricular goal.

RESOLVED, that the Roxbury Township Board of Education approves a Petty Cash Fund for the 2021/2022 school year in the amount of \$500 for the Special Services Department for use by the Community Based Instruction program (CBI).

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary be appointed as Custodian of the Petty Cash Fund.

SCHOOL BUS EMERGENCY EVACUATION DRILLS

*17. RESOLVED, that the Roxbury Township Board of Education approve the School Bus Emergency Evacuation Drill Reports listed below. All Emergency Evacuation Drill Reports are available at the Administration Building during normal working hours.

Evacuation Drill # 1 - Board Agenda 12/13/2021				
<i>Date of Drill</i>	<i>Time of Day</i>	<i>School Name Supervisor of Drill</i>	<i>Location of Drill</i>	<i>Route Number</i>
10/18/2021	7:10 AM	Roxbury High School Mr. D. Miller, Principal	1 Bryant Drive, Succasunna	RHS01-RHS28 MTH13-MTH15, MHC15
10/19/2021	7:50 AM	Eisenhower Middle School Mr. P.Gallagher, Principal	47 Eyland Ave, Succasunna	EMS01-EMS21, MHC20
10/20/2021	8:30 AM	Lincoln Roosevelt School Mr. C. Argenziano, Principal	34 N Hillside Ave, Succasunna	LR01-LR19
10/21/2021	9:30 AM	Franklin School Mrs.L. Ferrare, Principal	8 Meeker St, Succasunna	All Students - Bus Safety

10/18/2021	9:30 AM	Jefferson School Mrs. M. Cosgrove, Principal	37 Cornhollow Rd, Succasunna	All Students - Bus Safety
10/25/2021	9:30 AM	Kennedy School Mrs. N. Acevedo, Principal	20 Pleasant Hill Rd, Succasunna	All Students - Bus Safety
10/28/2021	9:30 AM	Nixon School Mrs. D. Lynch, Principal	275 Mt. Arlington Blvd, Landing	All Students - Bus Safety
10/21/2021	8:20 AM	Mt. Arlington Public School Mr. J. Grillo, Principal	235 Howard Blvd, Mt. Arlington	MTM01-MTM06
10/21/2021	8:20 AM	Edith Decker School Mr. J. Grillo, Principal	446 Howard Blvd, Mt. Arlington	MTD07-MTD09, MTDPK
10/25/2021	7:45 AM	St. Therese School Mr. T. Dunnigan, Principal	135 Main Street, Succasunna	STS01-STS04

APPROVAL OF SERVICE PROVIDERS

18. RESOLVED, that the Roxbury Township Board of Education approve the following service providers for the 2021/2022 school year. At this time, use of the services and payment for services is contingent upon the status of school closures and the ability to fulfill the responsibilities associated with provision of services. The Board will be reimbursed for the costs indicated below through fundraising and ticket sales.

	Name	Services Provided	21/22 Payment
1	Castle, Lisa	21/22 EMS Spring Musical Set Design Advisor	\$ 1,131
* 2	Castle, Lisa	21/22 RHS Spring Musical Painting / Visual Director	\$ 1,500
3	Rogers, Patricia	21/22 EMS Spring Musical Costume Designer	\$ 1,196
* 4	Rogers, Patricia	21/22 RHS Spring Musical Costume Designer	\$ 1,900

APPROVAL OF THE UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS

- *19. RESOLVED, that the Roxbury Township Board of Education approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for 2021/2022, and submission of the Agreement to the Roxbury Township Police Department, County Prosecutor and County Superintendent of Schools.

APPROVAL OF THE MEMORANDUM OF UNDERSTANDING - LIVE STREAM VIDEOS SHARING BETWEEN THE ROXBURY TOWNSHIP SCHOOL DISTRICT AND THE ROXBURY TOWNSHIP POLICE DEPARTMENT

- *20. RESOLVED, that the Roxbury Township Board of Education approve the Memorandum of Understanding with the Roxbury Township Police Department regarding Live Stream Videos Sharing for the 2021/2022 school year.

APPROVAL OF DISPOSAL OF PROPERTY

- 21. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of 57 metal folding chairs at Nixon Elementary School. This furniture has been identified as obsolete, broken and/or no longer functioning, if unsellable, items will be discarded.
- *22. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use and disposal of technology equipment identified in Exhibit #F2. This equipment has been identified as obsolete, broken and/or no longer functioning, if unsellable, items will be discarded.

DONATION

- *23. RESOLVED, that the Roxbury Township Board of Education approve the donation from Babula Architecture, LLC, 976 Tabor Road, 2nd Floor, Unit 5, Mailbox 12, Morris Plains, NJ of construction documents and drawings preparation for the Structural Design and Fabrication program. This donation is valued at \$5,720.00.

B. Education (Resolutions 1-7)

Mrs. Champagne motion and Mr. Coakley seconded the motion that Education Resolutions 1 through 7 be accepted as presented.

The motion was approved by roll call vote:

The motion was approved by roll call vote:

Mr. Botero: *Yes to all* **Mrs. Champagne:** *Yes to all, however, Recuse to item (1) only in Resolution 5*
Mr. Coakley: *Yes to all* **Mrs. Colucci:** *Yes to all* **Mrs. Danielson:** *Yes to all*
Mrs. Purcell: *Yes to all* **Ms. Scheneck:** *Yes to all*

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2021/2022 school year, ending as of November 12, 2021 for incident Nos. 7 through 27.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2021/2022 school year, beginning November 13, 2021 and ending December 9, 2021 for Incident Nos. 28 through 33.

FIELD TRIPS

- *3. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Group, then by Trip Destination

	Scho ol	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Date(s) of Trip
1	RHS	B.McGinley	SUCCESS	13	Rockaway Townsquare Mall & AMC Theater	Rockaway, NJ	12/17/21 (Fri)
2	RHS	D.Rose	VISTA	5	Fuddruckers	Succasunna, NJ	1/12/22 (Wed)

3	RHS	D.Rose	VISTA	5	Roxbury Diner	Succasunna, NJ	12/21/21 (Tue)
4	RHS	D.Rose	VISTA	5	Walmart Supercenter	Ledgewood, NJ	12/15/21 (Wed)
5	RHS	D.Rose	VISTA	7	Rockaway Townsquare Mall	Rockaway, NJ	1/19/22 (Wed)

4. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Date of Trip:

	School	Date of Trip	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Purpose
1	EMS	2022-05-31 (Tue)	P.Gallagher; J.Swaim	Gr. 8	~250	Jefferson Lake Day Camp	Stanhope, NJ	8th Grade End-of-Year Trip/Celebration
2	KES	2022-06-01 (Wed) [Rain date 2022-06-08 (Wed)]	A.Grant; E.Kim; K.Nickel	Gr. 1	60	Turtle Back Zoo	West Orange, NJ	Trip will enhance students' studies of science standards learned in class involving the characteristics & habitats of living things
3	LRS	2021-12-17 (Fri)	E.Neumann; A.Somers	REACH	6	Aspen Ice Center	Randolph, NJ	Reward trip earned through class's behavioral-support program
4	NES	2022-05-06 (Fri) [Rain date 2022-05-13 (Fri)]	S.Ralston; C.McInnes	Gr. 1 & 2	117	Turtle Back Zoo	West Orange, NJ	Trip will enhance students' studies of science standards learned in class involving the characteristics & habitats of living things
5	NES	2022-05-18 (Wed)	J.Rex	Gr. 3	42	Health Barn	Ridgewood, NJ	Trip is an opportunity for students to learn more about healthy living & recycling through gardening & planting
6	NES	2022-05-26 (Thu)	V.Arms	Gr. 4	66	Hopatcong State Park	Landing, NJ	Students will be partaking in the Lake Hopatcong Foundation field trip program, which teaches students about Lake Hopatcong, lake ecology, and the importance of water for life on earth
* 7	RHS	2021-12-15 (Wed)	J.Toupet	Transition	25	Morris County School of Technology	Denville, NJ	To explore vocational training in CTE programs and help students identify career goals related to the trades
* 8	RHS	2021-12-20 (Mon)	D.Roman	Wrestling Team	35	Roxbury Social Services Center	Succasunna, NJ	Students will be working to collect toy donations; and will then deliver & help to distribute them on 12/20/21 at the Roxbury Social Services Center
* 9	RHS	2022-01-12 (Wed)	C.Forlenza; J.Koch	Academy for Sports Medicine: Foundational Components of Sports Med	18	ActiveCare Physical Therapy	Succasunna, NJ	Opportunity for students to witness an outpatient physical therapy clinic and speak to a PT

* 10	RHS	2022-01-28 (Fri)	C.Forienza; J.Koch	Academy for Sports Medicine: Kinesiology	15	Seton Hall University School of Health & Medical Sciences	Nutley, NJ	Opportunity for students to witness a motion analysis in a professional movement lab
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OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2021/2022

- *5. RESOLVED, that the Roxbury Township Board of Education approve the 2021/2022 Extended School Year and 2021/2022 School Year Out-of-District Placements/Services listed below:

File Number	School or Provider	Total Cost	Dates
206066	East Mountain School, Carrier Clinic	\$44,008.24	11/12/21-6/30/22
206456	Madison Board of Education	\$16,796.00	9/1/21-6/30/22
205836	Essex Valley	\$50,598.20	11/30/21-6/30/22

APPROVAL OF NEW COURSES

- *6. RESOLVED, that the courses listed below be adopted as of the 2022/2023 school year:

	School/Course Level	Grade Level	Course	Course Duration
1	RHS	11 - 12	Aviation & Aerospace III	Elective, Full Year

ENGLISH LANGUAGE LEARNER THREE-YEAR PROGRAM PLAN (2021-2024)

- *7. RESOLVED, that the Roxbury Township Board of Education approve the submission of its English Language Learner Three-Year Program Plan for 2021-2024 to the New Jersey Department of Education for approval.

C. Policies (Resolution 1)

Mr. Coakley motioned and Mrs. Champagne seconded the motion that Policies Resolution 1 be accepted as presented.

The motion was approved by roll call vote:

Mr. Botero: Yes **Mrs. Champagne:** Yes **Mr. Coakley:** Yes
Mrs. Colucci: Yes **Mrs. Danielson:** Yes **Mrs. Purcell:** Yes
Ms. Schneck: Yes

- *1. RESOLVED, that the Roxbury Township Board of Education approved the following for second reading:

	Policy/Regulation Number	Policy/Regulation Title	Exhibit Number
a	Policy 1648.13 (New)	School Employee Vaccination Requirements (M)	P1
b	Policy 1648.14 (New)	Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M)	P2

c	Regulation 2340 (Revised)	Field Trips	P3
d	Policy 2425 (New)	Emergency Virtual or Remote Instruction Program (M)	P4
e	Policy & Regulation 5751 (Revised)	Sexual Harassment of Students (M)	P5 & P6
f	Policy 8500.1 (Revised)	Senior Privilege	P7

D. Personnel (Resolutions 1-20)

Mrs. Purcell motioned and Mrs. Colucci seconded the motion that Personnel Resolutions 1 through 20 be accepted as amended.

The motion was approved by roll call vote:

Mr. Botero: *Yes to all* **Mrs. Champagne:** *Yes to all* **Mr. Coakley:** *Yes to all*
Mrs. Colucci: *Yes to all* **Mrs. Danielson:** *Yes to all* **Mrs. Purcell:** *Yes to all*
Ms. Schneck: *Yes to all*

APPROVAL OF RATE OF PAY - SUBSTITUTE POSITIONS

- *1. RESOLVED, that the Roxbury Township Board of Education approves the following rate of pay schedule for substitute positions for the 2021-2022 school year effective January 1, 2022:

Category	Rate of Pay 2021-2022 School Year
Leave Replacement / Interim Teacher or Education Services Personnel (must hold proper NJ certification in content area)	\$297.00 per diem
Transitional Substitute Teacher: up to 20 consecutive days in same position; 21-40 days maximum with county superintendent's approval (Alternate or Traditional Route candidate holding a county substitute credential pending issuance of NJ certification)	\$230.00 per diem
Substitute Teacher: in assignment exceeding 20 consecutive days; 40 days maximum in non-content area (holding a NJ standard/CE/CEAS certification)	\$200.00 per diem
Leave Replacement Nurse (must hold a registered nurse license)	\$325.00 per diem
Substitute Nurse / Permanent Substitute Nurse	\$235.00 per diem
Permanent Substitute Teacher (holding a NJ standard/CE/CEAS certification, or Traditional Route candidate holding a county substitute credential pending issuance of NJ certification)	\$160.00 per diem
Substitute Teacher (holding a NJ standard/CE/CEAS certification)	\$110.00 per diem
Substitute Teacher (holding a county substitute credential)	\$100.00 per diem
Interim Instructional Paraprofessional (exceeding 20 consecutive days in same assignment)	\$105.00 per diem
Substitute Instructional Paraprofessional	\$95.00 per diem
Substitute Bus Aide	\$15.00 hourly
Substitute Bus Driver	\$21.50 hourly
Substitute Cafeteria (Lunch) Aide	\$13.95 hourly
Substitute Computer Technician	\$16.00 hourly
Substitute Maintenance / Groundskeeper	\$15.00 - \$25.00 hourly

Substitute Secretary	\$13.00 hourly
Substitute Secretary (Central Office)	\$16.00 hourly
Substitute Security Guard / Matron	\$16.50 hourly
Substitute Security Guard (with Permit to Carry)	\$20.00 hourly

RESIGNATIONS, RETIREMENTS, TERMINATIONS

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	Name	Loc	Position	Action	Final day of employment	Discussion
* 1	Byrnes, Janine	TR	Director of Transportation	Resignation for personal reasons	12/31/21	
* 2	Danza, Vincent	TR	Bus Driver	Resignation for retirement purposes	12/31/21	DCRP retirement
3	Derendal, Lyndsay	FES	Title 1 Paraprofessional	Resignation for personal reasons	12/8/21	Rescinded
* 4	Lavigne, Janina	RHS	Special Education Teacher	Resignation for personal reasons	1/14/22 or sooner pending hire of a suitable replacement	
* 5	Mainiero, Susan	CO	Secretary to the Business Administrator	Resignation for retirement purposes	12/31/21	
6	Trotter, Jonathan	EMS	Health/PE Teacher	Resignation for personal reasons	1/14/22 or sooner pending hire of a suitable replacement	

3. RESOLVED, that the Roxbury Township Board of Education approve the following:

Stipend Positions						
	Name	Position	Position Loc	Action	Effective	Discussion
1	Trotter, Jonathan	Athletic Coordinator for 21/22 Winter Season	EMS	Resignation for personal reasons	11/18/21	Stipend to be prorated @ FTE 0.50.

LEAVES OF ABSENCE

4. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Leave Start Date	Paid Leave	Unpaid FMLA/ NJFLA	Return Date	Discussion
1	12813	11/15/21	Using 26 sick days	n/a	1/3/22	
* 2	19488	12/14/21	Using 8 sick days	n/a	1/3/22	
* 3	13305	12/17/21	Using available sick & personal days	FMLA, if needed ^	Upon release by physician	
* 4	16335	12/13/21	Using 9 sick days	FMLA ^	Upon release by physician	
* 5	16491	1/3/22	N/A	FMLA/NJFLA	3/28/22	12 weeks FMLA/NJFLA ending 3/27/22
6	18810	11/18/21	Using 20.5 sick days	FMLA/NJFLA ^	10/3/22	

			and 1.5 personal days			
*	7	21732	1/3/22	Using available sick days	FMLA, if needed ^	Upon release by physician
	8	22029	11/17/21	n/a	FMLA	Upon depletion of days Intermittent leave as needed

^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.

REASSIGNMENTS / TRANSFERS

5. RESOLVED, that the staff listed below be transferred to a new location and/or assignment as indicated:

	Name	Former Assignment & Loc.		New Assignment & Loc.		Effective Date	Discussion
1	Clark, Jennifer	Special Education Teacher (PSD) TCH.SPE.PSD.NA.02	JES	Special Education Teacher (LLD) TCH.SPE.LLD.NA.06	NES	11/29/21	
2	Maiello, Erin	Special Education Teacher (RC) TCH.SPE.RES.NA.05	LRS, EMS	Special Education Teacher (RC) TCH.SPE.RES.NA.05	LRS	12/14/21	
3	O'Malley, Shannon	Special Education Teacher (LLD) TCH.SPE.LLD.NA.06	NES	Special Education Teacher (PSD) TCH.SPE.PSD.NA.02	JES	11/29/21	

6. RESOLVED, that the Special Education Paraprofessionals listed be transferred to a new location:

	Name	Former Location	New Location	Effective Date
1	Balogh, Beth	EMS	NES	11/29/21
* 2	Lazzara, Erinn	RHS (RC)	EMS (AUT)	11/29/21
3	Springer, Nicole	NES	JES	11/29/21

7. RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	Name	Former Assignment & Loc.		New Assignment & Loc.		Salary / Rate	Effective Date	Discussion
* 1	Bauder, Yanina	Secretary to Principal Grade IV, Step 7 SEC.JEF.PRN.GR4.01	JES	Confidential Secretary to the Business Administrator SEC.BO.CNF.BA.01	CO	\$60,000 prorated	1/3/22 - 6/30/22	Tenured replacement;; supersedes resolution D.8.1 on 11/15/21
2	Glazer, Bethann	Leave-replacement Technology Teacher	KES	Permanent Substitute Teacher TCH.SUB.PERM.KES.02	KES	\$150.00 per diem	1/3/22	Tenure-track replacement; not to exceed 4 days/week
* 3	Katz, Robert	Transportation Coordinator BUS.TR.CRD.NA.01	TR	Director of Transportation BUS.TR.DIR.NA.01	TR	\$105,000 prorated #	1/3/22 - 6/30/22	Replacement in position # Pending additional \$5,000 upon completion

								of certification course
4	Kreider, Troy	Permanent Substitute Teacher TCH.SUB.PERM.LRS.01	LRS	Leave-replacement ELA Electives Teacher TCH.EMS.BSI.NA.02	EMS	\$297.00 per diem	12/14/21 - 6/30/22	Non-tenured replacement in position TCH.EMS.BSI.NA.02
5	Murphy, Colleen	Leave-replacement Gr. 3 Teacher TCH.NIX.GR2.NA.03	NES	Leave-replacement Kindergarten Teacher TCH.NIX.KIN.NA.03	NES	\$297.00 per diem	11/22/21 - 12/23/21	Non-tenured replacement in position TCH.NIX.KIN.NA.03
6	Murphy, Colleen	Leave-replacement Kindergarten Teacher	NES	Permanent Substitute Teacher TCH.SUB.PERM.NES.01	NES	\$150.00 per diem	1/3/22	Tenure-track replacement; not to exceed 4 days/week
7	Murphy, Regina	Special Education Paraprofessional AID.SPE.PT.NA.37	FES	Secretary - School Office (0.5334 FTE) REA Secretary Grade II, Step 1	NES	\$20,760 prorated	1/3/22 - 6/30/22	Non-tenured replacement in position SEC.NES.OFF.GR2.PT
8	Volz, Michael	Leave-repl Gr. 7 Social Studies Teacher	EMS	Gr. 7 Social Studies Teacher TCH.EMS.SST.NA.02	EMS	21/22 BA, Step 1 \$54,975 prorated	12/6/21 - 6/30/22	Amends start date app'd 11/15/21 XVI.D.11.2. Tenure-track replacement in position TCH.EMS.SST.NA.02

APPOINTMENTS

8. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
1	PLACE - HOLDER	EMS	H/PE Teacher	TBD	TBD	TBD ^	6/30/22	Tenure-track replacement in position TCH.EMS.PEH.NA.04
* 2	Conlon, Kayla	RHS	Special Education Teacher (RC)	MA+30 Step 7	\$65,857.00	2/14/22	6/30/22	Tenure-track replacement in position TCH.SPE.RES.NA.25
* 3	PLACE - HOLDER	CO	Secretary - Accounts Payable	REA Secty Grade V Step TBD	TBD	1/3/22 or TBD^	6/30/22	Tenure-track replacement in position SEC.BO.A/P.GR5.01

^ Employment start date is pending completion of documentation in accordance with the law or district policy.
Employment start date is pending release from current employer

APPOINTMENTS - LEAVE REPLACEMENTS

9. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Glazer, Bethann	KES	Leave-repl Technology Teacher	21/22 Leave-repl Teacher Per Diem Rate Bd. aprvd 6/7/21 & 11/15/21	10/25/21	12/23/21	Extends End Date app'd 11/15/21, XVI.D.12.2. Replacement in position TCH.DS.COMP.NA.02

APPOINTMENTS - HOURLY EMPLOYEES

10. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
1	Mollitor, Danielle	JES	Special Education Paraprofessional	REA Paraprof Step 9	\$20.12	12/14/21	6/30/22	PSD replacement in position AID.SPE.PT.NA.42
* 2	Pucco, Valerie	Sp Serv	Special Education Paraprofessional	REA Paraprof Step 10	\$20.72	12/14/21^	6/30/22	Replacement in position AID.OOD.PT.NA.02; not to exceed 10 hrs/wk payable by timesheets for providing Home Program
* 3	Roumes, Craig	RHS	Security Guard (10 month)	N/A	\$18.00	12/14/21	6/30/22	New position B&G.RHS.GUA.NA.08 working 20 hrs/wk
4	PLACE - HOLDER	JES	Special Education Paraprofessional	REA Paraprof Step	TBD	TBD^	6/30/22	RC Program replacement in position AID.SPE.PT.NA.35 (PH D.13.3 on 11/15/21)
5	PLACE - HOLDER	FES	Special Education Paraprofessional	REA Paraprof Step	TBD	1/3/22^	6/30/22	Replacement in position AID.SPE.PT.NA.37
6	PLACE - HOLDER	EMS	Cafeteria Aide	N/A	TBD	1/3/22^	6/30/22	Replacement in position AID.CAF.EMS.NA.02 working 20 hrs/wk
* 7	PLACE - HOLDER	TR	Bus Driver	RBDG Step	TBD	1/3/22^	6/30/22	Replacement in position BUS.TR.DRI.RE.20
* 8	PLACE - HOLDER	TR	Bus Driver	RBDG Step	TBD	1/3/22^	6/30/22	Replacement in position BUS.TR.DRI.RE.37

^ Employment start date is pending completion of documentation in accordance with the law or district policy.

APPOINTMENTS - EXTRACURRICULAR

11. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2021/2022 school year. At this time, employment and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with the positions indicated.

21/22 Coaching Appts									
	POS LOC	POSITION	ASSIGNMENT	SEASON	NAME	21/22 Base Stipend	# of Consec Yrs thru 21/22 Season	21/22 Longevity Stipend	21/22 TOTAL Stipend
1	EMS	All Sports	Athletic Coordinator (FTE 0.50)	Winter	Moskowitz, Phillip	\$1,046	n/a	n/a	\$1,046
* 2	RHS	Indoor Track	Asst Coach	Winter	Masullo, Kristen	\$5,230	1	\$ -	\$5,230
* 3	RHS	Wrestling	Asst Coach	Winter	Roumes, Craig ^	\$6,032	1	\$ -	\$6,032

^ Employment is pending completion of documentation in accordance with the law or district policy.

12. RESOLVED, that the following personnel be appointed to the positions shown below for the 2021/2022 school year at the stipend indicated. At this time, employment and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with the position indicated.

21/22 Club Appts							
	POS LOC	POS TYPE	POSITION	ASSIGNMENT	NAME	21/22 TOTAL Stipend	21/22 Notes about Assignment
1	EMS	CLUB	News / Literacy Magazine	Co-Advisor (FTE 0.25) ^	Brennan, Lauren	\$ 635 ^	^ Amends Assignment & Total Stipend app'd 6/21/21, XV.C.11.3, Exhibit HR 2.3, Row No. 26
2	EMS	CLUB	News / Literacy Magazine	Co-Advisor (FTE 0.75) #	Curley, Kelsey	\$ 1,905 #	# Amends Assignment & Total Stipend app'd 6/21/21, XV.C.11.3, Exhibit HR 2.3, Row No. 27

13. RESOLVED, that the Roxbury Township Board of Education approve the following appointments for the 2021/2022 school year. At this time, employment and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with these positions. The Board will be reimbursed for the stipends indicated below through fundraising and ticket sales.

21/22 Spring Musical Play Appointments					
	POS LOC	POSITION	ASSIGNMENT	21/22 NAME	21/22 TOTAL Stipend
1	EMS	Drama Club	Advisor	Blewitt, Jessica	\$ 3,450
2	EMS	Choreography	Director	Harrison Calderon, Jessica	\$ 2,100
3	EMS	Painting / Visual	Director	Speronza, Jane-Frances	\$ 1,006
4	EMS	Tech Crew	Director	Richman, Margery	\$ 2,251
* 5	RHS	Musical Play	Producer	Hachey, Patrick	\$ 3,485
* 6	RHS	Choreography	Director	Pietras, Rebecca	\$ 2,949
* 7	RHS	Music	Director	Salyerds, Robert Daniel	\$ 2,949
* 8	RHS	Pit Band	Conductor	Conrad, Jeffrey	\$ 2,412
* 9	RHS	Set Design	Advisor	Hachey, Patrick	\$ 1,500
* 10	RHS	Tech Crew	Director	Salyerds, Robert Daniel	\$ 1,698
* 11	RHS	Vocal	Director	Sweer, Krista	\$ 2,144

APPOINTMENTS - ATHLETIC EVENT WORKERS

- *14. RESOLVED, that the Roxbury Township Board of Education rescind the following appointment:

2021/2022 Athletic Event Workers					
	Name	Position	Salary	Start Date	End Date
1	Johnson, Keith	Athletic Event Worker	21/22 Athl. Event Worker Rates Bd. aprvd 8/30/21	11/16/21	6/30/22

APPOINTMENTS - SUBSTITUTES

- *15. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc.	Position	Salary	Start Date	End Date	Discussion
1	Lehr, Brianna	District	Substitute Paraprofessional	21/22 Sub Rate Bd. aprvd 11/15/21	12/14/21 [^]	6/30/21	
2	Rousseau, Brianne	District	Substitute Teacher, Paraprofessional, and Secretary	21/22 Sub Rate Bd. aprvd 11/15/21	12/14/21 [^]	6/30/21	

[^]Start date pending receipt of documentation in accordance with law and district policy.

SALARY ADJUSTMENTS - CERTIFICATED STAFF

16. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2021/2022 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Salary Guide / Step	Addl. Salary	Start Date	End Date
1	Billeci, Jennifer	EMS	Supplemental Reading	1 block (Block 2) daily	21/22 MA+30, Step 10-12	\$8,845	12/14/21	6/16/22
2	Engle, Rick	EMS	Supplemental Reading	1 block (Block 3) daily	21/22 MA Step 23	\$12,216	12/14/21	6/16/22

STUDENT TEACHERS/INTERNS

17. RESOLVED, that the following student teacher/intern assignment be approved as per the placement requirements in Policy 9541- Student Teachers/Interns:

Student-Teacher/Intern					Roxbury Cooperating Teacher		
	Name	College/Univ	Placement Sought	Term	Name	Position	Loc
1	Dowd, Jacqueline	Seton Hall Univ.	Clinical Int-SLS	1/21/22 - 6/10/22	Barbato, Shelby	SLS	FES
2 [^]	Duque, Vanessa	Liberty Univ	Clinical Int-School Counselor	1/3/22-5/31/22 for f/t	Torres-Davis, Evelyn	School Counselor	EMS
* 3	Schiller, Robert	Capella Univ	Clinical Int-School Counselor	1/3/22 - 4/1/22 for f/t	Mann, Monica	Dir of Guidance	DIST

[^] Resolution amends and supersedes in its entirety placement app'd 7/19/21, XV.C.19.2

COMMUNITY SCHOOL

- *18. RESOLVED, that the Roxbury Township Board of Education in conjunction with the Roxbury Community School approve the appointment of the certificated staff below for the 2021/2022 Saturday Support Program at a rate of \$60/hour. Employment is dependent upon sufficient enrollment. Job sharing within each job category will occur and will be scheduled based on expressed interest. Staff listed below will be paid through ESSER II Funds.

	Name		Name		Name
1	McInnes, Cathy	2	Phillips, Melissa	3	Santo, Diana

- *19. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2021/2022 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Title	Hourly Pay Rate	Start Date	End Date	Discussion
1	Lazzara, Erinn*	K-4	Non-Certificated	\$22/Hour	12/09/21	06/30/22	Sub Capacity Only
2	Renzetti, Nicole*	K-4	Sub Certificated	\$25/Hour	11/22/21	06/30/22	

*Filling placeholders from the August 30th agenda.

- *20. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2021/2022 Roxbury Community School Preschool Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Hourly Pay Rate	Start Date	End Date	Discussion
1	Berta, Yvette	KES	\$17/Sub Aide \$25/Sub Teacher	11/15/21	6/30/22	As needed
2	Brooks, Emily	KES	\$17/Sub Aide \$25/Sub Teacher	12/14/21	06/30/22	As needed
3	Burkhard, Carole	KES	\$17/Sub Aide \$25/Sub Teacher	01/01/22	06/30/22	As needed
4	Cuda, Carolyn	KES	\$17/Sub Aide \$25/Sub Teacher	11/15/21	6/30/22	As needed
5	Gish, Susan	KES	\$17/Sub Aide \$25/Sub Teacher	01/01/22	06/30/22	As needed
6	Lewis, Rebecca	KES	\$17/Sub Aide \$25/Sub Teacher	11/16/21	6/30/22	As needed
7	Reed, Suzannah	KES	\$17/Sub Aide \$25/Sub Teacher	11/16/21	6/30/22	As needed
8	Wilks, Laura	KES	\$17/Aide	11/16/21	06/30/22	
9	PLACEHOLDER	KES	\$17/Sub Aide \$25/Sub Teacher	12/14/21	06/30/22	
10	PLACEHOLDER	KES	\$17/Sub Aide \$25/Sub Teacher	12/14/21	06/30/22	
11	PLACEHOLDER	KES	\$17/Sub Aide \$25/Sub Teacher	12/14/21	06/30/22	
12	PLACEHOLDER	KES	\$17/Sub Aide \$25/Sub Teacher	12/14/21	06/30/22	
13	PLACEHOLDER	KES	\$17/Sub Aide \$25/Sub Teacher	12/14/21	06/30/22	
14	PLACEHOLDER	KES	\$17/Sub Aide \$25/Sub Teacher	12/14/21	06/30/22	

CORRESPONDENCE

December 13, 2021

1. None

VIII. PRESENTATIONS

1. Audit Presentation by Ms. Man Lee, CPA, RMA, PSA, Nisivoccia & Company LLP

IX. STUDENT REPRESENTATIVE'S COMMENTS

Student Council Representative, Delaney Scalera commented on the following:

- Concert Band
- Pops Concert
- Basketball, Swim and Track have all started
- Movie Night with donation of a toy
- Roxthon – March 11, 2022
- Thanks for the December 10th Mental Health Day, maybe try an in-school fun day
- Elevator is fixed and working

X. BOARD PRESIDENT'S COMMENTS

Board President, Ms. Scheneck, commented on the following:

- Wish Susan Mainiero well in her retirement
- This is last meeting of the year
 - Normal graduation in June
 - Fully open since September
 - Board meetings back to in-person
- Driver and Substitute shortages have been difficult but we are managing
- Thanks to Chuck, Maryann, Joe and Ann Rhodes
- Thanks for the support of the Board during my second year as President
- Happy Holidays

XI. SUPERINTENDENT'S REPORT

Superintendent, Dr. Radulic, reported the following:

- I would like to take a moment to acknowledge the passing of Nicole Barbato as well. All of our teachers are very special and important to us, but I had the pleasure to know Nicole as both a supervisor and a Central Office administrator. I always enjoyed walking into Nicole's classroom. It was evident that she loved being there, discussing history, and learning about her students. She had a way of inviting students to learn and explore. Her classes were interactive and engaging. She was the first person to teach me about RAFT, an assignment where students would step into the shoes of a historical character and explore an event from that perspective. I also remember her "game show host" personality in the classroom. It was precious because as hard as Nicole worked, it was fun to watch her bubbly, fun side shine through. The kids loved it.

Some facts about Nicole. She taught in the district for more than a decade. She served as secretary for the REA, played a role in the creation of RoxThon and an equal rights club, contributed to our Freshman Seminar class, was the advisor for the Key Club, and helped organize the Social Studies Department's Veterans Day celebration. Most importantly, she served as a mentor teacher for which I'm truly grateful because although we could not clone her, she certainly left a legacy.

Nicole was a master teacher which means more than being able to make magic in the classroom. It means she was a leader, respected, admired, and sought out by her colleagues for guidance, support, and friendship. Nicole left a legacy which means that although she will be missed, her memory and influence will live on.

- I heard from parents and staff regarding the decision to use an Emergency Day for December 10th. Based upon the majority, it was a good decision and one that served to provide an opportunity for students and staff to recharge and embrace the season. And, it seems like the weather is going to cooperate with us so no snow days will be needed this December. Of course, I just jinxed us.
- As you are aware, the county is now in the Orange on the CALI report which means that we can no longer offer the option of testing out of a quarantine. Therefore, if an individual is considered a close contact, then a 14 day quarantine will be required.
- We continue to look for ways to provide SEL support to our staff and students. To that end, we have partnered with Thrive Alliance Group and will be bringing in a Thrive Teacher Coach to provide ongoing classroom support in an effort to combat what can only be described as the "May/June exhaustion". Hopefully this support for our staff and students will expand the use of interventions designed to support student wellness and academic progress. I'd like to give a shout out to our staff who continue to amaze us with their sincere care for our students' social, emotional, behavioral and health needs.
- I also want to share a resource that is available to Roxbury students who may be struggling. In addition to our Saturday Support program, our town's library offers Brainfuse tutoring with virtual instructors. You can find the link under the "Books and More" tab. Just go to "online courses" and click on Brainfuse. If you can't find it, please reach out to Radwa Ali, the Director of Roxbury's public library.
- Lastly, let's end on a high note with a shout out to Jood Abbas and AJ Montrose who were this year's winners of the My Favorite Book Contest sponsored by the Roxbury Woman's Club.
- I sincerely wish you all a joyous, rejuvenating, and healthy holiday season.

XII. BUSINESS ADMINISTRATOR'S REPORT

None

XIII. MINUTES

1. Minutes of the Executive Session of November 15, 2021

Mrs. Colucci motioned and Mrs. Danielson seconded the motion that the minutes of the Executive Session of November 15, 2021 be accepted as presented.

The motion was approved by roll call vote:

Mr. Botero: Yes	Mrs. Champagne: Yes	Mr. Coakley: Yes
Mrs. Colucci: Yes	Mrs. Danielson: Yes	Ms. Scheneck: Yes

2. Minutes of the Regular Meeting of November 15, 2021

Mr. Botero motioned and Mrs. Champagne seconded the motion that the minutes of the Regular Meeting of November 15, 2021 be accepted as presented.

The motion was approved by roll call vote:

December 13, 2021

Mr. Botero: Yes
Mrs. Colucci: Yes

Mrs. Champagne: Yes
Mrs. Danielson: Yes

Mr. Coakley: Yes
Ms. Scheneck: Yes

XIV. COMMITTEE REPORTS

A. Community Relations

Mrs. Colucci reported the committee met and discussed the following:

- Bricks for Pave Your Legacy
- A new date has not yet been set for the next meeting

B. Education

Mrs. Champagne reported the committee met on December 9, 2021 and discussed the following:

- Congrats to Mr. Zegar
- Dr. Seipp shared new courses for 22/23
- Start strong results
- Roxbury High school tracking system for Pathways
- Support for centers
- Portrait of Graduate
- SDF and Habitat for Humanity
- December 7th was highlighted
- Three-year ESL plan on the agenda tonight
- New Math presentation coming in Spring
- K-6 Spanish program update
- NJDOE new assessment for juniors – more info to come
- The next committee meeting is scheduled for January 20, 2022

C. Facilities

Mrs. Colucci reported the committee met on December 7, 2021 and discussed the following:

- Elevator update
- Kennedy and Nixon windows
- Nixon Water Main and early dismissal on 12/2/21
- Softball Fence
- Lincoln-Roosevelt Field
- Lincoln-Roosevelt Saturday Basketball Incident
- Siding of the Board Office

D. Finance

Ms. Scheneck reported the committee met December 7, 2021 and discussed the following:

- Audit Presentation by Man Lee of Nisivoccia
- Habitat Donation
- NJSDA and NJDOE Grant
- Upgrade of HVAC for Franklin
- CBI Account Request - Petty Cash
- Budget Meetings held with all Principals and Department Heads
- B&G Vehicle Purchase
- ARP ESSER Plan Change
- 2021 National School Lunch Program Equipment Assistance Grant

E. Personnel

None

F. Policies/Governance

Mrs. Champagne indicated a handful of changes, all of which were discussed and voted on tonight.

G. Negotiations

Mr. Coakley reported no current activity.

H. Sustainability

Mrs. Kolbusch reported we are approaching our first submission date deadline (January 13, 2022) for this year's application cycle. To maximize the potential for feedback from Sustainable Jersey for Schools, this is our most impactful deadline to ensure qualification for Silver Certification this year. The second deadline will be March 29th and the final is June 15th. Ann Rhodes continues to partner with the leadership in each of the schools to guide them through the submission processes.

In addition, Mr. Riffel and I will be meeting with our Enel-X representative later this week to finalize the Districts enrollment into their demand response program.

We are also continuing our exploration into other ways to both fund and streamline or reduce the District's use of energy through HVAC upgrades and alternative power for our Transportation fleet. There are several grant possibilities that we are exploring to assist in any future changes.

School and Small Business Energy Efficiency Stimulus Plan
Sustainable Jersey for Schools and the Drumthwacker Foundation
NJ Clear Energy Programs for Schools
NJBPU Energy Efficiency Stimulus Program for K-12 Schools

E. **Executive Session**

Mrs. Champagne motioned and Mr. Coakley seconded the motion that Executive Session Resolution 1 be accepted as amended.

The motion was approved by roll call vote:

Mr. Coakley: Yes	Mr. Botero: Yes	Mrs. Champagne: Yes
Mrs. Purcell: Yes	Mrs. Colucci: Yes	Mrs. Danielson: Yes
	Ms. Scheneck: Yes	

Mrs. Purcell left the meeting at this time, 7:42 p.m.

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

December 13, 2021

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Reorganization Meeting on January 6, 2022 at 7:00 p.m. and;

WHEREAS, the Board of Education intends to forgo the Executive Session.

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy

Dominick Miller expressed his thanks to all the staff.

Brian Staples expressed his thanks to the public for being elected and he is looking forward to working with the Board of Education.

Tracy Ruitenberg commented regarding the Mental Health Survey.

Bill Graham commented on Restorative Justice Program.

Becky Mayermak commented on Covid requirements and protocols.

Michael Andrejcisk commented on masks and survey.

XVI. BOARD MEMBER COMMENTS

Mr. Coakley commented on the following:

- o Great job by students at the band and choral concerts
- o Lincoln Roosevelt School will be hosting a concert tomorrow
- o Roxbury High School will host a Strings Concert on December 15th
- o Spring Play will be *Mama Mia*
- o American Plumber Stories on December 7th
- o Attended the Principals and Administrators Association meeting and enjoyed the guest speaker; Roxbury was well represented

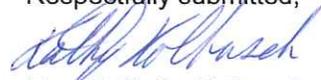
Ms. Scheneck thanked everyone.

Delaney Scalera commented on the survey.

XVII. ADJOURNMENT

Mr. Botera motioned and Mrs. Champagne seconded the motion to adjourn the meeting at this time, 8:39 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mrs. M. Kathy Kolbusch
Assistant Board Secretary

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
A. C. DAUGHTRY, INC./ 14198							
	22-8046	11-000-261-420-050-600- -/ MAINT CONTRACTS	440607	CF	MAINT CONTRACTS		1,318.50
ABARCA, FRANCISCO/ 18433							
	NAP Check	DB:60-499- CR:60-101-		CF	school bucks refund		87.25
ACADEMIC INTELLIGENCE, LLC/ 18401							
	22-1718	11-000-223-320-000-300- -/ STAFF DEVELOPMENT	73773	CF	STAFF DEVELOPMENT		1,060.00
ADAMS FIRE PROTECTION, INC./ 9303							
	22-2342	11-000-262-300-000-600- -/ B&G PURCH PROF SV	19942	CF	B&G PURCH PROF SV		9.00
AETNA/ 18024							
	22-8054	11-000-291-270-000-900- -/ MEDICAL INSUR	DEC H9580142	CF	MEDICAL INSUR		915,568.47
	22-8055	11-000-291-270-000-900- -/ MEDICAL INSUR	DEC H9580143	CF	MEDICAL INSUR		3,901.86
					Total for Aetna/ 18024		\$919,470.33
AGINA, SADIE/ 18441							
	NAP Check	DB:10-499- CR:10-101-		CF	Chrome Ins.		28.00
ALLIED OIL COMPANY/ 1053							
	22-8034	11-000-270-610-623-700- -/ TRANSP FUEL	16393226	CF	TRANSP FUEL		9,476.44
		11-000-270-610-623-700- -/ TRANSP FUEL	16457912	CF	TRANSP FUEL		8,770.72
					Total for Griffith-Allied Trucking, LLC/ 1053		\$18,247.16
ALSTEDE FARMS, LLC/ 1064							
	22-1997	11-214-100-890-000-250- -/ AUTISM TRIPS	49429	CF	AUTISM TRIPS		374.75
AMAZON.COM SERVICES, INC./ 14394							
	22-2557	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	1PKRL69LM7G	CF	SP OT/PT PRCH SVC		24.98
			9				
	22-2559	11-000-219-610-000-250- -/ CST SUPPLIES	113L936WGV7	CF	CST SUPPLIES		72.21
			W				
	22-2277	11-000-251-610-000-900- -/ BO SUPPLIES	1NTT4FWX7CC	CF	BO SUPPLIES		80.33
			P				
	22-2345	11-190-100-610-101-300- -/ GENERAL SUPPLIES	14L7JLF9F6C1	CF	GENERAL SUPPLIES		25.49
	22-2376	11-214-100-610-000-250- -/ AUTISM SPLY	1YRLWYN3K1P	CF	AUTISM SPLY		30.59
			J				
	22-2440	11-190-100-610-004-003- -/ FRNKLN GENERAL SUPPLIES	1914VWHHYW	CF	FRNKLN GENERAL SUPPLIES		166.86
			NR				

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

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Pending Payments								
	22-2326	11-000-219-610-000-250- /- CST SUPPLIES	1FPM1CP6HQH	CF	CST SUPPLIES		30.94	
			M					
	22-2341	11-000-219-610-000-250- /- CST SUPPLIES	1GJTKDJXNPG	CF	CST SUPPLIES		6.45	
			3					
	22-2393	11-190-100-610-004-003- /- FRNKLN GENERAL SUPPLIES	1M3JT4G1K4N	CF	FRNKLN GENERAL SUPPLIES		255.24	
			1					
	22-2394	11-190-100-610-101-300- /- GENERAL SUPPLIES	1TYHQ643RPK	CF	GENERAL SUPPLIES		92.97	
			T					
	22-2412	11-000-252-600-002-707- /- CMPTR CTR SUPPLIES	16KKY9RL3FC7	CF	CMPTR CTR SUPPLIES		1,514.45	
		11-000-252-600-002-707- /- CMPTR CTR SUPPLIES	1F71-47J9-L7JP	CF	CMPTR CTR SUPPLIES		186.01	
	22-2451	11-190-100-610-004-010- /- KNDY GENERAL SUPPLIES	1KYYDC931RG	CF	KNDY GENERAL SUPPLIES		60.28	
			T					
	22-2506	11-000-218-610-000-007- /- RHS GUID SPLS	1M7W9LT4J793	CF	RHS GUID SPLS		47.95	
	22-2526	11-000-261-610-052-600- /- DW MAINTENANCE SPLS	1YPK3RQG97N	CF	DW MAINTENANCE SPLS		165.75	
			N					
			Total for Amazon.com Services, Inc./ 14394					\$2,760.50
AMERICAN PAPER TOWEL CO./ 11454								
	22-2032	11-000-262-610-600-002- /- L/R CUSTODIAL SUPPLIES	J1282069	CF	L/R CUSTODIAL SUPPLIES		450.00	
		11-000-262-610-600-003- /- FRANKLN CUSTODIAL SPLS	J1282069	CF	FES CUSTODIAL		350.00	
		11-000-262-610-600-005- /- EMS CUSTODIAL SPLS	J1282069	CF	EMS CUSTODIAL SPLS		550.00	
		11-000-262-610-600-007- /- RHS CUSTODIAL SPLS	J1282069	CF	RHS CUSTODIAL SPLS		861.30	
		11-000-262-610-600-008- /- JFRSON CUSTODIAL SPLS	J1282069	CF	JFRSON CUSTODIAL SPLS		350.00	
		11-000-262-610-600-009- /- NIXON CUSTODIAL SPLS	J1282069	CF	NIXON CUSTODIAL SPLS		350.00	
		11-000-262-610-600-010- /- KNDY CUSTODIAL SPLS	J1282069	CF	KNDY CUSTODIAL SPLS		350.00	
	22-2335	11-000-262-610-600-002- /- L/R CUSTODIAL SUPPLIES	J1284398	CF	L/R CUSTODIAL SUPPLIES		1,226.34	
		11-000-262-610-600-005- /- EMS CUSTODIAL SPLS	J1284398	CF	EMS CUSTODIAL SPLS		1,000.00	
		11-000-262-610-600-007- /- RHS CUSTODIAL SPLS	J1284398	CF	RHS CUSTODIAL SPLS		1,499.94	
		11-000-262-610-600-008- /- JFRSON CUSTODIAL SPLS	J1284398	CF	JFRSON CUSTODIAL SPLS		191.55	
		11-000-262-610-600-009- /- NIXON CUSTODIAL SPLS	J1284398	CF	NIXON CUSTODIAL SPLS		100.00	
		11-000-262-610-600-010- /- KNDY CUSTODIAL SPLS	J1284398	CF	KNDY CUSTODIAL SPLS		200.00	
		11-000-262-610-600-002- /- L/R CUSTODIAL SUPPLIES	J1284774	CF	L/R CUSTODIAL SUPPLIES		73.66	
		11-000-262-610-600-007- /- RHS CUSTODIAL SPLS	J1284774	CF	RHS CUSTODIAL SPLS		0.06	

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

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Pending Payments								
	22-2441	11-000-262-610-052-600- / CUSTODIAL SUPPLIES	J1276003	CF	CUSTODIAL SUPPLIES		1,474.40	
	22-2362	11-190-100-610-204-007- / RHS SCI GEN SPLS	J1285415	CF	RHS SCI GEN SPLS		206.92	
		11-190-100-610-509-007- / RHS HOME ECON SUPPL	J1285415	CF	RHS HOME ECON SUPPL		206.91	
		11-190-100-610-610-007- / RHS ART SUPPLIES	J1285415	CF	RHS ART SUPPLIES		206.92	
	22-2443	11-000-262-610-600-002- / L/R CUSTODIAL SUPPLIES	J1285416	CF	L/R CUSTODIAL SUPPLIES		1,351.05	
		11-000-262-610-600-003- / FRANKLN CUSTODIAL SPLS	J1285416	CF	FRANKLN CUSTODIAL SPLS		100.00	
		11-000-262-610-600-005- / EMS CUSTODIAL SPLS	J1285416	CF	EMS CUSTODIAL SPLS		2,000.00	
		11-000-262-610-600-007- / RHS CUSTODIAL SPLS	J1285416	CF	RHS CUSTODIAL SPLS		1,500.00	
		11-000-262-610-600-008- / JFRSON CUSTODIAL SPLS	J1285416	CF	JFRSON CUSTODIAL SPLS		500.00	
		11-000-262-610-600-009- / NIXON CUSTODIAL SPLS	J1285416	CF	NIXON CUSTODIAL		500.00	
		11-000-262-610-600-010- / KNDY CUSTODIAL SPLS	J1285416	CF	KNDY CUSTODIAL SPLS		500.00	
		11-000-262-610-600-002- / L/R CUSTODIAL SUPPLIES	J1285891/J1274	CF	L/R CUSTODIAL SUPPLIES		14.20	
			898CR					
			Total for American Paper Towel Co./ 11454					\$16,113.25
AMERIFLEX/ 15238								
	22-8056	11-000-291-270-000-900- / MEDICAL INSUR	466249	CF	MEDICAL INSUR		279.50	
	22-8057	11-000-291-270-000-900- / MEDICAL INSUR	INV466249	CF	MEDICAL INSUR		75.00	
			Total for Ameriflex/ 15238					\$354.50
APPLE, INC./ 14704								
	22-2149	12-000-252-730-000-707- / COMPUTER CENTER EQUIPMEN	AG13608552	CF	COMPUTER CENTER EQUIPMEN		356.96	
		12-000-252-730-000-707- / COMPUTER CENTER EQUIPMEN	AG14198468	CF	COMPUTER CENTER EQUIPMEN		828.00	
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	AG24582725	CF	CMPTR CTR SUPPLIES		905.96	
		12-000-252-730-000-707- / COMPUTER CENTER EQUIPMEN	AG24582725	CF	COMPUTER CENTER EQUIPMEN		2,293.04	
			Total for Apple Inc./ 14704					\$4,383.96
ASCD/ 1230								
	22-2082	11-000-219-610-000-250- / CST SUPPLIES	0014129811	CF	CST SUPPLIES		230.60	
ASPEN ICE/ 12113								
	22-2388	11-402-100-890-020-007- / MISC- ICE HOCKEY	1511668	CF	MISC- ICE HOCKEY		5,000.00	
AT & T/ 1245								
	22-8071	11-000-230-530-000-600- / DW COMMUNICATIONS	005 540	CF	DW COMMUNICATIONS		173.20	
			1651001					
		11-000-230-530-000-600- / DW COMMUNICATIONS	0305204640001	CF	DW COMMUNICATIONS		103.89	

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

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Pending Payments							
Total for AT & T/ 1245							\$277.09
ATLANTIC TOMORROW'S OFFICE INC./ 16242							
	22-8102	11-000-251-440-000-900- -/ BUS OFF COPIER RENTAL	165671	CF	BUS OFF COPIER RENTAL		8,499.77
ATRA JANITORIAL SUPPLY/ 10316							
	22-2142	11-000-261-610-600-003- -/ FRNKLN MNTNCE SPLS	84982	CF	FRNKLN MNTNCE SPLS		528.00
BANCROFT NEUROHEALTH/ 16123							
	22-8523	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	JAN TUIT/AIDE	CF	TUITION PRIV IN STATE		7,389.10
		11-000-217-320-000-250- -/ PURCHASED SERVICES	JAN TUIT/AIDE	CF	PURCHASED SERVICES		3,952.00
Total for Bancroft NeuroHealth/ 16123							\$11,341.10
BANYAN SCHOOL/ 1326							
	22-8525	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC TUIT/DK 12/21	CF	TUITION PRIV IN STATE		2,703.34
BARNES & NOBLE/ 1336							
	22-1961	11-190-100-610-304-007- -/ RHS LA GEN SPLS	4180538	CF	RHS LA GEN SPLS		872.77
		11-190-100-610-304-310- -/ GENERAL SUPPLIES-LA 6-12	4180538	CF	GENERAL SUPPLIES-LA 6-12		944.63
Total for Barnes & Noble/ 1336							\$1,817.40
BARNES, DR. ROBIN M./ 18170							
	22-8041	11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	2120	CF	TRANSP PURCH PROF SV		115.00
		11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	2129	CF	TRANSP PURCH PROF SV		115.00
		11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	2145	CF	TRANSP PURCH PROF SV		115.00
		11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	2157	CF	TRANSP PURCH PROF SV		115.00
Total for Dr. Robin M. Barnes/ 18170							\$460.00
BAYADA HOME HEALTH CARE. INC./ 1360							
	22-8531	11-000-217-320-000-250- -/ PURCHASED SERVICES	16955341 11/8-12/21	CF	PURCHASED SERVICES		1,860.00
	22-2109	11-000-217-320-000-250- -/ PURCHASED SERVICES	16955728 11/11TRIP	CF	PURCHASED SERVICES		189.00
	22-8531	11-000-217-320-000-250- -/ PURCHASED SERVICES	16938 11/1-11/3	CF	PURCHASED SERVICES		1,032.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	16972129 11/16-19/21	CF	PURCHASED SERVICES		1,512.00
Total for BAYADA HOME HEALTH CARE, INC./ 1360							\$4,593.00
BERGEN COUNTY SPECIAL SERVICES/ 11074							

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Run on 12/08/2021 at 12:04:17 PM

Page 4

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

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Pending Payments							
	22-2385	11-000-223-320-000-250- -/ PROFESSIONAL DEVELOPMENT	2021-ROX #2	CF	PROFESSIONAL DEVELOPMENT		450.00
	22-8538	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	OCT/2V0698	CF	SP OT/PT PRCH SVC		752.00
			DEAF SER				
	22-8558	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	OCT	CF	SP OT/PT PRCH SVC		5,775.00
			2V0698AUDIO				
	22-8568	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	OCT /2V0698	CF	SP OT/PT PRCH SVC		1,320.00
							Total for Bergen County ETTC/ 11074
							\$8,297.00
BEYER BROS. CORP/ 10945							
	22-8017	11-000-270-610-000-700- -/ TRANSP SUPPLIES	215610	CF	TRANSP SUPPLIES		1,657.65
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	215789	CF	TRANSP SUPPLIES		120.43
							Total for Beyer Bros. Corp/ 10945
							\$1,778.08
BILLECI, JENNIFER EMS/ 18447							
	22-2567	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	TUIT REIMB 2567	CF	TUITION REIMBURSEMENT		2,382.00
BOOKSOURCE INC., THE/ 14368							
	22-2284	20-242-100-600-000-099- -/ TITLE III IMMIGRANT SUP	959105	CF	TITLE III IMMIGRANT SUP		1,135.88
BRAININGCAMP, LLC/ 18139							
	22-2094	11-190-100-610-104-300- -/ MATH GENERAL SUPPLIES	52296	CF	MATH GENERAL SUPPLIES		986.00
BSN SPORTS/ 14683							
	22-1767	11-190-100-610-611-007- -/ RHS MUSIC SUPPLIES	914523845	CF	RHS MUSIC SUPPLIES		872.41
	22-1969	11-000-240-610-000-005- -/ EMS SUPPLIES	914651132	CF	EMS SUPPLIES		566.50
							Total for BSN Sports, LLC/ 14683
							\$1,438.91
BSN SPORTS LLC./ 6145							
	22-0572	11-402-100-610-065-007- -/ SUPPLIES- G TENNIS	913346697	CF	SUPPLIES		512.64
	22-0571	11-402-100-610-032-007- -/ SUPPLIES- B TENNIS	913346687	CF	SUPPLIES		320.40
	22-0555	11-402-100-610-018-007- -/ SUPPLIES- GOLF	913099117	CF	SUPPLIES		197.48
	22-0562	11-402-100-610-073-007- -/ SUPPLIES - G LACROSSE	913084875	CF	SUPPLIES		224.90
	22-0551	11-402-100-610-016-007- -/ SUPPLIES- FOOTBALL	913084814	CF	SUPPLIES		132.84
	22-0543	11-402-100-610-051-007- -/ SUPPLIES- G BASKETBALL	913084868	CF	SUPPLIES		572.94
	22-0557	11-402-100-610-020-007- -/ SUPPLIES- ICE HOCKEY	913084827	CF	SUPPLIES		182.98
	22-0385	11-190-100-610-713-002- -/ L/R PHYS ED SUPPL	914601399	CF	SUPPLIES		10.76
							Total for BSN SPORTS/ 6145
							\$2,154.94

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

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Pending Payments							
BURNET MECHANICAL LLC/ 18355							
	22-2453	11-000-261-420-600-009- -/ NIXON CONTRACTS	1563	CF	NIXON CONTRACTS		5,071.90
BUS PARTS WAREHOUSE/ 2470							
	22-8018	11-000-270-610-000-700- -/ TRANSP SUPPLIES	141209	CF	TRANSP SUPPLIES		167.64
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	141215	CF	TRANSP SUPPLIES		383.50
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	141314	CF	TRANSP SUPPLIES		768.17
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	141363	CF	TRANSP SUPPLIES		2,270.12
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	141425	CF	TRANSP SUPPLIES		32.20
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	141616	CF	TRANSP SUPPLIES		273.00
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	141902	CF	TRANSP SUPPLIES		14.42
					Total for Bus Parts Warehouse/ 2470		\$3,909.05
BYRNES, JANINE/ 16359							
	22-8040	11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	OCT -- NOV 2021	CF	TRANSP PURCH PROF SV		130.00
		11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	DEC 4258881985	CF	TRANSP PURCH PROF SV		65.00
					Total for JANINE BYRNES/ 16359		\$195.00
CABLEVISION LIGHTPATH, INC./ 13255							
	22-8072	11-190-100-500-000-707- -/ CMPTR SVCS PRCH SVCS	NOV/47110/100 675157	CF	CMPTR SVCS PRCH SVCS		7,544.19
		11-190-100-500-000-707- -/ CMPTR SVCS PRCH SVCS	100644057 NOV	CF	CMPTR SVCS PRCH SVCS		7,544.23
					Total for CABLEVISION LIGHTPATH, INC./ 13255		\$15,088.42
CALAIS SCHOOL, THE/ 1646							
	22-8551	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC ROX122021 IN	CF	TUITION PRIV IN STATE		6,690.86
	22-8552	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC ROX 122021	CF	TUITION PRIV IN STATE		6,690.86
					Total for CALAIS SCHOOL, THE/ 1646		\$13,381.72
CAMCOR, INC./ 13563							
	22-2049	11-401-100-610-000-005- -/ EMS CO CURRC SPLS	2520075	CF	EMS CO CURRC SPLS		872.99
		11-401-100-610-000-005- -/ EMS CO CURRC SPLS	2520081	CF	EMS CO CURRC SPLS		51.40
					Total for Camcor, Inc./ 13563		\$924.39

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Roxbury Public Schools

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for Batches 52,55

va_bill5.102317

11/01/2021

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Pending Payments								
CAMPBELL FREIGHTLINER/ 11061								
	22-8020	11-000-270-610-000-700- -/ TRANSP SUPPLIES	C005049475.01	CF	TRANSP SUPPLIES		1,063.92	
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	C5049593.01/49	CF	TRANSP SUPPLIES		903.74	
			684.01					
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	C005049281.01	CF	TRANSP SUPPLIES		44.24	
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	C005049760.01	CF	TRANSP SUPPLIES		105.14	
			Total for Campbell Freightliner/ 11061					\$2,117.04
CANTWELL, KEVIN/ 18429								
	22-2264	11-402-100-580-000-007- -/ TRAVEL- ADMIN	MILE REIMB. 22-2264	CF	TRAVEL- ADMIN		42.00	
CAROLINA BIOLOGICAL SUPPLY CO/ 1718								
	22-2150	11-190-100-610-204-007- -/ RHS SCI GEN SPLS	51578736RI	CF	RHS SCI GEN SPLS		87.08	
CASCADE SCHOOL SUPPLIES INC./ 1742								
	22-0001	11-213-100-610-000-250- -/ RES CNTR GEN SUPPLIES	70404	CF	SUPPLIES		134.74	
	22-0016	11-204-100-610-000-250- -/ LRNG/LANG DIS GEN SUPPL	18858	CF	SUPPLIES		12.79	
		11-204-100-610-000-250- -/ LRNG/LANG DIS GEN SUPPL	70413	CF	SUPPLIES		137.18	
	22-0059	11-213-100-610-000-250- -/ RES CNTR GEN SUPPLIES	18859	CF	SUPPLIES		14.36	
		11-213-100-610-000-250- -/ RES CNTR GEN SUPPLIES	70422	CF	SUPPLIES		135.26	
	22-0125	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	70346	CF	SUPPLIES		150.96	
		11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	74831	CF	SUPPLIES		5.56	
	22-0128	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	18768	CF	SUPPLIES		16.75	
	22-0142	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	18769	CF	SUPPLIES		37.54	
		11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	70360	CF	SUPPLIES		135.62	
	22-0154	11-213-100-610-000-250- -/ RES CNTR GEN SUPPLIES	18860	CF	SUPPLIES		7.60	
		11-213-100-610-000-250- -/ RES CNTR GEN SUPPLIES	76131	CF	SUPPLIES		1.84	
	22-0157	11-190-100-610-404-007- -/ RHS SOC STDS GEN SPL	70257	CF	SUPPLIES		455.12	
		11-190-100-610-404-007- -/ RHS SOC STDS GEN SPL	74815	CF	SUPPLIES		38.80	
	22-0171	11-213-100-610-000-250- -/ RES CNTR GEN SUPPLIES	10712	CF	SUPPLIES		17.00	
	22-0239	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	70362	CF	SUPPLIES		77.76	
	22-0307	11-000-222-610-030-005- -/ EMS MEDIA SPLS	70275	CF	SUPPLIES		267.88	
	22-1331	11-190-100-610-304-005- -/ EMS LA GEN SPLS	16971	CF	EMS LA GEN SPLS		468.72	
	22-1396	11-190-100-610-507-007- -/ RHS TECHNOLOGY SPLSI	11241	CF	RHS TECHNOLOGY SPLSI		351.99	

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
	22-1548	11-190-100-610-004-002- / L/R GENERAL SUPPLIES	19026	CF	L/R GENERAL SUPPLIES		175.41
	22-1609	11-190-100-610-304-007- / RHS LA GEN SPLS	13231	CF	RHS LA GEN SPLS		258.00
	22-1926	11-190-100-610-304-008- / JFRSN LA GEN SPLS	23061	CF	JFRSN LA GEN SPLS		149.86
	22-2417	11-190-100-610-304-310- / GENERAL SUPPLIES-LA 6-12	31689	CF	GENERAL SUPPLIES-LA 6-12		1,049.04
	22-1799	11-000-218-610-000-007- / RHS GUID SPLS	21144	CF	Guidance Supplies		31.51
					Total for CASCADE SCHOOL SUPPLIES INC./ 1742		\$4,131.29
CASHMAN, SIOBHAN/ 16765							
	22-0788	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	NOV TUIT REIMB.	CF	TUITION OTHER LEA SPEC		5,500.00
CASTLE PRINTING/ 9395							
	22-2035	11-000-240-610-000-005- / EMS SUPPLIES	39116	CF	EMS SUPPLIES		299.94
CDW GOVERNMENT, INC./ 10046							
	22-1984	11-000-252-500-000-707- / CMPTR CTR LICENSE	N938576	CF	CMPTR CTR LICENSE		3,845.00
	22-2127	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	N259176	CF	CMPTR CTR SUPPLIES		5,788.70
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	N327114	CF	CMPTR CTR SUPPLIES		3,265.29
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	N390331	CF	CMPTR CTR SUPPLIES		172.45
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	N636395	CF	CMPTR CTR SUPPLIES		745.44
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	N873525	CF	CMPTR CTR SUPPLIES		657.20
	22-2231	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	N313321	CF	CMPTR CTR SUPPLIES		1,506.28
	22-1828	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	L209898	CF	CMPTR CTR SUPPLIES		3,821.10
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	L366331	CF	CMPTR CTR SUPPLIES		67.50
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	L443529	CF	CMPTR CTR SUPPLIES		1,386.40
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	M086140	CF	CMPTR CTR SUPPLIES		30.46
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	P061125	CF	CMPTR CTR SUPPLIES		417.86
					Total for CDW Government, Inc./ 10046		\$21,703.68
CELEBRATE THE CHILDREN SCHOOL/ 11795							
	22-8544	11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC T/A 2212094	CF	TUITION PRIV IN STATE		7,004.00
	22-8548	11-000-217-320-000-250- / PURCHASED SERVICES	DEC T/A 2212098	CF	PURCHASED SERVICES		2,550.00
	22-8544	11-000-217-320-000-250- / PURCHASED SERVICES	DEC T/A 2212094	CF	PURCHASED SERVICES		2,550.00

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
	22-8545	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC T/A 2212095	CF	TUITION PRIV IN STATE		7,004.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC T/A 2212095	CF	PURCHASED SERVICES		2,550.00
	22-8546	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC T/A 2212096	CF	TUITION PRIV IN STATE		7,004.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC T/A 2212096	CF	PURCHASED SERVICES		2,550.00
	22-8547	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC T/A 2212097	CF	TUITION PRIV IN STATE		7,004.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC T/A 2212097	CF	PURCHASED SERVICES		2,550.00
	22-8548	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC T/A 2212098	CF	TUITION PRIV IN STATE		7,004.00
Total for CELEBRATE THE CHILDREN SCHOOL/ 11795							\$47,770.00
CEREBRAL PALSY LEAGUE/ 16108							
	22-8521	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	NOV TUIT/16069	CF	TUITION PRIV IN STATE		7,072.75
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC TUIT/16107	CF	TUITION PRIV IN STATE		6,328.25
Total for Cerebral Palsy League/ 16108							\$13,401.00
CHARACTER EDUCATION PARTNERSHIP/ 18288							
	22-2504	11-190-100-610-101-300- -/ GENERAL SUPPLIES	23379	CF	GENERAL SUPPLIES		125.00
CINTAS CORP 101/ 16070							
	22-8080	11-000-262-441-000-600- -/ OTHER PURCH SERV- RENTAL	4101729636	CF	OTHER PURCH SERV- RENTAL		663.40
		11-000-262-441-000-600- -/ OTHER PURCH SERV- RENTAL	4101043661	CF	OTHER PURCH SERV- RENTAL		663.40
	22-8043	11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	4101500002	CF	TRANSP CONTRACT REPAIRS		98.13
		11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	4102171860	CF	TRANSP CONTRACT REPAIRS		98.13
	22-8080	11-000-262-441-000-600- -/ OTHER PURCH SERV- RENTAL	4102316505	CF	OTHER PURCH SERV- RENTAL		663.40
		11-000-262-441-000-600- -/ OTHER PURCH SERV- RENTAL	1102995704	CF	OTHER PURCH SERV- RENTAL		663.40
	22-8043	11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	4102816060	CF	TRANSP CONTRACT REPAIRS		98.13
		11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	4103480808	CF	TRANSP CONTRACT REPAIRS		98.13

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

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Pending Payments							
	22-8080	11-000-262-441-000-600- -/ OTHER PURCH SERV- RENTAL	4103761427	CF	OTHER PURCH SERV- RENTAL		663.40
					Total for Cintas Corp 101/ 16070		\$3,709.52
CLASSICAL ACADEMIC PRESS/ 14972							
	22-1384	20-501-100-640-001-099- -/ NP TEXT - AMERICAN	CAP27265	CF	NP TEXT - AMERICAN		732.96
COLLINS, MICHELLE/ 18436							
	22-2349	11-000-230-890-048-800- -/ GEN ADMIN MISC	FINGERPRINT REIMB	CF	GEN ADMIN MISC		29.75
CONCORD CONSULTING, LLC/ 18345							
	22-1899	61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 11/13	CF	CS MUSIC PROF SVCS		150.00
			22-1899				
		61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 11/20	CF	CS MUSIC PROF SVCS		175.00
		61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 11/27	CF	CS MUSIC PROF SVCS		25.00
					Total for Concord Consulting, LLC/ 18345		\$350.00
COPPINGER, FRANK @ RHS/ 18425							
	22-2353	11-000-266-580-000-000- -/ TRAVEL - ALL OTHER	22-2353 OCT MILEAGE	CF	TRAVEL - ALL OTHER		92.22
CORNERSTONE DAY SCHOOL/ 14303							
	22-8513	20-250-100-500-000-099- -/ IDEA BASIC TUITION	JAN 1030626	CF	IDEA BASIC TUITION		8,168.20
COUNTY WELDING SUPPLY CO./ 2296							
	22-8006	11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	236945	CF	TRANSP CONTRACT REPAIRS		5.00
CPROFESSIONALS, INC./ 17033							
	22-2556	20-271-200-320-000-099-NP -/ PURCH. PROF. NP	4914	CF	PURCH. PROF. NP		780.00
CRAIG SCHOOL, THE/ 13525							
	22-8587	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	OCT SER/16674	CF	SP OT/PT PRCH SVC		172.50
	22-8536	11-000-100-569-000-250- -/ TUITION - OTHER	DEC TUIT/16708	CF	TUITION - OTHER		5,650.00
					Total for Craig School/ 13525		\$5,822.50
CREATIVE VISUAL SYS DIV BEACON GRAPHICS/ 18407							
	22-1847	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	SI721047	CF	Laminate		828.25
CRISIS PREVENTION INSTITUTE, INC./ 13222							

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
	22-2499	11-000-219-890-000-250- /- CST MISC	IUS0205379	CF	CST MISC		150.00
CUSTOM COUNTERS BY PRECISION, INC./ 18422							
	22-2254	11-000-261-610-600-005- /- EMS MTNCE SPLS	64976	CF	EMS MTNCE SPLS		3,102.93
DA-LOR SERVICE CO./ 14649							
	22-2329	11-000-261-610-600-005- /- EMS MTNCE SPLS	00064497	CF	EMS MTNCE SPLS		780.00
		11-000-261-610-600-010- /- KNDY MTNCE SPLS	00064497	CF	KNDY MTNCE SPLS		2,735.00
					Total for Da-Lor Service, Co. Inc./ 14649		\$3,515.00
DECA INC./ 11557							
	22-2476	11-401-100-890-000-007- /- RHS COCURRIC MISC	108711	CF	RHS COCURRIC MISC		30.00
DELTA DENTAL PLAN OF N.J. INC./ 2614							
	22-8060	11-000-291-270-100-900- /- DENTAL INSURANCE	790109 DEC	CF	DENTAL INSURANCE		111.72
		11-000-291-270-100-900- /- DENTAL INSURANCE	790110 DEC	CF	DENTAL INSURANCE		2,848.86
	22-8059	11-000-291-270-100-900- /- DENTAL INSURANCE	790108 DEC	CF	DENTAL INSURANCE		18,936.54
					Total for DELTA DENTAL PLAN OF N.J. INC./ 2614		\$21,897.12
DEMCO, INC./ 2625							
	22-1563	11-190-100-610-004-005- /- EMS GENERAL SUPPLIES	702370	CF	EMS GENERAL SUPPLIES		251.73
	22-1579	11-190-100-610-003-005- /- EMS FURN SUPPLIES	7040546	CF	EMS FURN SUPPLIES		246.99
		11-190-100-610-004-005- /- EMS GENERAL SUPPLIES	7040546	CF	EMS GENERAL SUPPLIES		33.90
	22-2005	11-000-222-610-030-005- /- EMS MEDIA SPLS	7041183	CF	EMS MEDIA SPLS		65.85
	21-3622	11-190-100-610-000-600- /- DW FURN SPLS	7045999	CF	DW FURN SPLS		8,625.54
					Total for DEMCO, Inc./ 2625		\$9,224.01
DENOYER-GEPPERT/ 2637							
	22-0966	11-190-100-610-204-007- /- RHS SCI GEN SPLS	Q14692	CF	RHS SCI GEN SPLS		406.00
DESESA ENGINEERING CO./ 15509							
	22-1413	11-000-261-420-999-999- /- MAINT. RES - PURCH SERV	S96859	CF	MAINT. RES - PURCH SERV		33,208.00
DIBELLO, BETH/ 15687							
	22-8566	11-000-100-566-000-250- /- TUITION PRIV IN STATE	DEC TUIT REIMB	CF	TUITION PRIV IN STATE		4,151.00
	22-8565	11-000-100-566-000-250- /- TUITION PRIV IN STATE	DEC TUIT	CF	TUITION PRIV IN STATE		4,151.00
	22-8575	60-910-310-890-000-059- /- FOOD SVC MISC	215039	CF	FOOD SVC MISC		14.35
		60-910-310-890-000-059- /- FOOD SVC MISC	216620	CF	FOOD SVC MISC		60.10

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Roxbury Public Schools

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11/01/2021

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Pending Payments							
		60-910-310-890-000-059- -/ FOOD SVC MISC	217110	CF	FOOD SVC MISC		72.25
Total for Beth DiBello/ 15687							\$8,448.70
DOVER BRAKE AND CLUTCH/ 2781							
	22-8022	11-000-270-610-000-700- -/ TRANSP SUPPLIES	11N173009	CF	TRANSP SUPPLIES		139.08
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	173292	CF	TRANSP SUPPLIES		1,738.25
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	173543	CF	TRANSP SUPPLIES		499.00
Total for DOVER BRAKE AND CLUTCH/ 2781							\$2,376.33
DOVER HIGH SCHOOL ATHLETICS/ 15893							
	22-2523	11-402-100-890-034-007- -/ MISC- WRESTLING	TOURNAMENT 12/18	CF	MISC- WRESTLING		550.00
EAI EDUCATION-ERIC ARMIN INC./ 10832							
	22-2240	61-450-100-610-001-990- -/ CS BASES SUPPLIES	1137611	CF	CS BASES SUPPLIES		75.61
	22-2384	11-190-100-610-104-003- -/ FRNKLN MATH SPLS	1139913	CF	FRNKLN MATH SPLS		36.12
Total for Eric Armin, Inc./ 10832							\$111.73
ECLC OF NEW JERSEY/ 9440							
	22-8582	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC TUIT/15485	CF	TUITION PRIV IN STATE		4,731.15
	22-2296	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	19/20 REBILL /58	CF	TUITION PRIV IN STATE		1,338.00
Total for ECLC OF NEW JERSEY/ 9440							\$6,069.15
EDUCATION WEEK/ 2954							
	22-1717	11-000-230-890-048-800- -/ GEN ADMIN MISC	8B29BDD90002	CF	GEN ADMIN MISC		89.94
EDUCATIONAL SERV. COMM. OF MOR/ 3004							
	22-8578	20-509-213-320-001-099- -/ NP NURSING- AMERICAN	DEC/202200294	CF	NP NURSING- AMERICAN		1,086.40
		20-509-213-320-003-099- -/ NP NURSING- ST. THERESE	DEC/202200294	CF	NP NURSING- ST. THERESE		2,139.20
	22-8577	20-502-100-320-000-099- -/ CHAP 192 COMP ED	OCT 202200677	CF	CHAP 192 COMP ED		5,643.54
		20-506-100-320-000-099- -/ CHAP 193 SUPP INSTRUCTIO	OCT 202200677	CF	CHAP 193 SUPP INSTRUCTIO		1,817.20
		20-507-100-320-000-099- -/ CHAP 193 EXAM/CLASS	OCT 202200677	CF	CHAP 193 EXAM/CLASS		364.41
		20-508-100-320-000-099- -/ CHAP 193 CORR SPEECH	OCT 202200677	CF	CHAP 193 CORR SPEECH		1,488.00
	22-8039	11-000-270-517-000-700- -/ TRANSP ESC REGULAR	202200705	CF	TRANSP ESC REGULAR		29,305.63
	22-8036	11-000-270-515-000-700- -/ TRANSP JNT HME SCHL SP	202200769	CF	TRANSP JNT HME SCHL SP		9,934.29
	22-8577	20-505-100-320-000-099- -/ CHAP 192 TRANSP	NOV TRANS2022007	CF	CHAP 192 TRANSP		2,845.19

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Roxbury Public Schools

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Pending Payments							
	22-8577		29				
	22-8574	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		7,329.00
			TUIT/20220081				
			0				
	22-8569	11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC	CF	PURCHASED SERVICES		6,000.00
			AIDE/20220083				
			0				
		11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		4,329.00
			TUIT/20220080				
			6				
		11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	SEPT ADD'L	CF	SP OT/PT PRCH SVC		282.00
			T/00830				
	22-8571	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		7,329.00
			TUIT/20220080				
			7				
	22-8572	11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC	CF	PURCHASED SERVICES		3,000.00
			AIDE/20220083				
			1				
		11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		7,329.00
			TUIT/20220080				
			8				
	22-8573	11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC	CF	PURCHASED SERVICES		3,000.00
			AIDE/20220083				
			2				
		11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		7,329.00
			TUIT/20220080				
			9				
	22-8579	20-250-200-320-001-099-NP -/ PURCH PROF SVS IDEA NP	202200665	CF	PURCH PROF SVS IDEA NP		13,535.75
					Total for Educational Serv. Comm. of Mor/ 3004		\$114,086.61
EDVOCATE/ 13402							
	22-8082	11-000-262-420-000-600- -/ CLEAN, REPAIR, MAINT.	NOV 6367	CF	CLEAN, REPAIR, MAINT.		2,224.00
ETA HAND2MIND/ 3162							
	22-1131	11-190-100-610-104-009- -/ NIXON MATH SPLS	60370060	CF	NIXON MATH SPLS		1,453.81

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Pending Payments							
		11-190-100-610-104-009- -/ NIXON MATH SPLS	60370599	CF	NIXON MATH SPLS		36.90
					Total for ETA hand2mind/ 3162		\$1,490.71
FERGUSON ENTERPRISES, LLC/ 16353							
	22-1434	11-000-261-420-600-007- -/ RHS CONTRACTS	6602037-1	CF	RHS CONTRACTS		372.00
FLAGHOUSE/ 3368							
	22-2140	11-000-240-610-000-007- -/ RHS SUPPLIES	P089241401014	CF	RHS SUPPLIES		419.00
FLAGSHIP HEALTH SYSTEMS, INC./ 3372							
	22-8061	11-000-291-270-100-900- -/ DENTAL INSURANCE	DEC 137406	CF	DENTAL INSURANCE		4,582.43
	22-8062	11-000-291-270-100-900- -/ DENTAL INSURANCE	DEC 137408	CF	DENTAL INSURANCE		276.05
					Total for Flagship Health Systems, Inc./ 3372		\$4,858.48
FLINN SCIENTIFIC INC./ 3386							
	22-2234	11-190-100-610-204-007- -/ RHS SCI GEN SPLS	2650644	CF	RHS SCI GEN SPLS		652.80
FOLLETT SCHOOL SOLUTIONS, INC./ 9236							
	22-0946	11-000-222-610-031-007- -/ RHS PERIODICALS	318909F	CF	RHS PERIODICALS		182.19
	22-1292	11-000-222-610-031-009- -/ NXN PERIODICALS	330124	CF	NXN PERIODICALS		4,243.83
		11-000-222-610-031-009- -/ NXN PERIODICALS	330124F	CF	NXN PERIODICALS		218.46
	22-1897	11-000-222-610-030-005- -/ EMS MEDIA SPLS	363358	CF	EMS MEDIA SPLS		95.56
		11-000-222-610-030-005- -/ EMS MEDIA SPLS	363358F	CF	EMS MEDIA SPLS		59.43
					Total for FOLLETT SCHOOL SOLUTIONS, INC./ 9236		\$4,799.47
GALLAGHER, AMY/ 16644							
	22-2602	11-000-223-590-878-250- -/ SP SVC STF DVL TRVL	W/S REIMB 2602	CF	SP SVC STF DVL TRVL		999.00
GANN LAW BOOKS/ 3568							
	22-2190	11-000-251-610-000-900- -/ BO SUPPLIES	D656527	CF	BO SUPPLIES		379.50
GBC/ACCO BRANDS USA LLC/ 14625							
	22-1778	11-190-100-420-000-010- -/ KNDY EQUIPMENT REPAIR	471762193	CF	KNDY EQUIPMENT REPAIR		399.99
GENERAL PLUMBING SUPPLY, INC./ 18449							
	22-2596	20-281-100-600-000-099- -/ TITLE IV SUPPLIES	S009914536.00 1	CF	TITLE IV SUPPLIES		1,277.11
		20-281-100-600-000-099- -/ TITLE IV SUPPLIES	S009960752.00 1	CF	TITLE IV SUPPLIES		381.80
					Total for General Plumbing Supply, Inc./ 18449		\$1,658.91

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
GIBBS, MARYANN/ 16127							
	22-2603	11-000-230-580-878-800- -/ SUPT OFF TRAVEL	W/S REIMB.	CF	SUPT OFF TRAVEL		999.00
GLOUCESTER CTY SPECIAL SERVICES SD/ 18174							
	22-8580	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	OCT TUIT/2V1057	CF	TUITION OTHER LEA SPEC		350.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	OCT AIDE/2V1114	CF	PURCHASED SERVICES		4,620.00
Total for Gloucester Cty Special Services SD/ 18174							\$4,970.00
GRAINGER, INC./ 3830							
	22-8048	11-000-261-420-050-600- -/ MAINT CONTRACTS	9112981270	CF	MAINT CONTRACTS		548.73
GRAYBAR/ 12222							
	22-2007	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	9324294340	CF	DW MAINTENANCE SPLS		20.85
H.A. DEHART & SON/ 2590							
	22-8021	11-000-270-610-000-700- -/ TRANSP SUPPLIES	X101014446.01	CF	TRANSP SUPPLIES		955.74
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	X101014564.01	CF	TRANSP SUPPLIES		260.02
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	X101014623.01	CF	TRANSP SUPPLIES		4,145.44
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	X101014647.01	CF	TRANSP SUPPLIES		21.65
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	X101014649	CF	TRANSP SUPPLIES		1,950.36
Total for H.A. DeHart & Son/ 2590							\$7,333.21
HANDWRITING WITHOUT TEARS/ 10880							
	22-1039	11-190-100-610-304-003- -/ FRNKLN LA GEN SPLS	119292	CF	FRNKLN LA GEN SPLS		1,692.24
HANEY, THELMA/ 3995							
	22-2133	11-000-291-270-200-900- -/ PERS ERIP HEALTH BENEFIT	MEDICARE REIMB	CF	PERS ERIP HEALTH BENEFIT		1,782.00
HANOVER SUPPLY/ 14489							
	22-8104	11-000-261-420-050-600- -/ MAINT CONTRACTS	R168978	CF	MAINT CONTRACTS		61.91
		11-000-261-420-050-600- -/ MAINT CONTRACTS	R16929	CF	MAINT CONTRACTS		106.46
		11-000-261-420-050-600- -/ MAINT CONTRACTS	R168508	CF	MAINT CONTRACTS		66.25
		11-000-261-420-050-600- -/ MAINT CONTRACTS	R168833	CF	MAINT CONTRACTS		125.52
		11-000-261-420-050-600- -/ MAINT CONTRACTS	R167780	CF	MAINT CONTRACTS		252.20
		11-000-261-420-050-600- -/ MAINT CONTRACTS	R169228	CF	MAINT CONTRACTS		70.85
Total for Hanover Supply/ 14489							\$683.19

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
HARRISON, LORI/ 18434							
	22-2315	11-000-230-890-048-800- -/ GEN ADMIN MISC	FINGERPRINT REIMB.	CF	GEN ADMIN MISC		29.75
HEINEMANN LIBRARY/ 9969							
	22-1072	11-190-100-610-004-003- -/ FRNKLN GENERAL SUPPLIES	7354532	CF	FRNKLN GENERAL SUPPLIES		148.50
HEINEMANN WORKSHOP/ 14450							
	22-1954	11-213-100-610-000-250- -/ RES CNTR GEN SUPPLIES	7393338	CF	RES CNTR GEN SUPPLIES		101.09
HENRY SCHEIN, INC./ 5530							
	22-2155	11-000-213-610-000-005- -/ SUPPLIES AND MATERIALS	12481873	CF	SUPPLIES AND MATERIALS		69.31
HOLLENBECK, HELEN RHS/ 15211							
	22-2446	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	TUIT REIMB 22-2446	CF	TUITION REIMBURSEMENT		1,800.00
HOME & HOSPITAL MEDICAL PERSONNEL, INC./ 12904							
	22-8524	11-000-217-320-000-250- -/ PURCHASED SERVICES	NOV 10681	CF	PURCHASED SERVICES		2,340.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	NOV 10693	CF	PURCHASED SERVICES		2,600.00
			Total for Home & Hospital Medical Personnel, Inc./ 12904				\$4,940.00
HOOVER TRUCK CENTERS/ 4201							
	22-8025	11-000-270-610-000-700- -/ TRANSP SUPPLIES	169298F	CF	TRANSP SUPPLIES		278.88
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	169672F	CF	TRANSP SUPPLIES		534.96
			Total for Hoover Truck Centers/ 4201				\$813.84
HOWARD CLEANERS/ 4247							
	22-2400	11-401-100-420-611-007- -/ PURCHASED SERVICES (300-	224557	CF	PURCHASED SERVICES (300-		248.00
ID CLOTHING COMPANY/ 15636							
	22-1960	11-402-100-610-073-007- -/ SUPPLIES - G LACROSSE	30487	CF	SUPPLIES - G LACROSSE		5,100.00
IZZO, STEVE B&G/ 13539							
	22-2495	11-000-262-590-878-600- -/ B&G TRAVEL	REIMB FOR LICENSE	CF	B&G TRAVEL		90.00
J&B THERAPY, LLC/ 17067							
	22-8563	11-000-219-320-000-250- -/ CST PRCH SVCS	NOV 19245	CF	CST PRCH SVCS		4,749.53
		11-000-219-320-000-250- -/ CST PRCH SVCS	11/16-30 19338	CF	CST PRCH SVCS		1,181.70

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
Total for J&B Therapy, LLC/ 17067							\$5,931.23
J.W. PEPPER & SON, INC./ 6216							
	22-1656	11-190-100-610-611-007- /- RHS MUSIC SUPPLIES	363611516	CF	RHS MUSIC SUPPLIES		189.99
		11-190-100-610-611-007- /- RHS MUSIC SUPPLIES	363759210	CF	RHS MUSIC SUPPLIES		1,036.00
	22-1944	11-190-100-610-611-005- /- EMS MUSIC SUPPLIES	363776158	CF	EMS MUSIC SUPPLIES		498.75
	22-2090	11-190-100-610-611-002- /- L/R MUSIC SUPPLIES	363795368	CF	L/R MUSIC SUPPLIES		10.00
		11-190-100-610-611-002- /- L/R MUSIC SUPPLIES	363807473	CF	L/R MUSIC SUPPLIES		71.94
Total for J.W. Pepper & Son, inc./ 6216							\$1,806.68
JAMMIN JENN MUSIC THERAPY/ 16663							
	22-8560	11-000-216-320-000-250- /- SP OT/PT PRCH SVC	NOV 13470	CF	SP OT/PT PRCH SVC		750.00
JCP&L/ 3821							
	22-8098	11-000-262-622-000-600- /- ELECTRIC DISTRIC WIDE	NOV950094048	CF	ELECTRIC DISTRIC WIDE		14,231.72
		11-000-262-622-000-600- /- ELECTRIC DISTRIC WIDE	13				
		11-000-262-622-000-600- /- ELECTRIC DISTRIC WIDE	SEPT-OCT	CF	ELECTRIC DISTRIC WIDE		9,509.80
		11-000-262-622-000-600- /- ELECTRIC DISTRIC WIDE	2021(3)				
		11-000-262-622-000-600- /- ELECTRIC DISTRIC WIDE	NOV	CF	ELECTRIC DISTRIC WIDE		38,381.70
			106491747/EM				
			S				
		11-000-262-622-000-600- /- ELECTRIC DISTRIC WIDE	NOV	CF	ELECTRIC DISTRIC WIDE		640.29
			146509599/SPE				
			C S				
Total for JCP&L/ 3821							\$62,763.51
JEWEL ELECTRIC SUPPLY CO/ 4568							
	22-8050	11-000-261-610-052-600- /- DW MAINTENANCE SPLS	S100222064.00	CF	DW MAINTENANCE SPLS		390.68
			3A				
JOHNNY ON THE SPOT, LLC/ 15728							
	22-1812	11-402-100-890-016-007- /- MISC- FOOTBALL	CUST#ID14111	CF	MISC- FOOTBALL		140.97
			2				
JOHNSTONE SUPPLY/ 15578							
	22-8044	11-000-261-420-050-600- /- MAINT CONTRACTS	S5149824.02	CF	MAINT CONTRACTS		401.19
		11-000-261-420-050-600- /- MAINT CONTRACTS	S5075862	CF	MAINT CONTRACTS		633.92
		11-000-261-420-050-600- /- MAINT CONTRACTS	S5149838	CF	MAINT CONTRACTS		243.30

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5149824	CF	MAINT CONTRACTS		118.08
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5122560.003	CF	MAINT CONTRACTS		158.40
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5139662	CF	MAINT CONTRACTS		246.51
	22-2253	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	S5139662.001	CF	DW MAINTENANCE SPLS		1,137.42
	22-2338	11-000-261-610-600-010- -/ KNDY MTNCNE SPLS	S5151158	CF	KNDY MTNCNE SPLS		1,247.48
	22-2351	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	S5152414.002	CF	DW MAINTENANCE SPLS		639.73
	22-2522	20-487-200-600-000-000- -/ ARP-ESSER GRANT PROGRAM	S5170359	CF	ARP-ESSER GRANT PROGRAM		65.37
		20-487-200-600-000-000- -/ ARP-ESSER GRANT PROGRAM	S5170745	CF	ARP-ESSER GRANT PROGRAM		217.60
		20-487-200-600-000-000- -/ ARP-ESSER GRANT PROGRAM	S5170766	CF	ARP-ESSER GRANT PROGRAM		72.72
		20-487-200-600-000-000- -/ ARP-ESSER GRANT PROGRAM	S5170783	CF	ARP-ESSER GRANT PROGRAM		75.11
		20-487-200-600-000-000- -/ ARP-ESSER GRANT PROGRAM	S5170825	CF	ARP-ESSER GRANT PROGRAM		1,284.68
					Total for JOHNSTONE SUPPLY INC./ 15578		\$6,541.51
JUNIOR LIBRARY GUILD/ 11601							
	22-1064	11-000-222-610-030-005- -/ EMS MEDIA SPLS	593860	CF	EMS MEDIA SPLS		2,871.80
KAEDAN PUBLISHING/ 16538							
	22-1362	11-190-100-610-304-003- -/ FRNKLN LA GEN SPLS	KP33529	CF	FRNKLN LA GEN SPLS		400.00
		11-190-100-610-304-008- -/ JFRSN LA GEN SPLS	KP33529	CF	JFRSN LA GEN SPLS		750.00
		11-190-100-610-304-009- -/ NXN LA GEN SPLS	KP33529	CF	NXN LA GEN SPLS		750.00
		11-190-100-610-304-300- -/ CRCLM LA GEN SPLS	KP33529	CF	CRCLM LA GEN SPLS		3,560.00
					Total for Kaedan Publishing/ 16538		\$5,460.00
KATZ, ROBERT/ 15415							
	22-2395	11-000-230-890-048-800- -/ GEN ADMIN MISC	FINGERPRINT REIMB.	CF	GEN ADMIN MISC		29.75
KENCOR, INC./ 15195							
	22-8047	11-000-261-420-050-600- -/ MAINT CONTRACTS	26419	CF	MAINT CONTRACTS		200.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	26580	CF	MAINT CONTRACTS		180.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	27732	CF	MAINT CONTRACTS		168.00
					Total for Kencor, Inc./ 15195		\$548.00
KENNEDY, SHANNON/ 18453							
	22-2607	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	TUIT REIMB 2607	CF	TUITION REIMBURSEMENT		1,877.85
KENVIL POWER MOWER/ 4733							

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
	22-8070	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	198536	CF	GROUNDS GENERAL SUPPLIES		198.35
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	198812	CF	GROUNDS GENERAL SUPPLIES		84.45
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	198813	CF	GROUNDS GENERAL SUPPLIES		40.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	199264	CF	GROUNDS GENERAL SUPPLIES		156.93
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	199299	CF	GROUNDS GENERAL SUPPLIES		1.06
					Total for KENVIL POWER MOWER/ 4733		\$480.79
KEYBOARD CONSULTANTS/ 9513							
	22-1092	11-000-252-420-051-707- -/ CMPTR SVC PURCH SVC	S05025	CF	CMPTR SVC PURCH SVC		95.00
		11-000-252-600-002-707- -/ CMPTR CTR SUPPLIES	S05025	CF	CMPTR CTR SUPPLIES		204.00
					Total for KEYBOARD CONSULTANTS/ 9513		\$299.00
KITTATINY REGIONAL HS ATHLETIC ACCOUNT/ 15894							
	22-2518	11-402-100-890-034-007- -/ MISC- WRESTLING	TOURNAMENT 12/28	CF	MISC- WRESTLING		425.00
KUIKEN BROTHERS COMPANY, INC./ 14656							
	22-2299	11-190-100-610-101-300- -/ GENERAL SUPPLIES	RX1283784	CF	GENERAL SUPPLIES		139.48
		11-190-100-610-101-300- -/ GENERAL SUPPLIES	RX6487496	CF	GENERAL SUPPLIES		173.54
	22-2348	11-190-100-610-101-300- -/ GENERAL SUPPLIES	RX6500500	CF	GENERAL SUPPLIES		551.58
	22-8051	11-000-261-420-050-600- -/ MAINT CONTRACTS	RX6555455	CF	MAINT CONTRACTS		678.11
					Total for Kuiken Brothers Company, Inc./ 14656		\$1,542.71
LEARNWELL/ 12232							
	22-2270	11-219-100-320-000-250- -/ HOME INSTR PURCH ED SV	83813	CF	HOME INSTR PURCH ED SV		446.88
		11-219-100-320-000-250- -/ HOME INSTR PURCH ED SV	84189	CF	HOME INSTR PURCH ED SV		595.84
					Total for LearnWell/ 12232		\$1,042.72
LONGSTRETH WOMEN'S SPORTS/ 11103							
	22-2429	11-402-100-610-005-005- -/ ATHLETIC SUPPLIES- EMS	ORDER#15377 24A	CF	ATHLETIC SUPPLIES- EMS		283.96
MACKIN EDUCATIONAL RESOURCES/ 10074							
	22-1975	11-000-222-610-031-007- -/ RHS PERIODICALS	707897	CF	RHS PERIODICALS		133.82
MACMILLAN OIL CO., OF ALLENTOWN/ 11592							
	22-8026	11-000-270-610-000-700- -/ TRANSP SUPPLIES	93612	CF	TRANSP SUPPLIES		403.20
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	93690	CF	TRANSP SUPPLIES		650.00

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	94157	CF	TRANSP SUPPLIES		210.60
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	93340	CF	TRANSP SUPPLIES		145.00
					Total for MacMillan Oil Co., of Allentown/ 11592		\$1,408.80
MAINIERO, MELISSA/ 15128							
	22-2363	11-190-100-580-000-007- -/ RHS TRAVEL	MILE REIMB. 22-2363	CF	RHS TRAVEL		56.70
MARTIN, JOHN Q/ 18185							
	22-1367	11-190-100-320-000-300- -/ ARTIST IN RES PRGM	2021008	CF	ARTIST IN RES PRGM		2,626.00
MASCHIO'S FOOD SERVICE, INC./ 16687							
	22-8088	60-910-310-330-000-059- -/ FS MANAGEMENT FEE	IN0081067	OCT CF	FS MANAGEMENT FEE		166,791.33
	22-8090A	11-000-230-585-878-800- -/ BOARD OF ED TRAVEL	IN0081062	CF	BOARD OF ED TRAVEL 10/11/21		180.00
	22-1934	11-000-230-610-000-990- -/ PUBLIC RLTN SPLS	0081065	10/7 CF	PUBLIC RLTN SPLS		298.00
	22-8090A	11-000-230-585-878-800- -/ BOARD OF ED TRAVEL	0080504	8/20 CF	BOARD OF ED TRAVEL		305.00
		11-000-230-585-878-800- -/ BOARD OF ED TRAVEL	0080506	9/13 CF	BOARD OF ED TRAVEL		225.00
	22-1900	11-000-240-610-000-007- -/ RHS SUPPLIES	0081063	CF	RHS SUPPLIES		200.00
	22-2472	20-232-100-600-000-099- -/ TITLE I INSTR SUPPLIES	0081064	CF	TITLE I INSTR SUPPLIES		1,550.00
	22-2479	11-000-251-890-000-800- -/ HR MISC	0080505	CF	HR MISC		810.00
					Total for Maschio's Food Service, Inc./ 16687		\$170,359.33
MASTER GRINDING & SECURITY/ 5328							
	22-2352	11-000-266-610-000-800- -/ SECURITY GENERAL SUPPLIE	20211649	CF	SECURITY GENERAL SUPPLIE		555.00
MCADA/ 16312							
	22-2535	11-402-100-890-014-007- -/ MISC- B CROSS COUNTRY	10/26 MEET 22-2535	CF	MISC- B CROSS COUNTRY		125.00
		11-402-100-890-053-007- -/ MISC- G CROSS COUNTRY	10/26 MEET 22-2535	CF	MISC- G CROSS COUNTRY		125.00
					Total for MCADA/ 16312		\$250.00
MCBSCA/ 10614							
	22-2339	11-402-100-890-028-007- -/ MISC- B SOCCER	DUES	CF	MISC- B SOCCER		100.00
MGL FORMS-SYSTEMS DBA MGL PRINTING/ 11020							
	22-2144	11-000-251-610-000-900- -/ BO SUPPLIES	184529	CF	BO SUPPLIES		610.75

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

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11/01/2021

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MIDWEST SUPPLIES/ 5549							
	22-2501	11-190-100-610-106-005- / STEAM SUPPLIES	2125685-00	CF	STEAM SUPPLIES		311.40
MILLER, DOMINICK/ 14782							
	22-2466	11-000-240-580-878-007- / RHS TRAVEL	MILEAGE REIMB	CF	RHS TRAVEL		57.40
MOLITORIS, MARIA/ 16696							
	22-8507	11-000-270-514-000-700- / SP SVCS CONTR PARENT	DEC TRANSP.	CF	SP SVCS CONTR PARENT		635.04
MOORE, DAVID/ 15942							
	22-2312	11-000-230-890-048-800- / GEN ADMIN MISC	FINGERPRINT REIMB	CF	GEN ADMIN MISC		29.75
MORENO MD LLC, J.G./ 5627							
	22-2121	11-000-219-390-000-250- / CST PRCH OTHR SVCS	DOE 10/24	CF	CST PRCH OTHR SVCS		650.00
MORRIS COUNTY MUA/ 5647							
	22-8069	11-000-262-490-061-600- / B&G PURCH GARBAGE	1501267	CF	B&G PURCH GARBAGE		360.32
	22-8065	11-000-262-490-061-600- / B&G PURCH GARBAGE	21-00953	CF	B&G PURCH GARBAGE		3,064.83
	22-8069	11-000-262-490-061-600- / B&G PURCH GARBAGE	21-00992	CF	B&G PURCH GARBAGE		200.00
Total for MORRIS COUNTY MUA/ 5647							\$3,625.15
MORRIS COUNTY VOCATIONAL SCHOO/ 5654							
	22-1920	11-000-100-563-000-250- / TUITION COUNTY VOC REG	DEC TUIT/2V0236	CF	TUITION COUNTY VOC REG		55,893.85
		11-000-100-564-000-250- / TUI TION COUNTY VOC SPCL	DEC TUIT/2V0236	CF	TUI TION COUNTY VOC SPCL		1,461.00
Total for MORRIS COUNTY VOCATIONAL SCHOO/ 5654							\$57,354.85
MORRIS-UNION JOINTURE COMM./ 5666							
	22-8503	20-250-100-500-000-099- / IDEA BASIC TUITION	OCT TUIT/30580	CF	IDEA BASIC TUITION		9,786.60
	22-8522	11-000-216-320-000-250- / SP OT/PT PRCH SVC	OCT/30660	CF	SP OT/PT PRCH SVC		1,363.50
Total for Morris-Union Jointure Comm./ 5666							\$11,150.10
MORRISTOWN LUMBER & SUPPLY CO., LLC/ 17153							
	22-1930	11-190-100-610-101-300- / GENERAL SUPPLIES	100132	CF	GENERAL SUPPLIES		172.30

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Roxbury Public Schools

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Pending Payments							
MORRISTOWN-BEARD SCHOOL/ 16039							
	22-2280	11-402-100-890-073-007- / MISC - G LACROSSE	DUES	CF	MISC - G LACROSSE		75.00
MOSHER, MICHAEL SP SVC/ 15182							
	22-2489	11-000-219-592-878-250- / CST TRAVEL	MILEAGE REIMB.	CF	CST TRAVEL		59.85
MT. CARMEL GUILD ACADEMY/ 17021							
	22-8550	11-000-100-566-000-250- / TUITION PRIV IN STATE	OCT TUIT/2380	CF	TUITION PRIV IN STATE		5,795.00
		11-000-100-566-000-250- / TUITION PRIV IN STATE	NOV TUIT/2397	CF	TUITION PRIV IN STATE		5,795.00
Total for Mt. Carmel Guild Academy/ 17021							\$11,590.00
MUNICIPAL CAPITAL FINANCE/ 16261							
	22-8073	11-190-100-440-000-900- / OTHER PURCHASED SERVICES	12144301124	CF	OTHER PURCHASED SERVICES		8,155.00
		11-190-100-440-000-900- / OTHER PURCHASED SERVICES	12144151121	CF	OTHER PURCHASED SERVICES		99.00
Total for Municipal Capital Finance/ 16261							\$8,254.00
MUSIC & ARTS/ 13657							
	22-2220	11-190-100-610-611-002- / L/R MUSIC SUPPLIES	INV029014983	CF	L/R MUSIC SUPPLIES		40.51
		11-190-100-610-611-002- / L/R MUSIC SUPPLIES	INV029083567	CF	L/R MUSIC SUPPLIES		36.00
Total for Music & Arts/ 13657							\$76.51
MUSIC DEN/ 5717							
	22-1428	12-140-100-730-000-007- / RHS EQUIPMENT	3332881	CF	RHS EQUIPMENT		6,499.95
	22-1823	11-190-100-420-611-007- / RHS EQUIP REPAIR	3332760	CF	RHS EQUIP REPAIR		3,288.00
Total for Music Den/ 5717							\$9,787.95
MUSIC IN MOTION/ 5722							
	22-1715	11-190-100-610-611-300- / K-6 MUSIC SUPPLIES	00767307	CF	K-6 MUSIC SUPPLIES		1,080.00
	22-2221	11-190-100-610-611-002- / L/R MUSIC SUPPLIES	00767234	CF	L/R MUSIC SUPPLIES		259.18
Total for MUSIC IN MOTION/ 5722							\$1,339.18
MUSICALSOURCE/ 14055							
	22-2037	11-190-100-610-611-005- / EMS MUSIC SUPPLIES	2170250	CF	EMS MUSIC SUPPLIES		1,003.89
NAFME/ 5475							
	22-2397	11-401-100-890-611-007- / RHS COCRC MUSIC MISC	000414366	CF	RHS COCRC MUSIC MISC		129.00
	22-2531	11-401-100-890-611-007- / RHS COCRC MUSIC MISC	000415522	CF	RHS COCRC MUSIC MISC		129.00
		11-401-100-890-611-007- / RHS COCRC MUSIC MISC	00415522	SB	RHS COCRC MUSIC MISC		129.00
Total for National Association for Music Education/							\$387.00

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
5475							
NAPA CORPORATE/ 15070							
	22-8027	11-000-270-610-000-700- -/ TRANSP SUPPLIES	555386	CF	TRANSP SUPPLIES		683.13
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	555816	CF	TRANSP SUPPLIES		353.76
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	555906/552054	CF	TRANSP SUPPLIES		520.48
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	555883	CF	TRANSP SUPPLIES		20.92
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	556067	CF	TRANSP SUPPLIES		137.58
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	556197	CF	TRANSP SUPPLIES		66.08
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	556531	CF	TRANSP SUPPLIES		44.00
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	556215/6290CR	CF	TRANSP SUPPLIES		187.14
Total for Napa Corporate/ 15070							\$2,013.09
NASCO/ 5748							
	22-2260	11-190-100-610-610-002- -/ L/R ART SUPPLIES	190728	CF	L/R ART SUPPLIES		660.60
	22-2255	61-450-100-610-001-990- -/ CS BASES SUPPLIES	186649	CF	CS BASES SUPPLIES		271.84
	22-1602	11-190-100-610-509-007- -/ RHS HOME ECON SUPPL	184492	CF	RHS HOME ECON SUPPL		116.80
	22-2340	11-190-100-610-204-007- -/ RHS SCI GEN SPLS	193098	CF	RHS SCI GEN SPLS		73.92
Total for NASCO/ 5748							\$1,123.16
NATIONAL ART & SCHOOL SUPPLIES/ 14886							
	22-0260	11-190-100-610-610-007- -/ RHS ART SUPPLIES	11135	CF	SUPPLIES		215.96
NATIONAL ART EDUCATION ASSOCIATION/ 16750							
	22-2372	11-000-223-590-878-005- -/ EMS STAFF DVL TRVL	6984	CF	EMS STAFF DVL TRVL		270.00
	22-1499	20-271-200-500-000-099-NP -/ TITLE IIA OPS NP	6906	CF	TITLE IIA OPS NP		105.00
Total for National Art Education Association/ 16750							\$375.00
NATIONAL ATHLETIC TRAINERS ASSOCIATION/ 15060							
	22-2383	11-402-100-890-000-007- -/ MISC- ADMIN	920449	CF	MISC- ADMIN		150.00
		11-402-100-890-099-007- -/ MISC-TRAINER	920449	CF	MISC-TRAINER		80.00
Total for National Athletic Trainers Association/ 15060							\$230.00
NATIONAL FUEL OIL, INC./ 15922							
	22-8035	11-000-270-610-623-700- -/ TRANSP FUEL	62776	CF	TRANSP FUEL		9,714.41
		11-000-270-610-623-700- -/ TRANSP FUEL	63148	CF	TRANSP FUEL		7,886.13
Total for National Fuel Oil, Inc./ 15922							\$17,600.54

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
NEW BEGINNINGS/ 9915							
	22-8502	11-000-217-320-000-250- -/ PURCHASED SERVICES	JAN A/2935831/9451 83	CF	PURCHASED SERVICES		4,180.00
		20-250-100-500-000-099- -/ IDEA BASIC TUITION	JAN T NB2945182/583 0	CF	IDEA BASIC TUITION		7,650.92
	22-2295	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	19/20 REBILL/294335 5	CF	TUITION PRIV IN STATE		1,719.24
Total for New Beginnings/ 9915							\$13,550.16
NEW JERSEY DOOR WORKS, LLC/ 18383							
	22-1357	11-000-261-420-600-007- -/ RHS CONTRACTS	141791	CF	RHS CONTRACTS		13,320.00
NEW JERSEY MVC/ 5851							
	22-8028	11-000-270-610-000-700- -/ TRANSP SUPPLIES	REG 2,3,4,14,58, 89	CF	TRANSP SUPPLIES		300.00
NEW JERSEY NATURAL GAS CO./ 5866							
	22-8084	11-000-262-621-000-600- -/ HEAT DISTRICT WIDE	NOV.	CF	HEAT DISTRICT WIDE		39,130.87
NEW JERSEY-AMERICAN WATER COMPANY/ 16794							
	22-8087	11-000-262-490-060-600- -/ B&G PURCH WATER/SEWER	OCT 2021	CF	B&G PURCH WATER/SEWER		4,834.10
NISIVOCIA & COMPANY LLP/ 5902							
	22-2471	11-000-230-332-042-800- -/ AUDITOR FEE	86243	CF	AUDITOR FEE		12,190.00
NJAMETC/ 11784							
	22-2485	11-401-100-890-000-007- -/ RHS COCURRIC MISC	MEMB. DUES 21/22	CF	RHS COCURRIC MISC		50.00
NJASBO/ 5918							
	22-2166	11-000-251-592-878-900- -/ BO TRAVEL	2000011830	CF	BO TRAVEL		150.00
	22-1615	11-000-251-592-878-900- -/ BO TRAVEL	200012345	CF	BO TRAVEL		100.00
Total for NJASBO/ 5918							\$250.00
NJSAB, LLC/ 15882							
	22-2230	11-402-100-890-028-007- -/ MISC- B SOCCER	212065	CF	MISC- B SOCCER		273.00

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

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Pending Payments							
		11-402-100-890-061-007- / MISC- G SOCCER	212065	CF	MISC- G SOCCER		273.00
					Total for NJSAB, LLC/ 15882		\$546.00
NJSCA, INC./ 9543	22-2402	11-000-218-890-000-007- / RHS GUID MISC	00225	CF	RHS GUID MISC		40.00
NJSIAA/ 5929	22-2225	11-402-100-890-076-007- / MISC. - GYMNASTICS	22-2225	CF	MISC. - GYMNASTICS		330.00
NSCA/ 15061	22-2500	11-190-100-890-000-007- / RHS MISC	MEMBERSHIP JKOCH	CF	RHS MISC		130.00
OAK SECURITY GROUP, LLC/ 15175	22-2328	11-000-261-610-600-007- / RHS MTNCNE SPLS	66168	CF	RHS MTNCNE SPLS		188.29
ONE SOURCE OF NEW JERSEY/ 15878	22-2309	11-000-261-610-052-600- / DW MAINTENANCE SPLS	63304	CF	DW MAINTENANCE SPLS		171.20
OPTIMUM/ 15005	22-8004	11-000-230-530-000-600- / DW COMMUNICATIONS	NOV 505156	CF	DW COMMUNICATIONS		34.69
		11-000-230-530-000-600- / DW COMMUNICATIONS	NOV 595780/TECH	CF	DW COMMUNICATIONS		152.12
		11-000-230-530-000-600- / DW COMMUNICATIONS	NOV 7050101-3	CF	DW COMMUNICATIONS		66.07
					Total for Optimum/ 15005		\$252.88
OTICON, INC./ 16709	22-1783	11-000-216-610-000-250- / SP OT/PT SPLS	INV8522041	CF	SP OT/PT SPLS		210.00
P. G. CHAMBERS SCHOOL/ 1921	22-2294	11-000-100-566-000-250- / TUITION PRIV IN STATE	19/20 REBILL 004670	CF	TUITION PRIV IN STATE		11,629.80
	22-8562	11-212-100-320-000-250- / PURCHASED PROFESSIONAL-E	OCT. 0047903	CF	PURCHASED PROFESSIONAL-E		4,089.00
					Total for P. G. Chambers School/ 1921		\$15,718.80
PALMUCCI, SAM/ 17096	22-2180	11-401-100-890-611-007- / RHS COCRC MUSIC MISC	112721	CF	RHS COCRC MUSIC MISC		500.00
PALOS SPORTS/ 10600	22-1167A	11-190-100-610-713-005- / EMS PHYS ED SUPPLIES	5531896-04	CF	EMS PHYS ED SUPPLIES		58.47
	22-2219	11-190-100-610-713-002- / L/R PHYS ED SUPPL	5539340-00	CF	L/R PHYS ED SUPPL		229.97

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
					Total for PALOS SPORTS/ 10600		\$288.44
PARTS TOWN LLC/ 18438							
	22-8109	11-000-261-610-052-600- / DW MAINTENANCE SPLS	28390124	CF	DW MAINTENANCE SPLS		866.57
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	28431814	CF	DW MAINTENANCE SPLS		396.96
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	28433535	CF	DW MAINTENANCE SPLS		29.40
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	28481882	CF	DW MAINTENANCE SPLS		427.55
					Total for Parts Town LLC/ 18438		\$1,720.48
PEARSON CLINICAL ASSESSMENT/ 14039							
	22-2070	11-000-219-610-000-250- / CST SUPPLIES	16413467	CF	CST SUPPLIES		190.80
PEARSON K12 LEARNING LLC/ 18350							
	22-2318	11-190-100-640-820-007- / RHS F. LANGUAGE TEXT	4026542991	CF	RHS F. LANGUAGE TEXT		2,186.55
PEREZ, JENNIFER/ 17053							
	22-2354	11-212-100-610-000-250- / MD SPLS	REIMB. FOR SUPPLIES	CF	MD SPLS		55.53
PETERSON, ROBERT/ 18428							
	22-2263	11-401-100-890-611-007- / RHS COCRC MUSIC MISC	2021 DRILL DESIGN	CF	RHS COCRC MUSIC MISC		2,250.00
PETRO-MECHANICS, INC/ 13998							
	22-8011	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	89873	CF	TRANSP CONTRACT REPAIRS		125.00
PILLAR CARE CONTINUUM/ 18040							
	22-8519	11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC AIDE/02329	CF	TUITION PRIV IN STATE		7,122.66
		11-000-217-320-000-250- / PURCHASED SERVICES	DEC AIDE/02329	CF	PURCHASED SERVICES		3,655.00
	22-8520	11-000-217-320-000-250- / PURCHASED SERVICES	DEC AIDE/023530	CF	PURCHASED SERVICES		3,655.00
		11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC TUIT/023528	CF	TUITION PRIV IN STATE		7,122.66
					Total for Pillar Care Continuum/ 18040		\$21,555.32
PITSCO EDUCATION, LLC/ 6346							
	22-1399	11-190-100-610-507-007- / RHS TECHNOLOGY SPLSI	21-00013277	CF	RHS TECHNOLOGY SPLSI		74.28
PJS SYSTEMS, LLC/ 14380							

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
	22-2054	11-190-100-420-000-010- / KNDY EQUIPMENT REPAIR	21-055	CF	KNDY EQUIPMENT REPAIR		225.00
POGGI, KEVIN	RHS/ 6378						
	22-2498	11-000-223-590-878-007- / RHS STAFF DVL TRVL HOTEL/MEALS	REIMB	CF	RHS STAFF DVL TRVL		178.50
POISSANT, ALAN	TRANS/ 15667						
	22-2325	11-000-270-800-000-700- / TRANSP MISC	REIMB. W/B 22-2325	CF	TRANSP MISC		145.00
PREVENTION SPECIALISTS, INC./ 6469	22-8042	11-000-270-390-000-700- / TRANSP PURCH PROF SV	31386	CF	TRANSP PURCH PROF SV		842.00
PRINCETON-BLAIRSTOWN CENTER, INC./ 17054	22-2469	11-209-100-890-000-250- / BD TRIPS	11-3196-11-10- 21	CF	BD TRIPS		680.00
PRITCHARD INDUSTRIES, INC./ 18094	22-8092	11-000-262-420-000-600- / CLEAN, REPAIR, MAINT.	7020001819	CF	CLEAN, REPAIR, MAINT.		237,325.20
		11-000-262-420-000-600- / CLEAN, REPAIR, MAINT.	DEC702000186 3	CF	CLEAN, REPAIR, MAINT.		237,325.20
Total for Pritchard Industries, Inc./ 18094							\$474,650.40
R & J CONTROL POWER INC./ 6601	22-2323	11-000-261-420-600-008- / JFRSON CONTRACTS	22105166	CF	JFRSON CONTRACTS		230.00
		11-000-261-420-600-009- / NIXON CONTRACTS	22105167	CF	NIXON CONTRACTS		230.00
		11-000-261-420-600-010- / KNDY CONTRACTS	22105168	CF	KNDY CONTRACTS		230.00
		11-000-261-420-050-600- / MAINT CONTRACTS	22105169	CF	MAINT CONTRACTS		225.00
		11-000-261-420-600-005- / EMS CONTRACTS	22105170	CF	EMS CONTRACTS		305.00
		11-000-261-420-600-007- / RHS CONTRACTS	22105171	CF	RHS CONTRACTS		285.00
Total for R & J Control Power inc./ 6601							\$1,505.00
RAMSEY BOARD OF EDUCATION/ 18432	22-8586	11-000-100-561-000-900- / TUITION OTHER LEA REG	SEPT/OCT TUIT/TRANSP	CF	TUITION OTHER LEA REG		7,984.86
		11-000-270-160-000-100- / SAL TRANS REG PUPIL	SEPT/OCT TUIT/TRANSP	CF	SAL TRANS REG PUPIL		3,526.00
Total for Ramsey Board of Education/ 18432							\$11,510.86
RANDOLPH YMCA/ 16164							

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
	22-8576	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	NOV GOUP 1056	CF	SP OT/PT PRCH SVC		875.00
	22-8564	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	NOV 1056	CF	SP OT/PT PRCH SVC		525.00
			Total for West Morris Area YMCA/ 16164				\$1,400.00
RAQUET, RYAN/ 17112							
	22-1190	61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 11/13 22-1190	CF	CS MUSIC PROF SVCS		50.00
		61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 11/20 22-1190	CF	CS MUSIC PROF SVCS		50.00
			Total for Ryan Raquet/ 17112				\$100.00
REALLY GOOD STUFF, LLC/ 9427							
	22-2189	11-000-218-610-000-009- -/ NXN GUID SPLS	7823400	CF	NXN GUID SPLS		116.36
REISER, JEANNETTE RHS/ 12176							
	22-2465	11-000-223-590-878-007- -/ RHS STAFF DVL TRVL	REIMB	CF	RHS STAFF DVL TRVL HOTEL/MEALS		178.50
RHODES, ANN/ 13183							
	22-2616	61-423-100-610-000-990- -/ CS GEN SUPPLIES	SUPPLY REIMB	CF	CS GEN SUPPLIES		9.44
		61-450-100-610-001-990- -/ CS BASES SUPPLIES	SUPPLY REIMB	CF	CS BASES SUPPLIES		1,854.86
			Total for Rhodes, Ann/ 13183				\$1,864.30
RICCIARDI BROTHERS/ 12940							
	22-8052	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	25664	CF	DW MAINTENANCE SPLS		34.99
RIDDELL ALL AMERICAN CORP./ 6809							
	22-0956	11-402-100-420-000-007- -/ PURCH SERV- ADMIN	951506137	CF	PURCH SERV- ADMIN		931.25
RIDGEWOOD HIGH SCHOOL/ 16968							
	22-2278	11-402-100-890-076-007- -/ MISC. - GYMNASTICS	DUES	CF	MISC. - GYMNASTICS		340.00
RND AUTO & TRUCK, LLC/ 15840							
	22-8107	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	S1-45864	CF	GROUNDS GENERAL SUPPLIES		143.96
ROCKAWAY LANES/ 11085							
	22-2242	11-214-100-890-000-250- -/ AUTISM TRIPS	111221	CF	AUTISM TRIPS		143.00
ROCKAWAY VALLEY SUPPLY, INC./ 18387							

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

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Pending Payments							
	22-8093	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	0046920-00	CF	GROUNDS GENERAL SUPPLIES		45.00
RONETCO SUPERMARKETS INC./ 6895							
	22-2442	11-212-100-610-000-250- -/ MD SPLS	11-15/281/165	CF	MD SPLS		42.36
		11-212-100-610-000-250- -/ MD SPLS	11-16/281/165	CF	MD SPLS		62.50
		11-212-100-610-000-250- -/ MD SPLS	11-17/281/165	CF	MD SPLS		11.77
		11-212-100-610-000-250- -/ MD SPLS	11-8/281/165	CF	MD SPLS		34.07
		11-212-100-610-000-250- -/ MD SPLS	11-9/281/165	CF	MD SPLS		281.41
	22-2274	11-212-100-610-000-250- -/ MD SPLS	10-18/281/165	CF	MD SPLS		67.75
		11-212-100-610-000-250- -/ MD SPLS	10-25(2)/281/16	CF	MD SPLS		49.71
			5				
		11-212-100-610-000-250- -/ MD SPLS	10-25/281/165	CF	MD SPLS		85.46
		11-212-100-610-000-250- -/ MD SPLS	10-26/281/165	CF	MD SPLS		48.46
		11-212-100-610-000-250- -/ MD SPLS	10-28/281/165	CF	MD SPLS		120.08
		11-212-100-610-000-250- -/ MD SPLS	11-1/281/165	CF	MD SPLS		71.79
		11-212-100-610-000-250- -/ MD SPLS	11-2/281/165	CF	MD SPLS		20.46
	22-1556	11-190-100-610-509-007- -/ RHS HOME ECON SUPPL	1-9-21/281/207	CF	RHS HOME ECON SUPPL		178.95
		11-190-100-610-509-007- -/ RHS HOME ECON SUPPL	11-16/281/207	CF	RHS HOME ECON SUPPL		248.33
		11-190-100-610-509-007- -/ RHS HOME ECON SUPPL	11-18/281/207	CF	RHS HOME ECON SUPPL		15.41
	22-2543	11-212-100-610-000-250- -/ MD SPLS	11-1 /281/ 165	CF	MD SPLS		70.56
		11-212-100-610-000-250- -/ MD SPLS	11-17 281/165	CF	MD SPLS		107.99
		11-212-100-610-000-250- -/ MD SPLS	11-22 281/165	CF	MD SPLS		21.96
		11-212-100-610-000-250- -/ MD SPLS	11-29 281/165	CF	MD SPLS		5.56
		11-212-100-610-000-250- -/ MD SPLS	11-30 281/165	CF	MD SPLS		35.58
		11-212-100-610-000-250- -/ MD SPLS	11-8 281/165	CF	MD SPLS		26.34
		11-212-100-610-000-250- -/ MD SPLS	11/19 281/165	CF	MD SPLS		13.50
		11-212-100-610-000-250- -/ MD SPLS	3TRIPS 11-22	CF	MD SPLS		128.87
			281/165				
					Total for RONETCO SUPERMARKETS INC./ 6895		\$1,748.87
ROSA, ELIZABETH/ 16543							
	22-1255	61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 11/20	CF	CS MUSIC PROF SVCS		25.00
			22-1255				
		61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E11/13	CF	CS MUSIC PROF SVCS		25.00
			22-1255				

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
Total for Elizabeth Rosa/ 16543							\$50.00
ROXBURY COMMUNITY SCHOOL/ 10951							
	22-8540	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		800.00
			TUIT/PYMT#4				
	22-8541	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		800.00
	22-8542	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		800.00
	22-8543	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		800.00
			MQ				
	22-8585	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	DEC	CF	TUITION OTHER LEA SPEC		800.00
Total for ROXBURY COMMUNITY SCHOOL/ 10951							\$4,000.00
ROXBURY TOWNSHIP POLICE DEPT/ 6968							
	22-2239	11-402-100-590-058-007- -/ POLICE - RHS	2 OFFICERS	CF	POLICE - RHS		544.00
			11/3				
RUBIN, AMY L./ 16928							
	22-1403	11-000-223-320-000-300- -/ STAFF DEVELOPMENT	3044	CF	STAFF DEVELOPMENT		7,500.00
RUTGERS OFFICE OF PUBLIC HEALTH PRACTICE/ 18183							
	22-2447	11-000-262-590-878-600- -/ B&G TRAVEL	RIN120121W	CF	B&G TRAVEL		345.00
S&S WORLDWIDE, INC./ 16342							
	22-2256	61-423-100-610-000-990- -/ CS GEN SUPPLIES	1008900060	CF	CS GEN SUPPLIES		4.96
		61-450-100-610-001-990- -/ CS BASES SUPPLIES	1008900060	CF	CS BASES SUPPLIES		229.88
		61-450-100-610-001-990- -/ CS BASES SUPPLIES	100890060	CF	CS BASES SUPPLIES		73.40
		61-450-100-610-001-990- -/ CS BASES SUPPLIES	100892352	CF	CS BASES SUPPLIES		49.00
		61-450-100-610-001-990- -/ CS BASES SUPPLIES	100894285	CF	CS BASES SUPPLIES		108.76
Total for S&S Worldwide, Inc./ 16342							\$466.00
SAGE THRIVE INC./ 14063							
	22-8508	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	DEC 1575	CF	SP OT/PT PRCH SVC		51,090.00
		11-000-218-320-000-007- -/ GUIDANCE PRCH SVCS	DEC 1575	CF	GUIDANCE PRCH SVCS		4,300.00
Total for Sage Thrive Inc./ 14063							\$55,390.00
SALES @ REVROBOTICS.COM/ 18421							
	22-2157	11-401-100-610-000-007- -/ RHS CO CURR SPLS	86640	CF	RHS CO CURR SPLS		815.03
SCARINCI & HOLLENBECK LLC/ 16464							

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

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Pending Payments							
	22-8083	11-000-230-331-041-800- -/ LEGAL	OCT 2021	CF	LEGAL		2,788.00
SCHOLASTIC/ 7185							
	22-1290	11-190-100-610-304-009- -/ NXN LA GEN SPLS	M7158708	CF	NXN LA GEN SPLS		1,878.42
SCHOOL HEALTH CORPORATION/ 7217							
	22-1964	11-190-100-610-004-010- -/ KNDY GENERAL SUPPLIES	3982745-01	CF	KNDY GENERAL SUPPLIES		80.29
	22-2228	61-450-100-610-001-990- -/ CS BASES SUPPLIES	3991232.00	CF	CS BASES SUPPLIES		91.76
	22-2192	11-190-100-610-004-010- -/ KNDY GENERAL SUPPLIES	3988578	CF	KNDY GENERAL SUPPLIES		39.80
Total for School Health Corporation/ 7217							\$211.85
SCHOOL SPEC./BECKLEY CARDY/ 7230							
	22-2319	11-190-100-610-105-010- -/ KNDY MATH WRKBKS	208129041213	CF	KNDY MATH WRKBKS		131.50
	22-2244	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	208129027970	CF	SP OT/PT PRCH SVC		437.92
	22-0250	11-190-100-610-610-007- -/ RHS ART SUPPLIES	208128539653	CF	SUPPLIES		5.51
	22-2243	11-190-100-610-610-002- -/ L/R ART SUPPLIES	308103911093	CF	L/R ART SUPPLIES		408.28
Total for School Specialty, LLC/ 7230							\$983.21
SCHOOL SPECIALITY/ 14665							
	22-2138	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	2081129065488	CF	NXN GENERAL SUPPLIES		76.96
	22-2266	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	208129065487	CF	NXN GENERAL SUPPLIES		115.76
	22-2156	11-190-100-610-004-009- -/ NXN GENERAL SUPPLIES	208129065188	CF	Staplers		117.20
Total for School Speciality LLC/ 14665							\$309.92
SCHOOL SPECIALTY LLC/ 7233							
	22-1793	11-190-100-610-004-003- -/ FRNKLN GENERAL SUPPLIES	308103909075	CF	FRNKLN GENERAL SUPPLIES		724.26
SCHWAGER, RUTH/ 7268							
	22-2134	11-000-291-270-200-900- -/ PERS ERIP HEALTH BENEFIT	MEDICARE REIMB	CF	PERS ERIP HEALTH BENEFIT		891.00
SDI INNOVATIONS, INC./ 18057							
	22-1113	11-000-240-610-000-002- -/ L/R SUPPLIES	S21-0219951	CF	L/R SUPPLIES		2,938.43
SERVICE TIRE TRUCK CENTERS, INC./ 9331							
	22-2336	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	B64240-07	CF	GROUNDS GENERAL SUPPLIES		1,629.50
SHAW, JAMES/ 16695							
	22-2281	11-000-223-590-878-007- -/ RHS STAFF DVL TRVL	MILEAGE REIMB	CF	RHS STAFF DVL TRVL		30.45
SHEPLAK-LEWIS, JACQUELINE L/R/ 15639							

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

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Pending Payments							
	22-2565	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	TUIT REIMB 22-2565	CF	TUITION REIMBURSEMENT		1,875.00
SHI INTERNATIONAL CORP./ 15641							
	22-1077	11-000-252-500-000-707- -/ CMPTR CTR LICENSE	B14386664	CF	CMPTR CTR LICENSE		298.83
SILVERGATE PREPARATORY/ 16012							
	22-2285	11-219-100-320-000-250- -/ HOME INSTR PURCH ED SV	31631	CF	HOME INSTR PURCH ED SV		105.00
	22-2460	11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	31740	CF	HOME INSTRCN PRCH SV		70.00
	22-2285	11-219-100-320-000-250- -/ HOME INSTR PURCH ED SV	31751	CF	HOME INSTR PURCH ED SV		105.00
	22-1809A	11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	31411	CF	HOME INSTRCN PRCH SV		70.00
	22-2123	11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	31446	CF	HOME INSTRCN PRCH SV		210.00
	22-2198	11-219-100-320-000-250- -/ HOME INSTR PURCH ED SV	31515	CF	HOME INSTR PURCH ED SV		70.00
Total for Silvergate Preparatory/ 16012							\$630.00
SKAWSKA, MARIA/ 17266							
	22-2585	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	FALL TUIT REIMB	CF	TUITION REIMBURSEMENT		1,989.00
SKYLANDS ORTHOPAEDICS/ 16109							
	22-8095	11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	224	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	225	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	226	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	227	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	228	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	229	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	230	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	231	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	232	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	233	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	234	CF	DRUG TEST/PHYS/EVALS		150.00
		11-000-240-340-000-800- -/ DRUG TEST/PHYS/EVALS	235	CF	DRUG TEST/PHYS/EVALS		150.00
	22-8094	11-000-213-320-000-900- -/ SCHOOL PHYSICIAN	DEC 2021	CF	SCHOOL PHYSICIAN		2,125.00
	22-2592	11-000-213-320-000-800- -/ HLTH PRCH SVC	127	CF	HLTH PRCH SVC		70.00
		11-000-213-320-000-800- -/ HLTH PRCH SVC	128	CF	HLTH PRCH SVC		70.00
		11-000-213-320-000-800- -/ HLTH PRCH SVC	129	CF	HLTH PRCH SVC		70.00

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317
11/01/2021

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
		11-000-213-320-000-800- -/ HLTH PRCH SVC	130	CF	HLTH PRCH SVC		70.00
					Total for Skylands Orthopaedics/ 16109		\$4,205.00
SLATER, PAUL/ 14076							
	22-2004	11-000-270-514-000-700- -/ SP SVCS CONTR PARENT	DEC	CF	SP SVCS CONTR PARENT SERVICES		1,161.89
SMALL, JESSICA RHS/ 15886							
	22-2464	11-000-223-590-878-007- -/ RHS STAFF DVL TRVL	REIMB W/S	CF	RHS STAFF DVL TRVL MILEAGE		250.50
SMITH, WILLIAM RHS B&G/ 12816							
	22-2304	11-000-291-290-000-600- -/ MAINTENANCE UNIFORMS	REIMBURSEM	CF	MAINTENANCE UNIFORMS ENT		177.63
SOMERSET COUNTY ED.SER.COM./ 9612							
	22-8561	11-000-100-562-000-250- -/ TUITION OTHER LEA SPEC	NOV TUIT/2030	CF	TUITION OTHER LEA SPEC		7,043.60
SPECTRUM CONSULTING, INC./ 17222							
	22-8533	11-000-100-569-000-250- -/ TUITION - OTHER	DEC	CF	TUITION - OTHER TUIT/211202		10,260.00
		11-000-100-569-000-250- -/ TUITION - OTHER	NOV	CF	TUITION - OTHER SUPPORT/2111		7,770.00
			11				
	22-8567	11-000-270-515-000-700- -/ TRANSP JNT HME SCHL SP	NOV TRANSP	CF	TRANSP JNT HME SCHL SP		6,750.00
					Total for Spectrum Consulting, Inc./ 17222		\$24,780.00
SPIRIT ADVENTURES/ 16694							
	22-1956	11-000-223-590-878-007- -/ RHS STAFF DVL TRVL	364	CF	RHS STAFF DVL TRVL		950.00
		11-190-100-420-713-007- -/ RHS EQUIP REPAIR	364	CF	RHS EQUIP REPAIR		950.00
	22-1962	11-190-100-420-713-007- -/ RHS EQUIP REPAIR	00371	CF	RHS EQUIP REPAIR		1,265.00
					Total for Spirit Adventures/ 16694		\$3,165.00
SPORTSMAN'S/ 16067							
	22-0576	11-402-100-610-069-007- -/ SUPPLIES- VOLLEYBALL	66715	CF	SUPPLIES		19.90
SPORTY'S/ 18169							
	22-1109	11-190-100-610-204-007- -/ RHS SCI GEN SPLS	30728753-2	CF	RHS SCI GEN SPLS		21.99
SSP & ASSOCIATES, INC./ 7753							
	22-1476	30-000-400-390-071-002- -/ LRS - ARCH WINDOWS	PROJ 8747 INV	CF	LRS - ARCH WINDOWS		6,900.00

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Roxbury Public Schools

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for Batches 52,55

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11/01/2021

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Pending Payments							
STRANG SCHOOL/ 17027							
	22-2293	11-000-100-566-000-250- / TUITI ON PRIV IN STATE	19/20REBILL/01 CF 0047		TUITI ON PRIV IN STATE		2,722.40
	22-8581	11-000-100-566-000-250- / TUITI ON PRIV IN STATE	NOV TUIT/010369	CF	TUITI ON PRIV IN STATE		7,771.95
Total for Strang School/ 17027							\$10,494.35
SUPPLY CENTER OF LONG VALEY, INC./ 18164							
	22-8100	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	213958	CF	X		66.00
	22-8106	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	213070	CF	GROUNDS GENERAL SUPPLIES		88.00
Total for Supply Center of Long Valley, Inc./ 18164							\$154.00
SUPPLYWORKS/ 7401							
	22-8053	11-000-261-420-050-600- / MAINT CONTRACTS	650759459	CF	MAINT CONTRACTS		233.14
		11-000-261-420-050-600- / MAINT CONTRACTS	651503252	CF	MAINT CONTRACTS		12.80
		11-000-261-420-050-600- / MAINT CONTRACTS	652026329	CF	MAINT CONTRACTS		134.30
		11-000-261-420-050-600- / MAINT CONTRACTS	652039835	CF	MAINT CONTRACTS		12.78
		11-000-261-420-050-600- / MAINT CONTRACTS	652134511	CF	MAINT CONTRACTS		136.85
		11-000-261-420-050-600- / MAINT CONTRACTS	652134529	CF	MAINT CONTRACTS		240.54
		11-000-261-420-050-600- / MAINT CONTRACTS	653970145	CF	MAINT CONTRACTS		29.84
		11-000-261-420-050-600- / MAINT CONTRACTS	653657783	CF	MAINT CONTRACTS		29.84
		11-000-261-420-050-600- / MAINT CONTRACTS	653652483	CF	MAINT CONTRACTS		30.25
		11-000-261-420-050-600- / MAINT CONTRACTS	652617549	CF	MAINT CONTRACTS		25.97
		11-000-261-420-050-600- / MAINT CONTRACTS	652570367	CF	MAINT CONTRACTS		248.24
		11-000-261-420-050-600- / MAINT CONTRACTS	652320060	CF	MAINT CONTRACTS		177.86
		11-000-261-420-050-600- / MAINT CONTRACTS	650123003	CF	MAINT CONTRACTS		79.91
		11-000-261-420-050-600- / MAINT CONTRACTS	650144652	CF	MAINT CONTRACTS		8.85
		11-000-261-420-050-600- / MAINT CONTRACTS	650378383	CF	MAINT CONTRACTS		136.48
		11-000-261-420-050-600- / MAINT CONTRACTS	650426968	CF	MAINT CONTRACTS		41.98
Total for Supplyworks/ 7401							\$1,579.63
SUSSEX COUNTY TECHNICAL SCHOOL/ 16756							
	22-8584	11-000-100-564-000-250- / TUITI ON COUNTY VOC SPCL	NOV TUIT/22-00086	CF	TUITI ON COUNTY VOC SPCL		1,156.40
SUSSEX CTY. REGIONAL COOP./ 7956							

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	22-8037	11-000-270-515-000-700- -/ TRANSP JNT HME SCHL SP	P10-000394	CF	TRANSP JNT HME SCHL SP		2,367.00
		11-000-270-515-000-700- -/ TRANSP JNT HME SCHL SP	S10-000362	CF	TRANSP JNT HME SCHL SP		119,077.24
					Total for SUSSEX CTY. REGIONAL COOP./ 7956		\$121,444.24
TANNER NORTH JERSEY, INC./ 11699							
	22-1826	11-190-100-610-003-002- -/ L/R FRN SPLS	10923	CF	L/R FRN SPLS		298.88
TERRANOVA GROUP T/A CHAPEL HILL/ 1861							
	22-8509	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	JAN TUIT/0122-039	CF	TUITION PRIV IN STATE		6,900.00
TJ'S SPORTWIDE TROPHY/ 8190							
	22-1972	11-402-100-890-055-007- -/ MISC- FIELD HOCKEY	690236	CF	MISC- FIELD HOCKEY		50.25
		11-402-100-890-016-007- -/ MISC- FOOTBALL	690237	CF	MISC- FOOTBALL		50.25
		11-402-100-890-071-007- -/ MISC- CHEERLEADING	690234	CF	MISC- CHEERLEADING		50.25
		11-402-100-890-028-007- -/ MISC- B SOCCER	690236	CF	MISC- B SOCCER		50.25
					Total for TJ'S SPORTWIDE TROPHY/ 8190		\$201.00
TONY SANCHEZ, LTD./ 13966							
	22-2236	11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	54727	CF	TRANSP CONTRACT REPAIRS		1,725.00
TOWNSHIP OF ROXBURY SEWER DEPT/ 8238							
	22-8089	11-000-262-490-060-600- -/ B&G PURCH WATER/SEWER	4TH QUARTER/PYM T#2	CF	B&G PURCH WATER/SEWER		18,546.75
TOWNSHIP OF ROXBURY WATER DEPT/ 8239							
	22-8091	11-000-262-490-060-600- -/ B&G PURCH WATER/SEWER	4TH QUART/ACC82 46-0	CF	B&G PURCH WATER/SEWER		1,095.88
TRANSFINDER/ 17049							
	22-2188	11-000-270-593-000-700- -/ TRANS SOFTWARE	46140	CF	TRANS SOFTWARE		15,050.00
TRI-COUNTY BEHAVIORAL CARE/ 16189							
	22-2505	11-000-219-390-000-250- -/ CST PRCH OTHR SVCS	1520	CF	CST PRCH OTHR SVCS		100.00
TRIPLE CROWN SPORTS/ 8314							
	22-0568	11-402-100-610-063-007- -/ SUPPLIES- SOFTBALL	136588	CF	SUPPLIES		98.55
	22-0544	11-402-100-610-014-007- -/ BOYS CROSS CNTRY	136589	CF	SUPPLIES		64.00
					Total for TRIPLE CROWN SPORTS/ 8314		\$162.55

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Pending Payments							
TUNSTEAD, ELENA/ 15296							
	22-2461	11-000-291-280-000-300- / TUITION REIMBURSEMENT	TUIT REIMB 22-2461	CF	TUITION REIMBURSEMENT		1,875.00
UNITED RENTALS, INC./ 9665							
	22-2076	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	199340771-001	CF	GROUNDS GENERAL SUPPLIES		1,591.23
UNITED SUPPLY CORP./ 15751							
	22-0325	11-000-222-610-030-007- / RHS MEDIA SPLS	532984	CF	SUPPLIES		48.40
UNITY CHARTER SCHOOL/ 13321							
	22-1157	10-000-100-560-000-900- / TRANSF CHARTER SCHOOL	DEC TUIT	CF	TRANSF CHARTER SCHOOL		4,287.00
US FOODS/ 12045							
	22-2524	11-190-100-610-509-007- / RHS HOME ECON SUPPL	2929295	CF	RHS HOME ECON SUPPL		1,640.20
VERIZON/ 1394							
	22-8000A	11-000-230-530-000-600- / DW COMMUNICATIONS	NOV 2021	CF	DW COMMUNICATIONS		3,268.12
VERIZON WIRELESS/ 14509							
	22-8078	11-000-230-530-000-600- / DW COMMUNICATIONS	9893793004	CF	DW COMMUNICATIONS		1,368.96
VETRERO, JUSTIN/ 16703							
	22-2261	61-423-100-300-001-990- / CS MUSIC PROF SVCS	W/E 11/13 22-2261	CF	CS MUSIC PROF SVCS		25.00
VONDERHAAR, WILLIAM @ TRANSPORTATION/ 18439							
	22-2396	11-000-230-890-048-800- / GEN ADMIN MISC	FINGERPRINT REIMB	CF	GEN ADMIN MISC		29.75
VSP INSURANCE CO./ 18134							
	22-8058	11-000-291-270-000-900- / MEDICAL INSUR	DEC PLAN C 3672	CF	MEDICAL INSUR		1,665.90
		11-000-291-270-000-900- / MEDICAL INSUR	DEC PLAN B 6370	CF	MEDICAL INSUR		671.74
		11-000-291-270-000-900- / MEDICAL INSUR	DEC VISION COBRA	CF	MEDICAL INSUR		44.72
					Total for Vision Service Plan Insurance Company/ 18134		\$2,382.36
W. B. MASON CO., INC./ 13564							

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Pending Payments							
	22-0222	11-190-100-610-610-008- -/ JEFFRSN ART SUPPLIES	224952338	CF	SUPPLIES		46.46
	22-0244	11-190-100-610-804-007- -/ RHS WLRD LNG SPLS	221957174	CF	SUPPLIES		875.57
		11-190-100-610-804-007- -/ RHS WLRD LNG SPLS	222748113	CF	SUPPLIES		22.04
					Total for W. B. Mason Co., Inc./ 13564		\$944.07
WALKOWSKI, LORRAINE/ 8651							
	22-2136	11-000-291-270-200-900- -/ PERS ERIP HEALTH BENEFIT	MEDICARE REIMB.	CF	PERS ERIP HEALTH BENEFIT		1,782.00
WESTCHESTER ENVIRONMENTAL, LLC/ 18162							
	22-2009	11-000-261-420-050-600- -/ MAINT CONTRACTS	6665	CF	MAINT CONTRACTS		945.00
WESTERN PEST SERVICES/ 18056							
	22-8101	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7535127	CF	GROUNDS GENERAL SUPPLIES		120.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7636735	CF	GROUNDS GENERAL SUPPLIES		125.00
	22-8110	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7535125	CF	GROUNDS GENERAL SUPPLIES		120.00
	22-8101	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7199520	CF	GROUNDS GENERAL SUPPLIES		40.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7199521	CF	GROUNDS GENERAL SUPPLIES		40.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7199575	CF	GROUNDS GENERAL SUPPLIES		72.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7199576	CF	GROUNDS GENERAL SUPPLIES		40.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7200579	CF	GROUNDS GENERAL SUPPLIES		32.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	7200585	CF	GROUNDS GENERAL SUPPLIES		40.00
		11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	9200584	CF	GROUNDS GENERAL SUPPLIES		40.00
					Total for Western Pest Services/ 18056		\$669.00
WINDSOR LEARNING CENTER/ 13216							
	22-8514	20-250-100-500-000-099- -/ IDEA BASIC TUITION	JAN TUIT/24096	CF	IDEA BASIC TUITION		6,600.00
WINDSOR SCHOOL/ 13253							
	22-8512	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	JAN TUIT/16708	CF	TUITION PRIV IN STATE		8,600.00
WOODLAND, WILMA/ 8954							
	22-2137	11-000-291-270-200-900- -/ PERS ERIP HEALTH BENEFIT	MEDICARE REIMB	CF	PERS ERIP HEALTH BENEFIT		891.00
					Total for Pending Payments		\$2,805,039.90

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 52,55

va_bill5.102317

11/01/2021

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 12/08/2021 at 12:04:17 PM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10	\$4,287.00	\$28.00			\$4,315.00
	10	11	\$2,544,723.52				\$2,544,723.52
	10	12	\$9,977.95				\$9,977.95
	Fund 10	TOTAL	\$2,558,988.47	\$28.00			\$2,559,016.47
	20	20	\$68,803.64				\$68,803.64
	30	30	\$6,900.00				\$6,900.00
	60	60	\$166,938.03	\$87.25			\$167,025.28
	61	61	\$3,294.51				\$3,294.51
	GRAND	TOTAL	\$2,804,924.65	\$115.25	\$0.00	\$0.00	\$2,805,039.90

Chairman Finance Committee

Member Finance Committee

Roxbury Public Schools Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	22,552,471.40	123,244.06	22,675,715.46	2,267,571.55	(9,485.65)	-0.04	2,258,085.90	2,907,815.23
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	11,534,942.60	37,215.04	11,572,157.64	1,157,215.76	(152,080.86)	-1.31	1,005,134.90	1,334,971.75
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,623,465.00	22,027.83	1,645,492.83	164,549.28	1,550.00	0.09	166,099.28	1,163,406.99
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		35,710,879.00	182,486.93	35,893,365.93		(160,016.51)			5,406,193.97
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	3,898,680.00	19,574.00	3,918,254.00	391,825.40	0.00	0.00	391,825.40	729,562.82
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,254,047.50	9,209.55	4,263,257.05	426,325.71	0.00	0.00	426,325.71	376,617.49
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,201,644.00	9,149.00	1,210,793.00	121,079.30	0.00	0.00	121,079.30	381,401.57
General Administration	1X-000-230-XXX	1,101,209.00	31,124.78	1,132,333.78	113,233.38	0.00	0.00	113,233.38	227,147.39
School Administration	1X-000-240-XXX	2,934,296.00	6,123.03	2,940,419.03	294,041.90	(1,950.00)	-0.07	292,091.90	94,140.52
Central Services & Administrative Information Technology	1X-000-25X-XXX	2,429,998.00	59,912.78	2,489,910.78	248,991.08	0.00	0.00	248,991.08	507,695.50
Operation and Maintenance of Plant Services	1X-000-26X-XXX	8,093,397.50	349,199.09	8,442,596.59	844,259.66	122,071.08	1.45	966,330.74	1,585,036.31
Student Transportation Services	1X-000-270-XXX	5,346,845.00	26,179.20	5,373,024.20	537,302.42	(19,715.00)	-0.37	517,587.42	551,443.09

Roxbury Public Schools Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	12,176,430.00	3,172.98	12,179,602.98	1,217,960.30	18,012.00	0.15	1,235,972.30	2,201,381.85
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		41,436,547.00	513,644.41	41,950,191.41		118,418.08			6,654,426.54
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	841,558.00	86,831.07	928,389.07	92,838.91	11,588.65	1.25	104,427.56	148,691.38
Facilities Acquisition and Construction Services	12-000-4XX-XXX	1,202,664.00	444,744.01	1,647,408.01	0.00	202,795.00	12.31	202,795.00	1,133,070.70
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		2,044,222.00	531,575.08	2,575,797.08		214,383.65			1,281,762.08
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	152,080.86	0.00	152,080.86	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	80,437.00	0.00	80,437.00	8,043.70	0.00	0.00	8,043.70	31,239.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		79,272,085.00	1,227,706.42	80,499,791.42		324,866.08			13,373,621.59



School Business Administrator Signature

11/17/2021

Date

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

va_exaa1.082406
10/01/2021

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
10-000-100-560-000-900-	TRANSF CHARTER SCHOOL	month end	000125	10/01/2021	JMONDANARO	\$80,437.00	(\$15,289.20)	\$65,147.80
11-000-100-561-000-900-	TUITION OTHER LEA REG	month end	000125	10/01/2021	JMONDANARO	\$34,272.00	\$15,289.20	\$49,561.20
11-000-213-104-001-100-	SAL NURSE SUB	month end	000125	10/01/2021	JMONDANARO	\$2,585.00	\$6,932.50	\$9,517.50
11-000-213-104-091-100-	PERM SUB NURSE	month end	000125	10/01/2021	JMONDANARO	\$23,400.00	(\$6,932.50)	\$16,467.50
11-000-218-104-000-100-	SAL GUIDANCE	month end	000125	10/01/2021	JMONDANARO	\$1,045,902.38	(\$6,382.19)	\$1,039,520.19
11-000-218-104-999-100-	LEAVE REPLACEMENT SW	month end	000125	10/01/2021	JMONDANARO	\$6,220.62	\$6,382.19	\$12,602.81
11-000-219-104-000-100-	SAL CST	month end	000125	10/01/2021	JMONDANARO	\$1,285,112.43	(\$145.44)	\$1,284,966.99
11-000-219-104-001-100-	SUMMER IEP/EVAL/ETC.	month end	000125	10/01/2021	JMONDANARO	\$25,834.57	\$145.44	\$25,980.01
11-000-240-103-000-100-	SAL PRINCIPAL	month end	000125	10/01/2021	JMONDANARO	\$1,513,708.36	(\$1,092.00)	\$1,512,616.36
11-000-240-105-900-100-	SALARIES OF SECRET. SUB	month end	000125	10/01/2021	JMONDANARO	\$0.00	\$1,092.00	\$1,092.00
11-000-240-500-000-003-	OTHER PURCHASED SERVICES	translation fes	000122	10/01/2021	JMONDANARO	\$0.00	\$250.00	\$250.00
11-000-240-500-000-009-	OTHER PURCHASED SERVICES	translation	000121	10/01/2021	JMONDANARO	\$0.00	\$250.00	\$250.00
11-000-240-610-000-008-	JFRSN SUPPLIES	poster maker	000123	10/01/2021	JMONDANARO	\$6,159.00	(\$2,200.00)	\$3,959.00
11-000-240-610-000-009-	NXN SUPPLIES	translation	000121	10/01/2021	JMONDANARO	\$6,500.00	(\$250.00)	\$6,250.00
11-000-251-104-001-100-	SAL BA/ASST BA	month end	000125	10/01/2021	JMONDANARO	\$254,456.00	(\$1,234.44)	\$253,221.56
11-000-251-105-006-100-	COURIER	month end	000125	10/01/2021	JMONDANARO	\$0.00	\$610.00	\$610.00
11-000-251-440-000-900-	BUS OFF COPIER RENTAL	month end	000125	10/01/2021	JMONDANARO	\$90,000.00	\$624.44	\$90,624.44
11-000-266-100-000-100-	SALARIES OF SECURITY	month end	000126	10/01/2021	JMONDANARO	\$138,062.00	(\$45.27)	\$138,016.73
11-000-266-100-999-100-	SECURITY EXTRA STIPEND	month end	000126	10/01/2021	JMONDANARO	\$3,500.00	\$45.27	\$3,545.27
11-000-266-104-000-800-	DIRECTOR OF SECURITY	mileage reimb	000120	10/01/2021	JMONDANARO	\$80,833.00	(\$3,000.00)	\$77,833.00
11-000-266-580-000-000-	TRAVEL - ALL OTHER	mileage reimb	000120	10/01/2021	JMONDANARO	\$0.00	\$3,000.00	\$3,000.00
11-000-270-160-000-100-	SAL TRANS REG PUPIL	month end	000126	10/01/2021	JMONDANARO	\$1,624,930.23	(\$1,228.38)	\$1,623,701.85
11-000-270-160-001-100-	SAL TRANSP OT	month end	000127	10/01/2021	JMONDANARO	\$51,648.08	(\$11,618.88)	\$40,029.20
11-000-270-160-002-100-	SAL TRANSP SUB	month end	000126	10/01/2021	JMONDANARO	\$0.00	\$53.75	\$53.75
11-000-270-160-003-102-	SUB BUS AIDE	month end	000126	10/01/2021	JMONDANARO	\$0.00	\$378.75	\$378.75
11-000-270-162-080-000-	OOD TRANS	month end	000126	10/01/2021	JMONDANARO	\$2,080.80	\$795.88	\$2,876.68
11-000-270-514-000-700-	SP SVCS CONTR PARENT	month end	000127	10/01/2021	JMONDANARO	\$28,490.56	\$11,618.88	\$40,109.44
11-110-100-101-000-100-	SAL KINDERGARTEN TEACHER	month end	000127	10/01/2021	JMONDANARO	\$819,255.86	(\$16,400.16)	\$802,855.70
11-110-100-101-091-100-	PREK-KINDER PERM SUB	month end	000127	10/01/2021	JMONDANARO	\$0.00	\$1,050.00	\$1,050.00

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

va_exaa1.082406
10/01/2021

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-110-100-101-999-100-	KINDER LEAVE REPLACEMENT	month end	000127	10/01/2021	JMONDANARO	\$11,429.14	\$11,429.16	\$22,858.30
11-120-100-101-000-101-	GRADES 1-5 - PREP DUTY	month end	000127	10/01/2021	JMONDANARO	\$1,386.00	\$2,871.00	\$4,257.00
11-120-100-101-091-100-	GRADES 1-5 - PERM SUB	month end	000127	10/01/2021	JMONDANARO	\$22,500.00	\$1,050.00	\$23,550.00
11-120-100-101-600-100-	SAL 1-5 ART	month end	000127	10/01/2021	JMONDANARO	\$526,091.00	(\$4,341.40)	\$521,749.60
11-130-100-101-000-100-	GRADES 6-8 - EX.BLK	month end	000127	10/01/2021	JMONDANARO	\$2,935.90	\$3,459.40	\$6,395.30
11-130-100-101-000-101-	GRADES 6-8 PREP DUTY	month end	000127	10/01/2021	JMONDANARO	\$0.00	\$132.00	\$132.00
11-130-100-101-091-002-	GR.6 SAL PERM SUB LRS	month end	000127	10/01/2021	JMONDANARO	\$0.00	\$750.00	\$750.00
11-140-100-101-000-100-	EX PERIOD COVERAGE	month end	000127	10/01/2021	JMONDANARO	\$129,727.50	(\$5,214.00)	\$124,513.50
11-140-100-101-000-101-	RHS PREP/LUNCH	month end	000127	10/01/2021	JMONDANARO	\$0.00	\$5,115.00	\$5,115.00
11-140-100-101-000-102-	RHS SATURDAY DETENTION	month end	000127	10/01/2021	JMONDANARO	\$0.00	\$99.00	\$99.00
11-190-100-420-000-008-	JFRSN EQUIPMENT REPAIR	piano tuning	000116	10/01/2021	JMONDANARO	\$0.00	\$225.00	\$225.00
11-190-100-420-000-010-	KNDY EQUIPMENT REPAIR	piano tuning	000116	10/01/2021	JMONDANARO	\$399.99	\$225.00	\$624.99
11-190-100-420-611-007-	RHS EQUIP REPAIR	spring musical	000117	10/01/2021	JMONDANARO	\$22,200.00	(\$1,550.00)	\$20,650.00
11-190-100-500-611-002-	OTHER PURCHASED SERVICES	sax rental	000136	10/01/2021	JMONDANARO	\$0.00	\$300.00	\$300.00
11-190-100-610-001-008-	JFRSN COPIER SUPPLIES	poster maker	000123	10/01/2021	JMONDANARO	\$4,100.00	(\$2,300.00)	\$1,800.00
11-190-100-610-004-008-	JFRSN GENERAL SUPPLIES	poster maker	000123	10/01/2021	JMONDANARO	\$9,000.00	(\$3,000.00)	\$6,000.00
11-190-100-610-104-003-	FRNKLN MATH SPLS	translation fes	000122	10/01/2021	JMONDANARO	\$10,000.00	(\$250.00)	\$9,750.00
11-190-100-610-104-310-	CRCLM MATH SUPLS	support units	000138	10/01/2021	JMONDANARO	\$20,000.00	(\$8,000.00)	\$12,000.00
11-190-100-610-204-005-	EMS SCI GEN SPLS	drying rack ems	000114	10/01/2021	JMONDANARO	\$7,000.00	(\$900.00)	\$6,100.00
11-190-100-610-204-310-	CRCLM SCI SPLS	support units	000138	10/01/2021	JMONDANARO	\$25,000.00	(\$3,277.18)	\$21,722.82
11-190-100-610-304-310-	GENERAL SUPPLIES-LA 6-12	support units	000138	10/01/2021	JMONDANARO	\$25,000.00	\$11,277.18	\$36,277.18
11-190-100-610-610-005-	EMS ART SUPPLIES	drying rack ems	000114	10/01/2021	JMONDANARO	\$3,700.00	\$900.00	\$4,600.00
11-190-100-610-611-002-	L/R MUSIC SUPPLIES	sax rental	000136	10/01/2021	JMONDANARO	\$6,000.00	(\$300.00)	\$5,700.00
11-190-100-610-611-300-	K-6 MUSIC SUPPLIES	piano tuning	000116	10/01/2021	JMONDANARO	\$7,500.00	(\$450.00)	\$7,050.00
11-213-100-101-001-100-	RR SUBS	month end	000128	10/01/2021	JMONDANARO	\$5,200.00	\$9,695.00	\$14,895.00
11-213-100-101-999-101-	RESOURCE EXTRA BLOCK	month end	000128	10/01/2021	JMONDANARO	\$1,262.60	\$1,262.60	\$2,525.20
11-213-100-106-000-100-	SAL RES CNTR AIDE	month end	000128	10/01/2021	JMONDANARO	\$584,938.90	(\$11,640.10)	\$573,298.80
11-219-100-101-000-100-	SAL SP ED HOME INST	month end	000128	10/01/2021	JMONDANARO	\$1,172.50	\$682.50	\$1,855.00
11-401-100-320-611-007-	PURCHASED SERVICES (300-	spring musical	000117	10/01/2021	JMONDANARO	\$7,500.00	\$1,550.00	\$9,050.00
12-000-262-730-000-003-	FRANKLIN EQUIPMENT	softball fence	000124	10/01/2021	JMONDANARO	\$30,000.00	(\$13,727.92)	\$16,272.08

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

va_exaa1.082406
10/01/2021

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
12-000-262-730-000-600-	B&G EQUIPMENT	softball fence	000124	10/01/2021	JMONDANARO	\$70,000.00	(\$21,272.08)	\$48,727.92	
12-120-100-731-000-008-	GRADES 1-5 EQUIP JES	poster maker	000123	10/01/2021	JMONDANARO	\$0.00	\$7,500.00	\$7,500.00	
12-402-100-730-000-007-	ATHLETIC EQUIPMENT	softball fence	000124	10/01/2021	JMONDANARO	\$11,000.00	\$35,000.00	\$46,000.00	
20-055-100-101-000-007-	UNIFIED SPORTS-SP OLYM	special olympics	000111	10/01/2021	JMONDANARO	\$0.00	\$3,600.00	\$3,600.00	
		special olympics	000112	10/01/2021	JMONDANARO	\$3,600.00	(\$350.00)	\$3,250.00	
			Total For Account # 20-055-100-101-000-007-					\$3,250.00	
20-055-200-200-000-007-	UNIFIED SPORTS-SP OLYM	special olympics	000111	10/01/2021	JMONDANARO	\$0.00	\$275.40	\$275.40	
		special olympics	000112	10/01/2021	JMONDANARO	\$275.40	(\$26.77)	\$248.63	
			Total For Account # 20-055-200-200-000-007-					\$248.63	
20-055-200-500-000-007-	UNIFIED SPORTS-SP OLYM	special olympics	000111	10/01/2021	JMONDANARO	\$0.00	\$800.00	\$800.00	
		special olympics	000112	10/01/2021	JMONDANARO	\$800.00	\$376.77	\$1,176.77	
		special olympics	000113	10/01/2021	JMONDANARO	\$1,176.77	\$324.60	\$1,501.37	
		special olympics	000115	10/01/2021	JMONDANARO	\$1,501.37	(\$300.00)	\$1,201.37	
			Total For Account # 20-055-200-500-000-007-					\$1,201.37	
20-055-200-600-000-007-	UNIFIED SPORTS-SP OLYM	special olympics	000111	10/01/2021	JMONDANARO	\$0.00	\$324.60	\$324.60	
		special olympics	000113	10/01/2021	JMONDANARO	\$324.60	(\$324.60)	\$0.00	
		special olympics	000115	10/01/2021	JMONDANARO	\$0.00	\$300.00	\$300.00	
			Total For Account # 20-055-200-600-000-007-					\$300.00	
20-059-400-732-000-000-	JES PTA DONATION	jes pta donation	000119	10/01/2021	JMONDANARO	\$0.00	\$33,000.00	\$33,000.00	
20-223-100-101-000-000-	SAT SUPPORT TEACH	ARP IDEA SET UP	000129	10/01/2021	JMONDANARO	\$0.00	\$49,920.00	\$49,920.00	
20-223-100-106-000-000-	SAT SUPPORT PARA	ARP IDEA SET UP	000129	10/01/2021	JMONDANARO	\$0.00	\$14,300.00	\$14,300.00	
20-223-100-600-000-000-	ARP IDEA SUPPLIES	ARP IDEA SET UP	000131	10/01/2021	JMONDANARO	\$0.00	\$1,120.00	\$1,120.00	
20-223-200-200-000-000-	ARP IDEA BENEFITS	ARP IDEA SET UP	000132	10/01/2021	JMONDANARO	\$0.00	\$11,119.00	\$11,119.00	
20-223-200-300-000-099-NP	ARP-IDEA NON PUBLIC	ARP IDEA SET UP	000133	10/01/2021	JMONDANARO	\$0.00	\$8,754.00	\$8,754.00	
20-223-216-100-000-000-	SAT SUPPORT SP/OT/PT	ARP IDEA SET UP	000129	10/01/2021	JMONDANARO	\$0.00	\$18,720.00	\$18,720.00	
		ARP IDEA SET UP	000130	10/01/2021	JMONDANARO	\$18,720.00	\$6,240.00	\$24,960.00	
			Total For Account # 20-223-216-100-000-000-					\$24,960.00	
20-223-218-100-000-000-	SAT SUPPORT COUNS	ARP IDEA SET UP	000129	10/01/2021	JMONDANARO	\$0.00	\$3,120.00	\$3,120.00	
20-223-219-100-000-000-	SAT SUPPORT CST	ARP IDEA SET UP	000134	10/01/2021	JMONDANARO	\$0.00	\$6,240.00	\$6,240.00	
20-223-270-100-000-000-	SAT SUPPORT BUS	ARP IDEA SET UP	000129	10/01/2021	JMONDANARO	\$0.00	\$46,800.00	\$46,800.00	
20-224-100-610-000-000-	ARP IDEA PRESCHOOL	arp idea preschool set up	000135	10/01/2021	JMONDANARO	\$0.00	\$14,184.00	\$14,184.00	
20-232-100-101-000-003-	SALARIES OF TEACHERS	month end	000137	10/01/2021	JMONDANARO	\$0.00	\$185.00	\$185.00	

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

10/01/2021

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
20-232-100-101-000-009- -	SALARIES OF TEACHERS	month end	000137	10/01/2021	JMONDANARO	\$0.00	\$370.00	\$370.00
20-232-100-101-000-099- -	TITLE I SALARIES	month end	000137	10/01/2021	JMONDANARO	\$240,000.00	(\$555.00)	\$239,445.00
20-505-100-320-000-099- -	CHAP 192 TRANSP	non public transport	000118	10/01/2021	JMONDANARO	\$0.00	\$23,001.00	\$23,001.00
Total Current Appr.								\$241,518.00

Roxbury Public Schools November Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	22,552,471.40	123,244.06	22,675,715.46	2,267,571.55	(6,885.65)	-0.03	2,260,685.90	2,696,031.85
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	11,534,942.60	37,215.04	11,572,157.64	1,157,215.76	(152,080.86)	-1.31	1,005,134.90	1,336,927.56
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,623,465.00	22,027.83	1,645,492.83	164,549.28	1,550.00	0.09	166,099.28	846,144.55
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		35,710,879.00	182,486.93	35,893,365.93		(157,416.51)			4,879,103.96
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	3,898,680.00	19,574.00	3,918,254.00	391,825.40	0.00	0.00	391,825.40	791,947.82
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,254,047.50	9,209.55	4,263,257.05	426,325.71	0.00	0.00	426,325.71	353,914.64
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,201,644.00	9,149.00	1,210,793.00	121,079.30	(17,500.00)	-1.45	103,579.30	361,646.77
General Administration	1X-000-230-XXX	1,101,209.00	31,124.78	1,132,333.78	113,233.38	0.00	0.00	113,233.38	210,993.89
School Administration	1X-000-240-XXX	2,934,296.00	6,123.03	2,940,419.03	294,041.90	(1,950.00)	-0.07	292,091.90	81,676.04
Central Services & Administrative Information Technology	1X-000-25X-XXX	2,429,998.00	59,912.78	2,489,910.78	248,991.08	17,500.00	0.70	266,491.08	475,481.59
Operation and Maintenance of Plant Services	1X-000-26X-XXX	8,093,397.50	349,199.09	8,442,596.59	844,259.66	122,071.08	1.45	966,330.74	1,491,831.25
Student Transportation Services	1X-000-270-XXX	5,346,845.00	26,179.20	5,373,024.20	537,302.42	(19,715.00)	-0.37	517,587.42	484,646.07

Roxbury Public Schools November Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	12,176,430.00	3,172.98	12,179,602.98	1,217,960.30	18,012.00	0.15	1,235,972.30	2,387,307.55
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		41,436,547.00	513,644.41	41,950,191.41		118,418.08			6,639,445.62
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	841,558.00	86,831.07	928,389.07	92,838.91	8,988.65	0.97	101,827.56	79,468.71
Facilities Acquisition and Construction Services	12-000-4XX-XXX	1,202,664.00	444,744.01	1,647,408.01	0.00	202,795.00	12.31	202,795.00	1,133,070.70
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		2,044,222.00	531,575.08	2,575,797.08		211,783.65			1,212,539.41
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	152,080.86	0.00	152,080.86	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	80,437.00	0.00	80,437.00	8,043.70	0.00	0.00	8,043.70	31,239.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		79,272,085.00	1,227,706.42	80,499,791.42		324,866.08			12,762,327.99


 School Business Administrator Signature

12/9/21
 Date

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

va_exaa1.082406
11/01/2021

Current Cycle : November

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-104-001-100-	SAL NURSE SUB	month end	000152	11/01/2021	JMONDANARO	\$9,517.50	\$5,875.00	\$15,392.50
11-000-213-104-999-100-	LEAVE REPLACE NURSE	month end	000152	11/01/2021	JMONDANARO	\$0.00	\$1,625.00	\$1,625.00
11-000-218-104-000-100-	SAL GUIDANCE	month end	000152	11/01/2021	JMONDANARO	\$1,039,520.19	(\$13,162.64)	\$1,026,357.55
11-000-218-104-999-100-	LEAVE REPLACEMENT SW	month end	000152	11/01/2021	JMONDANARO	\$12,602.81	\$5,662.64	\$18,265.45
11-000-219-320-000-250-	CST PRCH SVCS	month end	000153	11/01/2021	JMONDANARO	\$73,000.00	(\$57.75)	\$72,942.25
11-000-219-390-000-250-	CST PRCH OTHR SVCS	month end	000153	11/01/2021	JMONDANARO	\$52,500.00	\$57.75	\$52,557.75
11-000-223-580-878-707-	IMPRV INST TRVL CMPT SVC	combine travel	000147	11/01/2021	JMONDANARO	\$17,500.00	(\$17,500.00)	\$0.00
11-000-240-103-000-100-	SAL PRINCIPAL	month end	000154	11/01/2021	JMONDANARO	\$1,512,616.36	(\$1,137.50)	\$1,511,478.86
11-000-240-105-900-100-	SALARIES OF SECRET. SUB	month end	000154	11/01/2021	JMONDANARO	\$1,092.00	\$1,137.50	\$2,229.50
11-000-240-610-000-007-	RHS SUPPLIES	art medals	000148	11/01/2021	JMONDANARO	\$18,680.00	\$2,340.00	\$21,020.00
11-000-240-890-000-300-	CRCLM MISC EXP	art medals	000148	11/01/2021	JMONDANARO	\$30,000.00	(\$2,340.00)	\$27,660.00
11-000-251-105-005-100-	SAL SECTY HR	month end	000154	11/01/2021	JMONDANARO	\$66,828.00	(\$730.00)	\$66,098.00
11-000-251-105-006-100-	COURIER	month end	000154	11/01/2021	JMONDANARO	\$610.00	\$730.00	\$1,340.00
11-000-252-500-878-707-	CMPT SRVC TRAVEL	combine travel	000147	11/01/2021	JMONDANARO	\$2,500.00	\$17,500.00	\$20,000.00
11-000-262-490-061-600-	B&G PURCH GARBAGE	month end	000154	11/01/2021	JMONDANARO	\$51,500.00	(\$70.00)	\$51,430.00
11-000-262-520-062-900-	PROPERTY/LIAB INS	month end	000154	11/01/2021	JMONDANARO	\$470,859.40	\$70.00	\$470,929.40
11-000-266-100-999-100-	SECURITY EXTRA STIPEND	month end	000154	11/01/2021	JMONDANARO	\$3,545.27	\$1,306.83	\$4,852.10
11-000-266-104-000-800-	DIRECTOR OF SECURITY	month end	000154	11/01/2021	JMONDANARO	\$77,833.00	(\$1,306.83)	\$76,526.17
11-000-270-160-003-102-	SUB BUS AIDE	month end	000154	11/01/2021	JMONDANARO	\$378.75	\$716.25	\$1,095.00
11-000-270-162-080-000-	OOD TRANS	month end	000154	11/01/2021	JMONDANARO	\$2,876.68	\$1,007.19	\$3,883.87
11-000-270-162-080-111-	TRANSP TRIPS - MT. ARLIN	month end	000154	11/01/2021	JMONDANARO	\$4,000.00	(\$1,723.44)	\$2,276.56
11-110-100-101-000-100-	SAL KINDERGARTEN TEACHER	month end	000155	11/01/2021	JMONDANARO	\$802,855.70	(\$11,591.38)	\$791,264.32
11-110-100-101-091-100-	PREK-KINDER PERM SUB	month end	000155	11/01/2021	JMONDANARO	\$1,050.00	\$150.00	\$1,200.00
11-110-100-101-999-100-	KINDER LEAVE REPLACEMENT	month end	000155	11/01/2021	JMONDANARO	\$22,858.30	\$11,441.38	\$34,299.68
11-120-100-101-000-101-	GRADES 1-5 - PREP DUTY	month end	000155	11/01/2021	JMONDANARO	\$4,257.00	\$2,607.00	\$6,864.00
11-120-100-101-009-100-	SAL NXN 1-5 TCHR	month end	000155	11/01/2021	JMONDANARO	\$828,807.00	(\$19,272.00)	\$809,535.00
11-120-100-101-091-100-	GRADES 1-5 - PERM SUB	month end	000155	11/01/2021	JMONDANARO	\$23,550.00	\$16,665.00	\$40,215.00
11-130-100-101-000-100-	GRADES 6-8 - EX.BLK	month end	000155	11/01/2021	JMONDANARO	\$6,395.30	\$3,426.40	\$9,821.70
11-130-100-101-000-101-	GRADES 6-8 PREP DUTY	month end	000155	11/01/2021	JMONDANARO	\$132.00	\$132.00	\$264.00

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

va_exaa1.082406
11/01/2021

Current Cycle : November

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-130-100-101-090-100-	SAL 6-8 SUBSTITUTES	month end	000155	11/01/2021	JMONDANARO	\$53,000.00	(\$3,558.40)	\$49,441.60
11-140-100-101-000-101-	RHS PREP/LUNCH	month end	000155	11/01/2021	JMONDANARO	\$5,115.00	\$17,391.00	\$22,506.00
11-140-100-101-000-102-	RHS SATURDAY DETENTION	month end	000155	11/01/2021	JMONDANARO	\$99.00	\$231.00	\$330.00
11-140-100-101-090-100-	SAL 9-12 SUBSTITUTES	month end	000155	11/01/2021	JMONDANARO	\$150,800.00	(\$17,622.00)	\$133,178.00
11-190-100-610-204-310-	CRCLM SCI SPLS	rhs ela	000149	11/01/2021	JMONDANARO	\$21,722.82	\$686.00	\$22,408.82
		rev	000150	11/01/2021	JMONDANARO	\$22,408.82	(\$1,372.00)	\$21,036.82
Total For Account # 11-190-100-610-204-310-							(\$686.00)	
11-190-100-610-304-310-	GENERAL SUPPLIES-LA 6-12	rhs ela	000149	11/01/2021	JMONDANARO	\$36,277.18	(\$686.00)	\$35,591.18
		rev	000150	11/01/2021	JMONDANARO	\$35,591.18	\$1,372.00	\$36,963.18
Total For Account # 11-190-100-610-304-310-							\$686.00	
11-190-100-610-611-005-	EMS MUSIC SUPPLIES	music system	000151	11/01/2021	JMONDANARO	\$12,856.00	\$2,600.00	\$15,456.00
11-213-100-101-000-100-	SAL RES CNTR	month end	000156	11/01/2021	JMONDANARO	\$3,147,274.60	(\$11,097.60)	\$3,136,177.00
11-213-100-101-001-100-	RR SUBS	month end	000156	11/01/2021	JMONDANARO	\$14,895.00	\$9,835.00	\$24,730.00
11-213-100-101-999-101-	RESOURCE EXTRA BLOCK	month end	000156	11/01/2021	JMONDANARO	\$2,525.20	\$1,262.60	\$3,787.80
11-219-100-101-000-100-	SAL SP ED HOME INST	month end	000156	11/01/2021	JMONDANARO	\$1,855.00	\$726.25	\$2,581.25
11-219-100-320-000-250-	HOME INSTR PURCH ED SV	month end	000156	11/01/2021	JMONDANARO	\$57,183.00	(\$726.25)	\$56,456.75
12-000-400-390-100-900-	FACILITIES SERVICES-ARCH	change order - pavillions	000145	11/01/2021	JMONDANARO	\$50,000.00	(\$50,000.00)	\$0.00
12-000-400-450-000-600-	CONSTRUCTION SERVICES	change order - pavillions	000145	11/01/2021	JMONDANARO	\$1,070,000.00	\$50,000.00	\$1,120,000.00
12-130-100-730-000-005-	EMS EQUIP	music system	000151	11/01/2021	JMONDANARO	\$34,000.00	(\$2,600.00)	\$31,400.00
20-232-100-101-000-099-	TITLE I SALARIES	ESEA CARRY-OVER	000140	11/01/2021	JMONDANARO	\$239,445.00	\$58,555.00	\$298,000.00
		ESEA CARRY-OVER	000141	11/01/2021	JMONDANARO	\$298,000.00	(\$555.00)	\$297,445.00
Total For Account # 20-232-100-101-000-099-							\$58,000.00	
20-232-100-600-000-099-	TITLE I INSTR SUPPLIES	ESEA CARRY-OVER	000140	11/01/2021	JMONDANARO	\$89,171.03	(\$62,814.03)	\$26,357.00
20-232-200-100-000-099-	TITLE I SUPPORT SALARIES	ESEA CARRY-OVER	000140	11/01/2021	JMONDANARO	\$9,000.00	\$500.00	\$9,500.00
20-232-200-200-000-099-	TITLE 1 BENEFITS	ESEA CARRY-OVER	000140	11/01/2021	JMONDANARO	\$19,048.00	\$4,475.00	\$23,523.00
20-241-100-600-000-099-	TITLE III INSTR SUPPLIES	ESEA CARRY OVER	000143	11/01/2021	JMONDANARO	\$2,002.00	\$3,593.00	\$5,595.00
20-241-200-320-000-099-	TITLE III PROF-TECH SVC	ESEA CARRY OVER	000143	11/01/2021	JMONDANARO	\$13,476.00	\$11,524.00	\$25,000.00
20-271-200-320-000-099-	PURCHASED PROFESSIONAL A	ESEA CARRY OVER	000142	11/01/2021	JMONDANARO	\$44,391.00	\$6,759.00	\$51,150.00
20-271-200-320-000-099-NP	PURCH. PROF. NP	ESEA CARRY OVER	000142	11/01/2021	JMONDANARO	\$2,953.00	\$822.00	\$3,775.00
20-271-200-500-000-099-	TITLE IIA OTHR PURCH SVC	ESEA CARRY OVER	000142	11/01/2021	JMONDANARO	\$17,058.00	\$16,521.00	\$33,579.00
20-271-200-500-000-099-NP	TITLE IIA OPS NP	ESEA CARRY OVER	000142	11/01/2021	JMONDANARO	\$2,217.00	\$1,136.00	\$3,353.00

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

11/01/2021

Current Cycle : November

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
20-281-100-600-000-099- -	TITLE IV SUPPLIES	ESEA CARRY OVER	000144	11/01/2021	JMONDANARO	\$6,699.00	\$7,269.00	\$13,968.00
20-281-100-600-000-099-NP -	TITLE IV GEN. SPLS. NP	ESEA CARRY OVER	000144	11/01/2021	JMONDANARO	\$383.00	\$208.00	\$591.00
20-281-200-100-000-099- -	TITLE IV SAL	ESEA CARRY OVER	000144	11/01/2021	JMONDANARO	\$6,210.00	\$2.00	\$6,212.00
20-281-200-300-000-099-NP -	TITLE IV NON PUB PROF SV	ESEA CARRY OVER	000144	11/01/2021	JMONDANARO	\$743.00	\$403.00	\$1,146.00
20-487-200-300-000-000- -	ARP-ESSER GRANT PROGRAM	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$20,000.00	\$20,000.00
20-487-200-600-000-000- -	ARP-ESSER GRANT PROGRAM	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$64,399.00	\$64,399.00
20-487-400-720-000-000- -	ARP-ESSER GRANT PROGRAM	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$1,380,000.00	\$1,380,000.00
20-488-200-300-000-000- -	ADDRESSING STUDENT LEARN	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$221,950.00	\$221,950.00
20-488-200-600-000-000- -	ADDRESSING STUDENT LEARN	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$55,629.00	\$55,629.00
20-489-100-100-000-000- -	ADDRESSING STUDENT LEARN	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$15,000.00	\$15,000.00
20-489-100-600-000-000- -	ADDRESSING STUDENT LEARN	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$23,852.00	\$23,852.00
20-489-200-200-000-000- -	ADDRESSING STUDENT LEARN	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$1,148.00	\$1,148.00
20-490-200-300-000-000- -	EVIDENCED BASED COMP BEY	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$35,000.00	\$35,000.00
20-490-200-600-000-000- -	EVEIDENCE BASED COM BEYO	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$5,000.00	\$5,000.00
20-491-200-300-000-000- -	NJTSS MENTAL HEALTH SUPP	ARP ESSER	000146	11/01/2021	JMONDANARO	\$0.00	\$45,000.00	\$45,000.00

Total Current Appr.

\$1,915,375.97

11/17 10:19am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools
 General Fund - Fund 10
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/2021

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 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$11,943,033.83
116	Capital reserve Account		\$9,993,291.85
117	Maint. Reserve Account		\$1,895,093.82
118	Investments - Cur. Exp. Emergency Rsrv.		\$216,105.87
	Accounts receivable:		
132	Interfund	\$8,386.22	
141	Intergovernmental - State	\$762,710.59	
143	Intergovernmental - Other	(\$1,951,975.33)	
			(\$1,180,878.52)

--- R E S O U R C E S ---

301	Estimated Revenues	\$75,911,015.00	
302	Less Revenues	(\$23,086,491.67)	
			\$52,824,523.33

Total assets and resources		\$75,691,170.18
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 4 Month Period Ending 10/31/2021

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$3,350,545.00
	Other current liabilities including Net Assets	(\$382.87)

TOTAL LIABILITIES

\$3,350,162.13

=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$43,481,743.83
754	Reserve for Encumbrance - Prior Year	\$17,801.98
	Reserved fund balance:	
761	Capital reserve account -	\$9,993,291.85

		\$9,993,291.85
766	Reserve for Current Expense Emergencies	\$216,105.87

		\$216,105.87
764	Reserve for Maintenance	\$1,895,093.82

		\$1,895,093.82
601	Appropriations	\$80,824,657.50
602	Less : Expenditures	\$23,951,490.10
603	Encumbrances	\$43,499,545.81 (\$67,451,035.91)

		\$13,373,621.59

	Total Appropriated	\$68,977,658.94
---	U n a p p r o p r i a t e d ---	
770	Unreserved Fund Balance -	\$7,049,285.19
303	Budgeted Fund Balance	(\$3,685,936.08)

TOTAL FUND BALANCE

\$72,341,008.05

TOTAL LIABILITIES AND FUND EQUITY

\$75,691,170.18

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Roxbury Public Schools
 General Fund - Fund 10
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/2021

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$80,824,657.50	\$67,451,035.91	\$13,373,621.59
Revenues	(\$75,911,015.00)	(\$23,086,491.67)	(\$52,824,523.33)
	<u>\$4,913,642.50</u>	<u>\$44,364,544.24</u>	<u>(\$39,450,901.74)</u>
Less: Adjust for prior year encumb.	<u>(\$1,227,706.42)</u>	<u>(\$1,227,706.42)</u>	
Budgeted Fund Balance	<u>\$3,685,936.08</u>	<u>\$43,136,837.82</u>	<u>(\$39,450,901.74)</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$3,685,936.08	\$43,136,837.82	(\$39,450,901.74)
TOTAL Budgeted Fund Balance	<u>\$3,685,936.08</u>	<u>\$43,136,837.82</u>	<u>(\$39,450,901.74)</u>
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/2021

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$64,879,721.00	\$19,894,436.52		\$44,985,284.48
3XXX From State Sources	\$10,937,668.00	\$3,179,915.00		\$7,757,753.00
4XXX From Federal Sources	\$93,626.00	\$12,140.15		\$81,485.85
TOTAL REVENUE/SOURCES OF FUNDS	\$75,911,015.00	\$23,086,491.67		\$52,824,523.33
	=====	=====	=====	=====
				AVAILABLE
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$22,666,229.81	\$5,332,594.29	\$14,425,820.29	\$2,907,815.23
11-2XX-100-XXX Special Education - Instruction	\$6,774,752.74	\$1,205,970.25	\$4,501,187.44	\$1,067,595.05
11-230-100-XXX Basic Skills - Remedial Instruction	\$811,599.48	\$176,455.45	\$633,422.87	\$1,721.16
11-240-100-XXX Bilingual Education - Instruction	\$311,760.00	\$62,164.58	\$247,008.00	\$2,587.42
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$352,085.00	\$18,964.98	\$21,706.87	\$311,413.15
11-402-100-XXX School-Spons. Athletics - Instruction	\$1,294,957.83	\$215,262.18	\$227,701.81	\$851,993.84
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$3,918,254.00	\$1,194,115.30	\$1,994,575.88	\$729,562.82
11-000-211-XXX Attendance and Social Work Services	\$98,348.00	\$27,135.50	\$70,752.08	\$460.42
11-000-213-XXX Health Services	\$662,527.81	\$175,028.18	\$450,217.03	\$37,282.60
11-000-216-XXX Speech, OT,PT & Related Svcs	\$1,690,852.06	\$390,578.63	\$1,141,008.13	\$159,265.30
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$1,831,112.50	\$418,007.71	\$1,309,301.97	\$103,802.82
11-000-218-XXX Guidance	\$1,309,894.00	\$312,531.21	\$846,987.80	\$150,374.99
11-000-219-XXX Child Study Teams	\$1,680,001.00	\$541,020.75	\$988,735.37	\$150,244.88
11-000-219-592 Misc Purch Ser	\$5,460.00	\$13.87	.00	\$5,446.13
11-000-221-XXX Improv of Inst. - Instruc Staff	\$618,012.00	\$293,604.87	\$172,395.96	\$152,011.17
11-000-222-XXX Educational Media Serv/School Library	\$507,026.24	\$131,999.60	\$342,218.17	\$32,808.47
11-000-223-XXX Instructional Staff Training Services	\$592,781.00	\$148,939.34	\$214,451.26	\$229,390.40
11-000-230-XXX Supp. Serv.-General Administration	\$1,132,333.78	\$356,397.47	\$548,788.92	\$227,147.39
11-000-240-XXX Supp. Serv.-School Administration	\$2,938,469.03	\$987,884.34	\$1,856,444.17	\$94,140.52
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$2,489,910.78	\$1,029,772.43	\$952,442.85	\$507,695.50
11-000-261-XXX Require Maint. for School Facilities	\$2,256,512.28	\$885,937.32	\$676,834.76	\$693,740.20
11-000-262-XXX Custodial Services	\$5,560,717.39	\$2,228,784.63	\$2,656,242.86	\$675,689.90
11-000-263-XXX Care and Upkeep of Grounds	\$513,843.00	\$133,366.25	\$189,668.02	\$190,808.73
11-000-266-XXX Security	\$233,595.00	\$74,371.76	\$134,425.76	\$24,797.48
11-000-270-XXX Student Transportation Services	\$5,353,309.20	\$1,661,746.06	\$3,140,120.05	\$551,443.09
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$12,197,614.98	\$4,961,849.87	\$5,034,383.26	\$2,201,381.85
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$77,801,958.91	\$22,964,496.82	\$42,776,841.58	\$12,060,620.51
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/31/2021

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$939,977.72	\$244,633.96	\$546,652.38	\$148,691.38
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$1,850,203.01	\$566,796.46	\$150,335.85	\$1,133,070.70
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$2,790,180.73	\$811,430.42	\$696,988.23	\$1,281,762.08
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-4XX-100-XXX Other spec. schools-instruction	\$148,068.36	\$148,068.36	\$0.00	\$0.00
13-4XX-200-XXX Other spec. schools-support serv.	\$592.50	\$592.50	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$148,660.86	\$148,660.86	\$0.00	\$0.00
	=====	=====	=====	=====
10-000-100-56X Transfer of Funds to Charter Schools	\$80,437.00	\$23,482.00	\$25,716.00	\$31,239.00
TOTAL GENERAL FUND EXPENDITURES	\$80,821,237.50	\$23,948,070.10	\$43,499,545.81	\$13,373,621.59
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED
For 4 Month Period Ending 10/31/2021

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$58,769,463.00	\$19,591,799.44	\$39,177,663.56
1320	Tuition from LEAs Within State	\$3,938,407.00	\$120,149.31	\$3,818,257.69
1410	Transp Fees from Individuals		\$22,099.07	(\$22,099.07)
1420-1440	Transp Fees from Other LEAs	\$1,680,851.00	\$40,279.11	\$1,640,571.89
1910	Rents and Royalties	\$30,000.00	.00	\$30,000.00
1XXX	Miscellaneous	\$461,000.00	\$120,109.59	\$340,890.41
	TOTAL	\$64,879,721.00	\$19,894,436.52	\$44,985,284.48
		=====	=====	=====
--- STATE SOURCES ---				
3116	School Choice Aid	\$319,025.00	\$63,805.00	\$255,220.00
3121	Categorical Transportation Aid	\$558,875.00	\$111,775.00	\$447,100.00
3131	Extraordinary Aid	\$1,202,651.00	\$1,202,651.00	.00
3132	Categorical Special Education Aid	\$2,433,575.00	\$486,715.00	\$1,946,860.00
3176	Equalization	\$6,362,109.00	\$1,252,862.40	\$5,109,246.60
3177	Categorical Security	\$61,433.00	\$12,286.60	\$49,146.40
3190	Other Unrestricted State Aid		\$49,820.00	(\$49,820.00)
	TOTAL	\$10,937,668.00	\$3,179,915.00	\$7,757,753.00
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement	\$93,626.00	\$12,140.15	\$81,485.85
	TOTAL	\$93,626.00	\$12,140.15	\$81,485.85
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	\$75,911,015.00	\$23,086,491.67	\$52,824,523.33
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$890,174.00	\$163,191.96	\$398,783.34	\$328,198.70
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$6,346,358.70	\$1,228,243.19	\$4,499,348.00	\$618,767.51
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$4,291,246.20	\$855,831.18	\$2,977,490.00	\$457,925.02
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$8,691,331.50	\$1,670,838.47	\$6,224,444.24	\$796,048.79
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$35,000.00	\$262.50	\$0.00	\$34,737.50
11-150-100-320 Purchased Prof.-Ed. Services	\$32,813.00	\$15,937.29	\$8,218.85	\$8,656.86
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$88,792.00	\$48,851.43	.00	\$39,940.57
11-190-100-320 Purchased Prof.-Ed. Services	\$49,650.00	\$5,732.00	\$20,150.00	\$23,768.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$930,152.79	\$722,627.62	\$177,832.73	\$29,692.44
11-190-100-610 General Supplies	\$1,208,419.62	\$565,783.43	\$114,920.23	\$527,715.96
11-190-100-640 Textbooks	\$99,592.00	\$53,847.22	\$4,632.90	\$41,111.88
11-190-100-800 Other Objects	\$2,700.00	\$1,448.00	.00	\$1,252.00
TOTAL	\$22,666,229.81	\$5,332,594.29	\$14,425,820.29	\$2,907,815.23
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$525,421.00	\$102,784.60	\$422,636.40	\$0.00
11-204-100-106 Other Salaries for Instruction	\$318,556.00	\$42,244.51	\$134,782.49	\$141,529.00
11-204-100-610 General Supplies	\$4,600.00	\$1,024.71	.00	\$3,575.29
TOTAL	\$848,577.00	\$146,053.82	\$557,418.89	\$145,104.29
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$434,124.00	\$86,824.80	\$347,299.20	\$0.00
11-209-100-106 Other Salaries for Instruction	\$296,281.00	\$48,704.14	\$143,796.86	\$103,780.00
11-209-100-610 General supplies	\$4,200.00	\$1,388.50	.00	\$2,811.50
11-209-100-800 Other Objects	\$2,800.00	\$200.00	.00	\$2,600.00
TOTAL	\$737,405.00	\$137,117.44	\$491,096.06	\$109,191.50
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$118,845.00	\$35,056.00	\$83,789.00	\$0.00
11-212-100-106 Other Salaries for Instruction	\$296,242.00	\$30,832.45	\$64,891.55	\$200,518.00
11-212-100-320 Purchased Prof.-Ed. Services	\$86,789.00	\$39,113.00	\$17,993.00	\$29,683.00
11-212-100-610 General supplies	\$40,000.00	\$1,840.10	\$607.40	\$37,552.50
11-212-100-640 Textbooks	\$500.00	\$300.00	.00	\$200.00
11-212-100-800 Other Objects	\$2,800.00	.00	.00	\$2,800.00
TOTAL	\$545,176.00	\$107,141.55	\$167,280.95	\$270,753.50
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$3,164,694.80	\$633,588.73	\$2,506,918.07	\$24,188.00
11-213-100-106 Other Salaries for Instruction	\$573,298.80	\$63,542.71	\$273,476.29	\$236,279.80
11-213-100-610 General supplies	\$17,955.00	\$5,416.13	\$1,503.53	\$11,035.34
11-213-100-640 Textbooks	\$1,000.00	.00	.00	\$1,000.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$3,756,948.60	\$702,547.57	\$2,781,897.89	\$272,503.14
Autism:				
11-214-100-101 Salaries of Teachers	\$189,734.00	\$26,132.80	\$163,601.20	\$0.00
11-214-100-106 Other Salaries for Instruction	\$169,170.66	\$13,096.98	\$14,584.04	\$141,489.64
11-214-100-610 General Supplies	\$3,750.00	\$2,792.84	\$105.22	\$851.94
11-214-100-640 Textbooks	\$500.00	.00	.00	\$500.00
11-214-100-800 Other Objects	\$2,800.00	\$374.75	\$173.00	\$2,252.25
TOTAL	\$365,954.66	\$42,397.37	\$178,463.46	\$145,093.83
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$269,292.00	\$47,642.72	\$221,649.28	\$0.00
11-216-100-106 Other Salaries for Instruction	\$189,561.48	\$18,278.09	\$94,859.91	\$76,423.48
11-216-100-600 General Supplies	\$1,800.00	\$987.61	.00	\$812.39
TOTAL	\$460,653.48	\$66,908.42	\$316,509.19	\$77,235.87
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$1,855.00	\$1,855.00	\$0.00	\$0.00
11-219-100-320 Purchased Prof.-Ed. Services	\$58,183.00	\$1,949.08	\$8,521.00	\$47,712.92
TOTAL	\$60,038.00	\$3,804.08	\$8,521.00	\$47,712.92
TOTAL SPECIAL ED - INSTRUCTION	\$6,774,752.74	\$1,205,970.25	\$4,501,187.44	\$1,067,595.05
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$807,137.00	\$173,750.12	\$633,386.88	\$0.00
11-230-100-610 General Supplies	\$4,462.48	\$2,705.33	\$35.99	\$1,721.16
TOTAL	\$811,599.48	\$176,455.45	\$633,422.87	\$1,721.16
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$308,760.00	\$61,752.00	\$247,008.00	\$0.00
11-240-100-500 Other Purch. Serv.(400-500 series)	\$500.00	\$82.88	.00	\$417.12
11-240-100-610 General Supplies	\$2,500.00	\$329.70	.00	\$2,170.30
TOTAL	\$311,760.00	\$62,164.58	\$247,008.00	\$2,587.42
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$240,500.00	\$720.00	.00	\$239,780.00
11-401-100-500 Purchased Services (300-500 series)	\$24,790.00	\$4,990.00	\$8,383.00	\$11,417.00
11-401-100-600 Supplies and Materials	\$34,425.00	\$786.03	\$12,623.87	\$21,015.10
11-401-100-800 Other Objects	\$52,370.00	\$12,468.95	\$700.00	\$39,201.05
TOTAL	\$352,085.00	\$18,964.98	\$21,706.87	\$311,413.15
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$779,096.00	\$38,505.20	\$100,876.80	\$639,714.00
11-402-100-500 Purchased Services (300-500 series)	\$241,357.83	\$101,758.30	\$46,490.95	\$93,108.58
11-402-100-600 Supplies and Materials	\$119,401.25	\$50,025.29	\$29,563.05	\$39,812.91
11-402-100-800 Other Objects	\$155,102.75	\$24,973.39	\$50,771.01	\$79,358.35
TOTAL	\$1,294,957.83	\$215,262.18	\$227,701.81	\$851,993.84
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$49,561.20	\$7,984.86	\$41,576.34	.00

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-562 Tuition to Other LEAs within State Special	\$721,906.80	\$192,067.20	\$443,048.80	\$86,790.80
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$602,054.00	\$223,575.40	\$378,478.60	.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$35,637.00	\$8,158.60	\$22,909.40	\$4,569.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$2,019,507.00	\$673,359.24	\$947,872.74	\$398,275.02
11-000-100-568 Tuition - State Facilities	\$75,000.00	.00	.00	\$75,000.00
11-000-100-569 Tuition - Other	\$414,588.00	\$88,970.00	\$160,690.00	\$164,928.00
TOTAL	\$3,918,254.00	\$1,194,115.30	\$1,994,575.88	\$729,562.82
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$97,708.00	\$26,976.92	\$70,731.04	\$0.04
11-000-211-600 Supplies and Materials	\$640.00	\$158.58	\$21.04	\$460.38
TOTAL	\$98,348.00	\$27,135.50	\$70,752.08	\$460.42
--- Health services ---				
11-000-213-100 Salaries	\$603,485.50	\$151,104.23	\$436,313.20	\$16,068.07
11-000-213-300 Purchased Prof. & Tech. Svc.	\$33,500.00	\$14,972.50	\$12,750.00	\$5,777.50
11-000-213-600 Supplies and Materials	\$25,542.31	\$8,951.45	\$1,153.83	\$15,437.03
TOTAL	\$662,527.81	\$175,028.18	\$450,217.03	\$37,282.60
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$986,274.00	\$199,773.80	\$657,745.20	\$128,755.00
11-000-216-320 Purchased Prof. Ed. Services	\$689,310.06	\$178,354.99	\$483,194.12	\$27,760.95
11-000-216-600 Supplies and Materials	\$15,268.00	\$12,449.84	\$68.81	\$2,749.35
TOTAL	\$1,690,852.06	\$390,578.63	\$1,141,008.13	\$159,265.30
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$1,031,453.00	\$138,855.28	\$819,148.72	\$73,449.00
11-000-217-320 Purchased Prof. Ed. Services	\$799,659.50	\$279,152.43	\$490,153.25	\$30,353.82
TOTAL	\$1,831,112.50	\$418,007.71	\$1,309,301.97	\$103,802.82
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$1,052,123.00	\$228,421.71	\$689,939.10	\$133,762.19
11-000-218-105 Sal Sec. & Clerical Asst.	\$146,123.00	\$36,659.92	\$109,463.04	\$0.04
11-000-218-320 Purchased Prof. - Ed. Services	\$61,348.00	\$13,950.00	\$47,060.00	\$338.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$4,050.00	\$1,749.92	.00	\$2,300.08
11-000-218-500 Other Purchased Services (400-500 series)	\$21,750.00	\$18,579.01	.00	\$3,170.99
11-000-218-600 Supplies and Materials	\$21,020.00	\$12,510.65	\$525.66	\$7,983.69
11-000-218-800 Other Objects	\$3,480.00	\$660.00	.00	\$2,820.00
TOTAL	\$1,309,894.00	\$312,531.21	\$846,987.80	\$150,374.99
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,310,947.00	\$401,288.29	\$825,342.56	\$84,316.15
11-000-219-105 Sal Sec. & Clerical Asst.	\$201,378.00	\$61,666.96	\$139,710.72	\$0.32
11-000-219-320 Purchased Prof. - Ed. Services	\$75,594.00	\$22,292.56	\$15,148.69	\$38,152.75
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$55,675.00	\$47,982.75	\$7,325.00	\$367.25
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$6,960.00	\$13.87	\$0.00	\$6,946.13
11-000-219-600 Supplies and Materials	\$33,000.00	\$7,315.19	\$1,208.40	\$24,476.41
11-000-219-800 Other Objects	\$1,907.00	\$475.00	.00	\$1,432.00

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,685,461.00	\$541,034.62	\$988,735.37	\$155,691.01
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$391,426.00	\$95,135.88	\$151,671.96	\$144,618.16
11-000-221-104 Salaries Other Prof. Staff	\$65,000.00	\$58,412.00	.00	\$6,588.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$31,586.00	\$10,362.00	\$20,724.00	\$500.00
11-000-221-600 Supplies and Materials	\$130,000.00	\$129,694.99	.00	\$305.01
TOTAL	\$618,012.00	\$293,604.87	\$172,395.96	\$152,011.17
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$414,063.00	\$82,812.60	\$331,250.40	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$21,465.00	\$21,464.20	.00	\$0.80
11-000-222-600 Supplies and Materials	\$71,498.24	\$27,722.80	\$10,967.77	\$32,807.67
TOTAL	\$507,026.24	\$131,999.60	\$342,218.17	\$32,808.47
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$391,426.00	\$94,607.36	\$152,201.68	\$144,616.96
11-000-223-105 Sal Secr. & Clerical Asst.	\$31,586.00	\$10,362.00	\$20,724.00	\$500.00
11-000-223-11X Other Salaries	\$27,500.00	\$4,123.83	.00	\$23,376.17
11-000-223-320 Purchased Prof. - Ed. Services	\$69,230.00	\$27,000.00	\$37,826.58	\$4,403.42
11-000-223-500 Other Purchased Services (400-500 series)	\$72,639.00	\$12,846.15	\$3,699.00	\$56,093.85
11-000-223-600 Supplies and Materials	\$400.00	.00	.00	\$400.00
TOTAL	\$592,781.00	\$148,939.34	\$214,451.26	\$229,390.40
--- Support services-general administration ---				
11-000-230-100 Salaries	\$605,811.00	\$203,048.48	\$401,596.96	\$1,165.56
11-000-230-331 Legal Services	\$118,470.16	\$20,995.00	\$73,612.00	\$23,863.16
11-000-230-332 Audit Fees	\$61,548.00	\$48,760.00	.00	\$12,788.00
11-000-230-334 Architectural/Engineering Services	\$51,227.62	\$4,542.53	\$15,835.09	\$30,850.00
11-000-230-339 Other Purchased Prof. Svc.	\$114,277.00	\$1,850.00	\$11,750.00	\$100,677.00
11-000-230-530 Communications/Telephone	\$89,000.00	\$35,692.78	\$44,319.61	\$8,987.61
11-000-230-585 BOE Other Purchased Prof. Svc.	\$9,000.00	.00	.00	\$9,000.00
11-000-230-590 Other Purchased Services	\$23,000.00	\$3,837.73	\$600.00	\$18,562.27
11-000-230-610 General Supplies	\$11,000.00	\$1,286.13	\$298.00	\$9,415.87
11-000-230-890 Misc. Expenditures	\$19,000.00	\$9,722.12	\$777.26	\$8,500.62
11-000-230-895 BOE Membership Dues and Fees	\$30,000.00	\$26,662.70	.00	\$3,337.30
TOTAL	\$1,132,333.78	\$356,397.47	\$548,788.92	\$227,147.39
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,512,616.36	\$503,479.92	\$1,006,959.84	\$2,176.60
11-000-240-104 Salaries Other Prof. Staff	\$500,719.68	\$204,573.20	\$296,146.48	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$763,896.96	\$226,418.73	\$537,478.23	.00
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$32,324.00	\$4,683.26	.00	\$27,640.74
11-000-240-300 Purchased Prof. & Tech. Svc.	\$15,150.00	\$747.00	\$6,053.00	\$8,350.00
11-000-240-500 Other Purchased Services (400-500 series)	\$5,000.00	.00	\$2,180.00	\$2,820.00
11-000-240-600 Supplies and Materials	\$59,487.03	\$14,042.23	\$4,416.62	\$41,028.18
11-000-240-800 Other Objects	\$49,275.00	\$33,940.00	\$3,210.00	\$12,125.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$2,938,469.03	\$987,884.34	\$1,856,444.17	\$94,140.52
--- Central Services ---				
11-000-251-100 Salaries	\$782,991.00	\$257,829.76	\$425,939.52	\$99,221.72
11-000-251-330 Purchased Prof. Services	\$2,500.00	\$1,000.00	.00	\$1,500.00
11-000-251-340 Purchased Technical Services	\$103,500.00	\$78,639.67	\$17,824.00	\$7,036.33
11-000-251-592 Misc Pur Serv (400-500 series)	\$98,665.00	\$11,545.98	\$81,743.46	\$5,375.56
11-000-251-600 Supplies and Materials	\$22,500.00	\$14,548.60	\$1,329.33	\$6,622.07
11-000-251-89X Other Objects	\$6,763.60	\$4,303.94	.00	\$2,459.66
TOTAL	\$1,016,919.60	\$367,867.95	\$526,836.31	\$122,215.34
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$548,988.00	\$181,878.32	\$357,585.28	\$9,524.40
11-000-252-500 Other Pur Serv. (400-500 series)	\$582,898.00	\$371,406.27	\$52,707.02	\$158,784.71
11-000-252-600 Supplies and Materials	\$338,005.18	\$108,219.89	\$15,314.24	\$214,471.05
11-000-252-800 Other Objects	\$3,100.00	\$400.00	.00	\$2,700.00
TOTAL	\$1,472,991.18	\$661,904.48	\$425,606.54	\$385,480.16
TOTAL Cent. Svcs. & Admin IT	\$2,489,910.78	\$1,029,772.43	\$952,442.85	\$507,695.50
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$605,320.00	\$207,799.01	\$366,975.68	\$30,545.31
11-000-261-420 Cleaning, Repair & Maint. Svc	\$1,204,648.96	\$606,179.77	\$265,658.42	\$332,810.77
11-000-261-610 General Supplies	\$445,043.32	\$71,976.04	\$44,200.66	\$328,866.62
11-000-261-800 Other Objects	\$1,500.00	(\$17.50)	.00	\$1,517.50
TOTAL	\$2,256,512.28	\$885,937.32	\$676,834.76	\$693,740.20
--- Custodial Services ---				
11-000-262-1XX Salaries	\$324,800.00	\$92,151.80	\$232,154.00	\$494.20
11-000-262-300 Purchased Prof. & Tech. Svc.	\$80,500.00	\$7,316.25	\$88.15	\$73,095.60
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$2,691,488.00	\$1,131,540.34	\$1,498,966.00	\$60,981.66
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$37,549.01	\$13,268.00	\$21,228.80	\$3,052.21
11-000-262-490 Other Purchased Property Svc.	\$171,591.39	\$52,790.85	\$86,557.04	\$32,243.50
11-000-262-520 Insurance	\$470,859.40	\$470,859.40	.00	.00
11-000-262-590 Misc. Purchased Services	\$2,500.00	\$302.00	.00	\$2,198.00
11-000-262-610 General Supplies	\$157,307.85	\$95,802.15	\$9,320.07	\$52,185.63
11-000-262-621 Energy (Natural Gas)	\$432,428.82	\$43,310.02	\$256,689.98	\$132,428.82
11-000-262-622 Energy (Electricity)	\$679,530.42	\$209,802.07	\$441,907.57	\$27,820.78
11-000-262-8XX Other Objects	\$8,500.00	\$2,310.50	\$0.00	\$6,189.50
11-000-262-837 Interest-Energy Savings Bonds	\$218,662.50	\$109,331.25	\$109,331.25	.00
11-000-262-917 Principal-Energy Savings Bonds	\$285,000.00	.00	.00	\$285,000.00
TOTAL	\$5,560,717.39	\$2,228,784.63	\$2,656,242.86	\$675,689.90
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$265,226.00	\$87,843.20	\$175,686.40	\$1,696.40
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$123,542.00	\$12,902.00	.00	\$110,640.00
11-000-263-610 General Supplies	\$125,075.00	\$32,621.05	\$13,981.62	\$78,472.33
TOTAL	\$513,843.00	\$133,366.25	\$189,668.02	\$190,808.73

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Security ---				
11-000-266-100 Salaries	\$219,395.00	\$68,543.51	\$131,757.36	\$19,094.13
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$3,500.00	\$3,500.00	.00	.00
11-000-266-580 Travel - All Other	\$3,000.00	\$323.25	.00	\$2,676.75
11-000-266-610 General Supplies	\$7,700.00	\$2,005.00	\$2,668.40	\$3,026.60
TOTAL	\$233,595.00	\$74,371.76	\$134,425.76	\$24,797.48
TOTAL Oper & Maint of Plant Services	\$8,564,667.67	\$3,322,459.96	\$3,657,171.40	\$1,585,036.31
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans (Bet Home & Sch) -reg	\$2,544,806.28	\$745,931.02	\$1,682,783.59	\$116,091.67
11-000-270-161 Sal Pupil Trans (Bet Home & Sch) -Sp Ed	\$217,336.60	\$45,848.66	\$171,487.94	.00
11-000-270-162 Sal Pupil Trans. Other than Bet Home & Sch	\$75,876.68	\$9,500.06	.00	\$66,376.62
11-000-270-163 Sal Pupil Trans (Bet Home & Sch) NonPublic	\$82,000.00	\$18,683.66	.00	\$63,316.34
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$15,388.00	\$2,784.00	\$11,283.00	\$1,321.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$70,041.20	\$15,208.39	\$34,084.37	\$20,748.44
11-000-270-512 Contract Svc (other btw home & sch) -vndrs	\$5,000.00	.00	.00	\$5,000.00
11-000-270-513 Contract Svc (btw home & sch.) -joint agree	\$18,000.00	.00	.00	\$18,000.00
11-000-270-514 Contract Svc (Sp Ed.) -vendors	\$40,109.44	\$8,457.72	\$31,651.72	.00
11-000-270-515 Contract Svc (Sp Ed.) -joint agreements	\$1,378,750.00	\$557,747.03	\$821,002.97	.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$170,000.00	\$58,611.20	\$111,388.80	.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$132,000.00	\$9,766.70	.00	\$122,233.30
11-000-270-580 Travel	\$4,000.00	.00	.00	\$4,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$67,954.00	\$18,844.40	\$5,700.00	\$43,409.60
11-000-270-610 General Supplies	\$529,047.00	\$168,913.22	\$270,737.66	\$89,396.12
11-000-270-800 Misc. Expenditures	\$3,000.00	\$1,450.00	.00	\$1,550.00
TOTAL	\$5,353,309.20	\$1,661,746.06	\$3,140,120.05	\$551,443.09
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$927,300.18	\$242,863.58	\$659,136.42	\$25,300.18
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$828,000.00	.00	.00	\$828,000.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$119,000.00	\$26,151.51	\$92,848.49	.00
11-XXX-XXX-250 Unemployment Compensation	\$127,000.00	\$1,309.50	.00	\$125,690.50
11-XXX-XXX-260 Workman's Compensation	\$409,644.00	\$409,644.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$9,055,881.80	\$4,222,872.56	\$4,282,398.35	\$550,610.89
11-XXX-XXX-280 Tuition Reimbursement	\$172,200.00	\$27,898.00	.00	\$144,302.00
11-XXX-XXX-290 Other Employee Benefits	\$360,736.00	\$4,074.09	.00	\$356,661.91
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$197,853.00	\$27,036.63	.00	\$170,816.37
TOTAL	\$12,197,614.98	\$4,961,849.87	\$5,034,383.26	\$2,201,381.85
Total Undistributed Expenditures	\$45,590,574.05	\$15,953,085.09	\$22,719,994.30	\$6,917,494.66
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$77,801,958.91	\$22,964,496.82	\$42,776,841.58	\$12,060,620.51
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$77,801,958.91	\$22,964,496.82	\$42,776,841.58	\$12,060,620.51

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance	
*** CAPITAL OUTLAY ***					
--- EQUIPMENT ---					
Regular programs-instruction					
12-120-100-730	Grades 1-5	\$7,500.00	.00	.00	\$7,500.00
12-130-100-730	Grades 6-8	\$34,000.00	.00	.00	\$34,000.00
12-140-100-730	Grades 9-12	\$34,798.26	\$6,499.95	\$10,592.69	\$17,705.62
Special education - instruction					
12-212-100-730	Multiple Disabilities	\$5,000.00	.00	.00	\$5,000.00
12-4XX-100-730	School-spons. & oth instr prog	\$82,304.30	\$25,165.38	\$33,980.00	\$23,158.92
Undistributed expenses					
12-000-210-730	Support services-students-reg.	\$2,385.65	\$0.00	\$2,385.65	\$0.00
12-000-252-730	Admin. Info. Tech.	\$68,478.51	\$53,587.05	\$2,293.04	\$12,598.42
12-000-262-730	Undist. Exp.-Custodial Services	\$140,000.00	\$50,220.08	\$41,052.00	\$48,727.92
Undist. Exp. - Non-instructional Services					
12-000-270-732	Non-instructional equip.	\$19,703.00	.00	\$19,703.00	.00
12-000-270-733	School buses - regular	\$545,808.00	\$109,161.50	\$436,646.00	\$0.50
TOTAL		\$939,977.72	\$244,633.96	\$546,652.38	\$148,691.38
--- Facilities acquisition and construction services ---					
12-000-400-390	Other Purchased Prof. & Tech Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450	Construction Services	\$1,514,744.01	\$514,337.31	.00	\$1,000,406.70
12-000-400-720	Buildings	\$202,795.00	\$52,459.15	\$150,335.85	.00
12-000-400-800	Other objects	\$82,664.00	.00	.00	\$82,664.00
Sub Total		\$1,850,203.01	\$566,796.46	\$150,335.85	\$1,133,070.70
TOTAL		\$1,850,203.01	\$566,796.46	\$150,335.85	\$1,133,070.70
TOTAL CAPITAL OUTLAY EXPENDITURES		\$2,790,180.73	\$811,430.42	\$696,988.23	\$1,281,762.08
*** SPECIAL SCHOOLS ***					
--- Other special schools - instruction ---					
13-4XX-100-101	Salaries of Teachers	\$90,640.00	\$90,640.00	\$0.00	\$0.00
13-4XX-100-106	Other salaries of instruction	\$57,428.36	\$57,428.36	\$0.00	\$0.00
TOTAL		\$148,068.36	\$148,068.36	\$0.00	\$0.00
--- Other special schools - support services ---					
13-4XX-200-100	Salaries	\$592.50	\$592.50	\$0.00	\$0.00
TOTAL		\$592.50	\$592.50	\$0.00	\$0.00
TOTAL OTHER SPECIAL SCHOOLS		\$148,660.86	\$148,660.86	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES		\$148,660.86	\$148,660.86	\$0.00	\$0.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$80,437.00	\$23,482.00	\$25,716.00	\$31,239.00
TOTAL GENERAL FUND EXPENDITURES	\$80,821,237.50	\$23,948,070.10	\$43,499,545.81	\$13,373,621.59

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10

For 4 Month Period Ending 10/31/2021

I, JOE MONNANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


Board Secretary/Business Administrator

11/17/2021
Date

11/17 9:32am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 4 Month Period Ending 10/31/21

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$9,263.19
	Accounts receivable:		
141	Intergovernmental - State	\$22,459.00	
142	Intergovernmental - Federal	\$402,299.88	
143	Intergovernmental - Other	\$979.07	
153,154	Other (net of estimated uncollectible of \$____)	\$7,942.48	
			\$433,680.43

--- R E S O U R C E S ---

301	Estimated Revenues	\$4,540,093.67	
302	Less Revenues	(\$657,532.97)	
			\$3,882,560.70
	Total assets and resources		\$4,325,504.32

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 4 Month Period Ending 10/31/21

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$53,130.72
421	Accounts Payable	\$223,426.54
481	Deferred revenues	\$108,842.11
TOTAL LIABILITIES		\$385,399.37

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$753,446.62
601	Appropriations	\$2,674,478.82
602	Less: Expenditures	\$593,997.62
603	Encumbrances	\$759,437.72 (\$1,353,435.34)
		\$1,321,043.48
TOTAL FUND BALANCE		\$2,074,490.10
TOTAL LIABILITIES AND FUND EQUITY		\$2,459,889.47

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/21

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$82,955.24	\$79,955.24		\$3,000.00
3XXX From State Sources	\$287,097.00	\$258,289.33		\$28,807.67
4XXX From Federal Sources	\$4,170,041.43	\$319,288.40		\$3,850,753.03
TOTAL REVENUE/SOURCES OF FUNDS	\$4,540,093.67	\$657,532.97		\$3,882,560.70
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)	\$83,290.39	.00	\$33,000.00	\$50,290.39
TOTAL LOCAL PROJECTS	\$83,290.39	\$0.00	\$33,000.00	\$50,290.39
STATE PROJECTS:				
Nonpublic textbooks (501)	\$18,006.00	\$13,493.81	\$3,754.95	\$757.24
Nonpublic auxiliary services (502)	\$87,499.00	\$16,109.74	\$71,389.26	.00
Nonpublic handicapped services (506)	\$82,892.00	\$6,849.23	\$76,042.77	.00
Nonpublic nursing services (509)	\$33,600.00	\$12,902.40	\$19,353.60	\$1,344.00
Nonpublic Technology Aid (510)	\$12,600.00	\$7,390.37	\$916.90	\$4,292.73
Nonpublic School Programs (511)	\$52,500.00	\$5,119.83	\$3,068.35	\$44,311.82
TOTAL STATE PROJECTS	\$287,097.00	\$61,865.38	\$174,525.83	\$50,705.79
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$166,333.00	\$700.00	.00	\$165,633.00
ARP - IDEA Preschool Grant Program (224)	\$14,184.00	.00	.00	\$14,184.00
ESSA Title I - Part A/D (231-239)	\$357,719.03	\$83,324.92	\$44,127.11	\$230,267.00
ESSA Title III - English Lang Enhancement (241-245)	\$22,332.40	\$4,503.09	\$1,179.01	\$16,650.30
I.D.E.A. Part B (Handicapped) (250-259)	\$923,992.00	\$378,587.25	\$501,338.75	\$44,066.00
ESSA Title II - Part A/D (270-279)c	\$66,619.00	\$45,921.58	\$4,738.42	\$15,959.00
ESSA Title IV (280-289)	\$14,510.00	\$6,170.40	\$528.60	\$7,811.00
CRRSA-ESSER II Grant Program (483)	\$651,587.00	\$9,923.40	.00	\$641,663.60
CRRSA Act-Learning Acceleration Grant Program (484)	\$41,815.00	.00	.00	\$41,815.00
CRRSA Act-Mental Health Grant Program (485)	\$45,000.00	\$3,001.60	.00	\$41,998.40
TOTAL FEDERAL PROJECTS	\$2,304,091.43	\$532,132.24	\$551,911.89	\$1,220,047.30
*** TOTAL EXPENDITURES ***	\$2,674,478.82	\$593,997.62	\$759,437.72	\$1,321,043.48

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 4 Month Period Ending 10/31/21

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$82,955.24	\$79,955.24	\$3,000.00
Total Revenues from Local Sources	<u>\$82,955.24</u>	<u>\$79,955.24</u>	<u>\$3,000.00</u>
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$287,097.00	\$258,289.33	\$28,807.67
Total Revenue from State Sources	<u>\$287,097.00</u>	<u>\$258,289.33</u>	<u>\$28,807.67</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$357,719.03	\$64,972.00	\$292,747.03
4451-55 Title II	\$66,619.00	\$17,150.00	\$49,469.00
4491-94 Title III	\$36,842.40	\$20,530.40	\$16,312.00
4409 ARP - IDEA Preschool	\$14,184.00	.00	\$14,184.00
4419 ARP - IDEA Basic	\$166,333.00	.00	\$166,333.00
4420-29 I.D.E.A. Part B (Handicapped)	\$923,992.00	\$216,636.00	\$707,356.00
4534 CRRSA Act - ESSER II	\$651,587.00	.00	\$651,587.00
4535 CRRSA Act - Learning Acceleration Grant	\$41,815.00	.00	\$41,815.00
4536 CRRSA Act - Mental Health Grant	\$45,000.00	.00	\$45,000.00
4540 ARP-ESSER Grant Program	\$1,463,371.00	.00	\$1,463,371.00
4XXX Other Federal Aids	\$402,579.00	\$0.00	\$402,579.00
Total Revenues from Federal Sources	<u>\$4,170,041.43</u>	<u>\$319,288.40</u>	<u>\$3,850,753.03</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$4,540,093.67</u>	<u>\$657,532.97</u>	<u>\$3,882,560.70</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/21

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$83,290.39	.00	\$33,000.00	\$50,290.39
TOTAL LOCAL PROJECTS	\$83,290.39	\$0.00	\$33,000.00	\$50,290.39
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$287,097.00	\$61,865.38	\$174,525.83	\$50,705.79
-- TOTAL Other State Programs --	\$287,097.00	\$61,865.38	\$174,525.83	\$50,705.79
TOTAL STATE PROJECTS	\$287,097.00	\$61,865.38	\$174,525.83	\$50,705.79
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$166,333.00	\$700.00	.00	\$165,633.00
20-224-XXX-XXX ARP-IDEA Preschool Grant Program	\$14,184.00	.00	.00	\$14,184.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$357,719.03	\$83,324.92	\$44,127.11	\$230,267.00
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$22,332.40	\$4,503.09	\$1,179.01	\$16,650.30
20-25X-XXX-XXX I.D.E.A. Part B	\$923,992.00	\$378,587.25	\$501,338.75	\$44,066.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$66,619.00	\$45,921.58	\$4,738.42	\$15,959.00
20-28X-XXX-XXX ESSA Title IV	\$14,510.00	\$6,170.40	\$528.60	\$7,811.00
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$651,587.00	\$9,923.40	.00	\$641,663.60
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$41,815.00	.00	.00	\$41,815.00
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$45,000.00	\$3,001.60	.00	\$41,998.40
TOTAL Other Federal Programs	\$2,304,091.43	\$532,132.24	\$551,911.89	\$1,220,047.30
TOTAL FEDERAL PROJECTS	\$2,304,091.43	\$532,132.24	\$551,911.89	\$1,220,047.30
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$2,674,478.82	\$593,997.62	\$759,437.72	\$1,321,043.48

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Special Revenue Fund - Fund 20
For 4 Month Period Ending 10/31/21

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

11/17/2021
Date

11/17 9:33am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 4 Month Period Ending 10/31/21

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$861,332.90)
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--- R E S O U R C E S ---

Total assets and resources		(\$861,332.90)
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 4 Month Period Ending 10/31/21

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$130,196.03
	TOTAL LIABILITIES	\$130,196.03

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$373,022.11
754	Reserve for encumbrances - Prior Year	\$1,190,586.24
601	Appropriations	\$2,070,697.34
602	Less : Expenditures	\$1,033,307.13
603	Encumbrances	\$1,563,608.35
		(\$2,596,915.48)
	Total Appropriated	\$1,037,390.21

--- U n a p p r o p r i a t e d ---

770	Fund balance	(\$2,028,919.14)
	TOTAL FUND BALANCE	(\$991,528.93)

TOTAL FUND BALANCE (\$991,528.93)

TOTAL LIABILITIES AND FUND EQUITY (\$861,332.90)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/21

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$8,250.00	\$42,900.00	\$52,850.00	(\$87,500.00)
30-000-4XX-450 Construction services	\$2,062,447.34	\$990,407.13	\$1,510,758.35	(\$438,718.14)
Total fac.acq.and constr. serv.	\$2,070,697.34	\$1,033,307.13	\$1,563,608.35	(\$526,218.14)
TOTAL EXPENDITURES	\$2,070,697.34	\$1,033,307.13	\$1,563,608.35	(\$526,218.14)
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,070,697.34	\$1,033,307.13	\$1,563,608.35	(\$526,218.14)

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
For 4 Month Period Ending 10/31/21

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

11/17 9:33am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40
Interim Balance Sheet
For 4 Month Period Ending 10/31/21

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$843,480.00)
-----	--------------	--	----------------

--- R E S O U R C E S ---

302	Less Revenues	(\$850,520.00)	
			(\$850,520.00)

Total assets and resources

(\$1,694,000.00)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
Interim Balance Sheet
For 4 Month Period Ending 10/31/21

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,705,000.00	
602	Less : Expenditures	\$1,694,000.00	(\$1,694,000.00)	
			\$11,000.00	
	Total Appropriated		\$11,000.00	
--- Unappropriated ---				
303	Budgeted Fund Balance		(\$1,705,000.00)	
	TOTAL FUND BALANCE			(\$1,694,000.00)
	TOTAL LIABILITIES AND FUND EQUITY			(\$1,694,000.00)

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,705,000.00	\$1,694,000.00	\$11,000.00
Revenues	\$0.00	(\$850,520.00)	\$850,520.00
	\$1,705,000.00	\$843,480.00	\$861,520.00
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$1,705,000.00	\$843,480.00	\$861,520.00
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$1,705,000.00	\$843,480.00	\$861,520.00
Budgeted Fund Balance	\$1,705,000.00	\$843,480.00	\$861,520.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/31/21

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy		\$850,520.00		(\$850,520.00)
Total Local Sources	\$0.00	\$850,520.00		(\$850,520.00)
TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$850,520.00		(\$850,520.00)

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/31/21

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$55,000.00	\$44,000.00	\$11,000.00
40-701-510-910 Redemption of Principal	\$1,650,000.00	\$1,650,000.00	.00
TOTAL	<u>\$1,705,000.00</u>	<u>\$1,694,000.00</u>	<u>\$11,000.00</u>
TOTAL USES OF FUNDS BEFORE TRANSFERS	<u>\$1,705,000.00</u>	<u>\$1,694,000.00</u>	<u>\$11,000.00</u>
*** TOTAL USES OF FUNDS ***	<u>\$1,705,000.00</u>	<u>\$1,694,000.00</u>	<u>\$11,000.00</u>

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40

For 4 Month Period Ending 10/31/21

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Administrator

11/17/2021
Date

12/9 1:29pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2021

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

4m0rsp1	Cash in bank		\$11,242,398.95
116	Capital reserve Account		\$9,993,291.85
117	Maint. Reserve Account		\$1,895,093.82
118	Investments - Cur. Exp. Emergency Rsrv.		\$216,105.87
	Accounts receivable:		
132	Interfund	\$8,386.22	
141	Intergovernmental - State	\$763,017.20	
143	Intergovernmental - Other	(\$1,951,975.33)	
			(\$1,180,571.91)

--- R E S O U R C E S ---

301	Estimated Revenues	\$75,911,015.00	
302	Less Revenues	(\$29,348,241.48)	
			\$46,562,773.52

Total assets and resources

\$68,729,092.10

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2021

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$2,788,557.25
	Other current liabilities including Net Assets	(\$382.87)
TOTAL LIABILITIES		\$2,788,174.38

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$37,704,220.44
754	Reserve for Encumbrance - Prior Year	\$6,528.64
	Reserved fund balance:	
761	Capital reserve account -	\$9,993,291.85
		\$9,993,291.85
766	Reserve for Current Expense Emergencies	\$216,105.87
		\$216,105.87
764	Reserve for Maintenance	\$1,895,093.82
		\$1,895,093.82
601	Appropriations	\$80,824,657.50
602	Less : Expenditures	\$30,351,580.43
603	Encumbrances	\$37,710,749.08 (\$68,062,329.51)
		\$12,762,327.99
	Total Appropriated	\$62,577,568.61
--- U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -	\$7,049,285.19
303	Budgeted Fund Balance	(\$3,685,936.08)
	TOTAL FUND BALANCE	\$65,940,917.72
	TOTAL LIABILITIES AND FUND EQUITY	\$68,729,092.10

Roxbury Public Schools
 General Fund - Fund 10
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2021

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$80,824,657.50	\$68,062,329.51	\$12,762,327.99
Revenues	(\$75,911,015.00)	(\$29,348,241.48)	(\$46,562,773.52)
	<u>\$4,913,642.50</u>	<u>\$38,714,088.03</u>	<u>(\$33,800,445.53)</u>
Less: Adjust for prior year encumb.	<u>(\$1,227,706.42)</u>	<u>(\$1,227,706.42)</u>	
Budgeted Fund Balance	<u>\$3,685,936.08</u>	<u>\$37,486,381.61</u>	<u>(\$33,800,445.53)</u>
Recapitulation of Budgeted Fund Balance by Subfund Fund 10 (includes 10, 11, 12, and 13)	<u>\$3,685,936.08</u>	<u>\$37,486,381.61</u>	<u>(\$33,800,445.53)</u>
TOTAL Budgeted Fund Balance	<u><u>\$3,685,936.08</u></u>	<u><u>\$37,486,381.61</u></u>	<u><u>(\$33,800,445.53)</u></u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2021

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$64,879,721.00	\$25,372,358.33		\$39,507,362.67
3XXX From State Sources	\$10,937,668.00	\$3,963,743.00		\$6,973,925.00
4XXX From Federal Sources	\$93,626.00	\$12,140.15		\$81,485.85
TOTAL REVENUE/SOURCES OF FUNDS	\$75,911,015.00	\$29,348,241.48		\$46,562,773.52
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$22,668,829.81	\$7,418,441.15	\$12,554,356.81	\$2,696,031.85
11-2XX-100-XXX Special Education - Instruction	\$6,774,752.74	\$1,790,039.67	\$3,933,210.23	\$1,051,502.84
11-230-100-XXX Basic Skills - Remedial Instruction	\$811,599.48	\$258,467.01	\$551,411.31	\$1,721.16
11-240-100-XXX Bilingual Education - Instruction	\$311,760.00	\$94,068.58	\$216,132.00	\$1,559.42
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$352,085.00	\$64,677.75	\$27,053.71	\$260,353.54
11-402-100-XXX School-Spons. Athletics - Instruction	\$1,294,957.83	\$500,945.16	\$208,221.66	\$585,791.01
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$3,918,254.00	\$1,345,429.64	\$1,780,876.54	\$791,947.82
11-000-211-XXX Attendance and Social Work Services	\$98,348.00	\$35,976.88	\$61,910.70	\$460.42
11-000-213-XXX Health Services	\$670,027.81	\$241,360.76	\$394,839.29	\$33,827.76
11-000-216-XXX Speech, OT,PT & Related Svcs	\$1,690,852.06	\$552,210.93	\$979,400.81	\$159,240.32
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$1,831,112.50	\$523,368.76	\$1,184,839.92	\$122,903.82
11-000-218-XXX Guidance	\$1,302,394.00	\$433,835.74	\$731,860.74	\$136,697.52
11-000-219-XXX Child Study Teams	\$1,680,001.00	\$677,844.14	\$857,933.94	\$144,222.92
11-000-219-592 Misc Purch Ser	\$5,460.00	\$73.72	.00	\$5,386.28
11-000-221-XXX Improv of Inst. - Instruc Staff	\$618,012.00	\$319,847.09	\$146,153.74	\$152,011.17
11-000-222-XXX Educational Media Serv/School Library	\$507,026.24	\$176,974.82	\$296,731.68	\$33,319.74
11-000-223-XXX Instructional Staff Training Services	\$575,281.00	\$183,646.48	\$181,998.92	\$209,635.60
11-000-230-XXX Supp. Serv.-General Administration	\$1,132,333.78	\$428,182.27	\$493,157.62	\$210,993.89
11-000-240-XXX Supp. Serv.-School Administration	\$2,938,469.03	\$1,235,031.52	\$1,621,761.47	\$81,676.04
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$2,507,410.78	\$1,171,581.19	\$860,348.00	\$475,481.59
11-000-261-XXX Require Maint. for School Facilities	\$2,256,512.28	\$1,003,569.25	\$640,982.12	\$611,960.91
11-000-262-XXX Custodial Services	\$5,560,717.39	\$2,610,060.99	\$2,266,505.58	\$684,150.82
11-000-263-XXX Care and Upkeep of Grounds	\$513,843.00	\$156,118.45	\$185,495.71	\$172,228.84
11-000-266-XXX Security	\$233,595.00	\$96,191.12	\$113,913.20	\$23,490.68
11-000-270-XXX Student Transportation Services	\$5,353,309.20	\$2,194,832.51	\$2,673,830.62	\$484,646.07
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$12,197,614.98	\$5,823,772.93	\$3,986,534.50	\$2,387,307.55
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$77,804,558.91	\$29,336,548.51	\$36,949,460.82	\$11,518,549.58

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2021

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$937,377.72	\$271,792.44	\$586,116.57	\$79,468.71
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$1,850,203.01	\$567,676.62	\$149,455.69	\$1,133,070.70
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$2,787,580.73	\$839,469.06	\$735,572.26	\$1,212,539.41
*** SPECIAL SCHOOLS ***				
13-4XX-100-XXX Other spec. schools-instruction	\$148,068.36	\$148,068.36	\$0.00	\$0.00
13-4XX-200-XXX Other spec. schools-support serv.	\$592.50	\$592.50	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$148,660.86	\$148,660.86	\$0.00	\$0.00
10-000-100-56X Transfer of Funds to Charter Schools	\$80,437.00	\$23,482.00	\$25,716.00	\$31,239.00
TOTAL GENERAL FUND EXPENDITURES	\$80,821,237.50	\$30,348,160.43	\$37,710,749.08	\$12,762,327.99

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/2021

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$58,769,463.00	\$24,489,255.44	\$34,280,207.56
1320	Tuition from LEAs Within State	\$3,938,407.00	\$488,110.81	\$3,450,296.19
1410	Transp Fees from Individuals		\$24,308.75	(\$24,308.75)
1420-1440	Transp Fees from Other LEAs	\$1,680,851.00	\$233,586.01	\$1,447,264.99
1910	Rents and Royalties	\$30,000.00	.00	\$30,000.00
1XXX	Miscellaneous	\$461,000.00	\$137,097.32	\$323,902.68
	TOTAL	<u>\$64,879,721.00</u>	<u>\$25,372,358.33</u>	<u>\$39,507,362.67</u>
--- STATE SOURCES ---				
3116	School Choice Aid	\$319,025.00	\$95,707.50	\$223,317.50
3121	Categorical Transportation Aid	\$558,875.00	\$167,662.50	\$391,212.50
3131	Extraordinary Aid	\$1,202,651.00	\$1,202,651.00	.00
3132	Categorical Special Education Aid	\$2,433,575.00	\$730,072.50	\$1,703,502.50
3176	Equalization	\$6,362,109.00	\$1,706,299.60	\$4,655,809.40
3177	Categorical Security	\$61,433.00	\$18,429.90	\$43,003.10
3190	Other Unrestricted State Aid		\$42,920.00	(\$42,920.00)
	TOTAL	<u>\$10,937,668.00</u>	<u>\$3,963,743.00</u>	<u>\$6,973,925.00</u>
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement	\$93,626.00	\$12,140.15	\$81,485.85
	TOTAL	<u>\$93,626.00</u>	<u>\$12,140.15</u>	<u>\$81,485.85</u>
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	<u>\$75,911,015.00</u>	<u>\$29,348,241.48</u>	<u>\$46,562,773.52</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$890,174.00	\$240,643.48	\$333,743.20	\$315,787.32
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$6,346,358.70	\$1,861,244.67	\$3,930,963.48	\$554,150.55
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$4,291,246.20	\$1,285,743.93	\$2,571,841.15	\$433,661.12
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$8,691,331.50	\$2,518,994.38	\$5,411,292.10	\$761,045.02
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$35,000.00	\$1,102.50	\$0.00	\$33,897.50
11-150-100-320 Purchased Prof.-Ed. Services	\$32,813.00	\$16,077.29	\$9,198.85	\$7,536.86
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$88,792.00	\$70,342.18	.00	\$18,449.82
11-190-100-320 Purchased Prof.-Ed. Services	\$49,650.00	\$8,358.00	\$17,524.00	\$23,768.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$930,152.79	\$741,299.50	\$159,653.60	\$29,199.69
11-190-100-610 General Supplies	\$1,211,019.62	\$615,781.45	\$118,686.08	\$476,552.09
11-190-100-640 Textbooks	\$99,592.00	\$57,275.77	\$1,204.35	\$41,111.88
11-190-100-800 Other Objects	\$2,700.00	\$1,578.00	\$250.00	\$872.00
TOTAL	\$22,668,829.81	\$7,418,441.15	\$12,554,356.81	\$2,696,031.85
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$525,421.00	\$154,176.90	\$371,244.10	\$0.00
11-204-100-106 Other Salaries for Instruction	\$318,556.00	\$62,476.11	\$114,550.89	\$141,529.00
11-204-100-610 General Supplies	\$4,600.00	\$1,024.71	.00	\$3,575.29
TOTAL	\$848,577.00	\$217,677.72	\$485,794.99	\$145,104.29
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$434,124.00	\$130,237.20	\$303,886.80	\$0.00
11-209-100-106 Other Salaries for Instruction	\$296,281.00	\$74,219.04	\$118,281.96	\$103,780.00
11-209-100-610 General supplies	\$4,200.00	\$1,388.50	.00	\$2,811.50
11-209-100-800 Other Objects	\$2,800.00	\$880.00	.00	\$1,920.00
TOTAL	\$737,405.00	\$206,724.74	\$422,168.76	\$108,511.50
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$118,845.00	\$49,350.64	\$69,494.36	\$0.00
11-212-100-106 Other Salaries for Instruction	\$296,242.00	\$46,188.69	\$49,535.31	\$200,518.00
11-212-100-320 Purchased Prof.-Ed. Services	\$86,789.00	\$43,202.00	\$13,904.00	\$29,683.00
11-212-100-610 General supplies	\$40,000.00	\$3,201.81	\$141.66	\$36,656.53
11-212-100-640 Textbooks	\$500.00	\$300.00	.00	\$200.00
11-212-100-800 Other Objects	\$2,800.00	.00	.00	\$2,800.00
TOTAL	\$545,176.00	\$142,243.14	\$133,075.33	\$269,857.53
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$3,164,694.80	\$958,294.94	\$2,193,309.46	\$13,090.40
11-213-100-106 Other Salaries for Instruction	\$573,298.80	\$96,806.83	\$240,212.17	\$236,279.80
11-213-100-610 General supplies	\$17,955.00	\$5,574.29	\$2,245.76	\$10,134.95
11-213-100-640 Textbooks	\$1,000.00	.00	.00	\$1,000.00

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$3,756,948.60	\$1,060,676.06	\$2,435,767.39	\$260,505.15
Autism:				
11-214-100-101 Salaries of Teachers	\$189,734.00	\$39,199.20	\$150,534.80	\$0.00
11-214-100-106 Other Salaries for Instruction	\$169,170.66	\$18,228.36	\$9,452.66	\$141,489.64
11-214-100-610 General Supplies	\$3,750.00	\$2,823.43	\$74.63	\$851.94
11-214-100-640 Textbooks	\$500.00	.00	.00	\$500.00
11-214-100-800 Other Objects	\$2,800.00	\$517.75	\$30.00	\$2,252.25
TOTAL	\$365,954.66	\$60,768.74	\$160,092.09	\$145,093.83
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$269,292.00	\$67,886.72	\$201,405.28	\$0.00
11-216-100-106 Other Salaries for Instruction	\$189,561.48	\$27,396.89	\$85,741.11	\$76,423.48
11-216-100-600 General Supplies	\$1,800.00	\$987.61	.00	\$812.39
TOTAL	\$460,653.48	\$96,271.22	\$287,146.39	\$77,235.87
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$2,581.25	\$2,581.25	\$0.00	\$0.00
11-219-100-320 Purchased Prof.-Ed. Services	\$57,456.75	\$3,096.80	\$9,165.28	\$45,194.67
TOTAL	\$60,038.00	\$5,678.05	\$9,165.28	\$45,194.67
TOTAL SPECIAL ED - INSTRUCTION	\$6,774,752.74	\$1,790,039.67	\$3,933,210.23	\$1,051,502.84
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$807,137.00	\$255,761.68	\$551,375.32	\$0.00
11-230-100-610 General Supplies	\$4,462.48	\$2,705.33	\$35.99	\$1,721.16
TOTAL	\$811,599.48	\$258,467.01	\$551,411.31	\$1,721.16
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$308,760.00	\$92,628.00	\$216,132.00	\$0.00
11-240-100-500 Other Purch. Serv. (400-500 series)	\$500.00	\$82.88	.00	\$417.12
11-240-100-610 General Supplies	\$2,500.00	\$1,357.70	.00	\$1,142.30
TOTAL	\$311,760.00	\$94,068.58	\$216,132.00	\$1,559.42
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$240,500.00	\$42,478.35	.00	\$198,021.65
11-401-100-500 Purchased Services (300-500 series)	\$24,790.00	\$5,238.00	\$13,458.00	\$6,094.00
11-401-100-600 Supplies and Materials	\$34,425.00	\$3,525.45	\$13,395.71	\$17,503.84
11-401-100-800 Other Objects	\$52,370.00	\$13,435.95	\$200.00	\$38,734.05
TOTAL	\$352,085.00	\$64,677.75	\$27,053.71	\$260,353.54
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$779,096.00	\$304,742.80	\$88,267.20	\$386,086.00
11-402-100-500 Purchased Services (300-500 series)	\$241,357.83	\$107,702.25	\$40,958.64	\$92,696.94
11-402-100-600 Supplies and Materials	\$119,401.25	\$56,059.00	\$30,105.56	\$33,236.69
11-402-100-800 Other Objects	\$155,102.75	\$32,441.11	\$48,890.26	\$73,771.38
TOTAL	\$1,294,957.83	\$500,945.16	\$208,221.66	\$585,791.01
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$49,561.20	\$7,984.86	\$41,576.34	.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-562 Tuition to Other LEAs within State Special	\$721,906.80	\$238,605.80	\$334,125.20	\$149,175.80
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$602,054.00	\$223,575.40	\$378,478.60	.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$35,637.00	\$9,315.00	\$21,753.00	\$4,569.00
11-000-100-566 Tuition to Priv Sch for Disabl w/i State	\$2,019,507.00	\$753,298.58	\$867,933.40	\$398,275.02
11-000-100-568 Tuition - State Facilities	\$75,000.00	.00	.00	\$75,000.00
11-000-100-569 Tuition - Other	\$414,588.00	\$112,650.00	\$137,010.00	\$164,928.00
TOTAL	\$3,918,254.00	\$1,345,429.64	\$1,780,876.54	\$791,947.82
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$97,708.00	\$35,818.30	\$61,889.66	\$0.04
11-000-211-600 Supplies and Materials	\$640.00	\$158.58	\$21.04	\$460.38
TOTAL	\$98,348.00	\$35,976.88	\$61,910.70	\$460.42
--- Health services ---				
11-000-213-100 Salaries	\$610,985.50	\$216,200.13	\$380,832.30	\$13,953.07
11-000-213-300 Purchased Prof. & Tech. Svc.	\$33,500.00	\$15,252.50	\$13,155.00	\$5,092.50
11-000-213-600 Supplies and Materials	\$25,542.31	\$9,908.13	\$851.99	\$14,782.19
TOTAL	\$670,027.81	\$241,360.76	\$394,839.29	\$33,827.76
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$986,274.00	\$298,038.20	\$559,480.80	\$128,755.00
11-000-216-320 Purchased Prof. Ed. Services	\$689,310.06	\$241,722.89	\$419,851.20	\$27,735.97
11-000-216-600 Supplies and Materials	\$15,268.00	\$12,449.84	\$68.81	\$2,749.35
TOTAL	\$1,690,852.06	\$552,210.93	\$979,400.81	\$159,240.32
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$1,031,453.00	\$208,487.33	\$749,516.67	\$73,449.00
11-000-217-320 Purchased Prof. Ed. Services	\$799,659.50	\$314,881.43	\$435,323.25	\$49,454.82
TOTAL	\$1,831,112.50	\$523,368.76	\$1,184,839.92	\$122,903.82
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$1,044,623.00	\$331,030.15	\$592,993.30	\$120,599.55
11-000-218-105 Sal Sec. & Clerical Asst.	\$146,123.00	\$50,342.80	\$95,780.16	\$0.04
11-000-218-320 Purchased Prof. - Ed. Services	\$61,348.00	\$18,250.00	\$42,760.00	\$338.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$4,050.00	\$1,749.92	.00	\$2,300.08
11-000-218-500 Other Purchased Services (400-500 series)	\$21,750.00	\$18,579.01	.00	\$3,170.99
11-000-218-600 Supplies and Materials	\$21,020.00	\$13,183.86	\$327.28	\$7,508.86
11-000-218-800 Other Objects	\$3,480.00	\$700.00	.00	\$2,780.00
TOTAL	\$1,302,394.00	\$433,835.74	\$731,860.74	\$136,697.52
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,310,947.00	\$513,285.61	\$713,345.24	\$84,316.15
11-000-219-105 Sal Sec. & Clerical Asst.	\$201,378.00	\$79,130.80	\$122,246.88	\$0.32
11-000-219-320 Purchased Prof. - Ed. Services	\$75,536.25	\$28,223.79	\$14,217.46	\$33,095.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$55,732.75	\$48,732.75	\$7,000.00	.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$6,960.00	\$73.72	\$0.00	\$6,886.28
11-000-219-600 Supplies and Materials	\$33,000.00	\$7,846.19	\$1,124.36	\$24,029.45
11-000-219-800 Other Objects	\$1,907.00	\$625.00	.00	\$1,282.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,685,461.00	\$677,917.86	\$857,933.94	\$149,609.20
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$391,426.00	\$118,787.60	\$128,020.24	\$144,618.16
11-000-221-104 Salaries Other Prof. Staff	\$65,000.00	\$58,412.00	.00	\$6,588.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$31,586.00	\$12,952.50	\$18,133.50	\$500.00
11-000-221-600 Supplies and Materials	\$130,000.00	\$129,694.99	.00	\$305.01
TOTAL	\$618,012.00	\$319,847.09	\$146,153.74	\$152,011.17
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$414,063.00	\$124,218.90	\$289,844.10	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$21,465.00	\$21,464.20	.00	\$0.80
11-000-222-600 Supplies and Materials	\$71,498.24	\$31,291.72	\$6,887.58	\$33,318.94
TOTAL	\$507,026.24	\$176,974.82	\$296,731.68	\$33,319.74
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$391,426.00	\$118,259.20	\$128,549.84	\$144,616.96
11-000-223-105 Sal Secr. & Clerical Asst.	\$31,586.00	\$12,952.50	\$18,133.50	\$500.00
11-000-223-11X Other Salaries	\$27,500.00	\$3,602.13	.00	\$23,897.87
11-000-223-320 Purchased Prof. - Ed. Services	\$69,230.00	\$33,510.00	\$31,766.58	\$3,953.42
11-000-223-500 Other Purchased Services (400-500 series)	\$55,139.00	\$15,322.65	\$3,549.00	\$36,267.35
11-000-223-600 Supplies and Materials	\$400.00	.00	.00	\$400.00
TOTAL	\$575,281.00	\$183,646.48	\$181,998.92	\$209,635.60
--- Support services-general administration ---				
11-000-230-100 Salaries	\$605,811.00	\$255,235.60	\$349,409.84	\$1,165.56
11-000-230-331 Legal Services	\$118,470.16	\$23,783.00	\$70,824.00	\$23,863.16
11-000-230-332 Audit Fees	\$61,548.00	\$60,950.00	.00	\$598.00
11-000-230-334 Architectural/Engineering Services	\$51,227.62	\$4,542.53	\$15,835.09	\$30,850.00
11-000-230-339 Other Purchased Prof. Svc.	\$114,277.00	\$1,850.00	\$11,750.00	\$100,677.00
11-000-230-530 Communications/Telephone	\$89,000.00	\$37,591.71	\$42,420.68	\$8,987.61
11-000-230-585 BOE Other Purchased Prof. Svc.	\$9,000.00	\$710.00	\$865.00	\$7,425.00
11-000-230-590 Other Purchased Services	\$23,000.00	\$5,401.73	\$1,365.00	\$16,233.27
11-000-230-610 General Supplies	\$11,000.00	\$1,584.13	.00	\$9,415.87
11-000-230-890 Misc. Expenditures	\$19,000.00	\$9,870.87	\$688.01	\$8,441.12
11-000-230-895 BOE Membership Dues and Fees	\$30,000.00	\$26,662.70	.00	\$3,337.30
TOTAL	\$1,132,333.78	\$428,182.27	\$493,157.62	\$210,993.89
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,511,478.86	\$629,349.90	\$881,089.86	\$1,039.10
11-000-240-104 Salaries Other Prof. Staff	\$500,719.68	\$255,716.50	\$245,003.18	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$765,034.46	\$293,509.73	\$471,524.73	.00
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$32,324.00	\$4,683.26	.00	\$27,640.74
11-000-240-300 Purchased Prof. & Tech. Svc.	\$15,150.00	\$2,547.00	\$4,253.00	\$8,350.00
11-000-240-500 Other Purchased Services (400-500 series)	\$5,000.00	\$57.40	\$2,180.00	\$2,762.60
11-000-240-600 Supplies and Materials	\$61,827.03	\$15,227.73	\$12,039.70	\$34,559.60
11-000-240-800 Other Objects	\$46,935.00	\$33,940.00	\$5,671.00	\$7,324.00

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$2,938,469.03	\$1,235,031.52	\$1,621,761.47	\$81,676.04
--- Central Services ---				
11-000-251-100 Salaries	\$782,991.00	\$322,864.70	\$361,634.58	\$98,491.72
11-000-251-330 Purchased Prof. Services	\$2,500.00	\$1,000.00	.00	\$1,500.00
11-000-251-340 Purchased Technical Services	\$103,500.00	\$78,639.67	\$17,824.00	\$7,036.33
11-000-251-592 Misc Pur Serv (400-500 series)	\$98,665.00	\$20,295.75	\$72,993.69	\$5,375.56
11-000-251-600 Supplies and Materials	\$22,500.00	\$15,475.75	\$567.40	\$6,456.85
11-000-251-89X Other Objects	\$6,763.60	\$5,113.94	.00	\$1,649.66
TOTAL	\$1,016,919.60	\$443,389.81	\$453,019.67	\$120,510.12
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$548,988.00	\$226,576.48	\$312,887.12	\$9,524.40
11-000-252-500 Other Pur Serv. (400-500 series)	\$600,398.00	\$384,714.94	\$69,850.31	\$145,832.75
11-000-252-600 Supplies and Materials	\$338,005.18	\$116,499.96	\$24,590.90	\$196,914.32
11-000-252-800 Other Objects	\$3,100.00	\$400.00	.00	\$2,700.00
TOTAL	\$1,490,491.18	\$728,191.38	\$407,328.33	\$354,971.47
TOTAL Cent. Svcs. & Admin IT	\$2,507,410.78	\$1,171,581.19	\$860,348.00	\$475,481.59
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$605,320.00	\$257,449.63	\$321,103.72	\$26,766.65
11-000-261-420 Cleaning, Repair & Maint. Svc	\$1,204,648.96	\$663,846.30	\$257,766.80	\$283,035.86
11-000-261-610 General Supplies	\$445,043.32	\$82,290.82	\$62,111.60	\$300,640.90
11-000-261-800 Other Objects	\$1,500.00	(\$17.50)	.00	\$1,517.50
TOTAL	\$2,256,512.28	\$1,003,569.25	\$640,982.12	\$611,960.91
--- Custodial Services ---				
11-000-262-1XX Salaries	\$324,800.00	\$123,827.30	\$200,478.50	\$494.20
11-000-262-300 Purchased Prof. & Tech. Svc.	\$80,500.00	\$7,325.25	\$579.15	\$72,595.60
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$2,691,488.00	\$1,353,762.32	\$1,256,416.80	\$81,308.88
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$37,549.01	\$15,258.20	\$19,238.60	\$3,052.21
11-000-262-490 Other Purchased Property Svc.	\$171,521.39	\$77,267.58	\$62,080.31	\$32,173.50
11-000-262-520 Insurance	\$470,929.40	\$470,929.40	.00	.00
11-000-262-590 Misc. Purchased Services	\$2,500.00	\$737.00	.00	\$1,763.00
11-000-262-610 General Supplies	\$157,307.85	\$103,815.52	\$12,168.00	\$41,324.33
11-000-262-621 Energy (Natural Gas)	\$432,428.82	\$82,440.89	\$217,559.11	\$132,428.82
11-000-262-622 Energy (Electricity)	\$679,530.42	\$263,055.78	\$388,653.86	\$27,820.78
11-000-262-8XX Other Objects	\$8,500.00	\$2,310.50	\$0.00	\$6,189.50
11-000-262-837 Interest-Energy Savings Bonds	\$218,662.50	\$109,331.25	\$109,331.25	.00
11-000-262-917 Principal-Energy Savings Bonds	\$285,000.00	.00	.00	\$285,000.00
TOTAL	\$5,560,717.39	\$2,610,060.99	\$2,266,505.58	\$684,150.82
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$265,226.00	\$109,804.00	\$153,725.60	\$1,696.40
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$123,542.00	\$12,902.00	\$17,020.00	\$93,620.00
11-000-263-610 General Supplies	\$125,075.00	\$33,412.45	\$14,750.11	\$76,912.44
TOTAL	\$513,843.00	\$156,118.45	\$185,495.71	\$172,228.84

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Security ---				
11-000-266-100 Salaries	\$219,395.00	\$89,807.90	\$111,799.80	\$17,787.30
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$3,500.00	\$3,500.00	.00	.00
11-000-266-580 Travel - All Other	\$3,000.00	\$323.22	.00	\$2,676.78
11-000-266-610 General Supplies	\$7,700.00	\$2,560.00	\$2,113.40	\$3,026.60
TOTAL	\$233,595.00	\$96,191.12	\$113,913.20	\$23,490.68
TOTAL Oper & Maint of Plant Services	\$8,564,667.67	\$3,865,939.81	\$3,206,896.61	\$1,491,831.25
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$2,545,522.53	\$1,012,202.68	\$1,421,538.03	\$111,781.82
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$217,336.60	\$68,833.54	\$148,503.06	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$75,160.43	\$15,895.02	.00	\$59,265.41
11-000-270-163 Sal Pupil Trans(Bet Home & Sch)NonPublic	\$82,000.00	\$26,897.79	.00	\$55,102.21
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$15,388.00	\$4,281.00	\$9,786.00	\$1,321.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$70,041.20	\$17,455.91	\$31,836.85	\$20,748.44
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$5,000.00	.00	.00	\$5,000.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$18,000.00	.00	.00	\$18,000.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$40,109.44	\$8,457.72	\$31,651.72	.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$1,378,750.00	\$695,875.56	\$682,874.44	.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$170,000.00	\$87,916.83	\$82,083.17	.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$132,000.00	\$9,766.70	.00	\$122,233.30
11-000-270-580 Travel	\$4,000.00	.00	.00	\$4,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$67,954.00	\$18,844.40	\$7,140.00	\$41,969.60
11-000-270-610 General Supplies	\$529,047.00	\$226,810.36	\$258,417.35	\$43,819.29
11-000-270-800 Misc. Expenditures	\$3,000.00	\$1,595.00	.00	\$1,405.00
TOTAL	\$5,353,309.20	\$2,194,832.51	\$2,673,830.62	\$484,646.07
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$927,300.18	\$346,863.93	\$555,136.07	\$25,300.18
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$828,000.00	.00	.00	\$828,000.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$119,000.00	\$39,622.02	\$79,377.98	.00
11-XXX-XXX-250 Unemployment Compensation	\$127,000.00	\$1,309.50	.00	\$125,690.50
11-XXX-XXX-260 Workman's Compensation	\$409,644.00	\$409,644.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$9,055,881.80	\$4,955,525.91	\$3,352,020.45	\$748,335.44
11-XXX-XXX-280 Tuition Reimbursement	\$172,200.00	\$39,696.85	.00	\$132,503.15
11-XXX-XXX-290 Other Employee Benefits	\$360,736.00	\$4,074.09	.00	\$356,661.91
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$197,853.00	\$27,036.63	.00	\$170,816.37
TOTAL	\$12,197,614.98	\$5,823,772.93	\$3,986,534.50	\$2,387,307.55
Total Undistributed Expenditures	\$45,590,574.05	\$19,209,909.19	\$19,459,075.10	\$6,921,589.76
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$77,804,558.91	\$29,336,548.51	\$36,949,460.82	\$11,518,549.58
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$77,804,558.91	\$29,336,548.51	\$36,949,460.82	\$11,518,549.58

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance	
*** CAPITAL OUTLAY ***					
--- EQUIPMENT ---					
Regular programs-instruction					
12-120-100-730	Grades 1-5	\$7,500.00	\$5,995.00	.00	\$1,505.00
12-130-100-730	Grades 6-8	\$31,400.00	.00	\$12,290.00	\$19,110.00
12-140-100-730	Grades 9-12	\$34,798.26	\$9,069.39	\$8,023.25	\$17,705.62
Special education - instruction					
12-212-100-730	Multiple Disabilities	\$5,000.00	.00	.00	\$5,000.00
12-4XX-100-730	School-spons. & oth instr prog	\$82,304.30	\$25,165.38	\$33,980.00	\$23,158.92
Undistributed expenses					
12-000-210-730	Support services-students-reg.	\$2,385.65	\$0.00	\$2,385.65	\$0.00
12-000-252-730	Admin. Info. Tech.	\$68,478.51	\$55,880.09	.00	\$12,598.42
12-000-262-730	Undist. Exp.-Custodial Services	\$140,000.00	\$50,220.08	\$89,389.67	\$390.25
Undist. Exp. - Non-instructional Services					
12-000-270-732	Non-instructional equip.	\$19,703.00	\$16,301.00	\$3,402.00	.00
12-000-270-733	School buses - regular	\$545,808.00	\$109,161.50	\$436,646.00	\$0.50
TOTAL		\$937,377.72	\$271,792.44	\$586,116.57	\$79,468.71
--- Facilities acquisition and construction services ---					
12-000-400-450	Construction Services	\$1,564,744.01	\$514,337.31	.00	\$1,050,406.70
12-000-400-720	Buildings	\$202,795.00	\$53,339.31	\$149,455.69	.00
12-000-400-800	Other objects	\$82,664.00	.00	.00	\$82,664.00
Sub Total		\$1,850,203.01	\$567,676.62	\$149,455.69	\$1,133,070.70
TOTAL		\$1,850,203.01	\$567,676.62	\$149,455.69	\$1,133,070.70
TOTAL CAPITAL OUTLAY EXPENDITURES		\$2,787,580.73	\$839,469.06	\$735,572.26	\$1,212,539.41
*** SPECIAL SCHOOLS ***					
--- Other special schools - instruction ---					
13-4XX-100-101	Salaries of Teachers	\$90,640.00	\$90,640.00	\$0.00	\$0.00
13-4XX-100-106	Other salaries of instruction	\$57,428.36	\$57,428.36	\$0.00	\$0.00
TOTAL		\$148,068.36	\$148,068.36	\$0.00	\$0.00
--- Other special schools - support services ---					
13-4XX-200-100	Salaries	\$592.50	\$592.50	\$0.00	\$0.00
TOTAL		\$592.50	\$592.50	\$0.00	\$0.00
TOTAL OTHER SPECIAL SCHOOLS		\$148,660.86	\$148,660.86	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES		\$148,660.86	\$148,660.86	\$0.00	\$0.00

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$80,437.00	\$23,482.00	\$25,716.00	\$31,239.00
TOTAL GENERAL FUND EXPENDITURES	\$80,821,237.50	\$30,348,160.43	\$37,710,749.08	\$12,762,327.99

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10

For 5 Month Period Ending 11/30/2021

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

12/9/21
Date

12/9 1:29pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/2021

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$142,835.77)
	Accounts receivable:		
141	Intergovernmental - State	\$22,459.00	
142	Intergovernmental - Federal	\$402,299.88	
143	Intergovernmental - Other	\$979.07	
153,154	Other (net of estimated uncollectible of \$____)	\$7,942.48	
			\$433,680.43
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$4,743,586.67	
302	Less Revenues	(\$669,814.97)	
			\$4,073,771.70
	Total assets and resources		<u>\$4,364,616.36</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/2021

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$53,130.72
421	Accounts Payable	\$130,422.72
481	Deferred revenues	\$108,842.11
TOTAL LIABILITIES		\$292,395.55

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$715,337.09
601	Appropriations	\$4,589,854.79
602	Less: Expenditures	\$665,374.76
603	Encumbrances	\$721,328.19 (\$1,386,702.95)
		\$3,203,151.84
TOTAL FUND BALANCE		\$3,918,488.93
TOTAL LIABILITIES AND FUND EQUITY		\$4,210,884.48

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2021

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$82,955.24	\$79,955.24		\$3,000.00
3XXX From State Sources	\$373,923.00	\$265,189.33		\$108,733.67
4XXX From Federal Sources	\$4,286,708.43	\$324,670.40		\$3,962,038.03
TOTAL REVENUE/SOURCES OF FUNDS	\$4,743,586.67	\$669,814.97		\$4,073,771.70
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)	\$83,290.39	(\$1,000.00)	\$33,000.00	\$51,290.39
TOTAL LOCAL PROJECTS	\$83,290.39	(\$1,000.00)	\$33,000.00	\$51,290.39
STATE PROJECTS:				
Nonpublic textbooks (501)	\$18,006.00	\$13,493.81	\$3,754.95	\$757.24
Nonpublic auxiliary services (502)	\$87,499.00	\$18,954.93	\$68,544.07	.00
Nonpublic handicapped services (506)	\$82,892.00	\$6,849.23	\$76,042.77	.00
Nonpublic nursing services (509)	\$33,600.00	\$12,902.40	\$19,353.60	\$1,344.00
Nonpublic Technology Aid (510)	\$12,600.00	\$7,390.37	\$916.90	\$4,292.73
Nonpublic School Programs (511)	\$52,500.00	\$5,119.83	\$3,068.35	\$44,311.82
TOTAL STATE PROJECTS	\$287,097.00	\$64,710.57	\$171,680.64	\$50,705.79
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$166,333.00	\$6,598.20	.00	\$159,734.80
ARP - IDEA Preschool Grant Program (224)	\$14,184.00	.00	.00	\$14,184.00
ESSA Title I - Part A/D (231-239)	\$357,880.00	\$104,155.41	\$31,493.26	\$222,231.33
ESSA Title III - English Lang Enhancement (241-245)	\$37,449.40	\$5,638.97	\$38.43	\$31,772.00
I.D.E.A. Part B (Handicapped) (250-259)	\$923,992.00	\$400,291.20	\$479,634.80	\$44,066.00
ESSA Title II - Part A/D (270-279)c	\$91,857.00	\$49,306.58	\$4,633.42	\$37,917.00
ESSA Title IV (280-289)	\$22,392.00	\$7,890.85	\$656.66	\$13,844.49
CRRSA-ESSER II Grant Program (483)	\$651,587.00	\$21,565.10	.00	\$630,021.90
CRRSA Act-Learning Acceleration Grant Program (484)	\$41,815.00	.00	.00	\$41,815.00
CRRSA Act-Mental Health Grant Program (485)	\$45,000.00	\$4,502.40	.00	\$40,497.60
ARP - ESSER Emergency Relief Program (487)	\$1,464,399.00	\$1,715.48	\$190.98	\$1,462,492.54
TOTAL FEDERAL PROJECTS	\$3,816,888.40	\$601,664.19	\$516,647.55	\$2,698,576.66
*** TOTAL EXPENDITURES ***	\$4,187,275.79	\$665,374.76	\$721,328.19	\$2,800,572.84

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/2021

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$82,955.24	\$79,955.24	\$3,000.00
Total Revenues from Local Sources	<u>\$82,955.24</u>	<u>\$79,955.24</u>	<u>\$3,000.00</u>
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$373,923.00	\$265,189.33	\$108,733.67
Total Revenue from State Sources	<u>\$373,923.00</u>	<u>\$265,189.33</u>	<u>\$108,733.67</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$426,149.03	\$64,972.00	\$361,177.03
4451-55 Title II	\$91,857.00	\$19,700.00	\$72,157.00
4491-94 Title III	\$59,841.40	\$23,362.40	\$36,479.00
4409 ARP - IDEA Preschool	\$14,184.00	.00	\$14,184.00
4419 ARP - IDEA Basic	\$166,333.00	.00	\$166,333.00
4420-29 I.D.E.A. Part B (Handicapped)	\$923,992.00	\$216,636.00	\$707,356.00
4534 CRRSA Act - ESSER II	\$651,587.00	.00	\$651,587.00
4535 CRRSA Act - Learning Acceleration Grant	\$41,815.00	.00	\$41,815.00
4536 CRRSA Act - Mental Health Grant	\$45,000.00	.00	\$45,000.00
4540 ARP-ESSER Grant Program	\$1,463,371.00	.00	\$1,463,371.00
4XXX Other Federal Aids	\$402,579.00	\$0.00	\$402,579.00
Total Revenues from Federal Sources	<u>\$4,286,708.43</u>	<u>\$324,670.40</u>	<u>\$3,962,038.03</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$4,743,586.67</u>	<u>\$669,814.97</u>	<u>\$4,073,771.70</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$83,290.39	(\$1,000.00)	\$33,000.00	\$51,290.39
TOTAL LOCAL PROJECTS	\$83,290.39	(\$1,000.00)	\$33,000.00	\$51,290.39
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$287,097.00	\$64,710.57	\$171,680.64	\$50,705.79
-- TOTAL Other State Programs --	\$287,097.00	\$64,710.57	\$171,680.64	\$50,705.79
TOTAL STATE PROJECTS	\$287,097.00	\$64,710.57	\$171,680.64	\$50,705.79
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$166,333.00	\$6,598.20	.00	\$159,734.80
20-224-XXX-XXX ARP-IDEA Preschool Grant Program	\$14,184.00	.00	.00	\$14,184.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$357,880.00	\$104,155.41	\$31,493.26	\$222,231.33
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$37,449.40	\$5,638.97	\$38.43	\$31,772.00
20-25X-XXX-XXX I.D.E.A. Part B	\$923,992.00	\$400,291.20	\$479,634.80	\$44,066.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$91,857.00	\$49,306.58	\$4,633.42	\$37,917.00
20-28X-XXX-XXX ESSA Title IV	\$22,392.00	\$7,890.85	\$656.66	\$13,844.49
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$651,587.00	\$21,565.10	.00	\$630,021.90
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$41,815.00	.00	.00	\$41,815.00
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$45,000.00	\$4,502.40	.00	\$40,497.60
20-487-XXX-XXX ARP-ESSER Grant Program	\$1,464,399.00	\$1,715.48	\$190.98	\$1,462,492.54
TOTAL Other Federal Programs	\$3,816,888.40	\$601,664.19	\$516,647.55	\$2,698,576.66
TOTAL FEDERAL PROJECTS	\$3,816,888.40	\$601,664.19	\$516,647.55	\$2,698,576.66
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$402,579.00	\$0.00	\$0.00	\$402,579.00
TOTAL EXPENDITURES	\$4,589,854.79	\$665,374.76	\$721,328.19	\$3,203,151.84

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Special Revenue Fund - Fund 20
For 5 Month Period Ending 11/30/2021

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

12/9/21
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
20-488-200-300	ADDRESSING STUDENT L	\$ 221,950.00	\$ 0.00	\$ 0.00	\$ 221,950.00
20-488-200-600	ADDRESSING STUDENT L	\$ 55,629.00	\$ 0.00	\$ 0.00	\$ 55,629.00
20-489-100-100	ADDRESSING STUDENT L	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 15,000.00
20-489-100-600	ADDRESSING STUDENT L	\$ 23,852.00	\$ 0.00	\$ 0.00	\$ 23,852.00
20-489-200-200	ADDRESSING STUDENT L	\$ 1,148.00	\$ 0.00	\$ 0.00	\$ 1,148.00
20-490-200-300	EVIDENCED BASED COMP	\$ 35,000.00	\$ 0.00	\$ 0.00	\$ 35,000.00
20-490-200-600	EVEIDENCE BASED COM	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 5,000.00
20-491-200-300	NJTSS MENTAL HEALTH	\$ 45,000.00	\$ 0.00	\$ 0.00	\$ 45,000.00

12/9 1:29pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2021

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$984,628.93)
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--- R E S O U R C E S ---

Total assets and resources		----- (\$984,628.93) =====
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools

Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2021

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable		\$6,900.00
	TOTAL LIABILITIES		<u>\$6,900.00</u>

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$484,272.11
754	Reserve for encumbrances - Prior Year		\$1,190,586.24
601	Appropriations	\$2,070,697.34	
602	Less : Expenditures	\$1,033,307.13	
603	Encumbrances	\$1,674,858.35	(\$2,708,165.48)
			<u>(\$637,468.14)</u>
	Total Appropriated		\$1,037,390.21

--- U n a p p r o p r i a t e d ---

770	Fund balance		<u>(\$2,028,919.14)</u>
-----	--------------	--	-------------------------

TOTAL FUND BALANCE (\$991,528.93)

TOTAL LIABILITIES AND FUND EQUITY (\$984,628.93)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2021

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$8,250.00	\$42,900.00	\$52,850.00	(\$87,500.00)
30-000-4XX-450 Construction services	\$2,062,447.34	\$990,407.13	\$1,622,008.35	(\$549,968.14)
Total fac.acq.and constr. serv.	\$2,070,697.34	\$1,033,307.13	\$1,674,858.35	(\$637,468.14)
TOTAL EXPENDITURES	\$2,070,697.34	\$1,033,307.13	\$1,674,858.35	(\$637,468.14)
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,070,697.34	\$1,033,307.13	\$1,674,858.35	(\$637,468.14)

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
For 5 Month Period Ending 11/30/2021

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

12/9/21
Date

12/9 1:29pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40
Interim Balance Sheet
For 5 Month Period Ending 11/30/2021

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$843,480.00)
-----	--------------	--	----------------

--- R E S O U R C E S ---

302	Less Revenues	(\$850,520.00)	
		<hr/>	<hr/>
			(\$850,520.00)

	Total assets and resources		<hr/> <hr/>
			(\$1,694,000.00)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
Interim Balance Sheet
For 5 Month Period Ending 11/30/2021

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---			
Reserved fund balance:			
601	Appropriations		\$1,705,000.00
602	Less : Expenditures	\$1,694,000.00	
			(\$1,694,000.00)
			\$11,000.00
	Total Appropriated		\$11,000.00
--- Unappropriated ---			
303	Budgeted Fund Balance		(\$1,705,000.00)
	TOTAL FUND BALANCE		(\$1,694,000.00)
	TOTAL LIABILITIES AND FUND EQUITY		(\$1,694,000.00)

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$1,705,000.00	\$1,694,000.00	\$11,000.00
Revenues	\$0.00	(\$850,520.00)	\$850,520.00
	\$1,705,000.00	\$843,480.00	\$861,520.00
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$1,705,000.00	\$843,480.00	\$861,520.00
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$1,705,000.00	\$843,480.00	\$861,520.00
Budgeted Fund Balance	\$1,705,000.00	\$843,480.00	\$861,520.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2021

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210	Local tax levy		\$850,520.00	(\$850,520.00)
		_____	_____	_____
	Total Local Sources	\$0.00	\$850,520.00	(\$850,520.00)
		=====	=====	=====
	TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$850,520.00	(\$850,520.00)
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2021

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<u> </u>	<u> </u>	<u> </u>
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$55,000.00	\$44,000.00	\$11,000.00
40-701-510-910 Redemption of Principal	\$1,650,000.00	\$1,650,000.00	.00
	<u> </u>	<u> </u>	<u> </u>
TOTAL	\$1,705,000.00	\$1,694,000.00	\$11,000.00
	<u> </u>	<u> </u>	<u> </u>
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,705,000.00	\$1,694,000.00	\$11,000.00
	<u> </u>	<u> </u>	<u> </u>
*** TOTAL USES OF FUNDS ***	\$1,705,000.00	\$1,694,000.00	\$11,000.00
	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40

For 5 Month Period Ending 11/30/2021

I, JOE MONDANILLO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Administrator

12/9/21
Date

**ROXBURY TOWNSHIP
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
OCTOBER 31, 2021**

FUNDS	Beginning Cash Balances	Cash Adjustments	Cash Receipts	Cash Disbursements	Ending Cash Balances
GOVERNMENT FUNDS					
General Fund - Fund 10-101/111	12,168,218.18		6,523,509.12	6,748,693.47	11,943,033.83
General Fund - Petty Cash 10-103	0.00				0.00
Capital Reserve - Fund 10-116	9,993,291.85				9,993,291.85
Maintenance Reserve - Fund 10-117	1,895,093.82				1,895,093.82
Emergency Reserve - Fund 10-118	216,105.87				216,105.87
Special Revenue - Fund 20	(212,028.26)		333,614.00	112,322.55	9,263.19
Capital Projects - Fund 30	(861,332.90)				(861,332.90)
Debt Service Fund - Fund 40	(843,480.00)				(843,480.00)
Food Service Fund - Fund 60	94,231.69		63,796.95	547.88	157,480.76
Community School - Fund 61	244,522.76		58,759.19	42,632.94	260,649.01
TOTAL GOVERNMENT FUNDS	22,694,623.01	0.00	6,979,679.26	6,904,196.84	22,770,105.43
TRUST & AGENCY FUNDS					
Payroll	0.00		2,578,135.70	2,578,135.70	0.00
Payroll Agency	348,714.26		1,915,610.47	2,163,648.18	100,676.55
SUI Fund					
TOTAL TRUST & AGENCY FUNDS	348,714.26	0.00	4,493,746.17	4,741,783.88	100,676.55
Student Activities Fund					
Enterprise Fund					
Petty Cash					
TOTAL ALL FUNDS	23,043,337.27	0.00	11,473,425.43	11,645,980.72	22,870,781.98

Prepared and signed by:


Treasurer of School Monies

12/15/21
Date

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 11/15/21
Account Number	7866118636	
Bank Name	TD Bank, N.A.	
Account Number	7866118669	
Statement Date	10/31/21	
Fund/Funds	Government Funds	

1	Balance per Bank			\$22,809,648.80
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a	2016-2021	5,223.29		
2b				
2c				
2d				
2	Total D.I.T.'s			
3	Total Additions			5,223.29
	Deductions			
	Outstanding Checks			
4	(Attach list)			44,766.66
5				
6	Total Deductions			44,766.66
7	Net Reconciling Items			(39,543.37)
8	Adjusted Balance per Bank as of 10/31/21 *			\$22,770,105.43
9	Balance per Board Secretary's Records as of 10/31/21 **			\$22,770,105.43
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions			
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions			
16	Net Reconciling Items			
17	Adjusted board Secretary's Balance as of 10/31/21 *			\$22,770,105.43

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

BANK RECONCILIATION

Bank Name	TD Bank, N.A.			Prepared By: LP
Account Number	7866118651			Date: 11/15/21
Statement Date	10/31/21			
Fund/Funds	Net Payroll			
1	Balance per Bank			\$6,204.70
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a	4/24/18	(2.51)		
2b				
2c				
2d				
2	Total D.I.T.'s	(2.51)		
3	Total Additions		(2.51)	
	Deductions			
	Outstanding Checks			
4	(Attach list)	6,202.19		
5				
6	Total Deductions		6,202.19	
7	Net Reconciling Items			(6,204.70)
8	Adjusted Balance per Bank as of	10/31/21	*	\$0.00
9	Balance per Board Secretary's Records as of	10/31/21	**	\$0.00
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions			
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions			
16	Net Reconciling Items			
17	Adjusted board Secretary's Balance as of	10/31/21	*	\$0.00
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.</p>				

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 11/15/21
Account Number	7866118610	
Statement Date	10/31/21	
Fund/Funds	Payroll Agency	

1	Balance per Bank					\$108,281.33
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date	Amount				
2a						
2b						
2c						
2d						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach list)		7,604.78			
5						
6	Total Deductions			7,604.78		
7	Net Reconciling Items					(7,604.78)
8	Adjusted Balance per Bank as of	10/31/21			*	\$100,676.55
9	Balance per Board Secretary's Records as of	10/31/21			**	\$100,676.55
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					
16	Net Reconciling Items					
17	Adjusted board Secretary's Balance as of	10/31/21			*	\$100,676.55

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF OCTOBER 31, 2021

Balance per Books - October 1, 2021	22,694,623.01
Add: Receipts	<u>6,979,679.26</u>
	29,674,302.27
Less: Disbursements	<u>6,904,196.84</u>
Balance per Books - October 31, 2021	<u><u>22,770,105.43</u></u>
Balance per Bank	
TD Bank, N.A. #7866118636 (Capital Reserve Increase)	5,866,549.57
TD Bank, N.A. #7866118669 (General)	<u>16,943,099.23</u>
	22,809,648.80
Add: Due from High School Account - Check #110488	1,230.00
Add: Bank Error - Check #77244 dated 4/30/13, cashed 6/14/16 (previous write-off)	180.77
Add: Bank Error - Check #87869 for \$45.00 cashed as \$48.15	3.15
Add: Due from Tax & Agency 9/9/19 transfer difference	3.00
Add: Deposit in Transit - Credit Card Receipts - Community School	2,201.00
Add: Deposit in Transit - Credit Card Receipts - Food Service	<u>1,821.00</u>
	22,815,087.72
Less: Outstanding Credit Card Fees - Community School	(215.63)
Less: Outstanding Checks	<u>(44,766.66)</u>
	<u><u>22,770,105.43</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF OCTOBER 31, 2021

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
4/16/19	102023	19.78	10/12/21	110383	750.00			
6/18/19	102552	25.73	10/12/21	110384	2,550.00			
3/17/20	105356	24.57	10/12/21	110395	5,000.00			
3/17/20	105416	290.00	10/12/21	110408	25.00			
3/17/20	105560	27.00	10/12/21	110444	28.00			
3/17/20	105579	180.00	10/12/21	110495	900.00			
5/12/20	105910	80.00	10/12/21	110497	595.00			
6/23/20	106068	1,650.00	10/12/21	110507	270.00			
6/23/20	106124	10.50	10/29/21	110543	5,796.00			
6/23/20	106132	9.59						
6/23/20	106249	125.00						
6/30/20	106368	115.00						
6/30/20	106379	74.00						
6/30/20	106382	375.00						
6/30/20	106451	166.67						
6/30/20	106500	166.67						
6/30/20	106521	24.29						
6/30/20	106528	125.00						
6/30/20	106549	9.80						
7/21/20	106593	27.00						
8/31/20	106980	31.00						
12/15/20	107785	6.34						
12/15/20	107834	75.00						
12/15/20	107890	548.00						
1/26/21	107950	40.00						
1/26/21	108004	34.25						
1/26/21	108016	621.77						
2/23/21	108306	98.00						
5/11/21	109069	176.00						
6/30/21	109482	25.00						
6/30/21	109538	1,000.00						
7/20/21	109716	174.00						
8/31/21	109836	274.56						
8/31/21	109843	291.00						
8/31/21	109849	200.00						
8/31/21	109953	29.00						
8/31/21	109997	208.69						
9/21/21	110074	427.78						
9/21/21	110085	916.67						
9/21/21	110090	345.00						
9/21/21	110162	19,200.00						
9/21/21	110191	97.00						
10/12/21	110374	508.00						
		<u>28,852.66</u>			<u>15,914.00</u>			<u>0.00</u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF OCTOBER 31, 2021

RECAP:

28,852.66

15,914.00

0.00

TOTAL

44,766.66

Total outstanding checks as of October 31, 2021

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF OCTOBER 31, 2021

Balance per Books - October 1, 2021	0.00
Add: Receipts	<u>2,578,135.70</u>
	2,578,135.70
Less: Disbursements	<u>2,578,135.70</u>
	0.00
Balance per Books - October 31, 2021	<u><u>0.00</u></u>
Balance per Bank:	
TD Bank, N.A. - #7866118651	6,204.70
Less: Class Action Settlement 8/7/18 due to General Fund	(0.33)
Less: Class Action Settlement 4/24/18 due to General Fund	(2.18)
Less: Outstanding Checks	<u>(6,202.19)</u>
	<u><u>0.00</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF OCTOBER 31, 2021

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
12/15/14	12409	82.04						
12/22/14	12434	41.32						
12/22/14	12435	199.16						
1/15/16	702129	230.38						
8/16/16	703069	89.09						
11/15/16	703239	1.95						
11/15/16	703245	1.87						
11/15/16	703258	2.37						
6/26/19	703622	81.31						
6/24/21	704123	82.48						
10/15/21	704231	162.26						
10/29/21	704238	2,229.81						
10/29/21	704239	432.70						
10/29/21	704241	2,565.45						

6,202.19

0.00

0.00

RECAP:

6,202.19

0.00

0.00

6,202.19

TOTAL OUTSTANDING CHECKS AS OF OCTOBER 31, 2021

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF OCTOBER 31, 2021

	Balance 10/1/21	Add: Receipts	Less: Disbursements	Balance 10/31/21
Federal Withholding - Employee	0.00	375,096.46	375,096.46	0.00
FICA/MED	0.00	606,515.16	606,515.16	0.00
NJ GIT	0.00	155,208.95	155,208.95	0.00
PA GIT	0.23	1,263.30	1,263.30	0.23
Family Leave/SUI/DIS	0.03	14,818.28	14,818.28	0.03
NJ Catastrophic Illness	1,419.00	1,309.50		2,728.50
TPAF Pension	137,713.05	279,232.84	416,906.01	39.88
Pension - Annual Liability	0.00			0.00
PERS Pension	43,662.60	47,289.41	70,085.50	20,866.51
DCRP	15,776.05	31,612.45	47,546.62	(158.12)
Custodial Dues	4.20			4.20
Teamsters/Bus Driver Dues	0.00			0.00
NJEA Dues	50,320.20	51,911.32	50,320.20	51,911.32
CIGNA	(0.25)	66.78	66.78	(0.25)
UNUM DIS/UNUM LTD	10,507.56	4,522.90	9,123.22	5,907.24
AFLAC	6,951.66	3,080.72	3,014.76	7,017.62
Tax Shelter Annuity	71,605.48	138,267.11	207,847.59	2,025.00
Prudential	0.00	6,745.98	6,745.98	0.00
Colonial Supplemental	7,405.21	6,983.36	7,403.42	6,985.15
Garnishments	2,249.88	1,005.34	1,005.34	2,249.88
Medical Insurance	(376.77)	173,945.89	173,945.89	(376.77)
Medical Insurance Non Group	0.03			0.03
Credit Union	980.00			980.00
Scholarship	496.00	48.00	48.00	496.00
Health Savings Account (HSA)	0.00	100.00	100.00	0.00
Flexible Spending Acct. (FSA)	0.00	3,255.02	3,255.02	0.00
Vision	0.00	2,593.59	2,593.59	0.00
Dental	0.10	10,289.69	10,289.69	0.10
Mentor	0.00	448.42	448.42	0.00
	<u>348,714.26</u>	<u>1,915,610.47</u>	<u>2,163,648.18</u>	<u>100,676.55</u>

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF OCTOBER 31, 2021

Balance per Bank:

TD Bank, N.A. #786-6118610 108,281.33

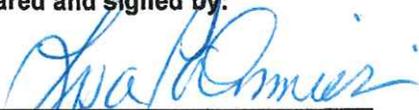
Less: Outstanding Checks/Wires:

#30596 - Garnishment	175.35	
#30636 - Scholarship	64.00	
#31000 - Health Savings Account	50.00	
#31001 - Cigna	66.78	
#31002 - Garnishment	448.50	
#31003 - Garnishment	54.17	
#31004 - Prudential	6,745.98	
	<u>6,745.98</u>	<u>7,604.78</u>
		<u><u>100,676.55</u></u>

**ROXBURY TOWNSHIP
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
NOVEMBER 30, 2021**

FUNDS	Beginning Cash Balances	Cash Adjustments	Cash Receipts	Cash Disbursements	Ending Cash Balances
GOVERNMENT FUNDS					
General Fund - Fund 10-101/111	11,943,033.83		6,706,565.14	7,407,200.02	11,242,398.95
General Fund - Petty Cash 10-103	0.00				0.00
Capital Reserve - Fund 10-116	9,993,291.85				9,993,291.85
Maintenance Reserve - Fund 10-117	1,895,093.82				1,895,093.82
Emergency Reserve - Fund 10-118	216,105.87				216,105.87
Special Revenue - Fund 20	9,263.19		13,282.00	165,380.96	(142,835.77)
Capital Projects - Fund 30	(861,332.90)			123,296.03	(984,628.93)
Debt Service Fund - Fund 40	(843,480.00)				(843,480.00)
Food Service Fund - Fund 60	157,480.76		28,232.17	173,850.88	11,862.05
Community School - Fund 61	260,649.01		70,214.54	44,682.82	286,180.73
TOTAL GOVERNMENT FUNDS	22,770,105.43	0.00	6,818,293.85	7,914,410.71	21,673,988.57
TRUST & AGENCY FUNDS					
Payroll	0.00		2,829,100.09	2,829,100.09	0.00
Payroll Agency	100,676.55		2,013,875.94	2,010,596.50	103,955.99
SUI Fund					
TOTAL TRUST & AGENCY FUNDS	100,676.55	0.00	4,842,976.03	4,839,696.59	103,955.99
Student Activities Fund					
Enterprise Fund					
Petty Cash					
TOTAL ALL FUNDS	22,870,781.98	0.00	11,661,269.88	12,754,107.30	21,777,944.56

Prepared and signed by:



Treasurer of School Monies

12/9/21

Date

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 12/9/21
Account Number	7866118651	
Statement Date	11/30/21	
Fund/Funds	Net Payroll	

1	Balance per Bank			\$10,804.19
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a	4/24/18	(2.51)		
2b				
2c				
2d				
2	Total D.I.T.'s		(2.51)	
3	Total Additions		(2.51)	
	Deductions			
	Outstanding Checks			
4	(Attach list)		10,801.68	
5				
6	Total Deductions		10,801.68	
7	Net Reconciling Items			(10,804.19)
8	Adjusted Balance per Bank as of 11/30/21 *			\$0.00
9	Balance per Board Secretary's Records as of 11/30/21 **			\$0.00
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions			
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions			
16	Net Reconciling Items			
17	Adjusted board Secretary's Balance as of 11/30/21 *			\$0.00

* Line 8 MUST EQUAL line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 12/9/21
Account Number	7866118610	
Statement Date	11/30/21	
Fund/Funds	Payroll Agency	

1	Balance per Bank					\$111,560.77
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date					
	Amount					
2a						
2b						
2c						
2d						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach list)		7,604.78			
5						
6	Total Deductions			7,604.78		
7	Net Reconciling Items					(7,604.78)
8	Adjusted Balance per Bank as of	11/30/21		*		\$103,955.99
9	Balance per Board Secretary's Records as of	11/30/21		**		\$103,955.99
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					
16	Net Reconciling Items					
17	Adjusted board Secretary's Balance as of	11/30/21		*		\$103,955.99

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF NOVEMBER 30, 2021

Balance per Books - November 1, 2021	22,770,105.43
Add: Receipts	<u>6,818,293.85</u>
	29,588,399.28
Less: Disbursements	<u>7,914,410.71</u>
Balance per Books - November 30, 2021	<u><u>21,673,988.57</u></u>
Balance per Bank	
TD Bank, N.A. #7866118636 (Capital Reserve Increase)	5,866,549.57
TD Bank, N.A. #7866118669 (General)	<u>16,043,295.53</u>
	21,909,845.10
Add: Bank Error - Check #77244 dated 4/30/13, cashed 6/14/16 (previous write-off)	180.77
Add: Bank Error - Check #87869 for \$45.00 cashed as \$48.15	3.15
Add: Due from Tax & Agency 9/9/19 transfer difference	3.00
Add: Deposit in Transit - Credit Card Receipts - Community School	4,838.00
Add: Deposit in Transit - Credit Card Receipts - Food Service	<u>610.00</u>
	21,915,480.02
Less: Outstanding Credit Card Fees - Community School	(332.36)
Less: Outstanding Checks	<u>(241,159.09)</u>
	<u><u>21,673,988.57</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF NOVEMBER 30, 2021

<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>
4/16/19	102023	19.78	11/16/21	110703	2,112.78	11/16/21	110966	6,880.00
6/18/19	102552	25.73	11/16/21	110723	1,250.00	11/22/21	110967	97.00
3/17/20	105356	24.57	11/16/21	110725	3,655.60	11/22/21	110968	291.00
3/17/20	105416	290.00	11/16/21	110729	1,384.17			
3/17/20	105560	27.00	11/16/21	110738	185.93			
3/17/20	105579	180.00	11/16/21	110739	550.00			
5/12/20	105910	80.00	11/16/21	110742	250.00			
6/23/20	106068	1,650.00	11/16/21	110748	335.00			
6/23/20	106124	10.50	11/16/21	110764	68.00			
6/23/20	106132	9.59	11/16/21	110769	250.00			
6/23/20	106249	125.00	11/16/21	110777	175.00			
6/30/20	106368	115.00	11/16/21	110778	816.00			
6/30/20	106379	74.00	11/16/21	110783	100.00			
6/30/20	106382	375.00	11/16/21	110787	1,340.04			
6/30/20	106451	166.67	11/16/21	110788	2,567.94			
6/30/20	106500	166.67	11/16/21	110789	805.15			
6/30/20	106521	24.29	11/16/21	110790	1,218.54			
6/30/20	106528	125.00	11/16/21	110791	158.12			
6/30/20	106549	9.80	11/16/21	110794	140.00			
7/21/20	106593	27.00	11/16/21	110795	2,335.00			
8/31/20	106980	31.00	11/16/21	110799	5,400.00			
12/15/20	107785	6.34	11/16/21	110807	890.40			
12/15/20	107834	75.00	11/16/21	110813	362.39			
12/15/20	107890	548.00	11/16/21	110817	3,224.74			
1/26/21	107950	40.00	11/16/21	110820	50.00			
1/26/21	108004	34.25	11/16/21	110832	65.00			
1/26/21	108016	621.77	11/16/21	110833	500.00			
2/23/21	108306	98.00	11/16/21	110848	298.00			
5/11/21	109069	176.00	11/16/21	110851	63.98			
6/30/21	109482	25.00	11/16/21	110860	23,482.80			
6/30/21	109538	1,000.00	11/16/21	110863	7,920.00			
7/20/21	109716	174.00	11/16/21	110900	119.99			
8/31/21	109849	200.00	11/16/21	110906	3,057.00			
8/31/21	109953	29.00	11/16/21	110908	120.00			
9/21/21	110074	427.78	11/16/21	110913	225.00			
9/21/21	110085	916.67	11/16/21	110914	1,129.28			
9/21/21	110090	345.00	11/16/21	110920	160.00			
10/12/21	110395	5,000.00	11/16/21	110923	1,450.00			
10/12/21	110408	25.00	11/16/21	110924	3,195.00			
10/12/21	110444	28.00	11/16/21	110941	87,368.83			
10/12/21	110495	900.00	11/16/21	110949	1,050.00			
11/16/21	110685	115.00	11/16/21	110951	4,200.00			
11/16/21	110700	130.00	11/16/21	110953	55,390.00			
		<u>14,471.41</u>			<u>219,419.68</u>			<u>7,268.00</u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF NOVEMBER 30, 2021

RECAP:

14,471.41
219,419.68
7,268.00

TOTAL **241,159.09** Total outstanding checks as of November 30, 2021

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF NOVEMBER 30, 2021

Balance per Books - November 1, 2021	0.00
Add: Receipts	<u>2,829,100.09</u>
	2,829,100.09
Less: Disbursements	<u>2,829,100.09</u>
	0.00
Balance per Books - November 30, 2021	<u><u>0.00</u></u>

Balance per Bank:	
TD Bank, N.A. - #7866118651	10,804.19
Less: Class Action Settlement 8/7/18 due to General Fund	(0.33)
Less: Class Action Settlement 4/24/18 due to General Fund	(2.18)
Less: Outstanding Checks	<u>(10,801.68)</u>
	<u><u>0.00</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF NOVEMBER 30, 2021

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
12/15/14	12409	82.04						
12/22/14	12434	41.32						
12/22/14	12435	199.16						
1/15/16	702129	230.38						
8/16/16	703069	89.09						
11/15/16	703239	1.95						
11/15/16	703245	1.87						
11/15/16	703258	2.37						
6/26/19	703622	81.31						
6/24/21	704123	82.48						
11/15/21	704245	61.93						
11/15/21	704262	2,931.80						
11/30/21	704252	848.19						
11/30/21	704253	60.77						
11/30/21	704254	2,311.54						
11/30/21	704255	807.19						
11/30/21	704257	81.13						
11/30/21	704259	2,706.02						
11/30/21	704260	181.14						

	<u>10,801.68</u>	<u>0.00</u>	<u>0.00</u>
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RECAP:

10,801.68
0.00
<u>0.00</u>
<u><u>10,801.68</u></u>

TOTAL OUTSTANDING CHECKS AS OF NOVEMBER 30, 2021

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF NOVEMBER 30, 2021

	Balance 11/1/21	Add: Receipts	Less: Disbursements	Balance 11/30/21
Federal Withholding - Employee	0.00	429,365.13	429,365.13	0.00
FICA/MED	0.00	656,758.33	656,758.33	0.00
NJ GIT	0.00	151,986.86	151,986.86	0.00
PA GIT	0.23	1,363.63	1,363.63	0.23
Family Leave/SUI/DIS	0.03	15,718.58	15,718.58	0.03
NJ Catastrophic Illness	2,728.50		1,309.50	1,419.00
TPAF Pension	39.88	276,351.51	276,351.51	39.88
Pension - Annual Liability	0.00			0.00
PERS Pension	20,866.51	46,119.81	46,119.81	20,866.51
DCRP	(158.12)	31,763.82	31,763.82	(158.12)
Custodial Dues	4.20			4.20
Teamsters/Bus Driver Dues	0.00			0.00
NJEA Dues	51,911.32	51,773.22	51,911.32	51,773.22
CIGNA	(0.25)	66.78	66.78	(0.25)
UNUM DIS/UNUM LTD	5,907.24	4,548.42		10,455.66
AFLAC	7,017.62	3,162.62	3,080.72	7,099.52
Tax Shelter Annuity	2,025.00	137,114.06	137,114.06	2,025.00
Prudential	0.00	6,745.98	6,745.98	0.00
Colonial Supplemental	6,985.15	7,080.08	6,983.36	7,081.87
Garnishments	2,249.88	1,005.34	1,005.34	2,249.88
Medical Insurance	(376.77)	175,956.31	175,956.31	(376.77)
Medical Insurance Non Group	0.03			0.03
Credit Union	980.00			980.00
Scholarship	496.00	48.00	48.00	496.00
Health Savings Account (HSA)	0.00	100.00	100.00	0.00
Flexible Spending Acct. (FSA)	0.00	3,255.02	3,255.02	0.00
Vision	0.00	2,594.82	2,594.82	0.00
Dental	0.10	10,475.92	10,475.92	0.10
Mentor	0.00	521.70	521.70	0.00
	<u>100,676.55</u>	<u>2,013,875.94</u>	<u>2,010,596.50</u>	<u>103,955.99</u>

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF NOVEMBER 30, 2021

Balance per Bank:

TD Bank, N.A. #786-6118610	111,560.77
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Less: Outstanding Checks/Wires:

#30596 - Garnishment	175.35	
#30636 - Scholarship	64.00	
#31008 - Health Savings Acct	50.00	
#31009 - CIGNA	66.78	
#31010 - Garnishment	448.50	
#31011 - Garnishment	54.17	
#31012 - Prudential	6,745.98	
	<u>6,745.98</u>	<u>7,604.78</u>
		<u><u>103,955.99</u></u>

ROXBURY TOWNSHIP SCHOOL DISTRICT
COUNTY OF MORRIS
AUDITORS' MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021

ROXBURY TOWNSHIP SCHOOL DISTRICT
COUNTY OF MORRIS
AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE
FINDINGS - FINANCIAL,
COMPLIANCE AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
TABLE OF CONTENTS

	<u>Page</u>
Cover Letter	1
Scope of Audit	2
Administrative Practices and Procedures:	2
Insurance	2
Officials in Office and Surety Bonds	2
Tuition Charges	2
Financial Planning, Accounting and Reporting:	2
Examination of Claims	2
Payroll Account and Position Control Roster	2
Reserve for Encumbrances and Accounts Payable	3
Classification of Expenditures	3
Board Secretary's Records	3
Treasurer's Records	3
Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act	3
Other Special Federal and/or State Projects	4
T.P.A.F. Reimbursement	4
School Purchasing Programs:	5
Contracts and Agreements Requiring Advertisement for Bids	5
School Food Service Fund	6
Student Body Activities	7
Application for State School Aid	8
Pupil Transportation	8
Facilities and Capital Assets	9
Travel Expense and Reimbursement Policy	9
Testing of Lead of all Drinking Water in Educational Facilities	9
Management Suggestions	10
Follow-up on Prior Year Findings	10
Schedule of Meal Count Activity (Not Applicable)	
Schedule of Net Cash Resources (Not Applicable)	
Schedule of Audited Enrollment	11
Excess Surplus Calculation	17
Summary of Recommendations	19



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Independent Member
BKR International

October 25, 2021

The Honorable President and Members
of the Board of Education
Roxbury Township School District
County of Morris, NJ

We have audited, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Board of Education of the Roxbury Township School District in the County of Morris for the year ended June 30, 2021, and have issued our report thereon dated October 25, 2021.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

We will review the status of the comments during our next audit engagement. We have already discussed these comments and suggestions with various management personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This report is intended for the information of the Roxbury Township School District's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

Nisivoccia LLP
NISIVOCCIA LLP

Man C Lee

Man C. Lee
Licensed Public School Accountant #2527
Certified Public Accountant

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Moneys, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Multi-peril insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the District's CAFR.

Officials in Office and Surety Bonds

<u>Name</u>	<u>Position</u>	<u>Coverage</u>
Lisa Palmieri	Treasurer of School Monies	\$ 355,000
Joseph Mondanaro	School Business Administrator/Board Secretary	100,000

The District has Employee Dishonesty and Faithful Performance coverage through the School Alliance Insurance Fund as detailed on Exhibit J-20 of the CAFR.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were different than estimated costs. The Board made a proper adjustment to the billings to sending districts for the change in per pupil costs in accordance with N.J.A.C. 6A:23A-3.1(f)3.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid on a test basis, during the period under review indicated overall compliance with respect to certification or supporting documentation.

Payroll Account and Position Control Roster

The net salaries of employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account. Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

All payrolls tested were approved by the Superintendent and were certified by the President of the Board, the Board Secretary/Business Administrators and the Chief School Administrator. Payrolls were delivered to the Treasurer of School Monies with a warrant to her order for the full amount of the payroll.

The required certification (E-CERT1) of compliance with requirements for income tax on compensation of administrators (superintendent, assistant superintendent, and business administrator) to the NJ Department of Treasury was filed in a timely manner.

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made on a test basis as of June 30, for proper classification of orders as reserve for encumbrances and accounts payable.

Finding 2021-002

During our review of open purchase orders, it was noted that certain items were not valid or classified properly. However, as these purchase orders were cancelled or reclassified under the direction of the School Business Administrator, a formal recommendation is deemed unwarranted.

Classification of Expenditures – General and Administrative

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-8.2 as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, we also reviewed administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-16.2(f). Overall compliance was noted.

Board Secretary's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Board Secretary's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments except as noted herein.

Treasurer's Records

In planning and performing our audit of the financial statements of the Board, we considered the condition of the Treasurer's records for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have no comments except as noted herein.

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained herein within the Special Revenue Section of the District's CAFR. This section of the CAFR documents the financial position pertaining to projects under Title I, Title II, Title III, Title III Immigrant and Title IV of the Elementary and Secondary Education Act as amended and reauthorized.

The study of compliance for the E.S.E.A. did not indicate any area of noncompliance.

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
(Continued)

Financial Planning, Accounting and Reporting (Cont'd)

Other Special Federal and/or State Projects

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

The District's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the federal and state funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

Finding 2021-003:

During our review of the District's Extraordinary Aid application, it was noted that:

- a. The related services costs reported for Category 2 students were based on estimates. Although Districts are allowed to estimate costs on the application, the District is still required to provide a reasonable estimate. Of the 8 students tests, the actual related services costs for 4 students were \$23,487 (in total) lower than the estimated cost.
- b. The District did not report the cost for related services for Category 1 students which would have increased its award. The total amount of under-reported costs for 3 students tested was \$22,747.
- c. The net amount of overreported costs was \$740.

Recommendation

It is recommended that the District reviews the estimated related services costs for reasonableness and take extra care to ensure that all related services costs are reported on the ExAid application.

Management's Response

The District will take extra care to ensure that all costs reported on the ExAid application are accurate and complete.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for district employees who are members of the Teachers' Pension and Annuity Fund. No exceptions were noted.

T.P.A.F. Reimbursement to the State for Federal Salary Expenditures

The T.P.A.F. Reimbursement to the State for Federal Salary Expenditures was remitted to the State of New Jersey prior to the required deadline of October 1, 2021. The reimbursement form was reviewed and no exceptions were noted.

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
 (Continued)

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states:

a. "When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the Board of Education without public advertising for bids and bidding therefore, except that the Board of Education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L.1971, c. 198 the Board of Education may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

b. Commencing in the fifth year after the year in which P.L.1999, c. 440 takes effect and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the Board of Education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.A. 18A:18A-2, and shall round the adjustment to the nearest \$1,000. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made"

N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the Board of Education to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law"

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is \$19,600 for 2020-2021.

As per N.J.S.A. 18A:18A-3, the Board passed a resolution authorizing the Business Administrator as a qualified purchasing agent and increasing the bid threshold to \$40,000.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. No exceptions were noted.

Based upon the results of our examination, we did not note any individual payments, contracts, or agreements for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
(Continued)

School Purchasing Programs (Cont'd)

Contracts and Agreements Requiring Advertisement for Bids (Cont'd)

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained.

School Food Service

The financial transactions and statistical records of the School Food Service Fund were reviewed. The financial accounts, meal count records and eligibility applications were reviewed on a test-check basis. Exceptions were noted.

Finding 2021-001:

During our review of the District's meal count records, we noted that for 3 out of 10 months we tested, there were instances where daily meal count records were not maintained on file and meal count records did not agree with the number of meals claimed through the School Nutrition Electronic Application and Reimbursement System ("SNEARS"). The District overclaimed 884 meals for reimbursement in the amount of \$2,674 (591 lunches overclaimed totaling \$2,115, 278 breakfasts overclaimed totaling \$525 and 15 severe breakfasts overclaimed totaling \$34). The District was not consistent in applying a standard meal counting system at each site location. Extra care was not taken to ensure that the daily meal count tally sheets maintained by each site location were complete and accurate and agreed to the monthly reimbursement claims.

Recommendation:

It is recommended that the District implement a standard meal counting system at each site location and take extra care to ensure that the daily meal count tally sheets maintained by each site location are complete and accurate and agree to the monthly reimbursement claims.

Management Response:

The District will implement a standard meal counting system at each site location and take extra care to ensure that the daily meal count tally sheets maintained by each site location are accurate and agree to the monthly reimbursement claims.

Cash receipts and bank records were reviewed for timely deposit. No exceptions were noted.

The District utilizes a food service management company (FMSC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34, and 19-1 through 19-4.1. Provisions of the FMSC Cost Reimbursable Fixed Price contract/addendum were reviewed and audited. The FMSC contract includes an operating results provision which guarantees that the food service program will return a profit of at least \$80,280. Operating results provision has been met. No exceptions were noted. All vendor discounts, rebates and credits from vendors and/or the FSMC were tracked and credited to the Food Service account and reconciled to supporting documentation at least annually. No exceptions were noted. All vendor discounts, rebates and credits from vendors and/or the FSMC were tracked and credited to the Food Service account and reconciled to supporting documentation at least annually. No exceptions were noted.

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
(Continued)

School Food Service (Cont'd)

Expenditures were separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified on a test basis. Inventory records on food supply items were currently maintained and properly applied in determining the cost of food and supplies used. No exceptions were noted.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the nonprofit status of the School Food Service Fund. No exceptions were noted.

The SFA recorded and maintained separate supporting documentation for additional costs (food, supplies, transportation, etc.) applicable to the implementation of the COVID-19 meal service under SSO or SFSP program requirements.

The FSMC did not apply for and receive a loan in accordance with the Payroll Protection Plan.

Time sheets and labor costs provided to the District from the Food Service contractor were reviewed on a test basis without exception. Payroll records were maintained on all School Food Service employees authorized by the Board of Education. No exceptions were noted.

The number of meals claimed for reimbursement was compared to sales and meal count records on a test basis. As part of the claims review process, the Edit Check Worksheet was completed. Reimbursement claims were submitted/certified in a timely manner. Exceptions were noted as detail on the prior page.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served was compared to the number of valid applications/or to the list of directly certified students on file, times the number of operating days, on a school-by-school basis.

The free and reduced price meal policy was reviewed for uniform administration throughout the school district. Sites approved to participate in Provisions I and II were examined for compliance with all counting and claiming requirements. The required verification procedures for free and reduced price applications were waived by the New Jersey Department of Agriculture for fiscal year 2021. No exceptions were noted.

U.S.D.A. Food Distribution Program commodities (food and/or commodities) were received and a single inventory was maintained on a first-in, first-out basis. No exceptions were noted.

Non-program foods were not purchased, prepared or offered for sale.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled "Proprietary Funds", Section G of the CAFR.

Student Body Activities

In planning and performing our audit of the financial statements of the Board, we considered the condition of the records of the Student Activities Fund for the purpose of expressing our opinion on the financial statements and not to provide specific assurance on the condition of the records. Based on these procedures, we have noted the following comments.

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
(Continued)

Student Body Activities (Cont'd)

Finding 2021-004

The bank reconciliations for the student activity accounts were not prepared in a timely manner. However, as the District has already implemented procedures to correct this in the subsequent fiscal year, no formal recommendation is deemed warranted.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2020 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the disabled, low income students and bilingual education. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to the District workpapers with exceptions. The information that was included on the workpapers was verified on a test basis with no exceptions. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed State forms or their equivalent.

The District's written procedures for the recording of student enrollment data appear to be adequate except as noted below.

Finding 2021-005

During our testing, it was noted that speech only students as defined in N.J.A.C. 6A:14-3.6 were being reported as special education students instead of regular education students.

Recommendation

It is recommended that speech only students be reported as regular education students.

Management's Response

The District will ensure that speech only students are reported as regular education students.

Pupil Transportation

Our audit procedures included a test of on-roll status reported on the 2020-2021 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
(Continued)

Pupil Transportation (Cont'd)

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the District complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

Facilities and Capital Assets

Our procedures included a review of the SDA grant agreements for consistency with recording of the revenue and awarding of contracts for eligible facilities construction.

Finding 2021-006

During fiscal year 2018, the District was working with an independent capital assets appraisal company to accurately update the capital assets inventory records prepared by the independent company as of June 30, 2017. However, as the independent company was not able to resolve certain discrepancies noted in the capital assets records, the District elected to maintain the capital assets records in-house as of June 30, 2018. The District has been in the process of updating its capital assets inventory records to include certain existing capital assets and certain prior year and current year additions and disposals of capital assets that the independent capital assets appraisal company did not reflect in their report. As a result of the pandemic, the process has been delayed. The District was able to provide a separate list of additions and deletions, which have been included in their district-wide financial statements.

Recommendation

It is recommended that the District continue to update its capital assets inventory records.

Management's Response

The District is in the process of updating the capital assets inventory records.

Travel Expense and Reimbursement Policy

Travel regulations require each District to adopt a formal policy and procedure pertaining to travel and expense reimbursement for its employees and board members. The regulations include requirements for the District to establish a maximum travel amount for the year and to ensure that the maximum amount is not exceeded. The regulations also require that all travel must be preapproved by the Board of Education and Superintendent and that a brief report detailing the key issues addressed at the travel event must be submitted after the travel event has occurred. Overall compliance was noted.

Testing for Lead of All Drinking Water in Educational Facilities

The District did submit the annual Statement of Assurance to the NJ Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
(Continued)

Management Suggestions

Surety Bond Coverage

It is suggested that the District consider increasing the Treasurer's surety bond coverage to ensure that the State's minimum requirements will continue to be met in future fiscal years.

Governmental Accounting Standards Board (GASB) Statements

GASB Statement No. 87, *Leases*, is effective for the fiscal year ended June 30, 2022. Under this statement, the District will be required to recognize a lease liability and an intangible right-to-use asset for each lease agreement with a lease term in excess of 12 months. This statement will enhance the comparability of financial statements among governments by requiring the reporting of leases under a single model. Additionally, certain leases that are currently not reported will be under this statement.

COVID-19 Federal Funding

It is likely that the District will undergo some review of its COVID-19 federal funding if only at a desk review level by state and/or federal agencies. We strongly suggest that the District ensures that these funds are utilized in accordance with the applicable federal requirements especially with respect to procurement. Additionally, we strongly suggest that the District ensures that these funds are accounted for in the state account numbers designated by the NJ Department of Education and that any applicable Board policies are current with respect to federal grant requirements.

Sick and Vacation Leave

It is suggested that the District consult with its attorney to ensure that its negotiated labor contracts, individual employee agreements and employee policies, as applicable, are in accordance with New Jersey statutes regarding unused sick and vacation leave.

Follow-up on Prior Year Findings/Recommendations

The prior year recommendation regarding the bank reconciliations for student activity accounts was resolved in the current year. The prior year recommendation regarding fixed assets was not resolved and remains as a current year recommendation.

ROXBURY TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF MEAL COUNT ACTIVITY
FOOD SERVICE FUND
NUMBER OF MEALS SERVED AND (OVER)/UNDER CLAIM
ENTERPRISE FUND
FISCAL YEAR ENDED JUNE 30, 2021

SCHEDULE OF MEAL COUNT ACTIVITY
ENTERPRISE FUND - FOOD SERVICE FUND

NUMBER OF MEALS SERVED AND (OVER) UNDERCLAIM - FEDERAL

<u>Program</u>	<u>Meals Claimed</u>	<u>Meals Tested</u>	<u>Meals Verified</u>	<u>Difference</u>	<u>Rate</u>	<u>(Over)/ Under Claim</u>
National School Lunch:						
Seamless Summer Option	280,618	121,723	121,132	(591)	\$ 3.51	\$ (2,074)
HHFKA	280,618	121,723	121,132	(591)	0.07	(41)
School Breakfast:						
Seamless Summer Option	168,437	67,065	66,787	(278)	1.89	(525)
Severe School Breakfast:						
Seamless Summer Option	19,249	7,570	7,555	<u>(15)</u>	2.26	<u>(34)</u>
Total Net Overclaim				<u>(884)</u>		<u>\$ (2,674)</u>

ROXBURY TOWNSHIP SCHOOL DISTRICT
ADMINISTRATIVE FINDINGS – FINANCIAL COMPLIANCE
AND PERFORMANCE
FISCAL YEAR ENDED JUNE 30, 2021
 (Continued)

ENTERPRISE FUND – FOOD SERVICE – NET CASH RESOURCES SCHEDULE

Net Cash Resources:

CAFR	*	Current Assets		
B-4		Due from Other Governments	207,660	
CAFR		Current Liabilities		
B-4		Less Due to Other Funds	(88,184)	
G-1		Less Unearned Revenue	(34,897)	
			<u>84,579</u>	
		Net Cash Resources	\$ <u>84,579</u>	(A)

Net Adjusted Total Operating Expense:

G-2	Total Operating Expenses	\$ 1,425,757	
G-2	Less Depreciation	(64,276)	
		<u>1,361,481</u>	
	Adjusted Total Operating Expenses	\$ <u>1,361,481</u>	(B)

Average Monthly Operating Expense:

B / 10	\$ <u>136,148</u>	(C)
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Three times monthly Average:

3 X C	\$ <u>408,444</u>	(D)
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TOTAL IN BOX A	\$ 84,579	(A)
LESS TOTAL IN BOX D	408,444	(D)
NET	<u>\$ (323,865)</u>	

From above:

A is greater than D, cash exceeds 3 X average monthly operating expenses.
D is greater than A, cash does not exceed 3 X average monthly operating expenses.

* Inventories are not to be included in total current assets.

ROXBURY TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2020

	2021-2022 Application for State School Aid						Sample for Verification					
	Reported on ASSA On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Registers On Roll		Errors per Registers on Roll	
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared
Half Day Kindergarten	201		196		5		196		196			
Grade One	199		191		8		191		191			
Grade Two	208		190		18		190		190			
Grade Three	210		194		16		194		194			
Grade Four	195		188		7		188		188			
Grade Five	225		214		11		214		214			
Grade Six	202		198		4		198		198			
Grade Seven	218		214		4		214		214			
Grade Eight	216		216				216		216			
Grade Nine	272		272				272		272			
Grade Ten	249		249				249		249			
Grade Eleven	233	16	231	16	2		231	16	231	16		
Grade Twelve	274	7	274	7			274	7	274	7		
Subtotal	2,902	23	2,827	23	75		2,827	23	2,827	23		
Special Education:												
Elementary School	188		221		(33)		10		10			
Middle School	101		109		(8)		6		6			
High School	182	5	184	6	(2)	(1)	9		9			
Subtotal	471	5	514	6	(43)	(1)	25		25			
Totals	3,373	28	3,341	29	32	(1)	2,852	23	2,852	23	-0-	-0-
Percentage Error					0.96%	-3.57%					0.00%	0.00%

ROXBURY TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2020

	Private Schools for Handicapped					Resident Low Income						
	Reported on ASSA as Private Schools	Reported on Workpapers as Private Schools	Sample for Verification	Sample Verified	Sample Errors	Reported on ASSA as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	
Full Day Kindergarten						12	12		1	1		
Grade One						26	30	(4)	2	2		
Grade Two						34	28	6	3	3		
Grade Three						32	28	4	1	1		
Grade Four						27	25	2	1	1		
Grade Five						24	23	1	1	1		
Grade Six						29	28	1	2	2		
Grade Seven						25	25		1	1		
Grade Eight						29	29		3	3		
Grade Nine						35	36	(1)	1	1		
Grade Ten						28	31	(3)	1	1		
Grade Eleven						22	23	(1)	2	2		
Grade Twelve						27	29	(2)	1	1		
Subtotal						350	347	3	20	20		
Special Education:												
Elementary School	9	9	1	1		48	49	(1)	3	3		
Middle School	3	3	1	1		26	24	2	1	1		
High School	19	19	3	3		37	48	(11)	1	1		
Subtotal	31	31	5	5		111	121	(10)	5	5		
Totals	31	31	-0-	5	5	-0-	461	468	(7)	25	25	-0-
Percentage Error			0.00%			0.00%			-1.52%			

ROXBURY TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2020

	LEP Low Income					LEP NOT Low Income					
	Reported on ASSA as LEP	Reported on Workpapers as LEP	Sample Selected from	Verified to Application, Test Scores & Register	Sample Errors	Reported on ASSA as LEP NOT Low Income	Reported on Workpapers as LEP NOT Low Income	Errors	Sample Selected from	Verified to Test Scores & Register	Sample Errors
Full Day Kindergarten	1	1				5	5				
Grade One	3	3				1	1		1	1	
Grade Two	1	1				5	5		1	1	
Grade Three	2	2				5	5		1	1	
Grade Four	5	5									
Grade Five	2	2	1	1		1	1				
Grade Six	1	1	1	1							
Grade Seven	2	2				4	4		1	1	
Grade Eight	1	1									
Grade Nine	3	3	1	1		4	4				
Grade Ten	6	6	1	1		3	3		1	1	
Grade Eleven						1	1				
Grade Twelve	2	2				3.5	3.5				
Subtotal	29	29	4	4		32.5	32.5		5	5	
Special Education:											
Elementary School	5	4	1	1		2	2				
Middle School	2	2									
Subtotal	7	6	1	1		2	2				
Totals	36	35	1	5	-0-	34.5	34.5	-0-	5	5	-0-
Percentage Error			2.78%		0.00%			0.00%			0.00%

ROXBURY TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF AUDITED ENROLLMENT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2020

	Transportation					
	Reported on DRTRS by DOE	Reported on DRTRS by District	Errors	Tested	Verified	Errors
Regular - Public Schools	1,364	1,364		17	17	
Regular - Special Education	264	264		3	3	
Transported - Non Public	18	18		1	1	
AIL - Non Public	145	145		1	1	
Special Needs - Public	178	178		2	2	
Special Needs - Private	27	27		1	1	
Totals	<u>1,996</u>	<u>1,996</u>	<u>-0-</u>	<u>25</u>	<u>25</u>	<u>-0-</u>
Percentage Error			<u>0.00%</u>			<u>0.00%</u>

	Reported	Re- calculated
Average Mileage - Regular Including Grade PK Students	4.40	4.40
Average Mileage - Regular Excluding Grade PK Students	4.40	4.40
Average Mileage - Special Education with Special Needs	6.50	6.50

ROXBURY TOWNSHIP SCHOOL DISTRICT
EXCESS SURPLUS CALCULATION
FISCAL YEAR ENDED JUNE 30, 2021

EXCESS SURPLUS CALCULATION

REGULAR DISTRICT

SECTION 1

A. 2% Calculation of Excess Surplus

2020/2021 Total General Fund Expenditures per the CAFR, Ex. C-1	<u>\$ 87,100,098</u> (B)
Increased by:	
Transfer from Capital Outlay to Capital Projects Fund	<u>\$ -0-</u> (B1a)
Transfer from Capital Reserve to Capital Projects Fund	<u>\$ 2,125,343</u> (B1b)
Transfer from General Fund to SRF for PreK-Regular	<u>\$ -0-</u> (B1c)
Transfer from General Fund to SRF for PreK-Inclusion	<u>\$ -0-</u> (B1d)
Decreased by:	
On-Behalf TPAF Pension and Social Security	<u>\$ 12,866,523</u> (B2a)
Assets Acquired Under Capital Leases	<u>\$ 500,000</u> (B2b)
Adjusted 2020-2021 General Fund Expenditures [(B)+(B1's)-(B2's)]	<u>\$ 75,858,918</u> (B3)
4% of Adjusted 2020-2021 General Fund Expenditures [(B3) times .04]	<u>\$ 3,034,357</u> (B4)
Enter Greater of (B4) or \$250,000	<u>\$ 3,034,357</u> (B5)
Increased by: Allowable Adjustment	<u>\$ 1,310,400</u> (K)
Maximum Unassigned Fund Balance [(B5)+(K)]	<u>\$ 4,344,757</u> (M)

SECTION 2

Total General Fund - Fund Balances @ 6/30/2021 (Per CAFR Budgetary Comparison Schedule C-1)	<u>\$ 21,271,954</u> (C)
Decreased by:	
Year End Encumbrances	<u>\$ 1,228,981</u> (C1)
Legally Restricted - Designated for Subsequent Year's Expenditures	<u>\$ -0-</u> (C2)
Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures	<u>\$ 2,500,000</u> (C3)
Other Restricted/Reserved Fund Balances	<u>\$ 8,885,158</u> (C4)
Assigned - Designated for Subsequent Year's Expenditures	<u>\$ 913,058</u> (C5)
Additional Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures 7/1/21-8/1/21	<u>\$ -0-</u> (C6)
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)-(C6)]	<u>\$ 7,744,757</u> (U1)

ROXBURY TOWNSHIP SCHOOL DISTRICT
EXCESS SURPLUS CALCULATION
FISCAL YEAR ENDED JUNE 30, 2021
 (Continued)

SECTION 3

Restricted Fund Balance - Excess Surplus [(U2)-(M)] IF NEGATIVE, ENTER -0- \$ 3,400,000 (E)

Recapitulation of Excess Surplus as of June 30, 2021

Restricted Excess Surplus - Designated for Subsequent Year's Expenditures \$ 2,500,000 (C3)

Restricted Excess Surplus [(E)] \$ 3,400,000 (E)

Total [(C3)+(E)+(F)] \$ 5,900,000 (D)

Detail of Allowable Adjustments

Impact Aid \$ -0- (H)

Sale and Lease Back \$ -0- (I)

Extraordinary Aid \$ 1,267,480 (J1)

Additional Nonpublic School Transportation Aid \$ 42,920 (J2)

Current Year School Bus Advertising Revenue Recognized \$ -0- (J3)

Family Crisis Transportation Aid \$ -0- (J4)

Total Adjustments ((H)+(I)+(J1)+(J2)+(J3)+(J4)) \$ 1,310,400 (K)

Detail of Other Restricted Fund Balance

Statutory restrictions:

Approved unspent separate proposal \$ -0-

Sale/lease-back reserve \$ -0-

Capital reserve \$ 6,034,526

Maintenance reserve \$ 2,113,331

Emergency reserve \$ 216,106

Tuition reserve \$ -0-

School Bus Advertising 50% Fuel Offset Reserve - current year \$ -0-

School Bus Advertising 50% Fuel Offset Reserve - prior year \$ -0-

Impact Aid General Fund Reserve (Sections 8002 and 8003) \$ -0-

Impact Aid Capital Fund Reserve (Sections 8007 and 8008) \$ -0-

Unemployment compensation \$ 521,195

Other state/governmental mandated reserve \$ -0-

Other Restricted Fund Balance not noted above \$ -0-

Total Other Restricted Fund Balance \$ 8,885,158 (C4)

ROXBURY TOWNSHIP SCHOOL DISTRICT
SUMMARY OF RECOMMENDATIONS
FISCAL YEAR ENDED JUNE 30, 2021

It is recommended that:

1. Administrative Practices and Procedures
None
2. Financial Planning, Accounting and Reporting
2021-003: The District reviews the estimated related services costs for reasonableness and take extra care to ensure that all related services costs are reported on the ExAid application.
3. School Purchasing Program
None
4. School Food Service
2021-001: The District implement a standard meal counting system at each site location and take extra care to ensure that the daily meal count tally sheets maintained by each site location are complete and accurate and agree to the monthly reimbursement claim.
5. Student Body Activities
None
6. Application for State School Aid
2021-005: Speech only students be reported as regular education students.
7. Pupil Transportation
None
8. Facilities and Capital Assets
2021-006: The District continue to update its capital assets inventory records.
9. Travel Expense and Reimbursement Policy
None
10. Status of Prior Year's Finding/Recommendation
The prior year recommendation regarding the bank reconciliations for student activity accounts was resolved in the current year. The prior year recommendation regarding fixed assets was not resolved and remains as a current year recommendation.

CORRECTIVE ACTION PLAN - 2020/2021

NAME OF SCHOOL ROXBURY TOWNSHIP SCHOOL DISTRICT COUNTY MORRIS
 TYPE OF AUDIT ANNUAL COMPREHENSIVE FINANCIAL REPORT
 DATE OF BOARD MEETING DECEMBER 13, 2021
 CONTACT PERSON JOSEPH MONDANARO, SCHOOL BUSINESS ADMINISTRATOR
 TELEPHONE NUMBER (973) 584-6099

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1. <u>Administrative Practices and Procedures</u> None				
2. <u>Financial Planning, Accounting and Reporting</u>				
The District reviews the estimated related services costs for reasonableness and take extra care to ensure that all related services costs are reported on the ExAid application.	The Business Administrator will review procedures with the Special Education Department.	The Business Administrator will review procedures with the Special Education Department. The Special Education Department will ensure that related service costs are reported accurately in the ExAid application.	Business Administrator	5/31/2022
3. <u>School Purchasing Program</u> None				
4. <u>School Food Service</u>				
The District implement a standard meal counting system at each site location and take extra care to	The Business Administrator will review procedures on meal counting with the Food Service Management Company.	The Business Administrator will review procedures on meal counting with the Food Service Management Company. The Food Service Management Company will submit weekly tally counts to the Business Office.	Business Administrator and Food Service Management Company	11/30/2021

CORRECTIVE ACTION PLAN - 2020/2021

NAME OF SCHOOL ROXBURY TOWNSHIP SCHOOL DISTRICT COUNTY MORRIS
 TYPE OF AUDIT ANNUAL COMPREHENSIVE FINANCIAL REPORT
 DATE OF BOARD MEETING DECEMBER 13, 2021
 CONTACT PERSON JOSEPH MONDANARO, SCHOOL BUSINESS ADMINISTRATOR
 TELEPHONE NUMBER (973) 584-6099

ensure that the daily meal count tally sheets maintained by each site location are complete and accurate and agree to the monthly reimbursement claim.				
RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
5. <u>Student Body Activities</u> None				
6. <u>Application for State School Aid</u> Speech only students be reported as regular education students.	The Business Administrator will review the ASSA process.	The Business Administrator will review the ASSA process. The Business Administrator will review the ASSA data with the Data Specialist before the ASSA is submitted.	Business Administrator	11/30/2021
7. <u>Pupil Transportation</u> None				
8. <u>Facilities and Capital Assets</u> The District continue to update its capital assets inventory records.	The Business Administrator will review the procedures in place for updating its capital assets inventory.	The Business Administrator will review the procedures in place for updating its capital assets inventory. The Business Administrator will bring in a asset inventory management company to update	Business Administrator	2/28/2022

CORRECTIVE ACTION PLAN - 2020/2021

NAME OF SCHOOL ROXBURY TOWNSHIP SCHOOL DISTRICT COUNTY MORRIS
 TYPE OF AUDIT ANNUAL COMPREHENSIVE FINANCIAL REPORT
 DATE OF BOARD MEETING DECEMBER 13, 2021
 CONTACT PERSON JOSEPH MONDANARO, SCHOOL BUSINESS ADMINISTRATOR
 TELEPHONE NUMBER (973) 584-6099

		and maintain the district's asset inventory.		
9. <u>Travel Expense and Reimbursement Policy</u> None				
10. <u>Status of Prior Year's Finding/Recommendations</u> The prior year recommendation regarding the bank reconciliations for student activity accounts was resolved in the current year. The prior year recommendation regarding fixed assets was not resolved and remains as a current year recommendation.				

 CHIEF SCHOOL ADMINISTRATOR

 DATE

 BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

 DATE

Description	Manufacturer	Model	Serial #	Asset Tag #	Quantity	Working Condition
Printer	HP	CB581A	CN78L4S0N2	N/A	1	N/A
Printer	HP	CE538A	CNF8F3MKGV	N/A	1	N/A
Printer	HP	Q5987A	CNWDF37183	N/A	1	N/A
Printer	Xerox	Phaser 6800	DPX344191	N/A	1	N/A
Printer	Xerox	Phaser 6180	DPX329279	N/A	1	N
16 GB iPad	Apple	A1474	DMPPWET5FK10	37556000021772	1	Y
16 GB iPad	Apple	A1474	DMPPWG7JFK10	37556000021921	1	Y
16 GB iPad	Apple	A1474	DMPMNQCRFK10	007899	1	Y
32 GB iPad	Apple	A1474	DMPMTBXVFK11	37556000027035	1	Y
16 GB iPad	Apple	A1474	DMPPWG8AFK10	37556000021863	1	Y
16 GB iPad	Apple	A1458	DMQKW5TXF182	007452	1	Y
16 GB iPad	Apple	A1458	DMPKVY2BF182	007409	1	Y
16 GB iPad	Apple	A1458	DMPKVWU0F182	007411	1	Y
16 GB iPad	Apple	A1458	DMQKW5S9F182	007490	1	Y
16 GB iPad	Apple	A1474	DMPMNQ65FK10	007901	1	Y
16 GB iPad	Apple	A1474	DMPWF1KFK10	37556000021830	1	Y
16 GB iPad	Apple	A1458	DMPKVVMPPF182	007397	1	Y
32 GB iPad	Apple	A1474	DMQMW9YHFK11	37556000026417	1	N
16 GB iPad	Apple	A1458	DMQKW5U6F182	007535	1	Y
32 GB iPad	Apple	A1474	F6QQW0HFFK11	N/A	1	N
32 GB iPad	Apple	A1474	DMPNM969FK11	007921	1	N
32 GB iPad	Apple	A1474	DMPMPJ1CFK11	37556000026318	1	N
iPad	Apple	A1474	DMPMQ54EFK11	37556000140259	1	N
SmartBoard - Box 1	SMART	680	SB680-R2-A25151		1	with tray
SmartBoard - Box 1	SMART	680	SB680-R2-361162		1	with tray
SmartBoard - Box 1	SMART	680	SB680-R2-532988		1	with tray
SmartBoard - Box 1	SMART	680	SB680--M2-D06649		1	with tray

Description	Manufacturer	Model	Serial #	Asset Tag #	Quantity	Working Condition
SmartBoard - Box 2	SMART	680	SB680-R2-819074			with tray
SmartBoard - Box 2	SMART	680	SB680-M2-D34576			with tray
SmartBoard - Box 2	SMART	680	SB680-M2-C02199			no tray
SmartBoard - Box 2	SMART	680	SB680-R2-A18847			with tray
SmartBoard - Box 3	SMART	680	SB680-R2-A76287			with tray
SmartBoard - Box 3	SMART	680	SB680-M2-C02194			with tray
SmartBoard - Box 3	SMART	680	SB680-R2-893593			with tray
SmartBoard - Box 3	SMART	680	SB680-R2-A03167			with tray
SmartBoard - Box 4	SMART	680	SB680-R2-530136			with tray
SmartBoard - Box 4	SMART	680	SB680-R2-A18106			with tray
SmartBoard - Box 4	SMART	680	SB680-R2-816485			with tray
SmartBoard - Box 4	SMART	680	SB680-R2-820034			with tray
SmartBoard - Box 5	SMART	680	SB680-R2-532996			with tray
SmartBoard - Box 5	SMART	680	SB680-R2-680025			with tray
SmartBoard - Box 5	SMART	680	SB680-R2-532983			with tray
SmartBoard - Box 5	SMART	SBX880	SBX880-G012HW37Y0620			with tray
SmartBoard - Box 6	SMART	680	SB680-R2-122703			with tray
SmartBoard - Box 6	SMART	680	SB680-R2-676991			with tray
SmartBoard - Box 6	SMART	680	SB680-M2-C80468			no tray
SmartBoard - Box 7	SMART	580	SB580-16693			with tray
SmartBoard - Box 7	SMART	680	SB680-R2-A18417			with tray
SmartBoard - Box 7	SMART	680	SB680-R2-867677			with tray
SmartBoard - Box 7	SMART	680	SB680-R2-532979			with tray

Description	Manufacturer	Model	Serial #	Asset Tag #	Quantity	Working Condition
SmartBoard - Box 8	SMART	680	SB680-M2-C79266			no tray
SmartBoard - Box 8	SMART	680	SB680-M2-C79087			no
SmartBoard - Box 8	SMART	680	SB680-R2-849194			no tray
SmartBoard - Box 8	SMART	680	SB680-R2-A82205			no tray
SmartBoard - Box 9	SMART	680	SB680-R2-A66302			with tray
SmartBoard - Box 9	SMART	680	SB680-M2-E73582			with tray
SmartBoard - Box 9	SMART	680	SB680-M2-E29069			SmartBoard - Box 10
SmartBoard - Box 9	SMART	680	SB680-R2-359273			no tray
SmartBoard - Box 9	SMART	660	SB660-R1-178889			no tray
SmartBoard - Box 10	SMART	680	SB680-R1-207267			SmartBoard - Box 10
SmartBoard - Box 10	SMART	680	SB680-M2-C82017			SmartBoard - Box 10
SmartBoard - Box 11	SMART	680	SB680-R2-361129		1	no tray
SmartBoard - Box 11	SMART	680	SB680-R2-812678		1	no tray
SmartBoard - Box 11	SMART	680	SB680-R2-532987		1	no tray
SmartBoard - Box 12	SMART	680	SB680-M2-E47747		1	no tray
SmartBoard - Box 12	SMART	680	SB680-M2-E26493		1	no tray
SmartBoard - Box 12	SMART	680	SB680-131982		1	no tray
SmartBoard - Box 12	SMART	680	SB680-M2-E26489		1	no tray
SmartBoard - Box 12	SMART	680	SB680-131975		1	no tray
SmartBoard - Box 13	SMART	680	SB680-M2-E73690		1	tray
SmartBoard - Box 13	SMART	680	SB680-R2-A18039		1	tray
SmartBoard - Box 13	SMART	680	SB680-R2-A82189		1	tray

Description	Manufacturer	Model	Serial #	Asset Tag #	Quantity	Working Condition
2 Charging Towers	Power Logistics	N/A	N/A		2	Y
Small Charging Tower			N/A		1	
Smart TV	Sharp		24001062		1	N
10 ft automatic projector screen	Da-lite		n/a	n/a	1	Y
Document Camera	Smart	450	A102GW33A0489		1	n/a
Document Camera	Smart	450	A102FW28A0637		1	n/a
Document Camera	Smart	450	A102GW33A0399		1	n/a
Document Camera	Smart	450	A102GW23A0346		1	n/a
Document Camera	Smart	450	A102FW28A0638		1	n/a
Document Camera	Smart	450	A102FW28A0640		1	n/a
Document Camera	Smart	450	A102GW25A1326		1	n/a
Document Camera	Smart	450	A102FW28A0390		1	n/a
Document Camera	Smart	450	A102FW28A0636		1	n/a
Document Camera	Smart	450	A102FW28A0682		1	n/a
Document Camera	Smart	450	A102GW25A1273		1	n/a
Document Camera	Smart	450	A102FW28A0611		1	n/a
Printer	HP	LaserJet 1300	CNBJC52354	PH20408	1	n/a
Printer	HP	LaserJet 1300n	CNBKJ14949	PH20284	1	n/a
Printer	HP	LaserJet Pro M201dw	VNB3F64948		1	n/a
Printer	HP	LaserJet 1320	FCNHC58S17B	PH20320	1	n/a
Desktop	Dell	Optiplex 390	DBR15V1		1	n/a
Desktop	Dell	Optiplex 390	DBWZ4V1		1	n/a
Desktop	Dell	Optiplex 390	DBTT4V1		1	n/a
Desktop	Dell	Optiplex 390	DBW25V1		1	n/a
Desktop	Dell	Optiplex 390	DBWW4V1		1	n/a
Desktop	Dell	Optiplex 390	DBRS4V1		1	n/a
Desktop	Dell	Optiplex 390	DBSQ4V1		1	n/a

Description	Manufacturer	Model	Serial #	Asset Tag #	Quantity	Working Condition
ipad cases	Speck	Osmo case for ipad			57	n/a
ipad cases	gumdrop	apple ipad 9.7 drop tech clear			29	n/a
hot spots	verizon	jetpack 4GLTE			3	n/a
Smartboards - RHS Box 1		680	SB680-R2-512273			no tray
Smartboards - RHS Box 1		680	SB680-R2-512276			no tray
Smartboards - RHS Box 1		SBM680	G032HW33P0363			tray
Smartboards - RHS Box 1		680	SB680-R1-070142			no tray
Smartboards - RHS Box 2		680	SB680-R2-816581			no tray
Smartboards - RHS Box 2		680	SB680-R2-905233			no tray
Smartboards - RHS Box 2		680	SB680-R2-312499			no tray
Smartboards - RHS Box 3		680	SB680-R2-A05082			no tray
Smartboards - RHS Box 3		680	SB680-R2-A16744			no tray

POLICY

EXHIBIT #P1 – SECOND READING

ADMINISTRATION
1648.13/page 1 of 3

School Employee Vaccination Requirements
M

1648.13 SCHOOL EMPLOYEE VACCINATION REQUIREMENTS

In accordance with Executive Order No. 253 signed by the Governor of New Jersey on August 23, 2021, the Board shall adopt and maintain a policy that requires all covered workers to either provide adequate proof that they have been fully vaccinated or submit to COVID-19 testing at a minimum of one to two times each week.

This requirement shall take effect on October 18, 2021, at which time any covered workers that have not provided adequate proof to the school district that they are fully vaccinated must submit to COVID-19 testing at a minimum of one to two times each week on an ongoing basis until fully vaccinated.

For purposes of Executive Order 253 and this Policy, “covered workers” shall include all individuals employed by the Board of Education, both full and part-time, including, but not limited to, administrators; teachers; educational support professionals; individuals providing food, custodial, and administrative support services; substitute teachers, whether employed directly by the Board of Education or otherwise contracted; contractors; providers; and any other individuals performing work in the school district whose job duties require them to make regular visits to the school district, including volunteers. Covered workers do not include individuals who visit the school district only to provide one-time or limited duration repairs, services, or construction.

A covered worker shall be considered “fully vaccinated” for COVID-19 two weeks or more after they have received the second dose in a two-dose series or two weeks or more after they have received a single-dose vaccine. Individuals will only be considered fully vaccinated after they have received a COVID-19 vaccine that is currently authorized for Emergency Use Authorization (EUA) by the United States Food and Drug Administration (FDA) or the World Health Organization (WHO), or that are approved for use by the same.

Workers who are not fully vaccinated, or for whom vaccination status is unknown, or who have not provided sufficient proof of documentation, shall be considered unvaccinated in accordance with the provisions of Executive Order 253.



School Employee Vaccination Requirements

Covered workers shall demonstrate proof of full vaccination status by presenting any of the following documents if they list COVID-19 vaccines currently authorized for EUA by the FDA or the WHO, or that are approved for use by the same, along with an administration date for each dose:

1. The Centers for Disease Control and Prevention (CDC) COVID-19 Vaccination Card issued to the vaccine recipient by the vaccination site, or an electronic or physical copy of the same;
2. Official record from the New Jersey Immunization Information System (NJIIS) or other State immunization registry;
3. A record from a health care provider's portal/medical record system on official letterhead signed by a licensed physician, nurse practitioner, physician's assistant, registered nurse, or pharmacist;
4. A military immunization or health record from the United States Armed Forces; or
5. Docket mobile phone application record or any State specific application that produces a digital health record.

The Board of Education's collection of vaccination information from covered workers shall comport with all Federal and State laws, including, but not limited to, the Americans with Disabilities Act, that regulate the collection and storage of that information.

To satisfy the testing requirement of Executive Order 253 and this Policy, an unvaccinated covered worker must undergo screening testing at a minimum of one to two times each week, to be determined by the Superintendent of Schools.

An unvaccinated covered worker is required to submit proof of a COVID-19 test. The unvaccinated covered worker may choose either antigen or molecular tests that have EUA by the FDA or are operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services.

Where a Board of Education provides the unvaccinated covered worker with on-site COVID-19 test(s), the school district may similarly elect to administer or provide access to either an antigen or molecular test.



POLICY

ADMINISTRATION

1648.13/page 3 of 3

School Employee Vaccination Requirements

If the covered worker is not working on-site in the school district during a week when testing would otherwise be required, the Superintendent or designee may not require the worker to submit to testing for that week. This requirement shall not supplant any requirement imposed by the Board of Education regarding diagnostic testing of symptomatic workers or screening testing of vaccinated workers.

The Board of Education shall track test results required by Executive Order 253 and must report those results to the local public health department.

Nothing in Executive Order 253 and this Policy shall prevent a Board of Education from revising this Policy to include additional or stricter requirements, as long as such revisions comport with the minimum requirements of Executive Order 253.

Executive Order 253 authorizes the Commissioner of the Department of Health (DOH) to issue a directive supplementing the requirements outlined in Executive Order 253, which may include, but not be limited to, any requirements for reporting vaccination and testing data to the DOH. Actions taken by the Commissioner of the DOH pursuant to Executive Order 253 shall not be subject to the requirements of the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq.

This Policy shall be supplemented by Policy 1648.11 – Appendix A, which shall include the school district’s protocols implementing the provisions of this Policy.

The Superintendent is authorized to implement revisions to provisions in this Policy based on any subsequent Executive Orders or any additional mandates that affect any provisions of this Policy. Any such revisions in this Policy shall be submitted by the Superintendent to the Board of Education for ratification if the Board cannot approve such revisions before the effective date.

Executive Order 253 – August 23, 2021

Adopted: December 13, 2021



EXHIBIT #P2 – SECOND READING

ADMINISTRATION
1648.14/page 1 of 10
Safety Plan For Healthcare Settings In
School Buildings – COVID-19
M

1648.14 SAFETY PLAN FOR HEALTHCARE SETTINGS IN
SCHOOL BUILDINGS – COVID-19

A. Purpose and Scope

The Board of Education is committed to providing a safe and healthy workplace for all employees and has adopted this Policy that shall be the school district's COVID-19 Plan (Plan) that includes procedures to minimize the risk of transmission of COVID-19, in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021. The ETS, 29 CFR §1910 - Subpart U, applies to all settings where any school district employee or contracted service provider provides healthcare services or health care support services. Public Employees' Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey, has adopted the ETS in full. However, its applicability for school districts is primarily restricted to the nurse's office and any adjoining clinical areas and not the entire school building.

The Board, administration, and the COVID-19 Safety Coordinator(s) will work collaboratively with all employees in the development, implementation, monitoring, and updating of this Plan.

1. Definitions

- a. "Employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present.
 - (1) Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.



ADMINISTRATION

1648.14/page 2 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

b. “Healthcare setting” means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services.

(1) Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse’s office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building in accordance with 29 CFR §1910.502(a)(3)(i).

c. For the purpose of this Policy, additional definitions shall be those definitions listed in 29 CFR §1910.502(b).

2. The school district has multiple healthcare settings that are substantially similar; therefore; has developed and adopted this single Plan for these substantially similar healthcare settings, with site-specific considerations included in this Plan. The healthcare settings in the school district are listed in Appendix 1.

a. Any school district health care settings that are not substantially similar, the school district shall develop and adopt separate COVID-19 Plans for each healthcare setting and list them in Appendix 1.

B. Roles and Responsibilities for School District Employees

1. The school district’s goal in adopting this Policy is to prevent the transmission of COVID-19 in the school district’s healthcare settings. All staff members are responsible for supporting, complying with, and providing recommendations to further improve this Plan.

2. The Superintendent will designate a COVID-19 Safety Coordinator(s) who shall implement and monitor this Plan. The COVID-19 Safety Coordinator(s) shall have the school district’s full support in implementing and monitoring this Plan, and has authority to ensure compliance with all aspects of this Plan.



ADMINISTRATION

1648.14/page 3 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

C. Hazard Assessment and Worker Protections

1. The Superintendent of Schools or designee will conduct a specific hazard assessment of its healthcare settings to determine potential hazards related to COVID-19.
 - a. A hazard assessment will be conducted initially and whenever changes in a healthcare setting in the school district create a new potential risk of employee exposure to COVID-19 (e.g., new work activities in the healthcare setting).
2. The Superintendent has developed and the Board has adopted this Plan that includes the procedures the school district will use to determine an employee's vaccination status as outlined in Appendix 2.
 - a. In the event the Superintendent or designee cannot or does not determine or confirm the vaccination status of an employee, the employee shall be presumed to be unvaccinated.
3. All completed hazard assessment forms and results will be attached to this Plan in Appendix 3 and will be accessible to all employees at each school district facility.
4. The school district will address the hazards identified by the assessment, and have included in this Plan the procedures to minimize the risk of transmission of COVID-19 for each employee. These procedures are included in the following Appendices:
 - a. Patient Screening and Management
 - (1) In healthcare settings in the school district where direct patient care is provided, the school district will include protocols addressing patient screening and management in Appendix 4.



ADMINISTRATION

1648.14/page 4 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

- b. Standard and Transmission-Based Precautions
 - (1) The school district will develop and implement procedures to adhere to Standard and Transmission-Based Precautions in accordance with CDC's "Guidelines for Isolation Precautions" which are included in Appendix 5.

- 5. Personal Protective Equipment (PPE)
 - a. The school district will provide and ensure that employees wear approved facemasks or a higher level of respiratory protection.
 - b. The school district will include protocols to address PPE for healthcare settings in Appendix 6.

- 6. Physical Distancing
 - a. The school district will ensure that each employee is separated from all other people in the healthcare setting by at least six feet when indoors, unless it can be demonstrated that such physical distance is not feasible for a specific activity.
 - (1) Where maintaining six feet of physical distance is not feasible, the school district will ensure employees are as far apart from other people as possible.
 - b. Physical distancing will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
 - c. The school district will include protocols to address physical distancing for healthcare settings in Appendix 7.



ADMINISTRATION

1648.14/page 5 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

7. Physical Barriers
 - a. The school district will install physical barriers at each fixed work location outside of direct patient care areas where each employee is not separated from all other people by at least six feet of distance and spacing cannot be increased, unless it can be demonstrated that it is not feasible to install such physical barriers.
 - b. Physical barriers will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
 - c. The school district will include protocols to address physical barriers for healthcare settings in Appendix 8.
8. Cleaning and Disinfecting in the Healthcare Setting
 - a. The school district will implement policies and procedures for cleaning, disinfecting, and hand hygiene, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
 - b. The school district will include protocols to address cleaning and disinfecting for healthcare settings in Appendix 9.
9. Ventilation
 - a. The school district will implement procedures for each facility's heating, ventilation, and air conditioning (HVAC) system and include protocols addressing ventilation for healthcare settings in Appendix 10.
 - b. Ventilation policies and procedures will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.



ADMINISTRATION

1648.14/page 6 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

- c. The Superintendent or designee will identify the building manager, HVAC professional, or maintenance employee who can certify that the HVAC system(s) are operating in accordance with the ventilation provisions of the ETS and list the individual(s) in Appendix 10.

D. Health Screening and Medical Management

1. Health Screening

- a. “Screening” means, for the purpose of this Policy, asking questions to determine whether a person is COVID-19 positive or has symptoms of COVID-19.
- b. The school district will include protocols to address health screening for employees in Appendix 11.

2. Employee Notification to Employer of COVID-19 Illness or Symptoms

- a. The school district will include protocols to address employee notification to employer of COVID-19 illness or symptoms for employees in Appendix 11.

3. Employer Notification to Employees of COVID-19 Exposure in the Healthcare Setting

- a. The school district will include protocols to address employer notification of COVID-19 exposure to employees in Appendix 11.

4. Medical Removal from the Healthcare Setting

- a. The school district will include protocols to address medical removal from the healthcare setting for employees in Appendix 11.



ADMINISTRATION

1648.14/page 7 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

5. Return to Work Criteria
 - a. The school district will include protocols to address return to work criteria for employees in Appendix 11.

6. Medical Removal Protection Benefits
 - a. The school district will continue to pay employees who have been removed from the healthcare setting under the medical removal provisions of the ETS. When an employee has been removed from the healthcare setting and is not working remotely or in isolation, the school district shall pay and provide benefits in accordance with the Plan addressed in Appendix 12.

- E. Vaccinations
 1. The school district encourages employees to receive the COVID-19 vaccination as a part of a multi-layered infection control approach. The school district will support COVID-19 vaccination for each employee by providing reasonable time and paid leave to each employee for vaccination and any side effects experienced following vaccination.
 2. The school district will include protocols to address vaccination for employees in Appendix 13.

- F. Training
 1. The school district will implement policies and procedures for employee training, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.
 2. The school district will include protocols to address training for employees in Appendix 14.



ADMINISTRATION

1648.14/page 8 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

G. Anti-Retaliation

1. The school district will inform each employee that employees have a right to the protections required by the ETS, and that employers are prohibited from discharging or in any manner discriminating against any employee for exercising their right to protections required by the ETS, or for engaging in actions that are required by the ETS.
2. The school district will not discharge or in any manner discriminate against any employee for exercising their right to the protections required by the ETS, or for engaging in actions that are required by the ETS.

H. Requirements Implemented at No Cost to Employees

1. The school district will comply with the provisions of ETS at no cost to its employees, with the exception of any employee self-monitoring conducted under D. above.

I. Recordkeeping

1. The school district will retain all versions of this Policy to comply with the ETS while the ETS remains in effect.
2. The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work.
 - a. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.



POLICY

ADMINISTRATION

1648.14/page 9 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

3. The school district will record the information on the COVID-19 log within twenty-four hours of learning that the employee is COVID-19 positive.
 - a. The school district will maintain the COVID-19 log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law.
 - b. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.
 4. By the end of the next business day after a request, the school district will provide, for examination and copying:
 - a. All versions of this Policy which is the written Plan for all employees;
 - b. The individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and
 - c. A version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.
- J. Reporting
1. The school district will report to PEOSH:
 - a. Each work-related COVID-19 fatality within eight hours of the school district learning about the fatality;



POLICY

ADMINISTRATION

1648.14/page 10 of 10

Safety Plan For Healthcare Settings In
School Buildings – COVID-19

- b. Each work-related COVID-19 in-patient hospitalization within twenty-four hours of the school district learning about the in-patient hospitalization.

K. Monitoring Effectiveness

1. The school district and the COVID-19 Safety Coordinator(s) will work collaboratively with employees to monitor the effectiveness of this Plan so as to ensure ongoing progress and efficacy.
2. The school district will update this Policy as needed to address changes in specific COVID-19 hazards and exposures in the healthcare setting.

This Policy and its Appendices will be made available upon request.

29 CFR §1910.502

Occupational Safety and Health Administration Fact Sheet Subpart U COVID-19
Healthcare Emergency Temporary Standard

Occupational Safety and Health Administration Model Plan

Adopted: December 13, 2021



Appendix 1 – Identifying the Healthcare Settings in the School District:

All nurse's offices have been relocated back to their original locations. These locations are well-known to students and are properly equipped with all of the necessary equipment as well as medications.

Work-Specific COVID-19 CONSIDERATIONS

- All offices have an isolation section in the office to serve as a safe space for any symptomatic students or staff.
- Cleaning of offices occurring hourly by the nurses.
- Hand washing stations and hand sanitizers are available for all upon entering
- Posters depicting proper hand washing as well as coughing and sneezing are also displayed



Appendix 2 – Vaccination Status Plan:

In September of 2021, a Google form was sent to all staff and staff members identified their vaccination status. If staff members were vaccinated, they were required to upload their vaccination card.

Any new staff member onboarding is now required to identify his/her vaccination status. This information is kept in that staff member's secure, confidential medical file.



POLICY

Appendix 3 – Completed Hazard Forms and Results:

Please see the attached Hazard Assessment Forms and Results below:



Appendix 4 – Patient Screening and Management:

Any students exhibiting COVID-19 symptoms are isolated in the health office.
Separate seating areas are provided for students waiting to be seen by the nurse.
No other “visitors” are allowed into the health offices.



Appendix 5 – Standard and Transmission-Based Precautions:

- Proper mask-wearing
- Social distancing where possible
- Promotion of handwashing
- Proper sneezing and coughing practices
- Symptomatic students and staff encouraged to stay home
- Symptomatic students and staff sent home when needed



Appendix 6 – Personal Protective Equipment (PPE):

1. Given we are 20 months into this global pandemic, all of the healthcare workers in our district are properly trained with the donning and doffing of PPE.
2. None.
3. All healthcare workers have access to PPE.
4. All healthcare workers have access to PPE.



Appendix 7 – Physical Distancing:

All healthcare settings adhere to the protocol of physical distancing to the best of their ability.



Appendix 8 – Physical Barriers:

All healthcare workers/school nurses have access to either curtains or privacy screens. How these physical barriers are utilized is determined by the healthcare workers/school nurses.



Appendix 9 – Cleaning and Disinfecting:

All healthcare workers/school nurses clean and disinfect as appropriate throughout the day depending on the flow of students entering.



POLICY

Appendix 10 - Ventilation:

The following individual(s) is responsible for maintaining the HVAC system(s) and can certify that it is operating in accordance with the ventilation provisions of OSHA's COVID-19 ETS.

(e.g., Maintenance employee, HVAC service contractor(s))

<u>Name/Contact Information:</u>	<u>Location:</u>
<u>Name/Contact Information:</u>	<u>Location:</u>

[Describe additional measures to improve building ventilation in accordance with "CDC's Ventilation Guidance".]



Appendix 11 – Health Screening and Medical Management for Employees:

1. Self- Monitor
2. Utilize AESOP, email and notify supervisors and HR Director
3. All employees were given the appropriate number of sick days in their attendance bank.
4. Phone calls, emails and in-person conversations will be used to notify employees of an exposure to COVID-19.
5. Follow NJ DOH guidelines



Appendix 12 – Medical Removal Protection Benefits:

Employees are permitted to use sick, or personal days for illness or quarantining.



Appendix 13 – Vaccinations:

Employees are permitted to use sick or personal days for vaccinations



Appendix 14 – Training:

Given that our school nurses/healthcare workers have been working in the COVID-19 since March of 2020, they are all well versed in the proper protocols involving COVID.

1. The school district will ensure that each employee receives training, in a language and at a literacy level the employee understands, on the following topics:
 - a. COVID-19, including:
 - (1) How COVID-19 is transmitted (including pre-symptomatic and asymptomatic transmission);
 - (2) The importance of hand hygiene to reduce the risk of spreading COVID-19 infections;
 - (3) Ways to reduce the risk of spreading COVID-19 through proper covering of the nose and mouth;
 - (4) The signs and symptoms of COVID-19;
 - (5) Risk factors for severe illness; and
 - (6) When to seek medical attention.
 - b. The school district's procedures on patient screening and management;
 - c. Tasks and situations in the healthcare setting that could result in COVID-19 infection;
 - d. Healthcare setting-specific procedures to prevent the spread of COVID-19 that are applicable to the employee's duties (e.g., policies on Standard and Transmission-Based Precautions, physical distancing, physical barriers, ventilation, aerosol-generating procedures);
 - e. Employer-specific multi-employer healthcare setting agreements related to infection control policies and procedures, the use of common areas, and the use of shared equipment that affect employees at the healthcare setting;



POLICY

- f. The school district's procedures for PPE worn to comply with the ETS, including:
 - (1) When PPE is required for protection against COVID-19;
 - (2) Limitations of PPE for protection against COVID-19;
 - (3) How to properly put on, wear, and take off PPE;
 - (4) How to properly care for, store, clean, maintain, and dispose of PPE; and
 - (5) Any modifications to donning, doffing, cleaning, storage, maintenance, and disposal procedures needed to address COVID-19 when PPE is worn to address healthcare setting hazards other than COVID-19.
- g. Healthcare setting-specific procedures for cleaning and disinfection;
- h. The school district's procedures on health screening and medical management;
- i. Available sick leave policies, any COVID-19-related benefits to which the employee may be entitled under applicable Federal, State, or local laws, and other supportive policies and practices (e.g., telework, flexible hours, etc.);
- j. The identity of school district's Safety Coordinator(s) specified in this Plan; and
- k. The ETS.
 - (1) How the employee can obtain copies of the ETS and any employer-specific policies and procedures developed under the ETS, including this Policy, which is the school district's written Plan.



POLICY

2. The school district will ensure that the training is overseen or conducted by a person knowledgeable in the covered subject matter as it relates to the employee's job duties, and that the training provides an opportunity for interactive questions and answers with a person knowledgeable in the covered subject matter as it relates to the employee's job duties.

3. The school district will provide additional training whenever changes occur that affect the employee's risk of contracting COVID-19 at work (e.g., new job tasks), policies or procedures are changed, or there is an indication that the employee has not retained the necessary understanding or skill.



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

EXHIBIT #P3 – SECOND READING

PROGRAM
R 2340/Page 1 of 12
FIELD TRIPS

R 2340 FIELD TRIPS

A. Definition

A “field trip” is any journey by a group of students away from the school premises that has been duly approved in accordance with Policy No. 2340. A school sponsored trip taken by students as part of a co-curricular activity or a class trip is not a field trip and is governed instead by Regulation No. 5850.

B. Approval of Trips

1. A list of field trips considered appropriate for each grade level or subject area will be prepared cooperatively by teaching staff members and approved by the Superintendent or designee. The approved list will be reviewed annually for additions, deletions, and revisions and will be distributed to teachers as a suggested guideline. In addition, the curriculum guide for a specific course of study may include suggested field trips.
2. To ensure the equitable allocation of budgeted field trip funds, each teacher shall submit a list of proposed field trips to the Principal or designee at the beginning of the school year. The acceptance of the list does not constitute approval of any specific field trip on the list or of the number of field trips proposed by a teacher.
3. A teacher shall request approval of a specific field trip by submitting a written application to the Principal or designee no less than ten working days prior to the date of the anticipated trip. Field trip application forms are available in the school office.
4. The field trip application will include:
 - a. Proposed date of the trip (which should be checked in advance against the school calendar) and any alternate date(s);
 - b. The proposed destination and, if the destination is not generally known, its description and the reason it is selected by the teacher;
 - c. The relationship of the trip to curriculum goals and objectives;
 - d. The location of the destination and the route that will be taken to it;



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

PROGRAM
R 2340/Page 2 of 12
FIELD TRIPS

- e. Transportation arrangements, the estimated cost of transportation, and the provision of safe and adequate loading and unloading areas for bus-borne students;
 - f. The time of departure and the estimated time of return to the school;
 - g. Provisions for emergency and sanitation facilities;
 - h. Admission fees and tolls, if any; and
 - i. Provisions for meals, if any are required.
5. The Principal or designee may deny a field trip request when:
- a. The application is incomplete;
 - b. The anticipated cost is excessive;
 - c. The proposed trip bears insufficient relationship to the curriculum;
 - d. The students involved will have been taken from the class for the trip and other activities for an excessive amount of time;
 - e. The trip conflicts with other scheduled events or with other demands on school buses;
 - f. The class has exceeded its equitable allocation of field trips;
 - g. The trip will occur during an exam period or immediately before the end of a marking period; or
 - h. The destination and trip activity are inappropriate choices for students of the age and maturity typical of the class.
6. A request for an overnight field trip must receive the preliminary approval of the Superintendent before it is submitted to the Board of Education for final approval.



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

PROGRAM
R 2340/Page 3 of 12
FIELD TRIPS

7. The teacher will be given written approval or denial of the teacher's request for a field trip. A denial of approval will include the reason(s) for the denial.
 8. The Board does not endorse, support or assume liability in any way for any staff member of this district who takes students on trips not approved by the Board or Superintendent in accordance with this policy, and shall not be liable for the welfare of students who travel on such trips. All literature concerning these trips shall include a statement noting the trip is not Board sponsored.
 9. Special trips, sponsored by school clubs or classes, that may occur for extended periods, including school hours, must have prior Board approval before being advertised to the students and must be paid for by the participants. Further, the Board must be notified by the Superintendent, at least two weeks prior to the trip of:
 - a. Number and names of staff members;
 - b. Number of students;
 - c. Number of school days to be missed;
 - d. Cost to students;
 - e. Cost and number of substitutes, if required;
 - f. Purpose of trip;
 - g. Names of airlines, trains or buses to be used; and
 - h. Names and locations of hotels.
- C. Planning and Preparation
1. Each teacher who plans a field trip should take the following preliminary steps:



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

PROGRAM
R 2340/Page 4 of 12
FIELD TRIPS

- a. Determine that the proposed trip is the best method available for achieving the desired learning outcomes. Consult the list of approved field trip destinations for alternatives;
 - b. Consult the school calendar for any conflicts with the projected date of the field trip and for any clusters of field trips on or about that date;
 - c. Determine whether classes can be combined in a joint field trip for maximum economy;
 - d. Gather the information necessary to fill out the field trip application form; and
 - e. Complete and submit the form.
2. If the field trip is approved, the teacher should take the following preparatory steps:
- a. Discuss the proposed trip with students, giving particular attention to:
 - (1) The purpose of the trip and its relationship to the course of study,
 - (2) What in the trip the students should give particular attention to and ask questions about,
 - (3) Any reports, note taking, sketching, or the like students should accomplish on the trip,
 - (4) The assignment of background materials and research to enhance the value of the trip, and
 - (5) Rules of conduct and expected behaviors, both at the trip destination and in transit to and from the destination.
 - b. Distribute and collect a permission slip for each student who will participate in the trip. The slip must be signed by the student's parent(s) or legal guardian(s). The slip will include notice of:



- (1) The date, departure time, and return time;
- (2) The destination and its location;
- (3) The name of the teacher in charge;
- (4) The means of transportation;
- (5) The purpose of the trip; and
- (6) The cost to students.

Signed permission slips will be filed with the teacher, who will file them until the end of the school year.

- c. Make arrangements for travel and inform the Principal or designee of those arrangements in writing no later than five days before the trip.
 - (1) District-owned buses may be reserved by telephone call to the Director of Transportation at (973) 584-6756.
 - (2) The transportation contractor's buses may be reserved.
 - (3) Private vehicle transportation may be arranged only on the express written permission of the Principal or designee, and in accordance with Policy No. 8660.
- d. Arrange with officials at the point of destination for:
 - (1) The students' admission;
 - (2) The provision of any materials that will enhance the trip;
 - (3) The services of guides, if necessary; and
 - (4) The provision of meals, if necessary.



REGULATION

- e. Arrange for chaperones, who may be other teaching staff members or volunteer parent(s) or legal guardian(s), and apprise them of their responsibilities (see paragraph D below). The number of chaperones appointed will be as indicated in the following chart:

	Day	Overnight
K-1	1 chaperone per 5 students	
2-3	1 chaperone per 7 students	
4-6	1 chaperone per 9 students	1 per 6
7-8	1 chaperone per 20 students	1 per 40 12
9-12	1 chaperone per 20 students	1 per 40 12

The number of chaperones per student shall include the teacher in charge, but in no case shall there be less than two chaperones.

- f. If unfamiliar with trip destination, make a reasonable effort to visit the premises to become acquainted with points of interest, special features, potential problem areas, and the food and restroom accommodations.
- g. Notify other teachers or departments, as appropriate, of the nature of the field trip and the students involved in the trips:
- (1) To permit other teachers to plan for the absences; and
 - (2) To encourage other teachers to incorporate the field trip experience in their lesson plans.
- h. Notify the cafeteria manager, no later than two working days in advance, of the number of students who will miss lunch on the day of the field trip.
- i. Prepare a roster of students who will participate in the field trip.
- j. Make alternate educational arrangements for any students who will not participate in the field trip.
- k. Ascertain whether any student participating in the field trip will or may require medication in the course of the trip and arrange for the presence of the school nurse, a registered nurse, or the student's parent(s) or legal guardian(s) to administer the medication, except



where students are allowed to self administer medication under statutory authority. If none can be present, report the matter to the Principal who may deny the student's participation.

3. On the day of the field trip, the teacher will:
 - a. If the weather is inclement and the trip is to take place out of doors or involves transportation that might be made hazardous by the weather.
 - (1) Check with the Principal or designee who may determine to cancel or postpone the trip.
 - (2) If the trip is canceled or postponed, promptly inform chaperones.
 - b. Take attendance and deliver to the Principal or designee and the Attendance officer a roster of the students who are actually leaving on the field trip.
 - c. Ascertain that the full complement of assigned chaperones is present and prepared.
 - d. Ascertain that all students participating in the field trip have left the school by the arranged method of transportation. Only in exceptional circumstances, approved in advance by the Principal or designee, may students be delivered directly to the destination by means other than those arranged by the teacher.
 - e. Take all reasonable steps to assure that students profit educationally from the trip.
 - f. Make no change or substitutions in the trip itinerary unless an emergency has occurred (see paragraph E following).
 - g. Ascertain that all students participating in the field trip have left the destination by the arranged method of transportation. Only in exceptional circumstances, approved in advance by the Principal, or in an emergency may students be taken from the destination by means other than those arranged by the teacher.



h. If the trip will bring students back to school after the end of the school day, ascertain that the Principal will remain on the premises until the student's return or has appointed an emergency coordinator to remain on school premises. Plan to stay at the school or assign a chaperone to stay at the school until the last student has been picked up or has departed for home by his/her regular transportation.

4. Participation in approved field trips may be denied to any student who has demonstrated disregard for school rules.

D. Chaperones

1. The teacher in charge of the trip is responsible for appointing and training chaperones. Chaperones should be persons known to the teacher to be responsible, dependable, and comfortable with children of the student's age and maturity.
2. Chaperones will be assigned a specific group of students and are accountable for the welfare of those students. Students must not be left unattended; if the chaperone must briefly leave his/her assigned students, the chaperone should ask the teacher or another chaperone to take his/her place for the absence.
3. Smoking and the use of alcohol or drugs or the possession of weapons is prohibited for both students and chaperones.
4. Prior to their arrival at the destination, chaperones should inform the students in their charge of:
 - a. The conduct expected of them,
 - b. The time and place of departure, and
 - c. Any other information necessary to the conduct of the trip, such as meal arrangements and the location of restrooms.



5. Chaperones should attempt to regulate student conduct. Any significant or persistent disciplinary problem should be reported to the teacher for appropriate action.

E. Emergencies

The following guidelines will be followed in the event of an emergency during a field trip.

1. An emergency on a school bus will be governed by the procedures set forth in Regulation No. 8630.
2. In the event a student is lost or missing, and all reasonable efforts to find him/her have failed, the teacher shall, no later than thirty minutes after the student is first found missing, call the Principal. If the Principal is not immediately available, the teacher shall call the Superintendent or designee for further instructions.
3. In the event of a medical emergency, the teacher shall summon first aid and/or ambulance services. Any medical emergency shall be immediately reported to the Principal. Within twenty-four hours of the trip, the teacher shall file with the Principal a full written report of the emergency and the steps taken to protect the victim's health and safety.
4. In the event of a delay that will bring students back to school later than anticipated and after the end of the school day, the teacher will, as soon as he/she can estimate the actual time of arrival, call the Principal or a person designated by the Principal to remain at the school as emergency coordinator. The Principal or emergency coordinator will:
 - a. Inform parent(s) or legal guardian(s) of the delay by telephone;
 - b. Make the school facilities available to waiting parents or legal guardians;
 - c. Remain at the telephone to answer incoming calls; and
 - d. Confer with the teacher to be certain all students have been safely dispatched.



F. Overnight Trips

1. A field trip that will remove students from the district overnight must be specifically approved by the Board. The request and approval procedures outlined in paragraph B6 above must be followed.
2. All of the provisions of this regulation are applicable to overnight field trips.
3. Students and their parent(s) or legal guardian(s) may be required, as a condition of their participation in the trip, to attend a meeting at which they will be informed of the:
 - a. Purpose of the trip;
 - b. The particulars of the trip such as itinerary, departure and return times, duration, overnight accommodations, and points of interest;
 - c. Rules of conduct and behavior expectations, both on the trip and at the destination;
 - d. Need, if any, for special clothing, supplies, apparatus, or equipment; and
 - e. Costs, if any, of the trip.

4.If there are twenty or more students attending an overnight trip, an administrator will also accompany as a chaperone.

G. Follow-up and Evaluation

1. The teacher in charge of the field trip should express his/her appreciation to:
 - a. The chaperones, both lay and professional;
 - b. The officials and guides at the destination; and
 - c. Any other persons or representatives who assisted in the conduct of the trip.



2. The teacher in charge should incorporate the field trip experience into student's learning by:
 - a. Conducting a discussion and a critical evaluation of the experience;
 - b. Encouraging creative projects on themes experienced on the field trip;
 - c. Testing students on information gained and attitudes formed; and/or
 - d. Assigning students written reports or presentations on the experience.

3. The teacher will assist the Principal in a critical evaluation of the trip by filing a written report of the trip that includes its benefits and drawbacks. The report should address these questions, as appropriate to the trip:
 - a. Was the destination the best choice for the teaching purpose served?
 - b. Were there sufficient materials available to students as background for the trip?
 - c. Did the trip experiences encourage new understandings, impart new knowledge, or stimulate students to new activity?
 - d. Did the trip experience relate to other school learning experiences?
 - e. Did the trip impart accurate information and a truthful picture?
 - f. Were the students exposed to any hazard to their physical or emotional well-being?
 - g. Was the trip worth the time and expense?
 - h. Were there any serious problems with student conduct and management?



REGULATION

ROXBURY TOWNSHIP
BOARD OF EDUCATION

PROGRAM
R 2340/Page 12 of 12
FIELD TRIPS

- i. To what extent, if any, did the trip generate cooperation and a positive relationship between the school and the community?

Issued: 14 October 2013

Revised: 13 December 2021



POLICY

EXHIBIT #P4 – SECOND READING

PROGRAM
2425/page 1 of 4
Emergency Virtual or Remote
Instruction Program
M

2425 EMERGENCY VIRTUAL OR REMOTE
INSTRUCTION PROGRAM

The Board of Education is committed to providing a high quality educational program, virtually or remotely, in the event a school or the schools of the district are required to close for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. The district’s virtual or remote program of instruction shall be in accordance with N.J.S.A. 18A:7F-9.

In the event the school district is required to close a school or the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner of Education shall allow the district to apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9, one or more days of virtual or remote instruction provided to students on the day or days the schools of the district were closed if the program of virtual or remote instruction meets such criteria as may be established by the Commissioner Education.

The Superintendent of Schools shall submit, with Board approval, the school district’s program of virtual or remote instruction to the Commissioner of Education by no later than October 29, 2021 and annually thereafter.

A day of virtual or remote instruction, if instituted under the district’s Commissioner of Education’s approved program of virtual or remote instruction, shall be considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, the awarding of course credit, and other such matters as determined by the Commissioner of Education.

Any district program of virtual or remote instruction implemented for the general education students shall provide the same educational opportunities to students with disabilities. Special education and related services, including speech language services, counseling services, physical therapy, occupational therapy,



POLICY

PROGRAM
2425/page 2 of 4
Emergency Virtual or Remote
Instruction Program

and behavioral services, may be delivered to students with disabilities through the use of electronic communication or a virtual or online platform and as required by the student’s Individualized Education Program (IEP), to the greatest extent practicable.

In the event the State or local health department determines it is advisable to close or mandates closure of the schools of the district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Superintendent shall have the authority to implement the school district’s program of virtual or remote instruction. The Superintendent shall consult with the Board prior to such decision, if practicable. The Superintendent shall ensure that students, parents, staff, and the Board are informed promptly of the Superintendent’s decision.

Nothing in N.J.S.A. 18A:7F-9 and this Policy shall be construed to limit, supersede or preempt rights, privileges, compensation, remedies, and procedures afforded to public employees or a collective bargaining unit under Federal or State law or any provision of a collective bargaining agreement entered into by the school district.

In the event of the closure of a school or the schools of the district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for a period longer than three consecutive school days:

1. District employees shall be entitled to compensation, benefits, and emoluments pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(1) and (2).
2. The district shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(3).



POLICY

PROGRAM
2425/page 3 of 4
Emergency Virtual or Remote
Instruction Program

- 3. The district shall be obligated to make payments for benefits, compensation, and emoluments and all payments required pursuant to N.J.S.A. 18A:6-51 et seq., to an educational services commission, county special services school district, and a jointure commission, and under any shared services agreement and cooperative contract entered into with any other public entity pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).
- 4. An educational services commission, county special services school district, and a jointure commission shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider or a shared services agreement in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).

The provisions of N.J.S.A. 18A:7F-9.e.(1) through (4) shall not apply to any employee whose weekly hours of work are reduced, and to whom unemployment benefits are provided, pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq. A contracted service provider, educational services commission, county special services school district, or jointure commission shall notify the district with which it has entered into a contract to provide services of its intent to reduce the hours of work of its employees pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq.

- 1. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(3), if a contracted service provider reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of workhours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the contracted service provider shall be reduced by the same amount.



POLICY

PROGRAM
2425/page 4 of 4
Emergency Virtual or Remote
Instruction Program

- 2. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(4), if an educational services commission, county special services school district, or jointure commission reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of workhours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the educational services commission, county special services school district, or jointure commission shall be reduced by the same amount.

This Policy may be revised as necessary by the Superintendent in accordance with N.J.S.A. 18A:7F-9. The school district’s emergency virtual or remote instruction program shall be available on the school district’s website.

N.J.S.A. 18A:7F-9

Adopted: 13 December 2021



5751 SEXUAL HARASSMENT OF STUDENTS (M)

M

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. Sexual harassment of students is a form of prohibited sex discrimination. In accordance with Title IX of the Education Amendments of 1972 and the Code of Federal Regulations (CFR), 34 CFR §106, the school district adopts this Policy and implement practices to in School district staff will investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students (peers), or third parties contracted by or otherwise associated with school-sponsored activities and/or operations pursuant to 34 CFR §106(c). In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

For the purposes of Policy 5751 and in accordance with 34 CFR §106:

1. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:
 - a. An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;
 - b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or
 - c. "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).

Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.

In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.



SEXUAL HARASSMENT OF STUDENTS (M)

A school district with “actual knowledge” of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not “deliberately indifferent”.

Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of 34 CFR §106.8(a) and B.1. of Regulation 5751. The district must report any potential child abuse in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.

The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a)(1) that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).

The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district’s website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a). Policy and Regulation 5751 shall be prominently displayed on the district’s website and accessible to anyone.

Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.

The school district shall use the grievance process outlined in 34 CFR §106.45 and Regulation 5751 to address formal complaints of sexual harassment. The school district shall offer both parties an appeal process as outlined in 34 CFR §106.45 and Regulation 5751 from a determination regarding responsibility for sexual harassment and from the Title IX Coordinator’s dismissal of a formal complaint or any allegations of sexual harassment.

The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv). The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine sanctions imposed and remedies provided, if any.



SEXUAL HARASSMENT OF STUDENTS (M)

Consistent with the laws of New Jersey a student's parent must be permitted to exercise the rights granted to their child under this Policy, whether such rights involve requesting supportive measures, filing a formal complaint, or participating in a grievance process.

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officer, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

The school district or any employee of the school district shall not intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or Policy 5751, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy, in accordance with 34 CFR §106.71(a).

For each school district response to sexual harassment required under 34 CFR §106.44, the school district shall create and maintain for a period of seven years, records in accordance with 34 CFR §106.45(b)(10).

The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to this Policy and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

34 CFR §106

United States Department of Education, Office for Civil Rights – Questions and Answers on the Title IX Regulations on Sexual Harassment (July 20, 2021)

~~The Board shall establish a grievance procedure through which school district staff and/or students can report alleged sexual discrimination, including sexual harassment which may include quid pro quo harassment and hostile environment.~~



Definitions:

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1. ~~Quid pro quo harassment occurs when a school employee explicitly or implicitly conditions a student's participation in an educational program or activity or bases an educational decision on the student's submission to unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature. Quid Pro Quo Harassment is equally unlawful whether the student resists and suffers the threatened harm or submits and thus avoids the threatened harm.~~

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2. ~~Hostile environment sexual harassment is sexually harassing conduct (which can include unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature) by an employee, by another student, or by a third party that is sufficiently severe, persistent, or pervasive to limit a student's ability to participate in or benefit from an educational program or activity, or to create a hostile or abusive educational environment.~~

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~~This Policy protects any "person" from sex discrimination; accordingly both male and female students are protected from sexual harassment engaged in by school district employees, other students, or third parties. Sexual harassment, regardless of the gender of the harasser, even if the harasser and the student being harassed are members of the same gender is prohibited. Harassing conduct of a sexual nature directed toward any student, regardless of the student's sexual orientation, may create a sexually hostile environment and therefore constitute sexual harassment. Nonsexual touching or other nonsexual conduct does not constitute sexual harassment.~~

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~~The regulation and grievance procedure shall provide a mechanism for discovering sexual harassment as early as possible and for effectively correcting problems.~~

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~~The Superintendent, or designee, will take steps to avoid any further sexual harassment and to prevent any retaliation against the student who made the complaint, was the subject of the harassment, or against those who provided the information or were witnesses. The school district staff can learn of sexual harassment through notice and any other means such as from a witness to an incident, an anonymous letter or telephone call.~~

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~~This policy and regulation on sexual harassment of students shall be published and distributed to students and employees to ensure all students and employees understand the nature of sexual harassment and that the Board will not tolerate it. The Board shall provide training for all staff and age appropriate classroom information for students to~~



SEXUAL HARASSMENT **OF STUDENTS** (M)

~~ensure the staff and the students understand what type of conduct can cause sexual harassment and that the staff know the school district policy and regulation on how to respond.~~

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~~In cases of alleged harassment, the protections of the First Amendment must be considered if issues of speech or expression are involved. Free speech rights apply in the classroom and in all other programs in the public schools. The Superintendent, or designee, will formulate, interpret, and apply the policy so as to protect free speech rights of staff, students and third parties.~~

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~~In addition, if the Board accepts Federal funds, the Board shall be bound by Title IX of the Education Amendments of 1972 prohibiting sexual harassment of students. Title IX applies to all public school districts that receive Federal funds and protects students in connection with all the academic, educational, extra-curricular, athletic, and other programs of the school district, whether they take place in the school facilities, on the school bus, at a class or training program sponsored by the school in a school building or at another location.~~

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~~United States Department of Education – Office of Civil Rights Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties (1997)~~

Adopted: 14 October 2013

Revised: 13 December 2021



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

EXHIBIT #P6 – SECOND READING

STUDENTS
R 5751/Page 1 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

R 5751 SEXUAL HARASSMENT OF STUDENTS (M)

M

~~Sexual harassment of students is prohibited by the Board of Education. The Superintendent and school district staff will use the following methods to investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students (peers), or third parties.~~

~~A. Definitions~~

~~1. Quid Pro Quo Harassment — When a school employee explicitly or implicitly conditions a student’s participation in an educational program or activity or bases an educational decision on the student’s submission to unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature. Quid Pro Quo Harassment is equally unlawful whether the student resists and suffers the threatened harm or submits and thus avoids the threatened harm.~~

~~2. Hostile Environment Sexual Harassment — Sexual harassing conduct (which can include unwelcomed sexual advances, requests for sexual favors, or other favors, or other verbal, nonverbal, or physical conduct of a sexual nature) by an employee, by another student, or by a third party that is sufficiently severe, persistent, or pervasive to limit a student’s ability to participate in or benefit from an educational program or activity, or to create a hostile or abusive educational environment.~~

~~3. Notice — The school district has notice if it actually “knew, or in the exercise of reasonable care, should have known” about the harassment. If an agent or responsible employee of the school district received notice, the school district is deemed to have notice. The school district may receive notice in many different ways:~~

~~a. A student may have filed a grievance or complained to a teacher about fellow students harassing him/her.~~

~~b. A student, parent, or other student may have contacted other appropriate school personnel.~~



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 2 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

- ~~e. — An agent or a responsible employee of the school district may have witnessed the harassment.~~
- ~~d. — The school district may obtain information in an indirect manner such as staff, community members, newspapers, etc.~~
- ~~4. — Constructive Notice — A school district will be in violation if the school district has “constructive notice” of a sexually hostile environment and fails to take immediate and appropriate corrective action. Constructive notice exists if the school district “should have” known about the harassment and if the school district would have found out about the harassment through a “reasonable diligent inquiry.”~~
- ~~5. — Gender-based Harassment — Gender-based harassment that includes acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on gender, but not involving conduct of a sexual nature, may be a form of sex discrimination if it is sufficiently severe, persistent, or pervasive and directed at individuals because of their gender.~~
- ~~6. — Title IX of the Education Amendments of 1972 — Title IX applies to all public school districts that receive Federal funds and protects students in connection with all the academic, educational, extra-curricular, athletic, and other programs of the school district, whether they take place in the school facilities, on the school bus, at a class or training program sponsored by the school at another location, or elsewhere. Title IX protects any “person” from sex discrimination; accordingly both male and female students are protected from sexual harassment engaged in by school district employees, other students, or third parties. Title IX prohibits sexual harassment regardless of the gender of the harasser even if the harasser and the student being harassed are members of the same gender. Although Title IX does not specifically prohibit discrimination on the basis of sexual orientation, sexual harassment directed at gay or lesbian students may constitute sexual harassment as prohibited by Title IX. Harassing conduct of a sexual nature directed toward gay or lesbian students may create a sexually hostile environment and therefore be prohibited under Title IX.~~
- ~~7. — Grievance Procedure — The grievance procedure provides for prompt and equitable resolution of discrimination complaints, including complaints of sexual harassment. The grievance procedure provides the school district~~



~~with a mechanism for discovering sexual harassment as early as possible and for effectively correcting problems.~~

- ~~8. Office Of Civil Rights (OCR) — The OCR of the United States Department of Education has Federal government’s enforcement authority of Title IX.~~
- ~~9. Unwelcomeness — In order to be actionable as harassment, sexual conduct must be unwelcomed. Conduct is unwelcomed if the student did not request or invite it and “regarded the conduct as undesirable or offensive.” The school district will be concerned about the issue of welcomeness if the harasser is in a position of authority.~~
- ~~10. Acquiescence — Acquiescence in the conduct or the failure to complain does not always mean the conduct was welcome. The fact that a student may have accepted the conduct does not mean that he/she welcomed it. The fact that a student willingly participated in conduct on one occasion does not prevent him/her from indicating that the same conduct has become unwelcome on a subsequent occasion. On the other hand, if a student actively participates in sexual banter and discussions and gives no indication he/she objects, then the evidence generally will not support a conclusion that the conduct was unwelcomed.~~
- ~~11. Sufficiently Severe, Persistent, or Pervasive Conduct — In determining whether conduct is sufficiently severe, persistent, or pervasive, the conduct should be considered from a subjective and objective perspective. In making this determination, all relevant circumstances should be considered:~~
 - ~~a. The degree to which the conduct affected one or more students’ behavior. The conduct must have limited a student’s ability to participate in or benefit from his/her education or altered the conditions of the students educational environment.~~
 - ~~b. The type, frequency, and duration of the conduct.~~
 - ~~c. The identity of and relationship between the alleged harasser and the subject or subjects of the harassment.~~
 - ~~d. The number of individuals involved.~~



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 4 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

- e. ~~The age and gender of the alleged harasser and the subject or subjects of the harassment.~~
- f. ~~The size of the school, location of the incidents, and context in which they occurred.~~
- g. ~~Other incidents at the school.~~
- h. ~~Incidents of gender-based, but non-sexual harassment.~~

B. ~~Grievance Procedure~~

~~The following Grievance Procedure shall be used for an allegation(s) of Harassment of Students by School Employees, Other Students, or Third Parties:~~

1. ~~Reporting of Sexual Harassment Conduct~~

- a. ~~Any person with any information regarding actual and/or potential sexual harassment of a student by any school employee, other students, or third parties must report the information to the school Building Principal, their immediate supervisor or the Affirmative Action Officer.~~

(1) ~~If the Building Principal deems it appropriate, he/she may immediately notify the parent(s) or legal guardian(s) of the alleged harasser(s) or alleged victim(s) upon receipt of any information prior to notifying the Affirmative Action Officer.~~

(2) ~~The Building Principal will not disclose the name(s) of the alleged harasser(s) or alleged victim(s) to the other party.~~

- b. ~~The school district can learn of sexual harassment through other means such as from a witness to an incident, an anonymous letter or telephone call.~~

- e. ~~Nothing in the Policy and Regulation on Student Sexual Harassment shall preclude the Building Principal, or designee, from complying with the provisions of Policy No. 5600—Student~~



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 5 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

~~Discipline in order to maintain the health, safety and welfare of staff and/or students.~~

- ~~d. A report from the school Building Principal or an immediate supervisor will be forwarded to the school district Affirmative Action Officer within one working day, even if the school Building Principal or immediate supervisor feels sexual harassment conduct was not present.~~
- ~~e. Upon receipt of an allegation and/or report, the Affirmative Action Officer shall immediately notify the parent(s) or legal guardian(s) of any alleged harasser(s) and victim(s) for which a report has been filed even if the Building Principal has previously notified the parent(s) or legal guardian(s).~~
- ~~f. The Affirmative Action Officer shall notify the parent(s) or legal guardian(s) of all involved students and any other involved individuals of the process to be followed in investigating a report or complaint.~~

~~2. Affirmative Action Officer's Investigation~~

- ~~a. Upon receipt of any report of potential sexual harassment conduct, the Affirmative Action Officer will begin an immediate investigation. The Affirmative Action Officer will promptly investigate all alleged complaints of sexual harassment, whether or not a formal grievance is filed and steps will be taken to resolve the situation, if needed. This investigation will be prompt, thorough, and impartial. The investigation will be completed no more than ten working days after receiving notice.~~
- ~~b. When a student or the parent(s) or legal guardian(s) of a student provides information or complains about sexual harassment of the student, the Affirmative Action Officer will initially discuss what actions the student or parent(s) or legal guardian(s) is seeking in response to the harassment.~~
- ~~c. The Affirmative Action Officer's investigation may include, but is not limited to, interviews with all persons with potential knowledge of the alleged conduct, interviews with any students~~



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 6 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

~~who may have been sexually harassed by any school employee, other students, or third parties and any other reasonable methods to determine if sexual harassment conduct existed.~~

- ~~d. The Affirmative Action Officer will request, if relevant to an investigation, the parent(s) or legal guardian(s) of any student involved in the investigation to assist in the investigation to determine if sexual harassment conduct exist(ed).~~
- ~~e. The Affirmative Action Officer will provide a copy of the Board Policy and Regulation to all persons who are interviewed with potential knowledge and to any other person the Affirmative Action Officer feels would be served by a copy of such documents.~~
- ~~f. The Affirmative Action Officer will explain the avenues for formal and informal action, including a description of the grievance procedure that is available for sexual harassment complaints and an explanation on how the procedure works.~~
- ~~g. Any person interviewed by the Affirmative Action Officer may be provided an opportunity to present witnesses and other evidence.~~
- ~~h. The Affirmative Action Officer and/or Superintendent may contact law enforcement agencies if there is potential criminal conduct by any party.~~
- ~~i. The school district administrators may take interim measures during an Affirmative Action Officer's investigation of a complaint in order to alleviate any conditions which prohibits the student from assisting in the investigation.~~
- ~~j. If elementary or middle school students are involved, it may become necessary to determine the degree to which they are able to recognize that certain sexual conduct is conduct to which they can or should reasonably object and the degree to which they can articulate an objection. The Affirmative Action Officer will consider the age of the student, the nature of the conduct involved, and other relevant factors in determining whether a student had the capacity to welcome sexual conduct.~~



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 7 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

~~k. The Affirmative Action Officer will consider particular issues of welcomeness if the alleged harassment relates to alleged "consensual" sexual relationships between a school employee and a student.~~

~~(1) If elementary or middle school (grades K-8) students are involved, welcomeness will not be an issue. Sexual conduct between a school employee and an elementary student will not be viewed as consensual.~~

~~(2) If secondary (grades 9-12) students are involved, there is a strong presumption that sexual conduct between a school employee and a secondary student is not consensual.~~

~~(3) In cases involving older secondary and post-secondary students and older secondary and post-secondary special education students, the Affirmative Action Officer will consider the following to determine whether a school employee's sexual advances or other sexual conduct could be considered welcome:~~

~~(a) The nature of the conduct and the relationship of the school employee to the student, including the degree of influence, authority, or control the employee has over the student.~~

~~(b) Whether the student was legally or practically unable to consent to the sexual conduct in question.~~

~~l. If there is a dispute about whether harassment occurred or whether it was welcome (in a case which it is appropriate to consider whether the conduct could be welcome) determinations should be based on the totality of the circumstances. The following types of information may be helpful in resolving the dispute:~~

~~(1) Statements made by any witnesses to the alleged incident.~~

~~(2) Evidence about the relative credibility of the alleged harassed student and the alleged harasser.~~



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 8 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

- ~~(3) — Evidence that the alleged harasser has been found to have harassed others may support the credibility of the student claiming harassment.~~
 - ~~(4) — Evidence of the allegedly harassed student's reaction or behavior after the alleged harassment.~~
 - ~~(5) — Evidence about whether the student claiming harassment filed a complaint or took other action to protest the conduct soon after the alleged incident occurred.~~
 - ~~(6) — Other contemporaneous evidence such as did the student write about the conduct and his/her reaction to it soon after it happened in diary or letter and/or tell friends or relatives.~~
- ~~m. — The scope of a reasonable response also may depend upon whether a student, or parent(s) or legal guardian(s) reporting harassment asks that the student's name not be disclosed to the harasser or that nothing be done about the harassment. The Affirmative Action Officer:~~
- ~~(1) — Will provide an overview of harassment policy [and Title IX if applicable] to the student, parent(s) or legal guardian(s) guardian which shall include the prohibition of retaliation. In the event the student, parent(s) or legal guardian(s) request the student's name remain confidential, the Affirmative Action Officer will inform the student, parent(s) or legal guardian(s) that the request may limit the school district's ability to respond.~~
 - ~~(2) — Will evaluate the confidentiality request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. The factors to be considered shall be the seriousness of the alleged harassment, the age of the student harassed, whether there have been any other complaints or reports against the alleged harasser. And the rights of the accused individual to receive information about the accuser and the allegations if a formal proceeding with sanctions may result.~~



~~(3) May use other means available to address the harassment. Steps that may be taken to limit the effects of the alleged harassment and prevent its reoccurrence without initiating a formal complaint and revealing the identity of the complainant. These steps may require sexual harassment training at the site where the problem occurred, taking a student survey concerning any harassment problems that may exist, or other systematic measures where the alleged harassment occurred.~~

~~(4) By conducting a limited investigation without revealing the name of the student sexually harassed, may be able to learn about or confirm a pattern of harassment based on claims of different students that were harassed by the same individual. The Affirmative Action Officer may place an individual on notice of allegation of harassing behavior and counsel appropriately without revealing, even indirectly, the identity of the student who notified the school district.~~

~~3. Investigation Results~~

~~a. Upon the conclusion of the investigation, but not later than ten working days after reported, the Affirmative Action Officer will prepare a summary of findings to the parties. At the least this shall include the person(s) providing notice to the school district and the student(s) who were alleged to be sexually harassed.~~

~~b. The Affirmative Action Officer shall make a determination whether sexual harassment conduct was present.~~

~~c. If the Affirmative Action Officer concludes sexual harassment conduct was not, or is not present, the investigation is concluded.~~

~~d. If the Affirmative Action Officer determines that sexual harassment has occurred, the school district administrators and staff shall take reasonable, age-appropriate, and effective corrective action, including steps tailored to the specific situation. Appropriate steps will be taken to end the harassment such as counseling, warning, and/or disciplinary action, as specified in student and/or staff discipline policies and regulations. The steps will be based on the~~



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 10 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

~~severity of the harassment or any record of prior incidents or both. A series of escalating consequences may be necessary if the initial steps are ineffective in stopping the harassment.~~

- ~~e. In the event the Affirmative Action Officer determines a hostile environment exists, the school district administrators and staff shall take steps to eliminate the hostile environment. The school district administrators may need to deliver special training or other interventions to repair the educational environment. Other measures may include directing the harasser to apologize to the harassed student, dissemination of information, distribution of new policy statements or other steps to communicate the message that the Board does not tolerate harassment and will be responsive to any student that reports such conduct.~~
 - ~~f. In some situations, the school district administrators may need to provide other services to the student that was harassed if necessary to address the effects of the harassment on that student. Depending on the type of harassment found, these additional services may include an independent re-assessment of the harassed student's work, re-taking a course with a different instructor, tutoring and/or other measures that are appropriate to the situation.~~
 - ~~g. The school district administrators will take steps to avoid any further sexual harassment and to prevent any retaliation against the student who made the complaint, was the subject of the harassment, or against those who provided the information or were witnesses. The Affirmative Action Officer will inform the sexually harassed student and his/her parent how to report any subsequent problems and make follow-up inquiries to see if there has been any new incidents or retaliation.~~
 - ~~h. All sexual harassment grievances and accompanied investigation notes will be maintained in a confidential file by the Affirmative Action Officer.~~
- ~~4. Affirmative Action Officer's Investigation Appeal Process~~
- ~~a. Any person found by the Affirmative Action Officer's investigation to be guilty of sexual harassment conduct, or any student who~~



~~believes they were sexually harassed but not supported by the Affirmative Action Officer's investigation, may appeal to the Superintendent. The Superintendent will make his/her determination within ten working days of receiving the appeal.~~

- ~~b. Any person who is not satisfied with the Superintendent's determination may appeal to the Board. The Board will make its determination within forty five calendar days of receiving an appeal from the Superintendent's determination.~~

~~C. Office Of Civil Rights (OCR) Case Resolution~~

~~Parents or students not satisfied with the resolution of an allegation of sexual harassment by the school district officials or the Board may request the Office of Civil Rights (OCR) of the United States Department of Education to investigate the allegations.~~

- ~~1. Any alleged victim of sexual harassment may appeal a decision of the Affirmative Action Officer, Superintendent, or the Board to the Office of Civil Rights (OCR).~~
- ~~2. Any person may report an allegation of sexual harassment to the OCR at any time. If the OCR is asked to investigate or otherwise resolve incidents of sexual harassment of students, including incidents caused by employees, other students, or third parties, OCR will consider whether:~~
 - ~~a. The school district has a policy prohibiting sex discrimination under Title IX and an effective Title IX grievance procedure;~~
 - ~~b. The school district appropriately investigated or otherwise responded to allegations of sexual harassment; and~~
 - ~~c. The school district has taken immediate and appropriate corrective action responsive to Quid Pro Quo or Hostile Environment Harassment.~~
- ~~3. If the school district officials have taken the steps described in 2 above, the OCR will consider the case against the school district resolved and take no further action other than monitoring compliance with any agreement between the school district and the OCR. This shall apply in cases in~~



~~which the school district was in violation of Title IX, as well as those in which there has been no violation of Title IX.~~

The Board of Education will not tolerate sexual harassment of students by school employees, other students, or third parties. The school district shall investigate and resolve allegations of sexual harassment of students engaged in by school employees, other students, or third parties pursuant to 34 CFR §106.3(c) and Policy and Regulation 5751. In addition, reports of sexual harassment shall also be investigated in accordance with the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.

A. Definitions

1. For the purpose of Policy and Regulation 5751 and in accordance with 34 CFR §106:

a. "Sexual harassment" (34 CFR §106.30(a)) means conduct on the basis of sex that satisfies one or more of the following:

(1) An employee of the school district conditioning the provision of an aid, benefit, or service of the school district on a student's participation in unwelcome sexual conduct;

(2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school district's education program or activity; or

(3) "Sexual assault" as defined in 20 U.S.C. §1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. §12291(a)(10), "domestic violence" as defined in 34 U.S.C. §12291(a)(8), or "stalking" as defined in 34 U.S.C. §12291(a)(30).

b. "Complainant" (34 CFR §106.30(a)) means a student currently enrolled who is alleged to be the Complainant of conduct that could constitute sexual harassment.



- (1) A parent may act on behalf of the Complainant in accordance with State law, court orders, child custody arrangements, or other sources granting legal rights to parents.
 - (2) A parent has a legal right to act on a Complainant's behalf, this right applies throughout all aspects of the Title IX matter, including throughout the grievance process.
- c. "Decision-maker" (34 CFR §106.45(b)(7)) means a staff member(s) who is not the Title IX Coordinator or the school staff member who conducted the investigation, designated by the Superintendent of Schools, to objectively evaluate the relative evidence and reach conclusions about whether the Respondent is responsible for the alleged sexual harassment in accordance with the provisions of 34 CFR. §106.
- d. "Education program or activity" (34 CFR §106.44(a)) includes locations, events, or circumstances over which the school district exercises substantial control over both the Respondent and the context in which the sexual harassment occurs.
- e. "Formal complaint" (34 CFR §106.30(a)) means a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the school district investigate the allegation of sexual harassment. As used in this definition paragraph, the phrase "document filed by a Complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the school district) that contains the Complainant's physical or digital signature, or otherwise indicates that the Complainant is the person filing the formal complaint.
- f. "Investigator" (34 CFR §106.45(b)(5)) means a staff member or staff members who may be the Title IX



Coordinator and who is not a decision-maker, designated by the Superintendent of Schools, to investigate alleged sexual harassment in accordance with 34 CFR §106. The investigator may be the school district's Affirmative Action Officer only if the Affirmative Action Officer is not the decision-maker.

g. "Program or activity" and "program" (34 CFR §106.2(h)(2)(ii)) means all of the operations of a local educational agency (as defined in 20 U.S.C. §8801), system of vocational education, or other school system.

h. "Respondent" (34 CFR §106.30(a)) means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

(1) A parent may act on behalf of the Respondent in accordance with State law, court orders, child custody arrangements, or other sources granting legal rights to parents.

(2) If a parent has a legal right to act on a Respondent's behalf, this right applies throughout all aspects of the Title IX matter, including throughout the grievance process.

i. "Title IX Coordinator" (34 CFR §106.8(a)) means an individual designated and approved by the Board to coordinate its efforts to comply with its responsibilities under 34 CFR §106 and this Policy. The individual must be referred to as the "Title IX Coordinator" and may also be the investigator but cannot be the decision-maker.

B. Reporting and Notification Requirements

1. Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.



2. In accordance with 34 CFR §106.8(a), any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.
 - a. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address listed for the Title IX Coordinator.
3. A school district with "actual knowledge" of sexual harassment in the educational program or activity of the school district against a student, must respond promptly in a manner that is not "deliberately indifferent".
 - a. The school district has "actual knowledge" when an employee receives a complaint of sexual harassment or an employee is aware of behavior that could constitute sexual harassment.
 - (1) Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator in accordance with the provisions of B.1. above.
 - (2) In addition to the district's response in accordance with this Regulation, the district must report any potential child abuse to appropriate law enforcement and child welfare authorities in accordance with N.J.S.A. 18A:36-24; N.J.S.A. 18A:36-25; N.J.A.C. 6A:16-11.1; and Policy and Regulation 8462.
 - b. A school district is "deliberately indifferent" only if the response to sexual harassment is clearly unreasonable in light of the known circumstances, pursuant to 34 CFR §106.44(a).



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 16 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

4. The district is required to offer supportive measures to the Complainant even if the Respondent ceased being enrolled or employed by the district prior to the filing of a formal complaint.
 - a. If the Respondent ceases to be enrolled in or employed by the district after a formal complaint is filed, the district may dismiss the complaint, but must still offer supportive measures to the Complainant pursuant to 34 CFR §106.45(b)(3)(ii).
5. The Title IX Coordinator shall notify persons entitled to a notification pursuant to 34 CFR §106.8(a) that the school district does not discriminate on the basis of sex in the education program or activity it operates and it is required by Title IX and Policy and Regulation 5751 not to discriminate in such a manner in accordance with 34 CFR §106.8(b)(1).
6. The Title IX Coordinator shall prominently display the contact information required to be listed for the Title IX Coordinator pursuant to 34 CFR §106.8(b)(2)(i) on the school district's website and in each handbook or catalog the school district makes available to persons entitled to a notification in accordance with 34 CFR §106.8(a).
 - a. Policy 5751 and this Regulation shall be prominently displayed on the district's website and accessible to anyone.

C. Supportive Measures

1. "Supportive measures" mean non-disciplinary, non-punitive, individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a formal complaint or where no formal complaint has been filed pursuant to 34 CFR §106.30(a).
2. Supportive measures shall be available to the Complainant, Respondent, and as appropriate, witnesses or other impacted individuals.



3. The Title IX Coordinator shall maintain consistent contact with the parties to ensure that safety, emotional and physical well-being are being addressed.
4. Generally, supportive measures are meant to be short-term in nature and will be re-evaluated on a periodic basis.
 - a. To the extent there is a continuing need for supportive measures after the conclusion of the resolution process, the Title IX Coordinator will work with appropriate school district resources to provide continued assistance to the parties.

D. Grievance Process

1. The school district will use the grievance process outlined in 34 CFR §106.45 and this Regulation to address formal complaints of sexual harassment.
2. Parents, students, unions and associations, and staff members shall receive notice of the grievance procedures and the Title IX Coordinator's name or title, office, address, email address, and telephone number in accordance with 34 CFR §106.8(a).
3. The school district's grievance process may, but need not, provide for a hearing pursuant to 34 CFR §106.45(b)(6)(ii).
4. The school district may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with 34 CFR §106.45(b)(9).
5. The school district may not require the parties to participate in an informal resolution process regarding a Title IX claim and may not offer an informal resolution process unless a formal complaint is filed pursuant to 34 CFR §106.45(b)(9).
6. The Title IX Coordinator must promptly contact the Complainant in accordance with 34 CFR §106.44(a).



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 18 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

7. In response to a formal complaint, the school district will follow a grievance process that complies with 34 CFR §106.45.
 - a. Upon receipt of a formal complaint, the Title IX Coordinator shall provide written notice to the parties who are known in accordance with 34 CFR §106.45(b)(2)(i).
 - b. The Title IX Coordinator shall provide the investigator with a copy of the formal complaint if the Title IX Coordinator is not the investigator.
 - c. The investigator shall investigate the allegations contained in a formal complaint pursuant to 34 CFR §106.45(b).
8. The investigator shall create an investigative report in accordance with the provisions of 34 CFR §106.45(b)(5)(vii).
 - a. The investigator will attempt to collect all relevant information and evidence.
 - b. While the investigator will have the burden of gathering evidence, it is crucial that the parties present evidence and identify witnesses to the investigator so that they may be considered during the investigation.
 - c. While all evidence gathered during the investigative process and obtained through the exchange of written questions will be considered, the decision-maker may in their discretion grant lesser weight to last minute information or evidence introduced through the exchange of written questions that was not previously presented for investigation by the investigator.
 - d. To the greatest extent possible, and subject to Title IX, the school will make reasonable accommodations in an investigation to avoid potential re-traumatization of a student.



REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

STUDENTS
R 5751/Page 19 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

- e. The investigative report shall be provided to the decision-maker in accordance with the provisions of 34 CFR §106.45(b)(6)(ii).
9. The decision-maker, who cannot be the same person as the Title IX Coordinator or the investigator, shall issue a written determination regarding responsibility pursuant to 34 CFR §106.45(b)(7).
 - a. To reach this determination, the decision-maker will apply the preponderance of the evidence standard, which shall be the same standard of evidence for formal complaints against students as for formal complaints against employees, including faculty, and apply the same standard of evidence to all formal complaints of sexual harassment pursuant to 34 CFR §106.45(b)(1)(vii).
 - b. The decision-maker will facilitate a written question and answer period between the parties.
 - (1) Each party may submit their written questions for the other party and witnesses to the decision-maker for review.
 - (2) The questions must be relevant to the case and the decision-maker will determine if the questions submitted are relevant and will then forward the relevant questions to the other party or witnesses for a response.
 - (3) The decision-maker shall then review all the responses, determine what is relevant or not relevant, and issue a decision as to whether the Respondent is responsible for the alleged sexual harassment.
 - (4) The decision-maker will issue a written determination following the review of evidence. The written determination will include:
 - (a) Identification of allegations potentially constituting sexual harassment as defined in



Policy and Regulation 5751 and
34 CFR §106.30;

(b) A description of the procedural steps taken from the receipt of the complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather evidence;

(c) Findings of fact supporting the determination, conclusions regarding the application of this formal grievance process to the facts; and

(d) A statement of and rationale for the result as to each allegation, including any determination regarding responsibility, any disciplinary sanctions the decision-maker imposed on the Respondent that directly relate to the Complainant, and whether remedies designed to restore or preserve equal access to the school's education program or activity will be provided to the Complainant; and procedures and permissible bases for the parties to appeal the determination.

(5) The written determination will be provided to the parties simultaneously.

(6) Notwithstanding a temporary delay of the grievance procedure or the limited extension of the grievance procedure time frames with good cause, the written determination shall be provided within sixty calendar days from receipt of the Complaint.

(a) The sixty calendar day time frame does not include the appeal process.



(7) Remedies and supportive measures that do not impact the Respondent should not be disclosed in the written determination; rather the determination should simply state that remedies will be provided to the Complainant.

E. Appeals

1. The school district will offer both parties an appeal from a determination regarding responsibility, and from the Title IX Coordinator's dismissal of a formal complaint or any allegations therein in accordance with 34 CFR §106.45(b)(8)(i).
2. As to all appeals, the school district will comply with the requirements of 34 CFR §106.45(b)(8).
3. The Superintendent shall designate an appeal officer for each appeal filed.
 - a. The appeal officer shall not be the same person as the decision-maker that reached the determination regarding responsibility or dismissal, the investigator, or the Title IX Coordinator in accordance with 34 CFR §106.45(b)(8)(iii)(B).
4. The Complainant and Respondent shall have an equal opportunity to appeal the policy violation determination and any sanctions.
5. The school district shall administer the appeal process, but is not a party and will not advocate for or against any appeal.
6. A party may appeal only on the following grounds and the appeal shall identify the reason(s) why the party is appealing:
 - a. There was a procedural error in the hearing process that materially affected the outcome;
 - (1) Procedural error refers to alleged deviations from school district policy, and not challenges to policies or procedures themselves;



- b. There is new evidence that was not reasonably available at the time of the hearing and that could have affected the outcome;
 - c. The decision-maker had a conflict of interest or bias that affected the outcome;
 - d. The determination regarding the policy violation was unreasonable based on the evidence before the decision-maker;
 - (1) Appealing on this basis is available only to a party who participated in the hearing; and
 - e. The sanctions were disproportionate to the hearing officer's findings.
7. The appeal must be submitted in writing to the Title IX Coordinator within ten calendar days following the issuance of the notice of determination.
 8. The appeal must identify the ground(s) for appeal and contain specific arguments supporting each ground for appeal.
 9. The Title IX Coordinator shall notify the other party of the appeal, and that other party shall have an opportunity to submit a written statement in response to the appeal, within ten calendar days.
 10. The Title IX Coordinator shall inform the parties that they have an opportunity to meet with the appeal officer separately to discuss the proportionality of the sanction.
 11. The appeal officer shall decide the appeal considering the evidence presented at the hearing, the investigation file, and the appeal statements of both parties.
 12. In disproportionate sanction appeals, input the parties provided during the meeting may also be considered.



REGULATION

13. The appeal officer shall summarize their decision in a written report that will be sent to the Complainant and Respondent within twenty calendar days of receiving the appeal.

F. Remedies

1. The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR §106.45(b)(7)(iv).
2. Following receipt of the written determination from the decision-maker, the Title IX Coordinator will facilitate the imposition of sanctions, if any, the provision of remedies, if any, and to otherwise complete the formal resolution process.
3. The appropriate school official designated by the Superintendent, after consultation with the Title IX Coordinator, will determine the sanctions imposed and remedies provided, if any.
 - a. The imposition of sanctions or provisions of remedies will be revisited by the Title IX Coordinator following the appeal officer's decision, as appropriate.
4. The Title IX Coordinator must provide written notice to the parties simultaneously.
5. The school district must disclose to the Complainant the sanctions imposed on the Respondent that directly relate to the Complainant when such disclosure is necessary to ensure equal access to the school district's education program or activity.
6. It is important to note that conduct that does not meet the criteria under Title IX may violate other Federal or State laws or school district policies regarding student misconduct or may be inappropriate and require an immediate response in the form of supportive measures and remedies to prevent its recurrence and address its effects.

G. Parent Rights



1. Consistent with the laws of New Jersey, a student's parent must be permitted to exercise the rights granted to their child under Policy and Regulation 5751, whether such rights involve requesting supportive measures, filing a formal complaint, or participating in a grievance process.
2. A student's parent must also be permitted to accompany the student to meetings, interviews, and hearings, if applicable, during a grievance process in order to exercise rights on behalf of the student.
3. The student may have an advisor in addition to the parent.

H. Training

The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officers, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR §106.45(b)(1)(iii).

I. Compliance

The Superintendent or designee shall consult with the Board Attorney to ensure the school district's response to any allegations of sexual harassment and the school district's grievance process are in accordance with 34 CFR §106.44 and 34 CFR §106.45.

J. Requirements of New Jersey's Anti-Bullying Bill of Rights Act

Any time a report is made to the Title IX Coordinator or formal complaint is filed pursuant to Policy and Regulation 5751 and in accordance with 34 CFR §106, the Title IX Coordinator shall forward the report or complaint to the Principal of the school building attended by the alleged victim for the Principal to follow the requirements of New Jersey's Anti-Bullying Bill of Rights Act and Policy 5512.



REGULATION

ROXBURY TOWNSHIP
BOARD OF EDUCATION

STUDENTS
R 5751/Page 25 of 25
SEXUAL HARASSMENT OF STUDENTS (M)

Issued: 14 October 2013

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POLICY

EXHIBIT #P7 – SECOND READING

Operations
8500.1/Page 1 of 3

~~OPEN LUNCH PROCEDURES AND APPLICATION~~ SENIOR PRIVILEGE

8500.1 ~~OPEN LUNCH PROCEDURES AND APPLICATION~~ SENIOR PRIVILEGE

Senior ~~open lunch~~ privilege is an opportunity for 12th grade students to leave school grounds during VIP and/or lunch as described below. ~~privilege that will be open to students who meet the following guidelines:~~

1. Seniors who are in good academic standing, i.e., have the appropriate number of credits to be considered a senior and maintain passing grades, will be eligible. Students placed on academic probation (any marking period grade below “C”) will lose their eligibility for ~~Open Lunch~~ Senior Privilege. This eligibility may be appealed at the beginning of a the next marking period.
2. Seniors must have a good discipline record; this aspect of the application will be evaluated by Roxbury High School (RHS) administration. Students prohibited from participation in ~~Open Lunch~~ Senior Privilege for a discipline infraction may appeal that prohibition to the administration at the beginning of each marking period.
3. All students will be required to register with the RHS Honeywell emergency alert system. ~~4. Students should become a Facebook Fan of RHS~~ must sign up for the notification tool indicated on the Senior Privilege application.
45. Students must complete Alive at 25.
56. Students must submit a notarized application form, with a parent’s signature, releasing the school from liability. Students above the “Age of Majority” (18 years old) must sign this clause as well.

Eligible seniors will use their RHS ID cards to scan in and out ~~for open lunch~~ whenever they are leaving or arriving at the building. Seniors will be allowed to depart from the building only during the following periods as a part of full school days:

- VIP during the first or last block of the day
- Lunch
- VIP adjacent to lunch.



OPEN LUNCH PROCEDURES AND APPLICATION **SENIOR PRIVILEGE**

~~time period between 10:06 a.m. – 10:25 a.m. (A and B lunches) or between 11:26 a.m. – 11:45a.m. (for C and D lunches). They must return to campus by 11:25 a.m. (A/B Lunches) or by 12:45 p.m. (C/D Lunches).~~

Seniors with this privilege will be held to high expectations outside of RHS. Proper behavior on the road and in the community is expected at all times. In addition to compliance with all school rules and regulations, students must abide by State, county, and local traffic laws.

Consequences or violation of any policies, rules, or regulations will be at the discretion of RHS administration. Consequences beyond the student handbook may include, but are not limited to:

1. Administrative warning;
2. Two (2) week suspension of **Senior Privilege** privileges;
3. Revocation of privileges.

District and RHS administration has the right to prohibit students from leaving due to bad weather, traffic patterns, or any other circumstance deemed appropriate. ~~Also, s~~Students will not be allowed to leave for open lunch during half-days or special schedule days (assembly, delayed opening, etc.).

~~OPEN LUNCH PROCEDURES AND APPLICATION~~

~~-
Students~~

~~I, _____, agree to the terms and conditions of the open lunch policy. I am aware this is a privilege and I must use good judgment in order to maintain the privilege. Also, I realize that this privilege can be taken away at any time during the year if the terms and conditions are broken.~~

~~-
Signature _____
Date _____~~

~~-
Parents and “Age of Majority” Seniors~~

~~I, _____, parent of _____, have reviewed the terms and guidelines of the open lunch policy. I understand what it entails and allow my~~



POLICY

~~OPEN LUNCH PROCEDURES AND APPLICATION~~ **SENIOR PRIVILEGE**

~~son/daughter to participate. I understand that it is a privilege and that my son/daughter must follow all rules and work to keep it. I will not hold the school responsible for any incident that may occur.~~

-

Parent's Signature

-

Date

-

"Age of Majority" Student's Signature

-

Date

-

Notary Public's Signature

-

Date

Adopted: 14 October 2013

Revised: 13 December 2021

